

CITY COUNCIL MEETING

Port Angeles, Washington

December 1, 2020

CALL TO ORDER SPECIAL MEETING

Mayor Dexter called the special meeting of the Port Angeles City Council to order at 5:00 p.m.

Members Present: Mayor Dexter, Deputy Mayor Carr, Council Members French, Meyer, McCaughan, Schromen-Wawrin and Suggs.

Members Absent: None

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, K. Dubuc, B. Smith, A. Brekke, T. Hunter, S. Carrizosa, and K. Hatton.

PenCom / EOC WORK SESSION

City Manager Nathan West opened the work session and referred Council to the agenda packet for a list of questions Council asked during the November 17 that were addressed by staff. Council discussion followed.

ADJOURNMENT

Mayor Dexter adjourned the Special Meeting at 5:59 p.m.

CALL TO ORDER-REGULAR MEETING

Mayor Dexter called the regular meeting of the Port Angeles City Council to order at 6:02 p.m.

ROLL CALL

Members Present: Mayor Dexter, Deputy Mayor Carr, Council Members French, Meyer, McCaughan, Schromen-Wawrin and Suggs.

Members Absent: None

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, K. Dubuc, B. Smith, A. Brekke, T. Hunter, S. Carrizosa, and K. Hatton.

PLEDGE OF ALLEGIANCE

Mayor Dexter led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

No public comment was received.

CONSENT AGENDA

It was moved by Meyer and seconded by French to approve the Consent Agenda to include:

1. City Council Minutes of November 4, 2020 and November 17, 2020/ *Approve*
2. Expenditure Report: From November 14, 2020 and November 20, 2020 in the amount of \$2,149,500.53 / *Approve*
3. Cityworks Software License Agreement Contract Renewal / *Approve and award a one-year Software License Agreement with Azteca Systems, Inc. of Sandy UT, in the amount of \$30,000, including applicable taxes and authorize the City Manager to sign and make minor modifications to the agreement if necessary*
4. Landfill Sand Ballast Placement, CON 2020-41 / *Accept the Landfill Sand Ballast Placement, CON 2020-41 as complete and authorize staff to proceed with project closeout and release the retainage bond upon receipt of all required clearances*

Council discussion followed.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

ORDINANCES NOT REQUIRING COUNCIL PUBLIC HEARINGS

1. 2020 Budget Amendment #3

Finance Director Sarina Carrizosa presented the agenda item and shared staff balanced the budget a final time, which included movement of unfinished capital projects to 2021. She stated a detailed list could be found in the packet for review along with the proposed ordinance.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

ORDINANCE NO. ____

AN ORDINANCE of the City of Port Angeles, Washington, amending the City's 2020 budget.

Continue the matter to the December 15 meeting.

2. Amended Ordinance Levying 2020 Property Tax for Collection in 2021

Director Carrizosa presented the agenda item and explained that during the processing of the levy an error in the ordinance was discovered and correction of this error was necessary to process the City's property tax levy to include a 1.0% increase as intended. The amended ordinance changed the total levy amount described in section 1 of the ordinance to \$4,776,980.81, this change will enable the County to clearly interpret the City's intent. To meet the deadline, Director Carrizosa stated it was necessary to conduct a first reading, waive the second reading and adopt the proposed ordinance.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

ORDINANCE NO. 3668

AN ORDINANCE of the City of Port Angeles, Washington, amending Ordinance No. 3667 collection of regular ad valorem property taxes for 2021.

It was moved by Schromen-Wawrin and seconded by McCaughan to:

Waive the second reading and adopt the ordinance as read.

After a roll call vote, the motion carried 6-1 with Meyer opposed.

CONTRACTS & PURCHASING CONTINUED

1. Laurel St. Substation LTC Replacement

Director of Public Works and Utilities Thomas Hunter noted the upgrades would come to Council in parts, due to the phasing of the projects and delays due to COVID. He provided background on the bidding process. Council discussion followed.

It was moved by Schromen-Wawrin and seconded by Meyer to:

Approve and award a contract with Reinhausen Manufacturing Inc of Humboldt, Tennessee for the Laurel Street Substation LTC replacement in an amount not to exceed, \$173,978.82, including taxes, and authorize the City Manager to execute a contract with Reinhausen Manufacturing Inc and to make minor modifications as necessary.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

2. Waste Connections Foster Garvey Engagement Agreement Increase

City Attorney William Bloor provided background on the agenda item and stated the City is being represented by Steve DiJulio of Foster Garvey. Attorney Bloor stated Mr. DiJulio is familiar with the industry, practice and contracts., and contract proposed an agreement to increase the retainer amount. Council discussion followed.

It was moved by Schromen-Wawrin and seconded by French to:

1) Authorize additional expenditures of \$40,000, as provided in the 4th Quarter Supplemental Budget Request, for the defense of claims asserted against the City by Waste Connection; and 2) Authorize and approve the City Manager to amend the engagement letter with Foster Garvey to a not-to-exceed amount of \$64,900.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

PUBLIC HEARINGS

1. 2021 Budget

City Manager Nathan West and Director Carrizosa presented the item and stated the budget is balanced with no changes to the proposed ordinance since the first reading. Council discussion followed.

The Mayor continued the public hearing. Hearing no comments, the Mayor closed the public hearing at 6:38 p.m.

ORDINANCE NO. 3669

AN ORDINANCE of the City of Port Angeles, Washington, adopting the 2021 budget for the fiscal year ending December 31, 2021.

It was moved by Schromen-Wawrin and seconded by Carr to:

Adopt the ordinance as read.

After roll call vote, the motion carried 7-0.

2. Proposed Carryover of 2020 Water & Wastewater Utility Rates into 2021-2022

Director Carrizosa provided background on the agenda item, spoke about the bond refunding process and communicated the results of the refunding. Council discussion followed.

The Mayor continued the public hearing. Hearing no comments, the Mayor closed the public hearing at 6:44 p.m.

ORDINANCE NO. 3670

AN ORDINANCE of the City of Port Angeles, Washington amending Section 025 of Chapter 13.44 of the Port Angeles Municipal Code relating to water rates.

ORDINANCE NO. 3671

AN ORDINANCE of the City of Port Angeles, Washington amending Chapter 13.65 of the Port Angeles Municipal Code relating to wastewater service rates.

It was moved by French and seconded by Meyer to:

Adopt the ordinances as read.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

Mayor recessed the meeting for a break at 6:53 p.m. The meeting reconvened at 6:57 p.m.

OTHER CONSIDERATIONS

1. PenCom Westside Fire Station

Staff provided background on the project. Police Chief Brian Smith and PenCom Deputy Director Karl Hatton provided additional information to Council relative to the proposed project. Council discussion followed.

It was moved by French and seconded by McCaughan:

Authorize the City Manager to engage the PenCom board in a conversation about participating in a joint EOC/PenCom facility with Clallam County and the City of Port Angeles.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

It was moved by Meyer and seconded by Suggs to:

Direct staff to set up a meeting in the New Year between the City and County Commissioners to discuss the City-owned property as a potential joint facility site.

After roll call vote, the motion failed 3-4 with Carr, Meyer, and Suggs in favor.

It was moved by French and seconded by Schromen-Wawrin to:

Authorize the City Manager to move forward to negotiate a lease with the Port of Port Angeles for the County selected property related to possibility of planning a joint public safety building to house EOC, PenCom and Fire station facilities.

After roll call vote, the motion carried 6-1 with Meyer opposed.

Mayor recessed the meeting for a break at 8:18 p.m. The meeting reconvened at 8:23 p.m.

2. Lodging Tax Advisory Committee Recommendation for 2021 Lodging Tax Fund Budget

Community and Economic Development Director Allyson Brekke provided information and background on the agenda item and shared the Committee's recommendation. She stated staff reviewed forms used to gauge interest corresponding to the uncertainty of tourist-type of events during the COVID pandemic. Ms. Brekke stated the Committee expressed an interest in shifting percentages between categories; those percentages were provided in the Council packet.

It was moved by French and seconded by Meyer to:

Eliminate the minimum LTAX percentage amounts set by Council Resolution No. 11-18 for Fiscal Year 2021 and adopt the Committee's recommended allocation percentages for the 2021 Lodging Tax Fund budget.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

CONTRACTS & PURCHASING CONTINUED

3. Harbor Cleanup Process – Work Order No. 4 to the Environmental Services Agreement

Manager West provided background on the agenda item and spoke about the next step design of an action clean up plan. Attorney Bloor reminded Council the cost would be paid by insurance funds. Council discussion followed.

It was moved by Schromen-Wawrin and seconded by McCaughan to:

Approve Work Order No. 4 expanding the work and budget of the Environmental Services Agreement, authorize payment of the City's share of Work Order No. 4, authorize the City Manager to execute documents necessary and appropriate to implement Work Order No. 4 and to make minor modifications to those documents as necessary.

The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.

CITY COUNCIL REPORTS

Council member Suggs spoke about a recent County Commissioner meeting.

Council member French spoke about the Homelessness Task Force meeting, he was helping to prepare for the community awards gathering, and stated members were recently added to the Chamber Board.

Council member Schromen-Wawrin spoke about how people are navigating through and around Port Angeles, the rise in COVID cases and the upcoming event through Association of Washington Cities.

Deputy Mayor Carr spoke about homelessness.

Council member McCaughan spoke about the efforts by Solid Waste Advisory Committee and community outreach relative to recycling.

Council member Meyer spoke about modified holiday plans and the need to wear personal protective equipment correctly.

Mayor Dexter spoke about the recent tree lighting event and an upcoming Council work session.

No other reports were given.

INFORMATION


Manager West spoke about housing solutions and legislative priorities.

SECOND PUBLIC COMMENT

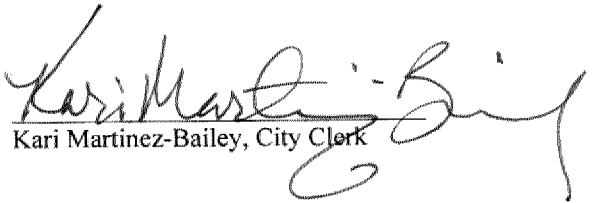
No public comment was received.

ADJOURNMENT

Mayor Dexter adjourned the meeting at 9:28 p.m.



Kate Dexter, Mayor



Kari Martinez-Bailey, City Clerk