

**CITY COUNCIL MEETING**  
**Port Angeles, Washington**  
**November 17, 2020**

**CALL TO ORDER SPECIAL MEETING**

Mayor Dexter called the special meeting of the Port Angeles City Council to order at 5:00 p.m.

Members Present: Mayor Dexter, Deputy Mayor Carr, Council Members French, Meyer, McCaughan, Schromen-Wawrin and Suggs.

Members Absent: None

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, K. Dubuc, B. Smith, A. Brekke, T. Hunter, S. Carrizosa and K. Hatton.

**PENCOM / EOC JOINT FACILITY WORK SESSION**

City Manager Nathan West provided background on the work session, adding the additional information had been requested by Council during the September 15 meeting. Department heads spoke about various aspects of the facility. Council discussion followed.

**ADJOURNMENT**

Mayor Dexter adjourned the Special Meeting at 6:02 p.m.

**CALL TO ORDER-REGULAR MEETING**

Mayor Dexter called the regular meeting of the Port Angeles City Council to order at 6:04 p.m.

**ROLL CALL**

Members Present: Mayor Dexter, Deputy Mayor Carr, Council Members French, Meyer, McCaughan, Schromen-Wawrin and Suggs.

Members Absent: None

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, K. Dubuc, B. Smith, A. Brekke, T. Hunter, S. Carrizosa and K. Hatton.

**PLEDGE OF ALLEGIANCE**

Mayor Dexter led the Pledge of Allegiance to the Flag.

**CEREMONIAL MATTERS, PROCLAMATIONS & EMPLOYEE RECOGNITIONS**

**1. Proclamation in Recognition of Pencom 9-1-1 Emergency Telecommunicators**

Mayor Dexter read a proclamation recognizing the life-saving efforts performed by Pencom telecommunicators. Police Chief Brian Smith and Pencom Deputy Director Karl Hatton each spoke about the positive work done by members of their department and then introduced Resuscitation Academy Program Manager Julie Buckingham who recognized Pencom for their commitment to helping improve out-of-hospital cardiac arrest survival in the local community through their ability to provide telephone CPR. She spoke about a plaque presented to the department on behalf of Resuscitation Quality Improvement.

**PUBLIC COMMENT**

Ben Stanley, city resident and a member of the local climate planning effort spoke about the Climate Resiliency Planning Effort Agenda item, asking the Council not to sign the contract.

Ed Chadd, city resident, spoke about the Climate Resiliency Planning Effort Agenda item, asking the Council not to sign the contract.

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Bob Vreeland, city resident, spoke about the Climate Resiliency Planning Effort Agenda item.

Viola Ware, city resident, spoke about the death of a local homeless person.

Chris (last name inaudible) on a pre-recorded line, spoke about the need for urban tree canopies and for homeowners to maintain vegetation and trees around their property.

Christine Milburn, on a pre-recorded line, spoke about tree urban tree canopies.

Amy Miller spoke about the death of a local homeless person.

**LATE ITEMS TO BE PLACED ON THIS OR FUTURE AGENDAS**

City Manager Nathan West brought forward a resolution for Council consideration.

**It was moved by Schromen-Wawrin and seconded by French to:**

Add a resolution allocating \$135,000 to the utility, rental, and mortgage assistance program, and extend the program through December 31.

**Hearing no opposition, the motion carried 7-0. The Mayor added the matter to the Consent agenda as E-5.**

**It was moved by French and seconded by Carr to:**

Continue Council discussion on the joint Pencom/EOC facility, should time allow.

**Hearing no opposition, the motion carried 7-0. The Mayor added the late item to the agenda as I-1.**

**CONSENT AGENDA**

**It was moved by Schromen-Wawrin and seconded by Suggs to approve the Consent Agenda to include:**

1. Expenditure Reports: *From October 10, 2020 to October 23, 2020 in the amount of \$1,379,810.85 and from October 24, 2020 to November 6, 2020 in the amount of \$4,230,036.92 / Approve*
2. Agreement for Financial Services with NW Municipal Advisors / Approve and authorize the City Manager to sign the attached agreement for services with NW Municipal Advisors, and approve payment in the amount not to exceed \$30,000 for professional services obtained during the 2009 & 2010 Water/Wastewater Bond Refunding and allow the City Manager to make minor modifications as necessary.
3. Peabody St. Sidewalk Repair and Civic Field ADA Access Improvements, CON 2019-18/ *Accept the Peabody Street Sidewalk Repair and Civic Field ADA Access Improvements CON 2019-18 as complete and authorize staff to proceed with project closeout and release retainage upon receipt of all required clearances.*
4. Stonegarden FFY-19 Grant Acceptance / *Acceptance of the grant and authorize the City Manager or designee to sign an agreement with the Clallam County Sheriff's Office*
5. Late Item - COVID-19 Utility, Rental and Mortgage Relief Program Extension resolution allocating \$135,000 to utility, rental, and mortgage assistance program, and extend the program through December 31 / *Approve the resolution authorizing the continuation of the City's COVID-19 Utility, Rental and Mortgage Assistance program.*

Council discussion followed.

**The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.**

**PUBLIC HEARINGS**

**3. Proposed Carryover of 2020 Water & Wastewater Utility Rates into 2021-2022**

Finance Director Sarina Carrizosa presented the proposed ordinance and reminded Council the rates were carrying over from the previous year. She shared the item received a favorable recommendation from Utility Advisory Committee meeting.

At 6:56 p.m. the Mayor opened the public hearing. Hearing none, the Mayor continued the public hearing to the next meeting.

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Mayor Dexter conducted a first reading of the ordinances by title, entitled,

**ORDINANCE NO. \_\_\_\_**

AN ORDINANCE of the City of Port Angeles, Washington amending Section 025 of Chapter 13.44 of the Port Angeles Municipal Code relating to water rates.

AN ORDINANCE of the City of Port Angeles, Washington amending Chapter 13.65 of the Port Angeles Municipal Code relating to wastewater service rates.

Council discussion followed.

The Mayor continued the matter to the December 1 meeting.

**2. 2021 Budget**

Manager West introduced the agenda item and invited Director Carrizosa to present. Director Carrizosa shared a presentation on the 2021 Budget which included background on the process the City follows to reach a balanced budget and used slides to show differences between the 2021 and 2020 budget. She shared the 2021 Budget was balanced without the need for utility rate increases, spoke about the financial challenges due to Covid, and provided the upcoming budget schedule. Director Carrizosa spoke about the new Paramedicine position added to the budget. Council discussion followed.

At 7:28 p.m. the Mayor opened the public hearing. Hearing none, the Mayor continued the public hearing to the next meeting.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

**ORDINANCE NO. \_\_\_\_**

AN ORDINANCE of the City of Port Angeles, Washington, adopting the 2021 budget for the fiscal year ending December 31, 2021.

The Mayor continued the matter to the December 1 meeting.

**1. Ordinance Levying 2020 Property Tax for Collection in 2021**

Director Carrizosa spoke to the proposed ordinance, sharing the ordinance authorized the increase of 1% of tax collected in 2021. She shared the proposed resolution would declare the Council's intent and would need to be approved in order to levy the increase. Council discussion followed.

Mayor Dexter conducted a second reading of the ordinance by title, entitled,

**ORDINANCE NO. 3667**

AN ORDINANCE of the City of Port Angeles, Washington, levying regular ad valorem property taxes for collection in the fiscal year 2021, and directing the City Clerk to certify said amount to the Board of Clallam County Commissioners.

**It was moved by Schromen-Wawrin and seconded by Suggs to:**

Adopt ordinance as read.

**After a roll call vote, the motion carried 5-2 with Meyer and McCaughan opposed.**

Mayor Dexter read the ordinance by title, entitled,

**RESOLUTION NO. 27-20**

A RESOLUTION, of the City Council of the City of Port Angeles, Washington, pursuant to RCW 84.55.120, authorizing an increase in the regular property tax levy for 2021.

**It was moved by Schromen-Wawrin and seconded by French to:**

Pass the resolution as read.

**After a roll call vote, the motion carried 5-2 with Meyer and McCaughan opposed.**

Mayor recessed the meeting for a break at 7:44 p.m. The meeting reconvened at 7:49 p.m.

### **CONTRACTS & PURCHASING**

#### **1. Professional Services Agreement for City's Climate Resiliency Planning Effort**

Director of Community and Economic Development Allyson Brekke brought the proposed professional services agreement for the City's climate resiliency planning effort forward for Council consideration and provided background on the matter. She shared that on February 18, 2020, City Council had directed staff to pursue a consultant to complete a city's climate resiliency planning effort. Council discussion followed.

**It was moved by Schromen-Wawrin and seconded by Carr to:**

Table the Cascadia Consulting Group contract approval until our December 1 meeting, so that we can get additional information and possibly contract revisions for (1) collaboration with Clallam County for the inventory task, (2) synergy with Lower Elwha Klallam Tribe's planning process, (3) North Olympic Peninsula Resource Conservation & Development Council collaboration, and (4) Cascadia's public participation process regarding racial equity and frontline communities.

**After roll call vote, the motion failed 5-2 with Carr and Schromen-Wawrin in favor.**

**It was moved by Schromen-Wawrin and seconded by French to:**

1) Approve the professional services agreement with Cascadia Consulting Group in the amount to \$49,998.00 and authorize the City Manager to sign the contract and make minor changes necessary to complete the tasks outlined in the scope of work.

**The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.**

**It was moved by Schromen-Wawrin and seconded by Carr to:**

Create a committee of the Council, of no more than three Council members, to work with City staff and community partners on the community resilience planning process.

**The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.**

The Mayor identified Deputy Mayor Carr, Council members Schromen-Wawrin and Suggs as Council members interested in participating on the approved Council committee.

The Mayor recessed the meeting for a break at 9:14 p.m. The meeting reconvened at 9:17 p.m.

### **OTHER CONSIDERATIONS**

#### **1. Continue Discussion on Pencom / EOC Facility**

Council expressed interest in a follow up work session on the matter. Council discussion followed.

### **SECOND PUBLIC COMMENT**

Ed Chad, city resident, spoke about the Climate Resiliency Planning Effort Agenda item and suggested actions Council could do to support the effort.

Richie Ahuja, city resident, spoke about the Climate Resiliency Planning Effort Agenda item and suggested actions Council could do to support the effort.

Carolyn Wilcox, city resident, spoke about public safety.

Bob Vreeland, city resident, spoke about the Climate Resiliency Planning Effort Agenda item.

Viola Ware, on a previously recorded line, spoke about the death of a local homeless person.

### **CITY COUNCIL REPORTS**

Council Member McCaughan shared he attended a Shore Aquatic Center Board meeting.

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Deputy Mayor Carr, spoke about the death of a local homeless person. She also spoke about the Board of Health and Clallam County Health Officer Dr. Unthank's recommendations.

**It was moved by McCaughan and seconded by Carr to:**

Extend the meeting to 10:20 p.m.

**The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.**

Council Member Schromen-Wawrin spoke about efforts by the community and Council to see fences installed on the 8<sup>th</sup> Street Bridges and spoke about matters related to housing and homelessness.

**It was moved by French and seconded by Carr to:**

Extend the meeting to 10:30 p.m.

**The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.**

Council Member French shared that a decision was made by the Chamber of Commerce to cancel the Winter Ice Village due to the spike in Covid cases.

Council Member Suggs reminded people to wear masks and encouraged people to do the same.

Mayor Dexter spoke about the Thanksgiving holiday and suggested ways people could interact using social distancing.

No other reports were given.

**INFORMATION**

Manager West spoke to reports included in the packet. He spoke about the upcoming County Commissioners meeting and encouraged the newly formed committee to attend the meeting. Attorney William Bloor provided an update on the code audit process. Staff spoke about the Pencom/EOC development.

**It was moved by Schromen-Wawrin and seconded by Carr to:**

Extend the meeting to 2:00 a.m. if needed.

**The motion failed 4-3, with Schromen-Wawrin, French and Suggs in favor.**

**It was moved by French and Carr to:**

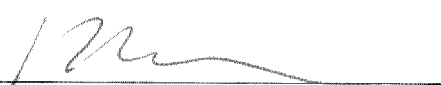
Extend the meeting to 10:50 p.m.

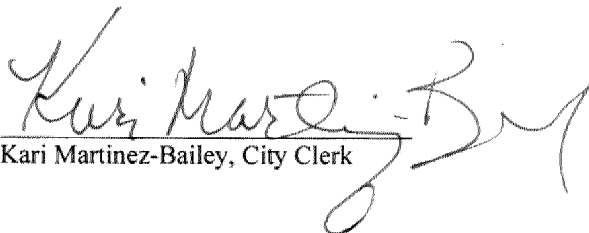
**The Mayor asked if there was unanimous consensus, hearing no opposition, the motion carried 7-0.**

Council discussion followed.

**ADJOURNMENT**

Mayor Dexter adjourned the meeting at 10:47 p.m.

  
Kate Dexter, Mayor

  
Kari Martinez-Bailey, City Clerk