



**DECEMBER 15, 2020**  
**City of Port Angeles Council Meeting Agenda**  
This meeting will be conducted virtually.

*The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:*

**A. Call to Order – Special Meeting at 5:00 p.m.** – A closed Executive Session, under authority of RCW 42.30.140(4), to discuss collective bargaining with an employee organization and RCW 42.30.110(1)(i) to discuss potential litigation with legal counsel.

**Call to Order – Regular Meeting at 6:00 p.m.**

**B. Roll Call, Pledge of Allegiance  
Ceremonial Matters, Proclamations & Employee Recognitions**

**C. Public Comment**

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment, make a public testimony during the public hearing and or watch the meeting live.

Written public comments and public testimony can be submitted to: [council@cityofpa.us](mailto:council@cityofpa.us), comments will not be read aloud but will be made a part of the record.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the record. Comments should be received by 2:00 p.m. Tuesday, December 15, 2020.

For audio only please call 1-844-992-4726  
Use access code: 126 633 1170

Once connected press \*3 to raise your virtual hand, if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the December 15 meeting only.

If you are joining in through the Webex link:

<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=efa6d98d5678295e7a8f63b4d2c986ee8> and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing.

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period.

Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting’s agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers. Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

**D. Late Items**

*To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.*

**E. Consent Agenda | Approve**

- 1. City Council Minutes of December 1, 2020 / Approve.....E-1
- 2. Expenditure Report: *From November 21, 2020 to December 4, 2020 in the amount of \$771,755.76 / Approve* .....E-6
- 3. 2020 SCADA Technical Support PSA-2020-03 - Amendment No 1 / *Approve amendment with Technical Systems Inc. increasing the total contract value by \$84,000 to a new not to exceed amount of \$179,000, and extend expiration date to December 31, 2021*.....E-22
- 4. 2019 Pump Station 3 Design and Construction Support – Amendment No 1 / *Approve amendment #1 with Kennedy Jenks Consultants increasing the total contract value by \$10,000 to a new not-to-exceed amount of \$225,950, and extend the agreement expiration date to April 30, 2021* .....E-24
- 5. N Street Outfall Support PSA / *Approve and award a Professional Service Agreement with Gray and Osborne, Inc of Seattle, WA in the not to exceed amount of \$59,996.00*.....E-25
- 6. County Behavioral Health Grant Acceptance / *Approve* .....E-26
- 7. Agreement for Bond Legal Services with Pacifica Law / *Approve and authorize the City Manager to sign an agreement for bond services with Pacifica Law, and approve payment in the amount not to exceed \$52,000 for professional services obtained during the 2009 & 2010 Water/Wastewater Bond Refunding*.....E-44
- 8. ERP Consulting Contract / *Approve and award a contract with SoftResources LLC. of Kirkland, WA for the total bid amount of \$80,940* .....E-50
- 9. Tangram Design, LLC / *Approve the amended Professional Services Agreement*.....E-70
- 10. Lease Agreement for Mailroom Equipment with Quadiant / *Approve and authorize the Finance Director to sign agreement for services with Quadiant in the amount not to exceed \$35,000 for a 48-month lease* .....E-79

**F. Public Hearings | 6:30 p.m. or Soon Thereafter**.....None

**G. Ordinances Not Requiring Council Public Hearings**

- 1. 2020 Budget Amendment #3 / *Conduct Second Reading / Adopt Ordinance* .....G-1

**H. Resolutions Not Requiring Council Public Hearings None**

**I. Other Considerations**

- 1. Legislative Priorities.....I-1
- 2. Opportunity Fund Advisory Board City Representative Appointment.....I-4
- 3. Shoreline Master Program (SMP) Periodic Review - Update Briefing .....I-11

**J. Contracts & Purchasing**

- 1. Wastewater Comprehensive Plan Professional Services Agreement PSA-2020-49.....J-1

**K. Council Reports**

**L. Information**

City Manager Reports:

- 1. 2019-2020 Strategic Plan Year End Update
- 2. 2020 Update on Housing Action Plan Achievements & Information on City’s Comprehensive Plan Housing Policies and Goals.....L-1
- 3. Third Quarter Budget Status Report .....L-13
- 4. 2020 November Building Report.....L-35

**M. Second Public Comment**

*Follow the instructions from the first public comment period.*

**Adjournment**

**PUBLIC HEARINGS**

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.