

MINUTES

PLANNING COMMISSION

City Council Chambers
Port Angeles, Washington 98362
December 9, 2020 6:00 p.m.
REGULAR MEETING

PLEDGE OF ALLEGIANCE

Chair Schwab opened the regular meeting at 6:00 p.m.

ROLL CALL

Commissioners Present: Andrew Schwab (Chair), Benjamin Stanley (Vice-Chair), Richie Ahuja, Steve Luxton, Marolee Smith, Colin Young

City Staff Present: Emma Bolin (*Manager*)
Ben Braudrick (*Associate Planner*)
Kevin Bagwell (*Assistant Planner*)

Public Present: John Ralston

PUBLIC COMMENT:

John Ralston, City Resident

John reminded the Planning Commission and Staff that he was interested in being interviewed as a stakeholder for the Building Residential Capacity Code Project.

Chair Schwab closed public comments.

APPROVAL OF MINUTES:

Commissioner Young moved to accept the minutes from the November 12, 2020 meeting with Commissioner Smith seconding, all were in favor.

ACTION ITEMS

Study Session: Community Development Block Grant Facade and Sign Improvement Program

Planner Ben Braudrick gave a presentation on the Community Development Block Grant funded Façade and Sign Improvement grant program and community revitalization. Discussion between Planning Commissioners followed.

STAFF UPDATES

Manager Bolin provided an update on the greenhouse gas inventory and Climate Resiliency Plan process. City Council approved the contract and scope of work with Cascadia Consulting Group with minor changes, including more specificity in equitable public outreach and Planning Commission and City Council involvement in the Work Plan process. The City Council has also created a three-member subcommittee to work directly on the inventory and resiliency plan process.

There continues to be a delay in the H2SB 1923 Residential Capacity Code Project and the code audit by Madrona Law continues to move forward.

The joint City Council meeting is now scheduled for January 19, 2021.

The City's IT Department has created City managed personal email addresses for all the Planning Commissioners. More information on how those addresses will work in the future

Commissioner Stanley asked about the timing for the kickoff meeting on behalf of the Climate Action Volunteer group. Staff responded that the contract should be finalized and signed this week and the expectation is that the kickoff meeting would occur in January or February.

Chair Schwab asked if use of the email address would be a requirement. Staff let the Commission know that they would be discussing the details with IT.

REPORTS OF COMMISSION MEMBERS

None

ADJOURNMENT

Commissioner Smith made a motion to adjourn. **Commissioner Young** seconded, all were in favor.

The meeting adjourned at 7:45 p.m.

Ben Braudrick, Secretary

PREPARED BY: Ben Braudrick, Secretary

Andrew Schwab, Chair