

MINUTES

PLANNING COMMISSION

City Council Chambers
Port Angeles, Washington 98362
September 9, 2020 6:00 p.m.
REGULAR MEETING

PLEDGE OF ALLEGIANCE

Chair Stanley opened the regular meeting at 6:00 p.m.

ROLL CALL

Commissioners Present: Amy Powell, Andrew Schwab (Chair), Benjamin Stanley (Vice-Chair), Richie Ahuja, Steve Luxton, Marolee Smith, Colin Young

City Staff Present: Allyson Brekke (*Director*)
Emma Bolin (*Manager*)
Ben Braudrick (*Associate Planner*)
Chris Cowgill (*Assistant City Attorney*)

Public Present: John Ralston, Kari Martinez Bailey

PUBLIC COMMENT:

No members of the public requested to provide public comment

Chair Schwab closed public comments.

APPROVAL OF MINUTES:

Commissioner Ahuja asked for a change to the wording in a summary of one of his discussions. Commissioner Young moved to accept the minutes from the August 26, 2020 meeting with the revisions included. Commissioner Ahuja seconded, all were in approval, with Commissioners Smith and Stanley abstaining due to absence.

ACTION ITEMS

Action: Review and make a motion on Planning Commission Bylaws Amendment (relating to officer term limits)

Chair Schwab introduced the Bylaws discussion and asked staff what they had discovered about term limits as related to State regulations and other Port Angeles Boards and Commissions. He then summarized the action taken by the Commission at the previous meeting for those Commission members who were not in attendance.

Commissioner Young also asked about State regulation of term limits versus Port Angeles' other Boards and Commissions. Manager Bolin provided her findings from the Planning Enabling Act and RCW 35.63. There is no regulation at the state level limiting term limits for officers. Other Boards and Commissions in Port Angeles do allow for multiple year term limits for Officers. Discussion followed.

Commissioner Smith made a motion to allow for up to two consecutive terms for Planning Commission officers and Commissioner Powell seconded the motion. Discussion followed. Staff clarified that the change requested to the last sentence of Article III, Section 3 shall read "Elective officers shall serve no more than two consecutive terms in the same office." All were in

approval.

Presentation: MAKERS Architecture and Urban Design Introduction to Building Residential Capacity Code Project (Department of Commerce Grant Work)

Consultant Bob Bengford of MAKERS Architecture and Urban Design gave a presentation on the scheduled municipal code updates, tasks and timelines for the updates, and what the proposed updates might look like. Questions from Planning Commissioners and discussion followed.

Action: Select member of Planning Commission to serve on Climate Action Plan RFP Selection Advisory Committee

Chair Schwab asked the Commission if anyone had interest in serving on Climate Action Plan RFP Selection Advisory Committee. Commissioner Stanley provided nomination of Commissioner Ahuja given his professional experience with RFP's and climate action. **All were in favor of the nomination.**

Manager Bolin provided a presentation demonstrating the RFP process and the roles and responsibilities of the committee member.

Commissioner Ahuja accepted the position of Planning Commission representative to the Climate Action Plan RFP Selection Advisory Committee.

Commissioner Young. asked the chair for a 5-minute recess. **Chair Schwab** granted the recess.

STAFF UPDATES

Associate Planner Braudrick provided a synopsis of his memo to the Planning Commission on the history of fencing regulations in Port Angeles and the philosophy and purpose of fencing in an urban environment. Discussion followed.

Chair Schwab asked staff if the Council could be made aware of the Planning Commissions interest in housing and zoning regulation, temporary housing, the Housing Action Plan, and code updates. He asked if staff could request a joint meeting between the City Council and Planning Commission in late October or early November to discuss priorities and strategy. Staff answered that they would at the next regular meeting.

REPORTS OF COMMISSION MEMBERS

Commissioners asked several questions of Staff about the evenings previous discussions. Staff provided answers.

ADJOURNMENT

The meeting adjourned at 9:04 p.m.

Ben Braudrick, Secretary

Andrew Schwab, Chair

PREPARED BY: Ben Braudrick, Secretary