

MINUTES

PLANNING COMMISSION

City Council Chambers
Port Angeles, Washington 98362
July 22, 2020 6:00 p.m.
REGULAR MEETING

PLEDGE OF ALLEGIANCE

Chair Stanley opened the regular meeting at 6:00 p.m.

ROLL CALL

Commissioners Present: Benjamin Stanley (Chair), Andrew Schwab (Vice-Chair), Amy Powell, Colin Young, Richie Ahuja, Steve Luxton, Marolee Smith

City Staff Present: Emma Bolin (*Manager*)
Ben Braudrick (*Associate Planner*)
Chris Cowgill (*Assistant City Attorney*)

Public Present: Caroline Wilcox

PUBLIC COMMENT:

None.

Chair Stanley closed public comments

APPROVAL OF MINUTES:

Commissioner Schwab moved to accept the minutes from the March 11, 2020 meeting. **Commissioner Young** seconded, **all were in approval**

ACTION ITEMS

1. Action: Façade Grant No. 20-01 - Van Dyke Hardwood, 821 East 1st Street

Planner Braudrick introduced the Façade Grant Application from Van Dyke Hardwood and presented the \$10,629.26 proposal request.

Chair Stanley asked if any of the Commissioners had questions about the proposal. Several questions were asked about the Façade Grant program and the proposal.

Commissioner Schwab moved to approve Façade Grant 20-01 citing 7 findings, 3 conclusions, and 6 conditions located in the Staff Report. **Commissioner Young** seconded the motion, **all were in approval**.

2. Action: Election of Chair and Vice-Chair

Chair Stanley nominated **Commissioner Schwab** for the 2020-21 Planning Commission Chair position. **Commissioner Young** made a motion to accept Commissioner Schwab as the 2020-21 Chair. **Commissioner Ahuja** seconded the motion, **all were in approval**.

Commissioner Powell nominated **Chair Stanley** for the 2020-21 Vice Chair position. **Commissioner Schwab** made a motion to accept **Chair Stanley** as the 2020-21 Vice Chair. **Commissioner Powell** seconded the motion, all were in approval

3. Work Session: Public Official Ethics, Open Public Meetings Act and Public Records Act Training

Assistant City Attorney Chris Cowgill presented trainings on Public Official Ethics, Open Public Meetings Act, and Public Records Act. Commissioners asked several questions during the presentation.

STAFF UPDATES

Manager Bolin introduced herself and Planner Braudrick to the Planning Commission and updated them on operations during the COVID-19 pandemic and several upcoming large projects that the City will be starting in the next year that the Planning Commission will be involved in, including the Shoreline Master Program periodic update, major code revisions, and the Climate Action Plan.

Planner Braudrick updated the Commission on the City’s digital presence through the website and asked the Commissioners to review the website and provide feedback. He updated the Commissions on the Race Street Project and the Olympic Discovery Trail. **Chair Stanley** asked about the Lincoln Street safety project and staff provided an update and offered to talk to the Engineering Division and report back at the next meeting.

Commissioner Powell related an experience with the local realtor’s group and asked if the Commission could also do a walkthrough of the Fieldhouse project on the waterfront. **Manager Bolin** confirmed she would look into it.

Chair Stanley asked about the Anian Shores mixed use apartment building on Front and Oak Streets. **Manager Bolin** provided an update about the recent approval of a conditional use permit for the project to raise the allowed height of the building.

REPORTS OF COMMISSION MEMBERS

Chair Stanley updated the Commission on the Climate Action volunteer subgroups’ activity during the last several months.

Commissioners all introduced themselves and provided their interests related to the Planning Commission.

Commissioners had questions about the Climate Action Plan RFP. Staff stated they would provide the a link to the RFP when it is published.

ADJOURNMENT

The meeting adjourned at 8:10 p.m.

DocuSigned by:
Ben Braudrick
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Ben Braudrick, Secretary

DocuSigned by:
Ben Stanley
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Ben Stanley, Chair