



**Parks, Recreation & Beautification Commission Meetings
September 19, 2019**

6:00 p.m. - City Council Chambers- Regular Scheduled Meeting

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes – May 16, 2019
4. Late Items
5. Public Comment
6. Finance/Packet Items
7. Legislation- None
8. Guest Speaker- Aubry Bright- Senior Center 50th Anniversary Celebration
9. Director’s Report – Information Only
 - a. Departmental Update
 - i. Capital Facilities Plan
 - ii. Project & Maintenance Updates
 - iii. Committee Discussion
10. Adjournment

PORT ANGELES PARKS, RECREATION & BEAUTIFICATION COMMISSION MEETING

Port Angeles, Washington
May 16, 2019

CALL TO ORDER – REGULAR MEETING: Commission Chair Winslow called the meeting to order at 6:00 p.m.

ROLL CALL: Members Present: Student Representative Bailey; Commissioners Tucker, Forrest, Kirsch, Milburn, Sinton; Chair Winslow.

Members Absent: Commissioner Wojnowski

Staff Present: Director Delikat, Secretary Straits & Senior Center Manager Bright.

APPROVAL OF THE MINUTES: It was moved by Commissioner Tucker and seconded by Commissioner Forrest to approve the April 18, 2019 meeting minutes. The motion passed unanimously.

LATE ITEMS: None.

PUBLIC COMMENT: All public comment was made to express opinions regarding the protection of the Liberty Bell within Veteran's Park. Speakers included Gary Velie, Jim McEntire, Susan Hillgren, Bill Benedict, Strait View Credit Union, Karen Rogers and Brendan Meyer.

FINANCE & PACKET ITEMS: Director Delikat reviewed the current revenue and expenditure report.

LEGISLATION:

1. **Veteran's Memorial Park-** Director Delikat updated Commissioners on the process that has taken place since the previous April 18th Commission meeting. He explained the final motion that was made at the previous meeting, details of the first sub-committee meeting, and the outcome that led to a community meeting with five selected individuals that spoke during the April 18th Public Comment period. After Delikat's comments, Commissioner Winslow spoke on behalf of the Commissioners Sub-Committee that led to their determination and outcome. During the process it was ultimately decided on that the protection of the Liberty Bell is the responsibility of the Parks and Recreation Department, not City Council. Commissioner Sinton presented the following recommendation: *The Parks and Recreation Director should proceed with a project to install an ornamental security fence around the Liberty Bell at Veteran's Memorial Park; not the park itself. The project scope includes an ornamental security fence from pillar to pillar around the Liberty Bell that compliments the park design and neighborhood structures. The fence should include a locking gate of ornamental design, in keeping with the theme of the park. Additional features, which could be installed in tandem with the fence or in later phases, include lighting for security and aesthetic purposes, and a security camera connected to the City system. Funding for the purchase and installation of the fence, lighting and camera system must be sourced from community donations and/or other sources that do not negatively impact the Parks and Recreation budget, staffing hours, and prioritized list of capital maintenance projects. Final approval for the design will be the responsibility of the Parks and Recreation Director.*

GUEST SPEAKERS: Aubry Bright, Senior Center Manager: Manager Bright gave an update to the Commission regarding the current state of the Senior Center. She discussed the observations she's made during her first five months, the projects that will occur during the next six months, and the importance of the Senior Center volunteers. She also discussed upcoming events and answered questions held by the commissioners.

DIRECTOR'S REPORT:

1. **Park Maintenance Shop-** Delikat discussed the possibility of purchasing a new Parks Maintenance building from Platypus Marine. He will be taking a proposal to City Council in June.
2. **Facility Use Agreement-** Delikat announced a new, 5-year renewable Facility Use Agreement with MACK Athletics, Inc. that he will be taking to City Council on May 21, 2019.
3. **Generation II Dream Playground-** The playground design unveiling will be held on June 5th at the Vern Burton Center.
4. **Public Restrooms-** Delikat announced his May 21st presentation to the Council regarding public restrooms plans and encouraged Commissioners to attend.
5. **Capital Facilities Plan-** Delikat discussed the updated version of the CFP that will be discussed at an upcoming City Council Work Session.
6. **Flag Pole-** A flag poles at City Pier was recently hit by a vehicle. A new flag pole will be purchased to replace the removed pole.

7. **Board of Directors-** Delikat mentioned that the Senior Center Board of Directors were recently recognized during Volunteer Appreciation Month during a City Council meeting for all of their efforts during the six month absence of a Senior Center Manager.
8. **Ordinances-** Delikat discussed ordinances to occur during summer hiatus, including the name change of West End to Pebble Beach Park and tobacco-free parks and facilities.
9. **2nd Annual Day of Play-** Intern Hailey Lester discussed the changes and improvements made to this year's Day of Play event happening on July 23rd, including passports, prizes and new partners.

Questions/Comments: None.

ADJOURNMENT: Chairperson Winslow adjourned the meeting at 7:20 p.m. The next meeting is September 19, 2019, at 6:00 p.m. in the City Council Chambers.

Iris Winslow, Chairperson

Jessica Straits, Secretary