

**City Council / Utility Advisory Committee Joint Meeting
City Council Chambers
Port Angeles, WA 98362
February 12, 2019
3:00 p.m.**

AGENDA

- I. Call To Order**
- II. Roll Call**
- III. Approval Of Minutes for November 13, 2018**
- IV. Late Items**
- V. Public Comment** – *The Utility Advisory Committee desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At its most restrictive, Public Comment shall be limited to a total of 15 minutes. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak, each speaker may be allocated two (2) minutes. (Taken from Council Rules of Procedure Section 12).*
- VI. Discussion Items:**
- VII. Information Only Items:**
 - A. Community Solar Project Update
 - B. Water Cost-Of-Service-Analysis (COSA) presentation
- VIII. Next UAC Meeting Date:** March 12, 2018
- IX. Adjournment**

UTILITY ADVISORY COMMITTEE

City Council Chambers
Port Angeles, WA 98362

November 13, 2018

3:00p.m

I. Call To Order

Vice Chair William Atkinson called the meeting to order at 3:00 pm.

II. Roll Call

UAC Assigned

Councilmembers Present: Deputy Mayor Kate Dexter and Councilmember Michael Merideth
(alternative for Lindsey Schromen-Wawrin)

Councilmembers Absent: Councilmember Cherie Kidd

UAC Members Present: Vice Chair William Atkinson, Mattias Järvegren, Rob Feller, and Paul
Collins

UAC Members Absent: Laura Dodd

Staff Present: Gregg King, Shailesh Shere, Nathan West, James Burke, and
William Bloor

Others Present:

III. Approval Of Minutes

Vice Chair William Atkinson requested that the October 9, 2018 minutes be amended to reflect his abstention on the 2019 utility rates. The minutes will reflect 3 ayes and 1 abstention.

Councilmember Kate Dexter requested a motion for approval of the October 9, 2018 Minutes as amended. William Atkinson seconded the motion. Motion carried 6-0.

IV. Late Items: Vice Chair William Atkinson proposed discussing attendance of the committee members. Some members had been absent of late and Mr. Atkinson made a motion to summarize the attendance of all members over the last twelve months. Other members pointed out this information was already available in the minutes. The motion died for lack of a second.

V. Public Comment: None

VI. Discussion Items:

A. Community Solar Project

Shailesh Shere, Deputy Director of Power Systems, reported that an RFP for a community solar project was issued and two (2) proposals were received. The proposals called for a third party to finance, construct, and operate the project. The City would purchase the output under a power purchase agreement (PPA) and offer to Port Angeles residents at a green power rate. The residents would then be eligible for a state subsidy. Discussion followed.

Councilmember Kate Dexter made a motion that the UAC forward a favorable recommendation to the City Council to approve City staff to review and evaluate the submitted proposals. Mattias Järvegren seconded. Motion carried 6-0

VII. Next Meeting Date: December 11, 2018

VIII. Adjournment: 4:57 p.m.

Chair Cherie Kidd

Gregg King, Power Resources Manager



Date: February 12, 2019
To: Utility Advisory Committee
From: Gregg King, *Power Resource Manager*
Subject: Community Solar Project Update

Summary: The community solar project will not be moving forward due to sensitive time restrictions for implementing the project.

Funding: N/A

Recommendation: Information only.

Background / Analysis:

Port Angeles received two proposals to plan, construct, and operate a community solar program. However, due to the sensitive time restrictions set forth by the State, the City will not be moving forward with the Community Solar Project.

Funding Overview:

N/A



Date: February 12, 2019
To: Utility Advisory Committee
From: Glen Goodworth, *Senior Accountant*
Subject: Water Cost of Service Analysis (COSA) Presentation

Summary: At the request of the City Council a presentation is being made to strengthen the understanding of the Cost of Service Analysis (COSA) process and to review the 2019 Water COSA model worksheet. This is a joint presentation to City Council and the UAC.

Funding: N/A

Recommendation: Informational only

Background / Analysis: During the 2019 rate setting process the decision was made to adjust water rates for the residential customers only. This was designed to bring those rates more in line with the calculations made in the Water COSA model. The offer was made to present the COSA model to the City Council early in 2019 so that a greater understanding of the process could be achieved, leading to more informed and involved rate setting.

This presentation will first, create an understanding of basic COSA and rate setting principles, and second, review the 2019 Water COSA model.

Funding Overview: N/A