Requirements for Utility Discount

A. Are a resident of the City of Port Angeles and receive utility services from the City of Port Angeles and you are the owner or secondary person on the utility account.

B. Have a combined Annual Income of 125% of Federal Poverty Income Level or less. See chart on page 1 of application.

C. Agree to renew application by providing proof of income at the beginning January 1st of every calendar year.

D. Are willing to conserve and do as much weatherization as possible, if not already done.

E. Must apply for all State and/or Federal energy related programs.

F. Property owners agree to participate in available energy conservation programs of the City that are available at no charge.

G. Verify income shown on application; PLEASE ATTACH PROOF OF INCOME.

FUNDING IS LIMITED:

Funding is limited. Discounts will not be guaranteed for the entire year. Total Funds available for the program is set every year in the City's budget. When the total is reached, the program will end for all customers for the rest of the calendar year.
Instructions for Completing the Application Form

1. Please PRINT all information except your signature.

2. Complete the Income Worksheet.
   In computing your income for the previous twelve months prior to the application, take your GROSS MONTHLY HOUSEHOLD INCOME and multiply by 12. If you do not have 12-month income history you may provide 3 months of income history previous to the date of your application. Income includes wages, salaries, commissions, business income, dividends from stocks, net rental income from real estate, gifts of $10,000 or greater, disability payments, retirement pay or pension income, 2020 Social Security, annuities and interest income. Do not include return of capital on investments or reimbursement for losses. If this information is not available, as an option, a written notarized affidavit by residents in the household may be submitted.

3. It is important that you read the affidavit on page two of the application carefully before you sign the application.

4. Return the completed income worksheet and application as soon as possible to City Hall. If you have any problem completing the application, you may contact the Customer Services, 457-0411, for assistance.

5. The Application Form and Income Worksheets can be filled out two ways. Print out the forms and fill out by hand, or by typewriter, Sign and return. You may mail the application to: City of Port Angeles Customer Service 321 E 5th Street, Port Angeles, WA 98362.

Please Note:

You cannot receive the Utility Discount at more than one address at a time. If you move to another address in the City, please let us know so your credit can be transferred to that Account.

FUNDING IS LIMITED

Funding is limited. Discounts will not be guaranteed for the entire year. Total Funds available for the program is set every year in the City’s budget. When the total is reached, the program will end for all customers for the rest of the calendar year.
Utility Discount Application
(Proof or verification of Income must be provided beginning each calendar year)

1.__________________________________________________
   Applicant’s Last Name, First, Middle

2.__________________________________________________________________________________
   Spouses’ Last Name, First, Middle

3._______________________________________________________________
   Residence Address                           Apt. #

4.__________________________________________________________________________________
   Mail Address (Only if different from your residence address)

5.__________________________________________________________________________________
   Phone Number with Area Code      /       Length of time lived in City

6. Check One:
   I/we are the home, apartment or mobile home:  OWNER   RENTER

Discount Rates – How Discount is applied

<table>
<thead>
<tr>
<th>Household Size</th>
<th>100% 2020 Fed Poverty Guidelines</th>
<th>125% 2020 Fed Poverty Guidelines</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Annual</td>
<td>Discount</td>
</tr>
<tr>
<td>1</td>
<td>$12,490</td>
<td>35%</td>
</tr>
<tr>
<td>2</td>
<td>$16,910</td>
<td>35%</td>
</tr>
<tr>
<td>3</td>
<td>$21,330</td>
<td>35%</td>
</tr>
<tr>
<td>4</td>
<td>$25,750</td>
<td>35%</td>
</tr>
<tr>
<td>5</td>
<td>$30,170</td>
<td>35%</td>
</tr>
<tr>
<td>6</td>
<td>$34,590</td>
<td>35%</td>
</tr>
<tr>
<td>7</td>
<td>$39,010</td>
<td>35%</td>
</tr>
<tr>
<td>8</td>
<td>$43,430</td>
<td>35%</td>
</tr>
</tbody>
</table>
7. **How many members are in your household, including yourself?** (actually, living in your home.)

    Check one: 1 □  2 □  3 or more □

    If 3 or more, list names and ages of other members of your household below.

    __________________________________________________________
    __________________________________________________________
    __________________________________________________________

**NOTE:**

*All members of the household MUST BE LISTED ALONG WITH THEIR AGE AND RELATIONSHIP. Any income they have MUST BE included in the gross household figure used to compute your Low-Income Utility Discount.*

8. If homeowner, do you agree to participate in the City’s no-cost conservation program, at no cost

   Yes ____  No ____

**Important: Read before signing:**

**Affidavit:** I swear under penalties of either civil or criminal perjury that I have read the instruction sheet and that all the statements, as marked, are true. Falsification of any information on this application will result in loss of eligibility for further program assistance and repayment of all funds received as a result of providing false information.

The date you write here must be the same date you mail or deliver this application to the City.

Dated this _________ day of __________________________, 20____.

____________________________________________________
Applicant's Signature (Do Not Print)

____________________________________________________
Spouse's Signature (Do Not Print)

Name, address, and phone number of close relative or friend:

____________________________________________________
____________________________________________________
____________________________________________________
ANNUAL HOUSEHOLD INCOME WORKSHEET

Annual Salary & Wages $______________________________

Unemployment Compensation $______________________________

Cash Welfare Benefits $______________________________

Industrial Injury Benefits $______________________________

Social Security Benefits $______________________________

Interest (all sources) $______________________________

Dividends $______________________________

Pensions and Annuities $______________________________

Retirement Benefits $______________________________

*TOTAL ANNUAL HOUSEHOLD INCOME $______________________________

*Total ANNUAL Household Income includes income of applicant and spouse or co-tenant living in the household.

Number of family members living in household:  OWNER  RENTER

FOR OFFICE USE ONLY

<table>
<thead>
<tr>
<th>Acct #:</th>
<th>Percentage:</th>
<th>Initials of CSR</th>
</tr>
</thead>
</table>

INCOME VALIDATED BY:

<table>
<thead>
<tr>
<th>Bank Deposit</th>
<th>Tax Form</th>
<th>Paystubs</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Other (specify)

Date turned in

Validation documents returned to customer