
PARKS, RECREATION & FACILITIES COMMISSION MEETING AGENDA

April 16, 2026

6:00 p.m. – Regularly Scheduled Meeting

Notice is hereby given that the Parks, Recreation & Facilities Commission will meet on Thursday, April 16, 2026, starting at 6:00 PM in the City Council Chambers in City Hall located at 321 E. 5th Street, Port Angeles, WA. This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Committee members, and City staff have the option to attend the meeting in person, at City Hall, or remotely via telephone or video link. The meeting is open to the public.

Audio only: 1-844-992-4726 United States Toll Free**Access code:** 2559 159 4372**Webinar password:** fnHbFqb96T3 (36423729 when dialing from a phone or video system)

Once connected, press *3 to raise your virtual hand if you wish to make a comment. You will be notified when it is your turn to speak. This access code is good for the April 16, 2026 meeting only.

Webex link: <https://cityofpa.webex.com/cityofpa/j.php?MTID=md2860574d6de9b04546ef890d7dff5a>

To make a public comment, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

- A. Call to Order: Regular Meeting at 6:00 p.m.**
- B. Roll Call-** Administrative Coordinator, Ireland Judge
- C. Approval of Minutes:** March 19, 2025, Regularly Scheduled Meeting Minutes
- D. Late Items:**
- E. Public Comment**
- F. Finance/Packet Items:** 2025/2026 Expenditure and Revenue Report- Not Available
- G. Legislation-Vote for Chair & Vice Chair**
 - Legislation Updates:**
 - 1. Laurel Street Stairs- Ad HOC Committee
 - 2. American Cruise Line- Preferential Lease Agreement-
 - 3. MACK athletics (Lefties)- Facility Use Agreement
 - 4. Peace Pole at Pebble Beach Park
- H. Guest Speaker:** None
- I. Director’s Report – Information Only**



1. Camping & Encampments- Overview of Parks Council Presentation
2. Olympic Discovery Trail- Next Steps
3. Waterfront Trail Closure Update
4. Ediz Hook Boat Launch Update
5. Peninsula Tennis Club- Erickson Playfield Tennis Courts (MOU)
6. Capital Facilities Plan Process
7. Port Angeles Fine Art Center/City of PA- RCO Grant
8. North Olympic Baseball & Softball Jamboree
9. Marine Life Center Groundbreaking
10. Big Spruce Up- Waterfront District
11. Lincoln Park Fishing Derby

J. Discussion

A. Adjournment

**PARKS, RECREATION & FACILITIES COMMISSION
REGULAR MEETING**

Port Angeles, WA

March 19, 2026

The meeting was conducted as a hybrid meeting.

CALL TO ORDER: The meeting was called to order by Chairperson Kiedrowski at 6:00 p.m.

Members present: Commissioner Fischbein, Commissioner McKee, Commissioner Snook, Chairperson Kiedrowski, and Student Representative Garcelon. Commissioner Houck attended virtually.

Members absent: Vice-Chairperson Collins, Commissioner McCaughan.

Staff present: Director Corey Delikat, Parks Manager Timothy Tucker, Project Manager David Wegener, Clerk Ireland Judge.

Director Delikat introduced new Commissioners, Snook and McKee.

APPROVAL OF MINUTES:

It was moved by Fischbein and seconded by Houck to:

Approve the February 19, 2026 Regular Meeting minutes.

Motion carried 5-0

LATE ITEMS: Director Delikat informed the Commission that the Peace Pole Dedication will take place on Saturday March 28th at 2pm at Pebble Beach Park.

PUBLIC COMMENT: None.

FINANCE & PACKET ITEMS: There are no updated financials at this time.

LEGISLATION:

- 1. American Cruise Line (ACL) Contract – Preferential Lease Agreement:** The City has a history working with American Cruise Line that extends back to 2017. Over the years, they have used the City Pier interchangeably Tuesdays through Thursdays or Thursdays through Saturdays, bringing in an average of \$21,000 a year. The proposed 7-year agreement will give Parks a 68% increase in revenue, with the agreement bringing in \$35,000 per year, including a WA Consumer Price Index of 1%. Under the main clause, ACL will provide their yearly calendar by January 1st and the City will not accept any third-party requests until February 1st of each year.

It was put to a favorable recommendation, moved by Snook and seconded by McKee to:
Bring the proposed 7-year Preferential Lease Agreement with American Cruise Line to City Council for approval at the April 7, 2026 meeting.

Motion Carried 5-0

2. Laurel Street Stairs Discussion – Addressed in the Director’s Report

GUEST SPEAKER: None

DIRECTOR’S REPORT:

A. Director’s Report – Information Only

1. **Laurel Street Stairs – Next Steps:** In total, more than 900 people responded to the Laurel Street Stairs Replacement Project Survey. The vote was split almost exactly with 50.8% of voters preferring Option 1 to the 49.22% of voters that preferred Option 2. Director Delikat noted that most voters found the survey through the city website and highlighted common key terms that appeared in voter feedback. Director Delikat shared that the volume of votes received emphasizes the importance of this project. To meet community expectation, staff proposed the formation of a Sub-Committee which would include three parks’ commissioners and representatives from the Rotary, Waterfront District, Chamber of Commerce, and Elevate PA.

Commissioners discussed the formation of a Sub-Committee. Parks Manager, Tim Tucker, spoke to the amount of public feedback that has gone into this project over the years, and Project Manager, David Wegener, spoke to the significance of finalizing designs to acquire grants. Director Delikat emphasized that the project intends to go out for design this year.

It was moved by Snook and seconded by McKee to:

Create a Sub-Committee consisting of three Parks Commissioners and community stakeholders.

Motion carried 5-0

2. **Ediz Hook Floats Installation:** Eight floats have been put in for the season, with two floats held for repair parts if needed. The City continues to monitor and clean out the debris from the boat launch to make it safe and available to the public. Public Works continues to work with FEMA on this project and the City also continues to meet with the Salmon Club on a quarterly basis to keep them updated.
3. **Seasonals/Spring Sports:** Director Delikat acknowledged the seasonal staff as the success of the Parks Department and acknowledged the hardship that the pandemic had on seasonal hiring, impacting the number of seasonals hired in previous years. 2025 was a huge success in hiring and this season, the Parks Department has eleven seasonals, seven of them are returning, all to start in April.

4. **Parks Robot WALL-E:** A new one-year contract has been signed for a new generation of the field painting robot, WALL-E. The \$1,100 contract which is split with the school district comes with a years' worth of paint and allots more time to the parks crew to enhance the field and take on other projects while WALL-E paints the soccer, football and baseball fields.
5. **Diamond Dust:** Since 2022 the department has been getting the baseball fields built back up. After the local dirt supplier closed in 2020, the fields switched to using Diamond Dust, a more durable material that allows natural drainage from rain. Partnerships with North Olympic Baseball and Softball (NOBAS) have made this rebuild possible. NOBAS is buying \$22,500 of diamond dust for Lincoln Park, the city is buying 50 yards for Shane, and Port Angeles School District is splitting 75 yards with the city for Civic to get the fields to where they need to be.
6. **Waterfront Trail Update:** Since the Commission was last updated, the trail maintenance budget has been confirmed for \$100,000, an increase from the previously reported \$60,000. This budget will allow for better and safer care to the trail. Public Works is currently working on the contract to bring to City Council in April. Parks Manager, Tim Tucker addressed commissioner questions.
7. **Big Spruce Up- Waterfront District:** The 6th annual waterfront cleanup will take place Saturday May 2, 2026 from 9am to 12pm.
8. **State of the City- City Manager West Presentation:** Director Delikat encouraged commissioners to watch the State of the City which is accessible via Youtube and the link can be found on the City's website.

DISCUSSION: None

ADJOURNMENT: Chairperson Kiedrowski adjourned the meeting at 6:36 p.m.

Dallas Kiedrowski, Chairperson

Ireland Judge, Clerk