

## CHAPTER 5.16 - CHARITABLE SOLICITATIONS

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### 5.16.010 - Definitions.

The following definitions shall apply to the provisions of this chapter:

A. *"Charitable organization"* means:

1. Any benevolent, eleemosynary, educational, social, recreational, or fraternal organization, or any other person having or purporting to have a charitable nature; and
2. Which solicits or solicits and collects contributions for any charitable purpose.

B. *"Charitable"* means any oral or written request for a contribution, including the solicitor's offer or attempt to sell any property, rights, services, or other thing in connection with which:

1. Any appeal is made for any charitable purpose; or
2. The name of any charitable organization is used as an inducement for consummating the sale; or
3. Any statement is made which implies that the whole or any part of the proceeds of the sale will be applied toward any charitable purpose or donated to any charitable organization.

The solicitation shall be deemed completed when made, whether or not the person making it receives any contribution or makes any sale.

(Ord. 2050 Ch. 4 § 1, 1/1/1980)

### 5.16.020 - Permit—Required.

No person shall solicit for charitable purposes in the City without first having obtained a permit from the City Clerk, for which no fee shall be assessed. This permit requirement shall not apply to any solicitation which involves no person-to-person contact within the City, nor to organizations exempt under Ch. 19.09 RCW.

(Ord. 2050 Ch. 4 § 2, 1/1/1980)

### 5.16.030 - Compliance with state law.

No person shall be granted a permit to solicit for charitable purposes, unless said organization is registered pursuant to Ch. 19.09 RCW, as now enacted or hereafter amended.

(Ord. 2050 Ch. 4 § 3, 1/1/1980)

**5.16.040 - Permit—Application—Contents.**

In addition to all other information required of an applicant for a business license, an applicant for a charitable solicitation permit shall provide the following:

- A. Name and address of all persons expected to take part in the solicitation;
- B. Name and address of charitable organization for which contributions are solicited.

(Ord. 2050 Ch. 4 § 4, 1/1/1980)

**5.16.050 - Permit—Application—Affidavit.**

Any person applying for a permit to solicit, pursuant to the terms of this chapter, shall sign an affidavit attesting that:

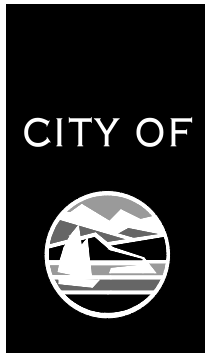
- A. All information contained in the application is true and correct;
- B. The applicant is authorized to solicit on behalf of the charitable organization listed in the application.

(Ord. 2050 Ch. 4 § 5, 1/1/1980)

**5.16.060 - Permit—Carried by solicitor.**

Any person soliciting for charitable purposes in the City shall carry a valid permit or reasonable facsimile thereof on his person while soliciting. Each solicitor shall produce the permit upon demand of any person who is being solicited, or upon the demand of any authorized City official.

(Ord. 2050 Ch. 4 § 6, 1/1/1980)



# PORT ANGELES

WASHINGTON, U. S. A.

## APPLICATION FOR CHARITABLE/RELIGIOUS SOLICITATION PERMIT

### Part I

Applicant's Name: (Last, First, Middle Initial)	
Applicant's Address: (Street, City, Zip)	
Home Phone:	Business Phone:
Birthdate: (Mo./Day/Year)	Driver's License #:
Email:	
Name of Business or Religious Organization:	
Location of proposed operation: (Please list the exact location(s) or parts of the City in which the activity will take place. Include name of owner(s) and exact address(es) of property:	
Zoning Classification of Property of Business:	
Brief Description of Proposed Activity:	
Other permits or licenses required to operate proposed business in State of Washington:	

**IF CHARITABLE ORGANIZATION, COMPLETE PART II**  
**IF RELIGIOUS ORGANIZATION, COMPLETE PART III**

**Part II - Charitable**

Washington State Tax I.D. No.:			
State Tax Returns Filed: Monthly:		Quarterly:	
<p><b>Note:</b> The total retail sales tax to be collected in the City of Port Angeles is 8.4%. The local tax portion will be rebated to the City of Port Angeles according to the information reported on the tax return under City of Port Angeles Tax Code 0502 for sales tax collected in Port Angeles.</p>			
Is firm registered with Washington Secretary of State as a Charitable Organization? Yes _____ No _____			
If professional fund raiser, please attach a copy of surety bond required by RCW 19.09.190. Copy attached? Yes _____ No _____			
Business is: Temporary:		Permanent:	
List full names, addresses, and driver's license numbers of <u>ALL</u> persons expected to take part in the solicitation: (Use back of sheet or extra sheet for additional names):			
Name	Address	Birthdate	Driver's Lic. #
1.			
2.			
3.			
4.			
5.			
6.			
Name of Charitable Organization for which funds are being solicited:			
Address of Charitable Organization:			
<p><b>I hereby certify, under penalty of perjury, that all information contained in this application is true and correct and that I am authorized to solicit on behalf of the charitable organization listed above.</b></p>			
Signature:		Date:	

**Part III - Religious**

Name of Religious Organization:	
Address: (Street, City, Zip)	
Phone:	
Corporate Name of Religious Organization:	
Address of Principal Place of Business of Religious Organization:	
Proof of Membership in Religious Organization attached? Yes _____ No _____	
Sample of materials to be distributed (whether or not contributions will be solicited for materials) should be attached.	
Does applicant receive salary or compensation from the religious organization? Yes _____ No _____	
<b>I hereby certify, under penalty of perjury, that all information contained in this application is true and correct and that I am authorized to solicit on behalf of the religious organization listed above and that I will solicit for religious purposes only.</b>	
Signature:	Date:

Please submit the license fee\*, the completed application and any attachments to:

Jennifer Veneklasen, City Clerk  
 City of Port Angeles  
 Phone: 360-417-4634  
[cityclerk@cityofpa.us](mailto:cityclerk@cityofpa.us)  
 321 East Fifth Street  
 Port Angeles, WA 98362  
[www.cityofpa.us](http://www.cityofpa.us)

**\*License fee is n/a for Charitable or Religious Organizations.**

<b><u>Full Year License Charge:</u></b> \$25 (July 1 – June 30)	<b><u>Partial Year License Charge:</u></b> Application Date: July 1-31: \$23 August 1-31: \$21 September 1-30: \$19 October 1-31: \$17 November 1-30: \$15 December 1-31: \$13 January 1-31: \$11 February 1 - June30: \$10	<b><u>Temporary License Charge:</u></b> \$10 per month
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