

---

Department of Community & Economic Development

### Section A: General Questions and Definitions

- 1. Do nonprofit organizations need a permit to sell goods or host events?**  
Yes, depending on the event, a Vendor or Hosting Permit may be required.
- 2. Can nonprofit organizations host fundraising events that include vendors?**  
Yes. A Hosting Permit may be required, depending on the duration of the event.
- 3. Are food permits required for nonprofit fundraisers?**  
Please check with the Clallam County Health Department for requirements.
- 4. Can nonprofit organizations operate mobile or itinerant vendor units?**  
Yes. Please note that the nonprofit is required to apply for and obtain a Mobile and Itinerant Vendor Hosting Permit from the City of Port Angeles, but will be exempt from any application fees.
- 5. Do nonprofit organizations need a special permit to host vendors?**  
Yes. To host a vendor, the nonprofit is required to apply for and obtain a Mobile and Itinerant Vendor Hosting Permit from the City of Port Angeles. The application fee is based on the host site location and the number of vendors being hosted.

### Section B: Application & Permitting

- 1. What steps must a nonprofit take to host mobile vendors legally?**  
To operate legally, a nonprofit organization must apply for and obtain a Mobile and Itinerant Vendor Hosting Permit from the City of Port Angeles.
- 2. I am hosting mobile vendors on my property. Do those vendors need their own permits, or can does my Hosting Permit cover them?**  
Vendors must have their own permits.
- 3. Does a nonprofit need to provide proof of its 501(c)(3) status?**  
Yes, documentation from the Washington State Secretary is required.

### Section C: Event & Vendor Operations

- 1. Can a nonprofit organization host vendors at charity events or fundraisers?**  
Yes. A Mobile and Itinerant Vendor Hosting Permit is required unless the total number of events is less than 14 calendar days per year.
- 2. Are there limits on the number of vendors a nonprofit can host?**  
The limit is based on the specific details of the application submitted.

### Department of Community & Economic Development

#### Section D: Site Requirements & Infrastructure

- 1. Can a nonprofit organization host vendors on its own property or in public spaces?**  
Yes, with a Mobile and Itinerant Hosting Permit. Hosting in parks or community centers may require additional approvals.
- 2. What infrastructure must a nonprofit provide for vendors (e.g., power, water, restrooms)?**  
It depends on vendor needs. Restrooms are preferred but not required if public restrooms are within 1,000 feet.

#### Section E: Financial & Fundraising Considerations

- 1. Can a nonprofit organization charge vendors a fee to operate?**  
Yes, at the nonprofit's discretion.
- 2. Are there restrictions on how nonprofits use proceeds from vendor-hosted events?**  
No.