



MAKING A SHORT-TERM LODGING SITE PLAN

Department of Community & Economic Development

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A **site plan** is a top-down view or bird's eye view of a property that is drawn to scale. **REMEMBER:** Each zone* and property have unique requirements and dimensions. The example below is fabricated and is provided for your convenience, but should not be copied. (* defined on back)

Site Plan Checklist

- Title (Address)
- Zoning Classification*
- North Arrow
- Scale
- Dimensions (ft')
 - Buildings
 - Setbacks
 - Lot Lines
- Street / Alley Identification
- Lot (property) Lines*
- Building(s) / Footprint(s)
- Roofline
- Hard Surfaces (material)
- Fence(s)
- Parking Spaces

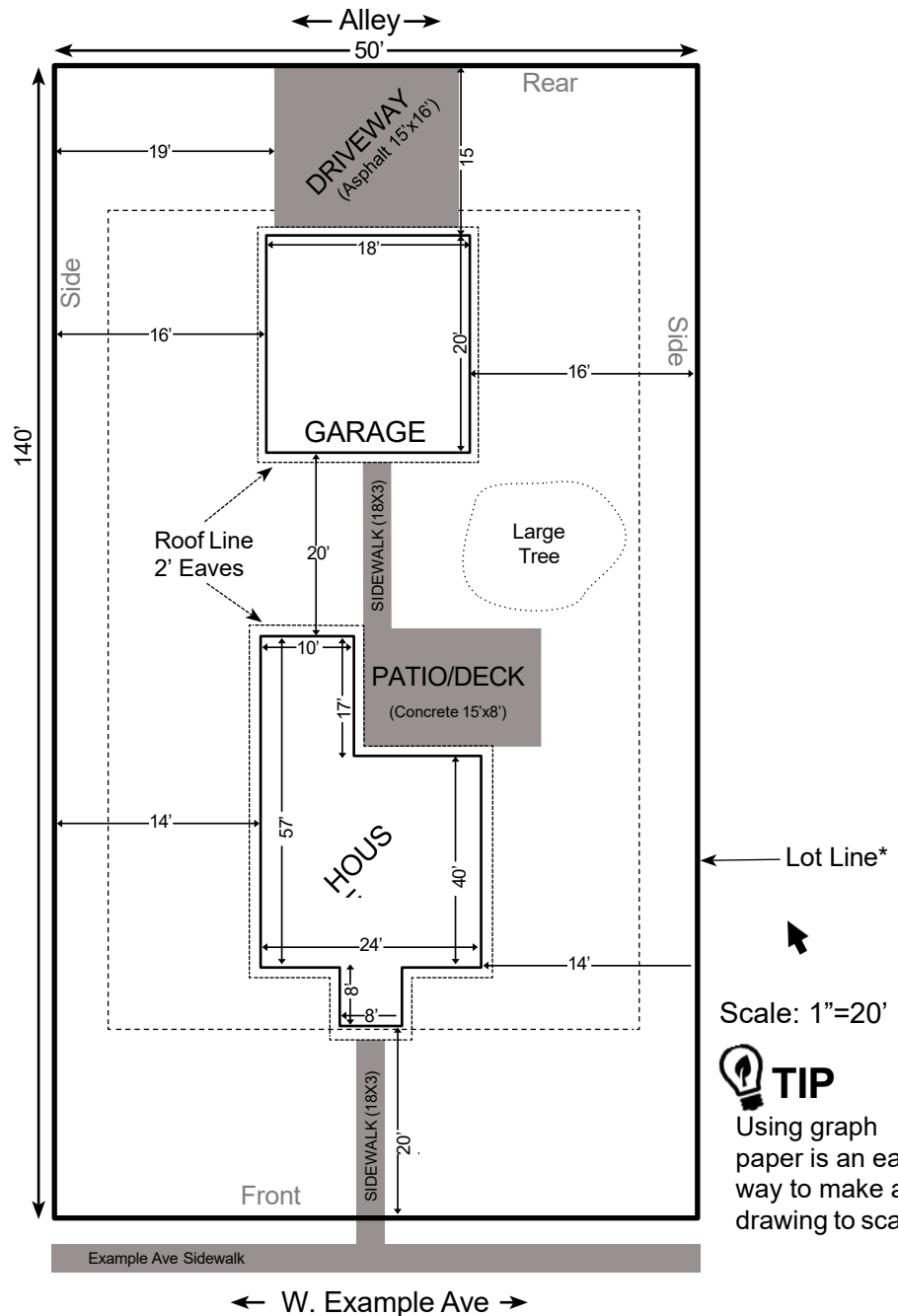


TIP

Those items marked with a * are defined or explained on the second page of this document.

1234 W. Example Ave

Zone: RS-7



TIP

Using graph paper is an easy way to make a drawing to scale.

SITE PLAN DEFINITIONS

- *Zoning Classification: To find out which zone your property is in, please visit the following website and use the City's mapping software. <http://www.cityofpa.us/430/Maps-and-Plans>.
- *Lot (Property) Lines: The boundaries of a property are referred to as "Lot Lines". One common misconception is that a private property abuts the edge of the street. In most circumstances, the lot lines are setback from the edge of the street. Using the link under "Zoning Classification" to view the City maps may help identify the location of Lot Lines. For questions about Lot Lines, please contact the Community & Economic Development Department.