



September 19, 2023 City of Port Angeles Council Meeting Agenda

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:

A. Call to Order – Regular Meeting at 6:00 p.m.

B. Roll Call, Pledge of Allegiance

Ceremonial Matters, Proclamations & Employee Recognitions

1. Suicide Prevention Month Proclamation
2. Constitution Week Proclamation

C. Public Comment

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and watch the meeting live. Written public comments can be submitted to: council@cityofpa.us, comments will not be read aloud.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the final record. Comments should be received by 2:00 p.m. Tuesday, September 19, 2023.

For audio only please call: 1-844-992-4726

Webinar access code: 2558 502 1834

Webinar password: ZBvqRkP63b7 (92877576 from phones and video systems)

Once connected, press *3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the September 19, 2023 meeting only.

If you are joining in through the Webex link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=m1b604b2bb0e696f670ed0f0d579b5534>

and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

D. Late Items

To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.

E. Consent Agenda | Approve

- 1. City Council Minutes of September 5, 2023 / ApproveE-1
- 2. Expenditure Report: *From August 19, 2023 to September 8, 2023 in the amount of \$4,743,726.67*.....E-6
- 3. Harbor Cleanup / 1) *Authorize the City Manager to approve, sign, and execute on behalf of the City the Information Sharing Agreement, and 2) authorize the City Manager to take other actions as necessary and appropriate to effectuate the preservation of its documents and information sharing among the parties, including any future modification or termination of the agreement.*E-24
- 4. Vehicle Purchase/Replacement of Wastewater Division Pickup #4600 / 1) *Rescind the September 5, 2023, motion that authorized purchase of a replacement of Vehicle #4600; 2) Accept the bid from Bud Clary Ford, to sell to the City a new Wastewater Division Service Truck for the amount of \$58,241.51, including tax and accessories, 3) Authorize the City Manager to approve and execute an agreement to purchase a new Wastewater Division Service Truck using the bid supplied by Bud Clary Ford and authorize the City Manager to make minor modifications to the purchase contract if necessary; and 4) Authorize the City Manager to surplus vehicle #4600, and to dispose of that vehicle in a commercially reasonable manner upon addition of the new vehicle to the City fleet.*E-30
- 5. Agreement with DebtBook for Software Services / *Authorize the City Manager to sign the agreement with DebtBook in an amount not to exceed \$12,000.00 and to make minor modifications as necessary*.....E-32

F. Public Hearings | 6:30 p.m. or Soon ThereafterNone

G. Ordinances Not Requiring Council Public Hearings

- 1. Transportation Benefit District Tax Increase Ordinance / *Conduct 2nd Reading / Adopt Ordinance*G-1
- 2. Management, Administrative and Non-Represented Personnel Vacation Accrual Restructure / *Conduct 1st Reading / Continue to October 3*G-6

H. Resolutions Not Requiring Council Public Hearings

I. Other Considerations

- 1. Olympic National Park Superintendent Sula Jacobs / *Presentation*
- 2. HVAC Upgrade of City Facilities Presentation by Trane Technologies / *Presentation*
- 3. GreenLink Port Angeles - Futurewise / *Presentation*

J. Contracts & Purchasing

- 1. Bird Ride, Inc. Program Update and Extension / *Authorize*J-1

K. Council Reports

L. Information

City Manager Reports:

- 1. Monthly Update on Past Due Utility Accounts – August.....L-1
- 2. City of Port Angeles Declaration of Stage 3 Water Shortage

M. Second Public Comment

Follow the instructions from the first public comment period.

Adjournment

PUBLIC HEARINGS

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.