



August 15, 2023

City of Port Angeles Council Meeting Agenda

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

The Mayor may determine the order of business for a particular City Council meeting. The agenda should be arranged to best serve the needs and/or convenience of the Council and the public. The Mayor will determine time of break. Hearing devices are available for those needing assistance. The items of business for regular Council meetings may include the following:

A. Call to Order – Regular Meeting at 6:00 p.m.

B. Roll Call, Pledge of Allegiance Ceremonial Matters, Proclamations & Employee Recognitions

C. Public Comment

The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly and timely manner. Visit <https://www.cityofpa.us/Live-Virtual-Meetings> to learn how to participate during public comment and or watch the meeting live. Written public comments can be submitted to: council@cityofpa.us, comments will not be read aloud.

To provide pre-recorded messages to the City Council by phone, please call 360-417-4504. Messages received will be made a part of the final record. Comments should be received by 2:00 p.m. Tuesday, August 15, 2023.

For audio only call: 1-844-992-4726

Webinar number: 2552 236 3096

Webinar password: HRwAD2URT98 (47923287 from phones and video systems)

Join through the Webex link:

<https://cityofpa.webex.com/cityofpa/j.php?MTID=m56d7ffa954bc7fb79c9f36c605ee1eb1>

Once connected, press *3 to raise your virtual hand if you wish to make a comment or public testimony. You will be notified when it is your turn to speak. This access code is good for the Tuesday, August 15, 2023 meeting only. If you have joined through the link and wish to make a comment or public testimony, please use the “raise your hand” feature in Webex.

Members of the public may address the City Council at the beginning and end of any Regular Meeting under "Public Comment." During the "Public Comment" portion of the meeting, individuals may speak to agenda items, except those scheduled for a Public Hearing. The City Council desires to allow the opportunity for Public Comment. However, the business of the City must proceed in an orderly, timely manner. At any time, the presiding officer, in the presiding officer's sole discretion, may set such reasonable limits as are necessary to prevent disruption of other necessary business. At its most restrictive, Public Comment shall be limited to a total of 15 minutes for the first Public Comment period and shall be concluded not later than 9:45 for the second Public Comment period. Individuals may speak for three (3) minutes or less, depending on the number of people wishing to speak. If more than 20 people are signed up to speak each speaker may be allocated two (2) minutes.

Individuals who are residents of the City or own businesses within the City will be called to speak first, with preference given to those who wish to speak to an item on the meeting's agenda. If time remains, the presiding officer will call other individuals wishing to speak, generally in the order in which they have signed in. If time is available, the presiding officer may call for additional unsigned speakers.

Persons speaking shall state their name, whether they reside within the City limits, whether they have any other pertinent connection to the City, and whether they are appearing as the representative of an organization. *Excerpts: Council Rules of Procedure Section 12*

D. Late Items

To be placed on this or future agendas, including any executive session needed during or at the end of the meeting.

E. Consent Agenda | Approve

- 1. City Council Minutes of July 18 2023 / ApproveE-1
- 2. Expenditure Report: From July 22, 2023 to August 4, 2023 in the amount of \$3,583,942.72 / ApproveE-6
- 3. Hearings Examiner / 1) Ratify the contract with Trebucket Legal Consulting, LLC for Hearing Examiner services, in accordance with Section 2.18.020 of the Port Angeles Municipal Code and 2) authorize the City Manager to make minor modifications as necessary.E-23
- 4. Salt Storage Building Purchase / 1) Approve the procurement of a Salt Storage Shelter from the Sourcewell Cooperative purchasing contract #110822-CSS in an amount not to exceed \$62,000 and 2) authorize the City Manager to execute a purchase contract and to make minor modifications if necessary.E-33
- 5. Stonegarden Grant Agreement / Authorize the City Manager, Finance Director and Police Chief to sign relevant portions of the agreement with the State of Washington and Clallam County.....E-35
- 6. 2025 Comprehensive Plan Periodic Update Grant / 1) Authorize City staff to submit a Periodic Update Grant Application to the Washington State Department of Commerce as soon as the application is prepared and 2) authorize the Mayor to sign the letter to the Department of Commerce authorizing the grant submittal.E-84
- 7. Material Purchase: Electrical Underground Cables / 1) Award a purchase contract to WESCO Distribution, Inc. for 15,000 feet of electrical underground cable at a price of \$93,350.40 including sales tax, and 2) authorize the City Manager to execute a contract for the purchase and to make minor modifications to the contract as necessary.E-86
- 8. Hamilton School Directional Bore - Bid Rejection – CON-2023-27/ 1) Reject all bids received for the Hamilton School Directional Bore, CON-2023-27 and 2) direct staff to re-evaluate the project for inclusion in a 2024 directional bore project.E-88
- 9. Pedestrian Light Fixtures - Bid Rejection – MEC-2023-25 / 1) Reject all bids received for the Pedestrian Light Fixtures, MEC-2023-25 and 2) direct staff to re-bid for only the downtown pedestrian light fixtures at this time.E-90

F. Public Hearings | 6:30 p.m. or Soon Thereafter

G. Ordinances Not Requiring Council Public Hearings

- 1. Title 17 Municipal Code Amendments No. 23-41 / Conduct 1st Reading / Waive 2nd Reading / Adopt OrdinanceG-1
- 2. 2nd Budget Amendment to the 2023 Budget / Conduct 2nd Reading / Adopt OrdinanceG-37
- 3. Port Angeles Municipal Code Re-Envisioning Updated Fee Schedule / Conduct 1st Reading / Continue to September 5 G-46

H. Resolutions Not Requiring Council Public Hearing

- 1. Resolution on Lodging Tax Policy and Fund Disbursement Scoring Criteria / Pass ResolutionH-1

I. Other Considerations

- 1. Recommendation – Opioid Settlement City Council Subcommittee / AwardI-1

J. Contracts & Purchasing

- 1. College Substation Load Tap Changer Replacement – Contract Award / Award and AuthorizeJ-1
- 2. Class B Biosolids to Beneficial Use / Approve and AuthorizeJ-3

K. Council Reports

L. Information

City Manager Reports:

- 1. Past Due Utility Account ReportL-1
- 2. Short Term Rental GOVOS UpdateL-2

M. Second Public Comment

Follow the instructions from the first public comment period.

Adjournment

PUBLIC HEARINGS

Public hearings are set by the City Council in order to meet legal requirements. City Council may set a public hearing in order to receive public input prior to making decisions which impact citizens. Certain matters may be controversial and City Council may choose to seek public opinion through the public hearing process.