

UTILITY ADVISORY COMMITTEE



March 14, 2023



AGENDA

1. Call to Order and Roll Call
2. Approve Minutes
3. Public Comment
4. Solid Waste Grant Update
5. Glass Recycling Update
6. UAC Training
7. Calendar of Actions & Meetings
8. Next Meeting – March 14, 2023
9. Adjourn



APPROVAL OF MINUTES

Approval of Minutes:
January 10, 2023



UTILITY ADVISORY COMMITTEE MEETING

Virtual Meeting

Port Angeles, WA 98362

January 10, 2023

3:01 p.m.

I. A. Call to Order

Mayor Kate Dexter chaired the meeting for Chair Mattias Järvegren as the on-site member. Mayor Dexter called the meeting to order at 3:01 pm.

B. Roll Call

UAC Assigned

Councilmembers Present: Mayor Kate Dexter and Councilmember Lindsey Schromen-Wawrin

UAC Members Present: Chair Mattias Järvegren, Richard French, and Robert Kajfasz

UAC Members Absent: Terry Nishimoto and Laura Dodd.

Staff Present: Interim Public Works Director Mike Healy, Gregg King, Jonathan Boehme, Lucio Baack, Vince McIntyre, Rob Feller, and Sarina Carrizosa

Others Present: Ann Bryant and Dawson Matthews.

II. Approval of Minutes

Richard French moved to approve the September 13, 2022, minutes. Robert Kajfasz seconded the motion.

Chair Kate Dexter asked if there was unanimous consent, hearing no opposition, the motion carried 5-0

III. Public Comment: The public is invited to provide written comments via e-mail prior to the meeting, call-in and via WebEx.

There was no public comment.

IV. 'Hot' Items:

The City Council, during the October 22, 2022 meeting, moved to create two subcommittees (Garden Water Rates and Housing Costs burden/Utility Subsidies) and adjusted language to encourage participation including UAC members with an equal distribution of City Council and UAC Committee members. OlyCap, Washington Department of Health, and City Finance staff will also participate in bi-monthly meetings.

V. Contracts and Budgets

- i. Stormwater Management Action Plan Phase III – Vince McIntyre, Civil Engineer II, and Dawson Matthews of Osborn Consulting provided an update on the final phase of the required SMAP. The first two phases of the SMAP conducted an assessment of the water conditions and prioritized the Valley Creek system within the city limits. Mr. Dawson presented the stormwater projects identified in phase III. The City is soliciting feedback on the SMAP including from the UAC.
- ii. Wastewater Capacity Improvement design Status - Lucio Baack, Civil Engineer II, presented the design strategy to replace the aging wastewater collection system west of the rebuilt pump station 4. A consultant, Kennedy Jenks, was selected in 2021 to provide design support. The design was presented to the UAC. Questions followed.
- iii. EV Charging Station Update – Gregg King, Power Resource Manager, informed the UAC that the three dual-head EV chargers located at the City Hall were fully installed and ready for use. Mr. King also answered some questions about charger rates and who was eligible to use the chargers (everyone).

VI. Legislative Issues: None

VII. Calendar of Actions & Meetings

VIII. Next Meeting Date: March 14, 2023

IX. Adjournment: 4:32 p.m.

ATTENDING VIRTUALLY & PUBLIC COMMENT

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

ATTENDING VIRTUALLY & PUBLIC COMMENT

To learn how to submit a public comment or watch the meeting live, visit <https://www.cityofpa.us/Live-Virtual-Meetings>.

Members of the public may address the Committee during the "Public Comment" portion of the UAC meeting.

- Live comments are limited to 3 minutes and restricted to agenda items.
- Submit written comments to gking@cityofpa.us by 10:00am on the day of the meeting. Comments will not be read aloud but will be made part of the record.



ATTENDING VIRTUALLY & PUBLIC COMMENT

To attend the meeting virtually, or make a live public comment:

1. Attend via call-in; use the conference line: 1-844-992-4726; Access Code: 2558 360 6697. This access code is good for the 03/14/2023 meeting only.
- If you wish to make a comment, once connected, press *3 to notify the meeting coordinator. You will be notified when it is your turn to speak.
2. Attend via internet using WebEx:
<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=ec8acf00de2a55b28e096f673f6abff40>
3. If you wish to make a comment, use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.



Solid Waste Update

- Solid Waste Grant Update.
- Glass Recycling Update



UAC Training

UAC Training for Open Public Meetings Act, Public Records, Ethics, and Roles.



CALENDAR OF ACTIONS & MEETINGS

- Capital Facilities Plan
- 2024 Budget
- Cost of Service Studies – Electric, Storm Water, and Solid Waste
- Utility Rates – as needed
- ~~Rainy Well Facility Update~~ (updated individually)



NEXT UAC MEETING

Next UAC Meeting:
May 9, 2023
3:00-5:00 PM

This meeting will be conducted as a hybrid meeting.



UTILITY ADVISORY COMMITTEE

ADJOURN

