

UTILITY ADVISORY COMMITTEE



January 10, 2023



AGENDA

1. Call to Order and Roll Call
2. Approve Minutes
3. Public Comment
4. 'Hot' Items
5. Contracts and Budgets
 - Stormwater Mgt Action Plan – Phase 3
 - Wastewater Capacity Project
 - EV Chargers
6. Legislative Issues
7. Calendar of Actions & Meetings
8. Next Meeting – March 14, 2023
9. Adjourn



APPROVAL OF MINUTES

Approval of Minutes:
September 13, 2022



UTILITY ADVISORY COMMITTEE MEETING

Virtual Meeting

Port Angeles, WA 98362

September 13, 2022

3:02 p.m.

I. A. Call to Order

Chair Mattias Järvegren called the meeting to order at 3:02 pm.

B. Roll Call

UAC Assigned

Councilmembers Present: Mayor Kate Dexter, Councilmember Lindsey Schromen-Wawrin and Councilmember Mike French

UAC Members Present: Chair Mattias Järvegren, Richard French, Terry Nishimoto, and Robert Kajfasz

UAC Members Absent: Laura Dodd

Staff Present: Nathan West, Thomas Hunter, Gregg King, Jonathan Boehme, Lucio Baack, Vince McIntyre, William Bloor, Chris Cowgill, Trina McKee, Sarina Carrizosa, MarySue French, and Jessica Straits

Others Present: Ann Bryant, Mackenzie Capaci, and Michael Lubovich.

II. Approval of Minutes

Schromen-Wawrin moved to approve the July 12, 2022, minutes. Mike French seconded the motion.

Chair Järvegren asked if there was unanimous consent, hearing no opposition, the motion carried 7-0

III. Public Comment: The public is invited to provide written comments via e-mail prior to the meeting, call-in and via WebEx.

There was no public comment.

IV. 'Hot' Items:

None.

V. **Contracts and Budgets**

- i. Elwha Industrial Water Update – Lucio Baack, Civil Engineer II, provided an update on the Elwha Industrial Water System and what the projects the City has completed and projects the City is studying:

Completed Projects:

- The City's Ranney Well Facility needed a replacement generator. The consultant Jacobs Engineering identified a generator at the Elwha facility that was suitable and designed drawings and specifications.
- Jacobs Engineering and City Staff have completed a site visit/ examination of the water intake, fish screen structure, effluent distribution structure, and screen house.
- Level of Service Industrial Water Supply study completed.

Projects in Progress:

- Effluent Distribution Structure Bypass, Fish Screen Facility Improvement,

Future Projects: Consider surplusing of unused equipment

- Removal of temporary pumping facilities and associated bulkheads and screens,
- negotiate a new industrial water agreement to include changes in the industrial water system and costs,
- removal or replacement of Screen House,
- surface water intake improvements.

- ii. Cost of Service Analysis (COSA)/ Rate Design:

Sarina Carrizosa, Finance Director, presented Cost of Service studies for the Medic 1 Utility (2023-2025 rates), Water Utility (2023-2024 rates) and Wastewater Utility (2023-2024 rates). All studies used the City's COSA principles and methodologies approved by the 2019 UAC and City Council. All COSA studies include two or three options using different project and funding needs.

- **Medic 1 Cost of Service** – The COSA study proposes a 33.2% increase for residential rates and a 72.1% increase for assisted living and nursing facilities. Director Carrizosa noted that some of the large increases are due to a phase-out of some groups subsidizing other groups rates. Staff recommends including a rate stabilization fund from excess 2021 reserves which decrease rates.
- **Water Cost of Service** – The COSA proposes a 6.13% increase for residential rates, 5.24%-8.47% for commercial rates, and 5.18%-8.5% increases for other classes. These rates include Staff recommended system capacity increases and using 2021 reserves from a rate stabilization fund.
- **Wastewater Cost of Service** – The COSA proposes a 5.04% residential increase and 0.26%-15.8% increase for other rates. These rates include the staff-recommended funding for capacity projects.

The UAC discussed rate options, rate components, voting, and costs.

Lindsey Schromen-Wawrin moved for the UAC to forward a favorable recommendation for the Staff Recommended 2023 -2024 Water and Wastewater rates and the 2023 –2025 Medic 1 rates to City Council. Mayor Kate Dexter seconded. Chair Mattias Järvegren requested a unanimous consent. The motion passed 7-0.

Mayor Kate Dexter also announced that Director Hunter is leaving the City to take advantage of another employment opportunity.

- VI. Legislative Issues: None**
- VII. Calendar of Actions & Meetings**
- VIII. Next Meeting Date: November 8, 2022**
- IX. Adjournment: 4:45 p.m.**

ATTENDING VIRTUALLY & PUBLIC COMMENT

This meeting will be conducted as a hybrid meeting. In hybrid meetings, members of the public, Council members, and City staff have the option to attend the meeting in person, in Council chambers at City Hall located at 321 East 5th Street, Port Angeles, or remotely via telephone or video link.

ATTENDING VIRTUALLY & PUBLIC COMMENT

To learn how to submit a public comment or watch the meeting live, visit <https://www.cityofpa.us/Live-Virtual-Meetings>.

Members of the public may address the Committee during the "Public Comment" portion of the UAC meeting.

- Live comments are limited to 3 minutes and restricted to agenda items.
- Submit written comments to gking@cityofpa.us by 10:00am on the day of the meeting. Comments will not be read aloud but will be made part of the record.



ATTENDING VIRTUALLY & PUBLIC COMMENT

To attend the meeting virtually, or make a live public comment:

1. Attend via call-in; use the conference line: 1-844-992-4726; Access Code: 2558 450 2130. This access code is good for the 01/10/2023 meeting only.
- If you wish to make a comment, once connected, press *3 to notify the meeting coordinator. You will be notified when it is your turn to speak.
2. Attend via internet using WebEx:
<https://cityofpa.webex.com/cityofpa/onstage/g.php?MTID=ef95668254485388a6486ea64da4eb72d>
3. If you wish to make a comment, use the “raise your hand” feature in Webex. You will be notified when it is your turn to speak.



'HOT' ITEMS



CONTRACTS AND BUDGETS

- Stormwater Mgt Action Plan - Phase 3
- Wastewater Capacity Project
- EV Charger Update



Stormwater Management Action Plan – Phase 3

Building off the SMAP *Phase I* and *Phase II*, Engineering Staff and the City's consultant, Osborne Consulting, Inc., are continuing to develop the basin-specific SMAP for the Valley Creek drainage basin.

This is the final phase of an ongoing 3-phase stormwater planning effort intended to satisfy requirements of Ecology's Phase II Permit. Staff and the Consultant will be presenting on their preliminary list of top-10 viable projects identified within the Basin and will go into more detail on the top two or three projects identified.

UAC members will be able to provide written comments via the project's webpage after the presentation.



Wastewater Capacity Improvement Design Status

January 10, 2023 - Utility Advisory
Committee Update

Lucio Baack – Civil Engineer II



West 4th Street Capacity Improvement

Pump Station #3 Constructed in 2021

Pump Station #3 Force Main Replacement

Design Strategy

Replace the aging portion of the 1969 cross-town wastewater collection system west of the rebuilt pump station 4.

Pump Station 4 (CSO Phase 2)

CSO Phase 1

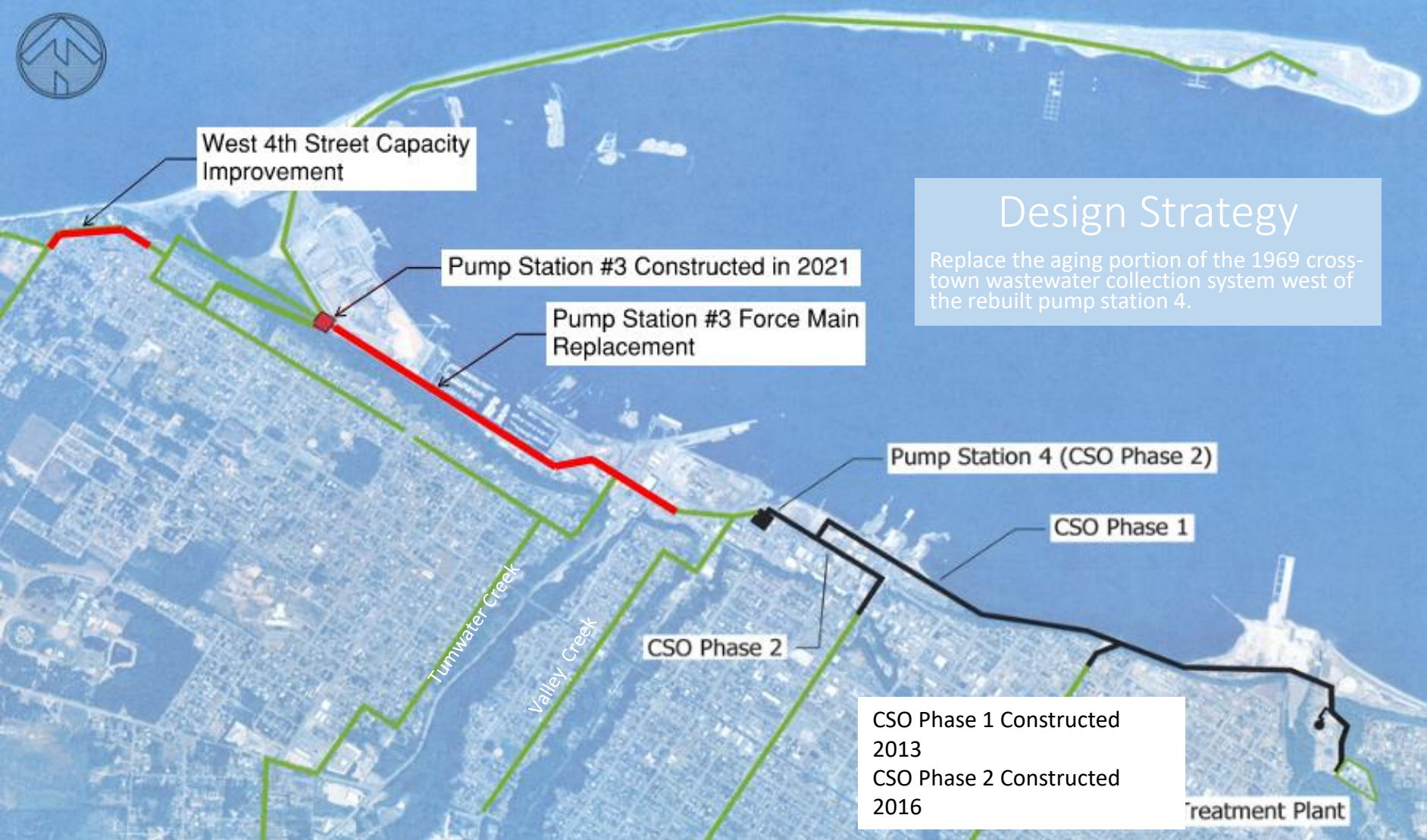
Tumwater Creek

Valley Creek

CSO Phase 2

CSO Phase 1 Constructed 2013
CSO Phase 2 Constructed 2016

Treatment Plant



LEGISLATIVE ISSUES



CALENDAR OF ACTIONS & MEETINGS

- Capital Facilities Plan
- 2024 Budget
- Cost of Service Studies – Electric, Storm Water, and Solid Waste
- Utility Rates – as needed



NEXT UAC MEETING

Next UAC Meeting:
March 14, 2023
3:00-5:00 PM

This meeting will be conducted as a hybrid meeting.



UTILITY ADVISORY COMMITTEE

ADJOURN

