

THE CITY OF  
**PORT ANGELES**  
WASHINGTON



2023 PRELIMINARY BUDGET



Prepared by the Finance Department

**Sarina Carrizosa**  
Finance Director

**Trina McKee**  
Management Accountant/Treasurer

**Melody Schneider**  
Management Accountant/Budget Officer

**Micah Rose**  
Financial Analyst

**Nicole Blank**  
Administrative Analyst

**Luke Anderson**  
Accounting Technician

*The City's 2022 Budget can also be viewed interactively in the Open Budget platform found on the City's website at [www.cityofpa.us](http://www.cityofpa.us) by clicking on the Open Data icon, or at <https://openbudget.cityofpa.us>.*



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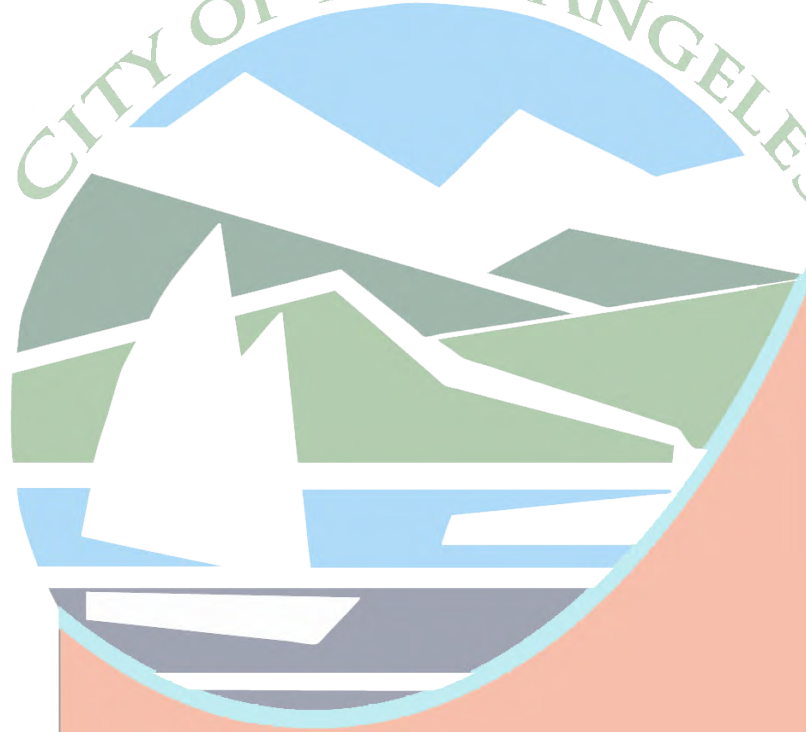
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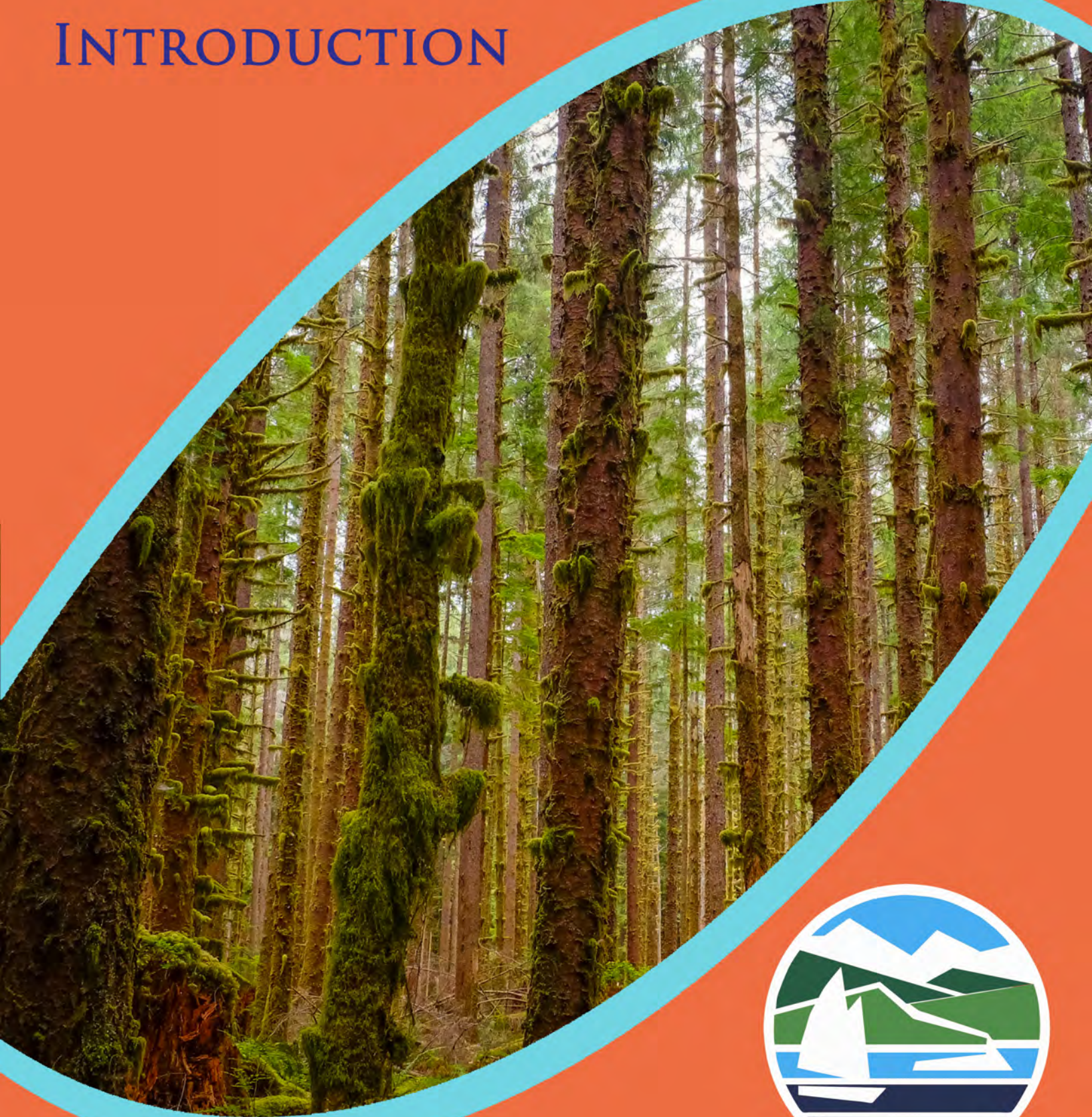
CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# INTRODUCTION



# VISION STATEMENT

“THE CITY OF PORT ANGELES IS VIBRANT AND PROSPERING,  
NURTURING A BALANCE OF INNOVATION AND TRADITION  
TO CREATE AN ENVIRONMENTALLY, ECONOMICALLY,  
AND FISCALLY SUSTAINABLE COMMUNITY, ACCEPTING  
AND CHERISHING ITS SOCIAL DIVERSITY, SMALL-TOWN  
CHARACTER AND NATURAL SETTING.”

~ PORT ANGELES CITY COUNCIL 2021 ~





**October 7, 2022**

**Honorable Mayor and City Council of the City of Port Angeles, Washington,**

I am pleased to present to you a balanced budget for the 2023 fiscal year. Our Staff worked diligently to prepare a document that reflects the values of our organization, while investing in enhancements to services and infrastructure that will improve quality of life for our residents. The budget provides one of many windows into the policies and realities of the City's government at work and it is through this transparency that a foundation of trust is cultivated. Our City team continues to place the Port Angeles community at the forefront of all decisions made to ensure their financial burden is alleviated whenever possible to improve circumstances across the City.

In 2023, the total operating expenditures for the City are budgeted at \$147,441,600. The budget was not balanced without challenges. Costs of city services continue to rise at levels that far exceed current revenue sources within the City's budget. Effects of the pandemic, inflationary impacts and current economic trends have demanded that we work toward sustainable options. This is critically important as we consider our community's ability to afford the services provided to them, while balancing the needs of providing these essential services with quality and modesty within program funding. Balancing the City's budget was achieved through the evaluation of and focus on revenue options, rather than reducing needed services in the budget. City expenses have reached a pivoting point where current revenue options cannot support the programs and services expected by our community in the budget. Recognizing these services are paramount to our community's success and quality of life, City Council began the process of reviewing potential revenue options that will safeguard City programs and maintain needed assets. This was a collaborative process between City Staff and Council to utilize innovation and creativity to better serve our community and maintain a conservative and disciplined approach to balancing the budget.

### **BALANCING THE 2023 PRELIMINARY BUDGET**

When the 2023 budget process began, the General Fund had a shortfall of nearly \$1.8 million dollars. Adherence to Council-driven policies and hard work on the part of all departments and staff members to identify budget savings and potential revenue options balanced the General Fund at \$23,706,900.

The 2023 General Fund budget enables the success of essential programs, despite growing inflation in every aspect of spending. The 2023 Budget includes an overall revenue increase in the General Fund of \$1.64 million, primarily due to sales tax increases, particularly in the collection from online sales. Grant revenue funds are also expected to increase in 2023. Most notably, City Staff has included the recommendation to utilize the City's option to levy property tax for the Firemen's Pension to offset the \$244,300 LEOFF 1 expense in the General Fund. This revenue source is available to the City because the City has Firemen's Pension beneficiaries. Additionally, a return to historical revenue collection after lasting impacts from the pandemic is expected in 2023. However, the total increase to existing revenue sources will not be enough to fund full services in 2023. An additional \$292,000 will be required for a sustainably balanced budget. In this budget cycle, Staff is recommending that the use of excess reserves be utilized to balance the budget. City Council has already started the process to identify available revenue options that can be implemented by the City to sustainably solve the budget shortfall. The utilization of reserves one-time until this process can be complete allows flexibility to tailor the revenue sources to the needs of the Community as they are reflected in the budget. This approach will not decrease the fund balance in the General Fund below the 25% threshold approved by City Council in the Financial Policies. Additional funds from excess reserves are also being proposed for special projects.

**Phone:** 360-417-4500 / **Fax:** 360-417-4509 / **TTY:** 360-417-4645

**Website:** [www.cityofpa.us](http://www.cityofpa.us) / **Email:** [citymanager@cityofpa.us](mailto:citymanager@cityofpa.us)

321 East Fifth Street / Port Angeles, WA 98362-3206

The 2022 update to the City's Affordability Index showed that City Council and Staff have kept our commitment to keeping rates as low as possible, with household costs the third lowest amongst the 16 comparable cities. However, the Port Angeles median household income was also the lowest as compared to these same cities, limiting the ability of our community to afford services. With this in mind, cost of service analysis models for the upcoming year were carefully considered to determine options that will be most affordable to our citizens. The Water, Wastewater and Medic 1 utility rates are scheduled for adjustment in 2023. These rates will see modest increases to reflect growing expenses caused by inflation. Staff has recommended the use of rate stabilization in the Water and Medic 1 funds to keep these rates as low as possible, while still ensuring we meet our capacity needs without pushing critical infrastructure requirements of these utilities to future generations at a more costly price.

## **BUDGETING FOR OUR COMMUNITY**

Each year, balancing the budget is about more than finances. The budget carefully reflects the visions, goals, and long-term planning of the Council and community, and works to make these policies realities by securing funding for projects and services that will build the Port Angeles community and provide sustainable resources for many years to come. Port Angeles residents, businesses, visitors and workforce are at the forefront of every budgetary decision. Keeping Port Angeles vibrant and fulfilling the needs and visions presented to us each day remain the most important result in any budgeting process.

In the last year, citizens of our great community have engaged City Council and Staff to voice concerns and provide thoughtful comments on the direction of the City. In response, the 2023 Budget provides funding and services to start, and continue, moving in a direction that is desired by our community. The 2023 Budget further addresses the City's Code Enforcement Program by maintaining and increasing services and expanding this program. Full-time and part-time Code Enforcement Officers remain in the budget for further compliance on private properties and within the public realm. Dedicated focus on security in City parks to help ensure the safety of our residents, as well as provide a safe space for our community to enjoy, has also become a recurring service in 2023. The City's 2023 Budget continues with programs that result in partnerships to provide the cleanup and maintenance of City-owned properties. Further enhancing our great community by providing clean and well-kept properties is a priority standard for Port Angeles to maintain.

Substantial support to our community was also realized through funding received from the American Rescue Plan Act (ARPA). City Council has already approved several uses for the \$5.4 million received from this funding that will help build and support the Port Angeles community; this includes \$1.0 million toward Affordable Housing. This funding is continuing to provide a temporary two-year Housing Coordinator position that will evaluate options and needs for the Affordable Housing sales tax collection to ensure our limited funding is leveraged whenever possible with community partners or grant opportunities. In addition, with ARPA funding, a Communication/Records Specialist position was approved to ensure residents and businesses received important and essential information about assistance programs, mandates, operations, utilities, and any other beneficial information items. City Council has approved several other uses of this funding that will support the Port Angeles community, including funding for the Food Bank and Childcare services. Additionally, Staff has utilized CDBG funding received for mortgage, rental, and utility assistance to continue to partner with community agencies to help families and residents that continue to experience hardship resulting from the pandemic.

Finally, City Staff is working harder than ever to keep our citizens' quality of life a top priority. This has been accomplished with limited resources, while navigating new legislation and State-directed mandates by leveraging other available funding sources, such as grants, whenever possible. This is particularly well demonstrated in the City's capital budget. Approximately \$27.5 million has been set aside for capital projects that will increase the quality of our residents' ability to live, work and play, enhance our community and ensure proper maintenance occurs to City facilities and utilities. To ensure the success and timely completion of these projects, the 2023 Budget includes the continuation of the temporary Project Manager position made possible through ARPA funding. The projects planned in 2023 include \$16.8 million in utility capital projects, \$4.6 million in transportation projects and \$6.1 million in governmental projects as outlined in the approved Capital Facilities Plan. A few highlights of these projects in 2023 include:

- Continued funding for public restrooms
- Emergency Operations Center (EOC) and 911 Center Building



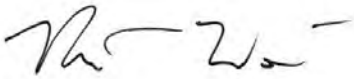
- City Pier Railing Replacement
- Continued funding for waterfront trail repairs
- Laurel Street Stairs Replacement
- The 2023 Pavement Preservation Evaluation
- Decant Facility at the Transfer Station
- Pump Station #3 Force Main Replacement

### **MOVING FORWARD**

The 2023 Budget is guided by the priorities and direction established by Council as part of the City's Strategic and Comprehensive Plans. The document also represents and demonstrates the commitment of staff and input from our citizens. Without the collective efforts of each department and staff, who are not only the foundation of our City's services, but make priorities realities, the budget challenges we face would be much more difficult to overcome. Though the City has and will continue to have challenges, the road to overcoming them will be paved with innovation, collaboration, and a willingness to move Port Angeles forward.

While we continue to recover from lasting implications of the COVID-19 pandemic, the City is committed to providing critical public services, recovery support for residents and businesses, and making investments in the City's infrastructure. The 2023 Budget invests in our processes to improve these services, puts people in place to provide enhanced services, and lays the groundwork for future growth and sustainability. Our 2023 balanced budget would not have been possible without the hard work and collaboration of our Staff, Leadership, City Council members and citizens of our great City. Thank you all for your commitment and dedication, not just for the fiscal stewardship of our City, but the overall wellbeing of our community. Your efforts ensure our City will thrive, grow and be prosperous for decades to come.

Respectfully submitted,



Nathan A. West  
City Manager





GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Port Angeles  
Washington**

For the Fiscal Year Beginning

**January 01, 2022**

*Christopher P. Morrill*

Executive Director



# YOUR LOCAL GOVERNMENT

The City of Port Angeles' City Council has seven members. Each member of the City Council is elected at large and serve four year terms. The City Council also elects a Mayor and Deputy Mayor from within the Council. Both the Deputy Mayor and the Mayor serve two year terms. Council Members do not keep regular office hours at City Hall, but are always available through email or letters sent to City Hall.

Community members may also attend regular City Council meetings and Work Sessions to better understand what your local government does and the current issues that are facing it. There is also a public comment section of each meeting that allows

citizens to speak directly to the City Council about any concerns or recommendations they may have regarding the City of Port Angeles and its policies. These meetings take place as follows:

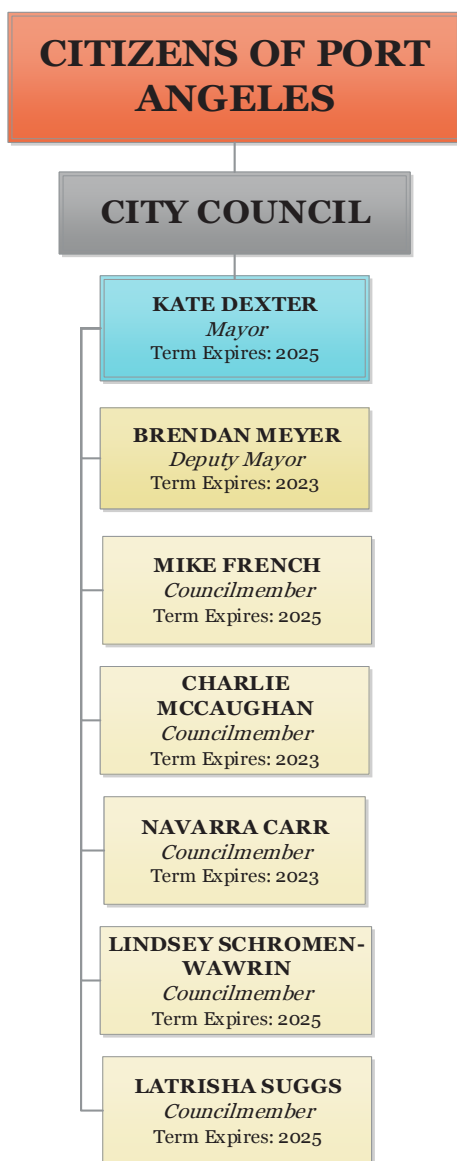
## Regular Council Meetings:

The first and third Tuesday of each month at 6:00pm in the City Council Chambers at City Hall; 321 E. Fifth Street; Port Angeles, Washington 98362. For information regarding virtual Council meetings, please visit: <https://www.cityofpa.us/984/Live-Virtual-Meetings>

## Work Session Meetings:

The fourth Tuesday of each month at 5:00pm in the City Council Chambers in City Hall; 321 East Fifth Street; Port Angeles, Washington 98362. For information regarding virtual Council meetings, please visit: <https://www.cityofpa.us/984/Live-Virtual-Meetings>

Additionally, the City of Port Angeles has a variety of advisory boards, commissions and committees appointed by the City Council. Members of the community may volunteer their time to serve the community by joining one of these advisory groups.



## CITIZEN ADVISORY BOARDS & COMMISSIONS:

- Board of Adjustment
- Board of Ethics
- Civil Service Commission
- Lodging Tax Advisory Committee
- Parks, Recreation & Beautification Commission
- Utility Advisory Committee
- Port Angeles Forward Committee
- Public Safety Advisory Board
- Planning Commission



THE CITY OF  
**PORT ANGELES**  
WASHINGTON

## STATEMENT OF VALUES

WE THE EMPLOYEES OF THE CITY OF PORT ANGELES SHARE A DEDICATION AND COMMITMENT TO PROVIDING **QUALITY CUSTOMER SERVICE** WITH **HONESTY, INTEGRITY, AND FLEXIBILITY.**

WORKING AS A TEAM, WE TAKE **PRIDE** IN PROVIDING **EFFICIENT** AND **EFFECTIVE** SERVICES FOR WHICH WE ARE **RESPONSIBLE** AND **FISCALLY ACCOUNTABLE.**

WE VALUE A **POSITIVE ATTITUDE, TRUST, INITIATIVE, AND COMPASSION** WITH A HIGH STANDARD OF **PROFESSIONALISM** AND **OPEN COMMUNICATION.** WE RESPECT **DIVERSITY** AND FOSTER A **SAFE** ENVIRONMENT.

IN **PARTNERSHIP** WITH THE COMMUNITY, WE ARE **STEWARDS** OF OUR UNIQUE ENVIRONMENT AND **QUALITY OF LIFE.**



# CITIZENS OF PORT ANGELES

**CITY COUNCIL**

**KATE DEXTER**  
*Mayor*

**BRENDAN MEYER**  
*Deputy Mayor*

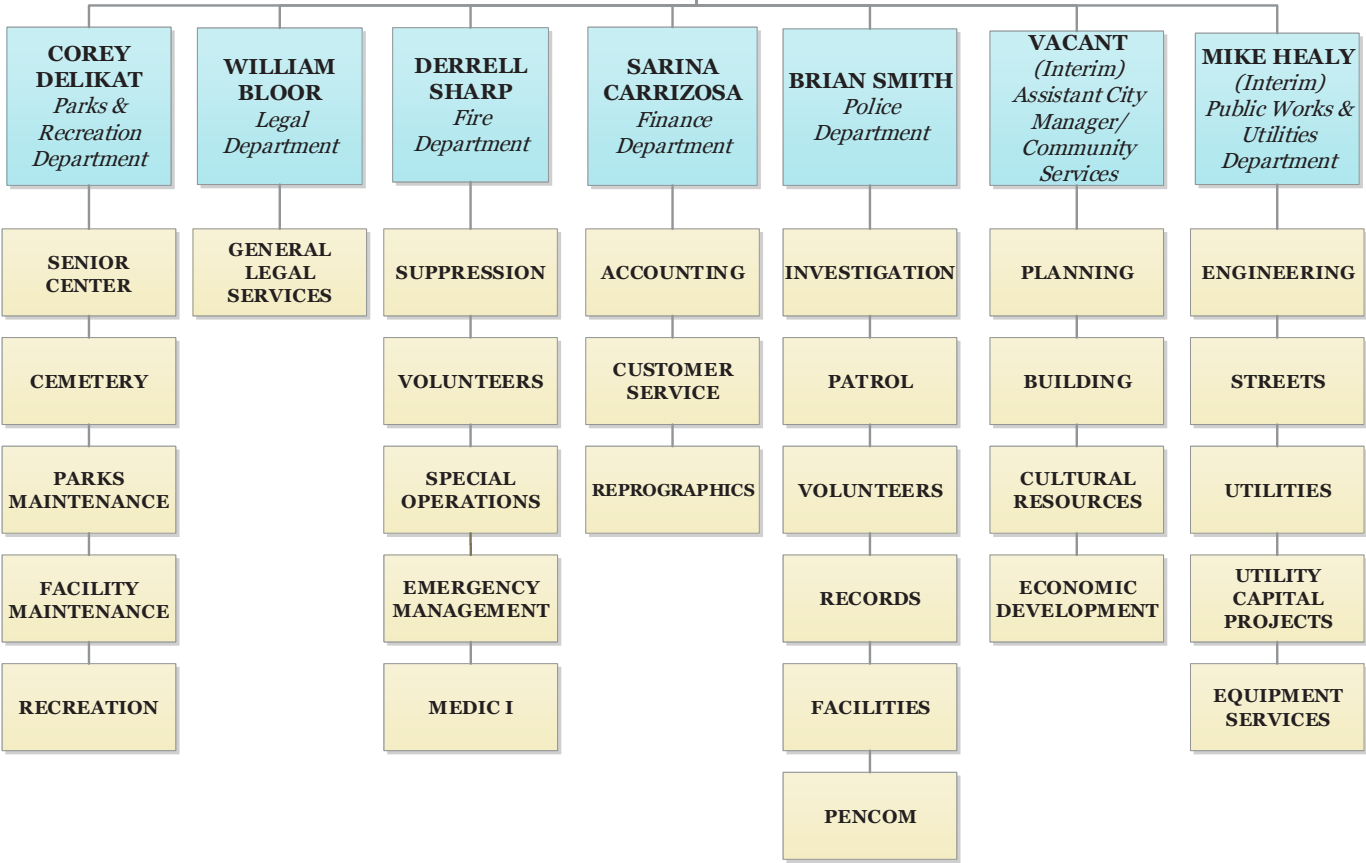
**MIKE FRENCH**  
**CHARLIE MCCAUGHAN**  
**NAVARRA CARR**  
**LINDSEY SCHROMEN-WAWRIN**  
**LATRISHA SUGGS**  
*Councilmembers*

**KARI MARTINEZ-BAILEY**  
*City Clerk*

**NATHAN WEST**  
*City Manager*

**TODD WEEKS**  
*Information Technology*

**ABBIGAIL FOUNTAIN**  
*Human Resources*



# THE PORT ANGELES COMMUNITY

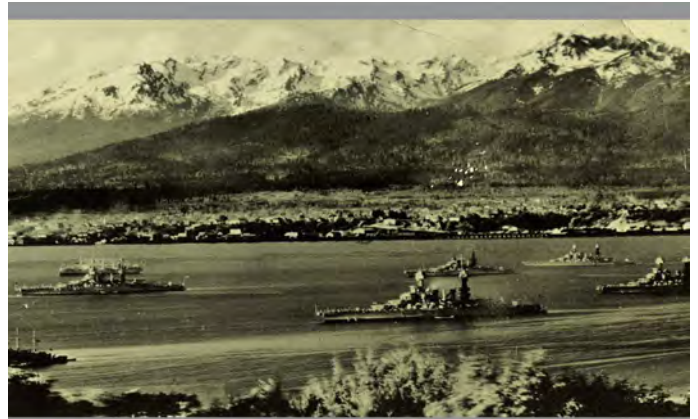
The City of Port Angeles has long been the primary urban center of the North Olympic Peninsula. The earliest residents of the area were sustained by the region's abundant natural resources. These same natural resources, the naturally protected deep water harbor, abundant coniferous forests, prolific wildlife and marine resources, and an overall natural beauty also attracted the first non-natives to the area and continue today to encourage visitors and new residents alike from all walks of life.



The first official non-native sighting of the Peninsula was made by an explorer named Juan Perez on August 10, 1774, and the first confirmed report of the Strait of Juan de Fuca was made by Captain Charles Barkley in 1787. A Greek named Apostolos Valerianos, who had a reputation for "tall tales", claimed to find the Strait in 1592, but it was Captain Charles Barkley, master of the Austrian East India Company ship, Imperial Eagle, who named the Strait in 1787. Port Angeles has had several different names since its "discovery". In 1791, Lt. Francisco Eliza, a Spanish explorer, called it "El Puerto de Nuestra Señora de los Angeles" as it provided a haven from the stormy passage through the Strait. A year later, it was shortened to Porto de los Angeles. Later it was called "False Dungeness" because of the similarities between Ediz Hook and the Dungeness Spit. Then it was called "Cherbourg" as someone who had been to France hoped it would become the "Cherbourg of America". Finally, on June 6, 1862, the City was officially named Port Angeles.

Settlers from the east began to make Port Angeles their home beginning in the 1850s following the establishment of the boundary between Canada and the United States in 1846. However, it is Victor Smith who is referred to as the Founder of Port Angeles. Mr. Smith arrived in Port Townsend as a Customs Collector in 1861. But it appears he really had his eye on moving the Port of Entry, and therefore the Customs House, to Port Angeles where he

happened to have an interest in some land. According to Port Angeles, Washington: A History- Volume I by Paul J. Martin, there are 13 coincidences that point to a plot conceived by "Smith and some men in Washington, D.C. to grab power, money and land on the Olympic Peninsula." Through the auspices of Mr. Smith, on June 18, 1862, the Customs House was moved from Port Townsend to Port Angeles conveniently close to the land Smith had already purchased. Coincidentally, the very next day Abraham Lincoln signed an order setting aside more than 3,500 acres of land at Port Angeles as a military and lighthouse reservation; this area is now known as Lincoln Park.



PORT ANGELES BAY

Unfortunately, with the passing of Mr. Smith in 1865, the Port of Entry was returned to Port Townsend, and Port Angeles became little more than a ghost town until the 1880s. It was the railroad that brought Port Angeles back to life. The railroad opened up the Pacific Northwest, and all those choosing to move west found a little bit of paradise.

The Puget Sound Cooperative Colony was founded in May of 1887, just east of town at the mouth of Ennis Creek. The colony was founded on the principle that people could improve themselves and their lot in life through cooperation and unity. They issued their own money and distributed it to the colonists every few months.

At the start of 1890 the population of Port Angeles was less than 50, but by mid-year the population was over 1,000. In June of 1890, a public assembly of townspeople chose their first Mayor, John Dyke, and City Council. Incorporation occurred on June 11, 1890, and in December 1890, the first regular election was held. Willard Brumfield was elected Mayor over John Dyke, and for many years the City Council meetings were often brought to a



premature close by brawls and fist fights as the council members fought over the town's development plans.

An election held on November 4, 1890, named Port Angeles as the county seat. The colony quickly grew, earning revenue from logging, dairy and crop farming, and a saw mill. The colonists built the first school, church, and Opera House. While at its peak, the colony was home to more than a thousand members. Unfortunately, it slowly deteriorated and went bankrupt in 1894.



PORT ANGELES CITY HALL IN 1910

Logging and timber have long been important industries, and in 1912 Port Angeles was home to the world's largest sawmill. In 1920, a large pulp and paper mill was built by Washington Pulp and Paper Company. Purchased a few years later and operated by Crown Zellerbach for over 60 years, the mill is now owned by McKinley Paper Company.

In 1922, the Port of Port Angeles was formed. The natural deep-water harbor has always attracted shipping and both commercial and sports fishing. The Port operates a marina, boat haven, and international airport. The City hosts a Coast Guard Station for search and rescue activities in area waters as well as a pilot station where all inbound vessels pick up a pilot to guide the vessels through the inland waters to other Puget Sound ports.

Port Angeles has at various times been a stopping point for Naval ships. In the 1920s and early 1930s significant portions of the Pacific Fleet visited every summer. Naval visits slowly dropped off until they were stopped in the 1980s.

The first Coast Guard air station on the Pacific Coast was established at Ediz Hook on June 1, 1935. It is the oldest United States Coast Guard Station in the country. The piece of land occupied by the Coast Guard Station is the one remaining part of the military reservation that once included all of what is now Port Angeles. The first plane arrived on June 1; the plane, a Douglas RD-4 amphibian, was to perform its first rescue just two months later on August 9.



PAPER MILL IN PORT ANGELES

The station officially became Coast Guard Group Port Angeles in September of 1944 and received its first helicopter in 1946. Coast Guard Group Port Angeles now includes the stations at Quillayute River and Neah Bay and the cutter Point Bennet based in Port Townsend.



PRESENT DAY COAST GUARD STATION IN PORT ANGELES

The town grew steadily through the ensuing decades. Norman Smith, the son of Victor Smith, served as Mayor in the early 1890s. By far, the largest civic project was the regarding of the downtown streets, which occurred in 1914. The Olympic Power Company was formed in 1911 to construct the Lower Elwha Dam. The county Courthouse was built on Lincoln St. in 1915. A new fire station was built in 1931, a new Police station and jail were built in 1954, and a new city hall in 1987. In 1953, Port Angeles received the All American City Award, thereby rewarding all her efforts to grow and improve.

Today Port Angeles continues to grow and thrive. The City's waterfront received a revitalization update. This is a multi-phased approach, with Phase II complete. In 2014 the National Park Service completed the Elwha Dam Removal. The City recently finished some of the largest projects in its



history including the Landfill Bluff Stabilization project and the Combined Sewer Overflow project that prevented over 40 million gallons of overflow from entering the harbor. Both projects continue the City's approach to be good stewards of our environment.



THE FEIRO MARINE LIFE CENTER

There are a wealth of recreational opportunities available in Port Angeles. The Port Angeles City Pier is one of the focal points of the Port Angeles waterfront. The pier is located alongside Hollywood Beach and a few steps away from the Waterfront Trail. The Arthur D. Feiro Marine Laboratory is located right on the pier, and children

of all ages are encouraged to actually touch marine life. During the summer, the pier hosts live music concerts in its amphitheater every Wednesday evening. The pier also boasts a watch tower with excellent views of the town, mountains, harbor, Ediz Hook, and Vancouver Island. Fishing and crabbing are also allowed on the pier.

For boaters, Port Angeles has a marina, where fishing and pleasure boats are moored. The marina is located alongside the waterfront trail, allowing boaters the opportunity to stretch their legs. Boat repairs and a refueling station are also available.

Port Angeles, nestled at the foot of the Olympic Mountains, is the largest city on the North Olympic Peninsula and is bordered by the Olympic National Park to the north and surrounded by several major watersheds. We have beaches, the pier, and 23 parks located within the City limits. Residents and visitors both enjoy hiking, biking, fishing, community theater and light opera, a wonderful symphony orchestra, and of course, skiing at Hurricane Ridge. Victoria, British Columbia is a ferry ride away across the Strait of Juan de Fuca and the ferry runs year round.

Port Angeles has experienced many growing pains in the past 100+ years, but thanks to the determination of those who have chosen her as their home she continues to overcome her burdens and move upward, onward, and ready to move into the future.



# PORT ANGELES AT A GLANCE

## GENERAL DATA

Date Incorporated	June 11, 1890
Area	10.7 square miles, plus 3.8 miles of harbor
Population	20,020
Number of Households	10,466
Average Commute Time	17.8 minutes
Number of Parks	23

## CITY SERVICES

Full service, including: police, fire, electric, water, wastewater, solid waste collections and transfer station, stormwater, street maintenance, medic I, parks and recreation.

## SERVICES PROVIDED TO AREAS OUTSIDE THE CITY

Mutual aid pacts with outlying areas for police, fire, emergency medical, and emergency dispatch services.



# PORT ANGELES AT A GLANCE

## POLICE PROTECTION

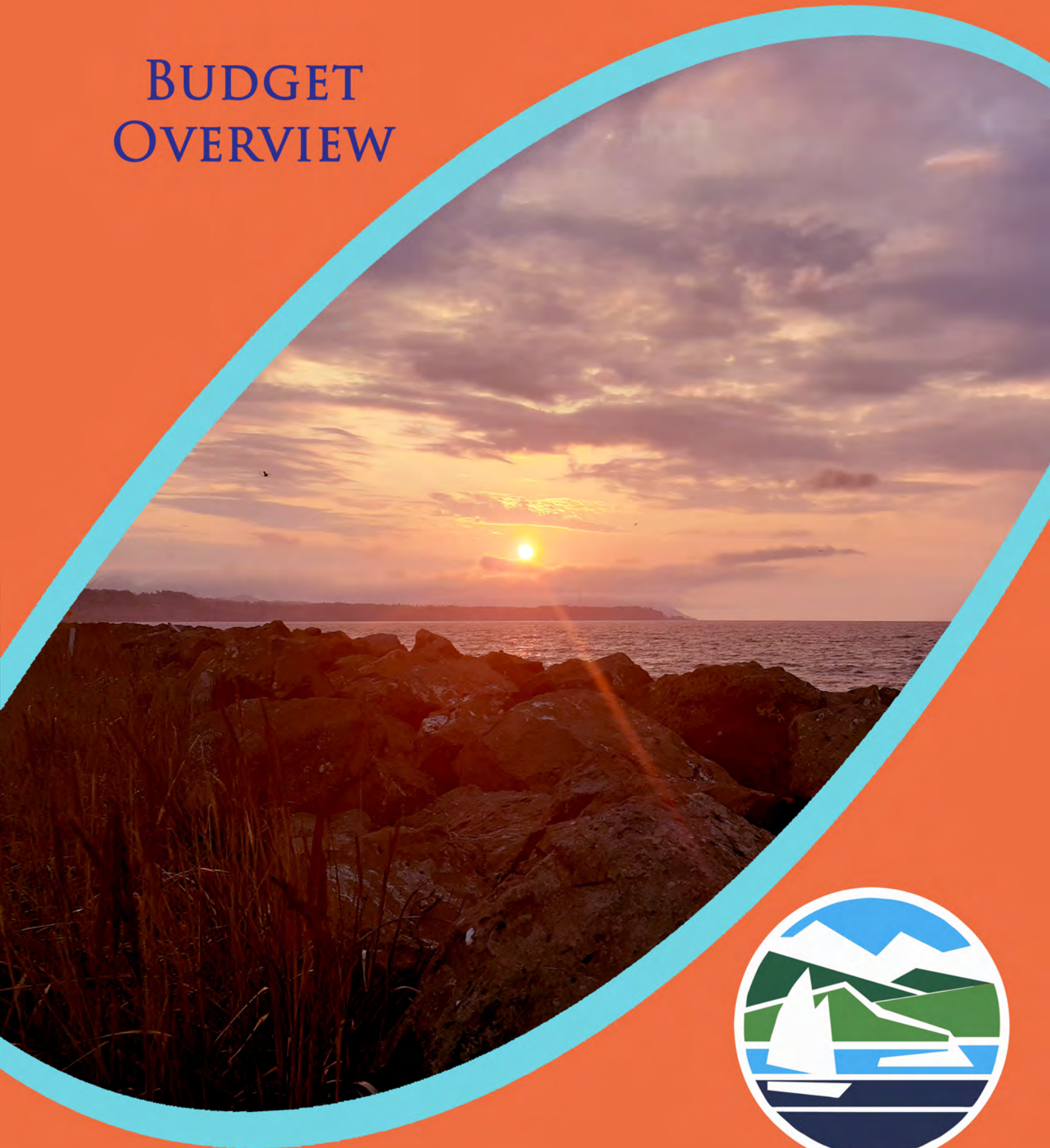
Commissioned Full Time Officers	32
Code Enforcement Officers	3
Volunteer Police Officers	30
Police Stations	1

## FIRE PROTECTION

Career Officers	27
Volunteer Firefighters	10
Community Paramedics	3
Fire Stations	1



# BUDGET OVERVIEW



# THE BUDGET PROCESS

## What is included in the Budget?

The budget includes the financial planning and legal authority to obligate public funds. Additionally, the budget provides significant policy direction by the City Council to the staff and the community. As a result, the City Council, staff, and public are involved in establishing the budget for the City of Port Angeles.

## The budget provides four functions:

### 1. A Policy Document

The budget functions as a policy document because decisions made within the budget will "reflect the general principles or plans that guide the actions taken for the future." As a policy document, the budget makes specific attempts to link desired goals and policy direction to the actual day-to-day activities of the City staff.

### 2. An Operational Tool

The budget of the City reflects its operation. Activities of each City function and organization have been planned, debated, formalized, and described in the following sections. This process will help to maintain an understanding of the various operations of the City and how they relate to each other and to attain the policy issues and goals of the City Council. In this effort, the budget addresses areas which may not be traditional budget document topics. These include current and future debt management, staffing levels, long-range planning, capital spending plans, and the tax base and its relationship to the provision of services.

### 3. Communication Tool/Link to Public

The budget provides a unique opportunity to allow and encourage public review of City operations. The budget describes the activities of the City, the reason or cause for those activities, future implications, and the direct relationship to the citizenry. An introduction summary section is included for this purpose.

### 4. A Legally Required Financial Planning Tool

Traditionally a financial planning tool, the budget is also a State law requirement of all cities as stated in Title 35A RCW. The budget must be adopted as a balanced budget and must be in place prior to the expenditure of any City funds. The budget is the legal authority to expend public monies and controls those expenditures by limiting the amount of the appropriation at either the fund or department level. The revenues of the City are estimated, along with available cash carry-forward, to indicate funds

available. The staff requests for appropriations comprise the disbursement side of the budget.

## How Does the Budget Compare to the Annual Report?

The City prepares an annual comprehensive financial report in conformance with generally accepted accounting principles (GAAP). Since the budget is not prepared using the same basis of accounting, it cannot in all cases be compared directly to information depicted in the annual report. The Governmental Fund types are budgeted on a modified accrual basis and can be directly compared to the operating statements in the City annual report. The Proprietary Fund types are budgeted on a modified accrual basis and depicted in the annual report using a full accrual basis. These funds, therefore, cannot be compared between the two reports.

## Why does the City prepare the Budget?

The budget is a requirement of State law. The budget, as adopted, constitutes the legal authority for expenditures. The City's budget is adopted at the fund level, so expenditures may not legally exceed appropriations at that level. The City's budget is generally amended three to four times a year. All appropriations, except operating grants and capital projects, lapse at year end. Unexpended resources must be re-appropriated in the subsequent period.

In addition, the budget process affords both an interesting and challenging opportunity to reassess plans, overall goals, and the means for accomplishing them. It is through this effort that the budget is the single most important policy document produced each year. Much effort is expended to ensure the budget plan will achieve the goals and objectives of the City Council.

## How is the Budget prepared?

### Determining Policies and Goals:

The Budget process for the City of Port Angeles is, in some respects, an ongoing, year-round activity. The formal budget planning begins in the summer with discussions between the City Manager, departments, and City Council about the status of ongoing programs, new goals, and objectives for the future.

### Reporting and Monitoring

The budget and its policies are implemented through the individual departments and the accounting controls of the



Finance Department. The budget is monitored by a reporting system consisting of monthly reports to department heads and divisional managers. Financial reports are issued by the Finance Department comparing actual expenditures and revenues with the budget. In these reports, financial data is presented at the same level of detail as the final budget.

### **Staff Planning and Preparation**

Budget preparation begins in March with the projection of City reserves, revenues, expenditures, and financial capacity. It is with this groundwork that departmental expenditure requests are made and subsequently reviewed.

### **Components of the Budget**

There are three components of the budget: operating/base, capital improvements and supplemental requests.

**Operating/Base:** The operating/base consists of budget proposals which will be sufficient to maintain the operation of programs which have been authorized in earlier budgets.

**Capital Improvements:** The budget includes capital projects scheduled for construction. The City's approach to capital budgeting is financial in character. This process starts in March with the Capital Facilities Plan. The Council works with City staff to approve specific projects. Once a final plan is adopted, the budget authorizes approved projects to have spending authority. If more funds become available or third party funding can be arranged, a budget amendment is considered.

The City's capital program is funded primarily through the use of reserves, the issuance of general obligation bonds, revenue bonds, real estate excise tax funds, and federal and state loan and grant programs.

**Supplemental Requests:** Departments may request funding above the base budget amount in order to maintain current levels of service, to provide for the expansion of existing programs, or to enable the implementation of new services or programs. Requests can be made for new personnel, equipment, technology or capital. All supplemental funding requests must be adequately described and include an explanation of the impacts the request will have on public service; including the expected benefit if approved, or consequence if not approved. The effects on operating costs and how the request relates to the City's strategic plan must also be explained. Consideration of reasonable alternatives must be provided, particularly if the request involves an addition of permanent personnel.

### **Preliminary Budget**

The budget is ready for the City Manager's review in August. The City Manager and the Finance Director meet with each Department Director to discuss revisions. The proposed budget is available for City Council and citizen review before November 1st each year. The Council holds a formal hearing on revenue sources considered in the preliminary budget and conducts a series of work sessions to examine the budget in detail. A preliminary budget hearing is conducted before acting formally on the budget as modified during work session hearings. Final action on the budget usually occurs in early December.

### **Final Budget**

The final budget is issued as a formal published document in the same format as the preliminary budget, but as modified by the City Council. The actual appropriations implementing and amending the budget are contained in the budget ordinance adopted by the City Council. Public hearings are scheduled for the first and third City Council meeting in November, with the final public hearing and budget adopted at the first meeting in December.

### **Amending the Budget**

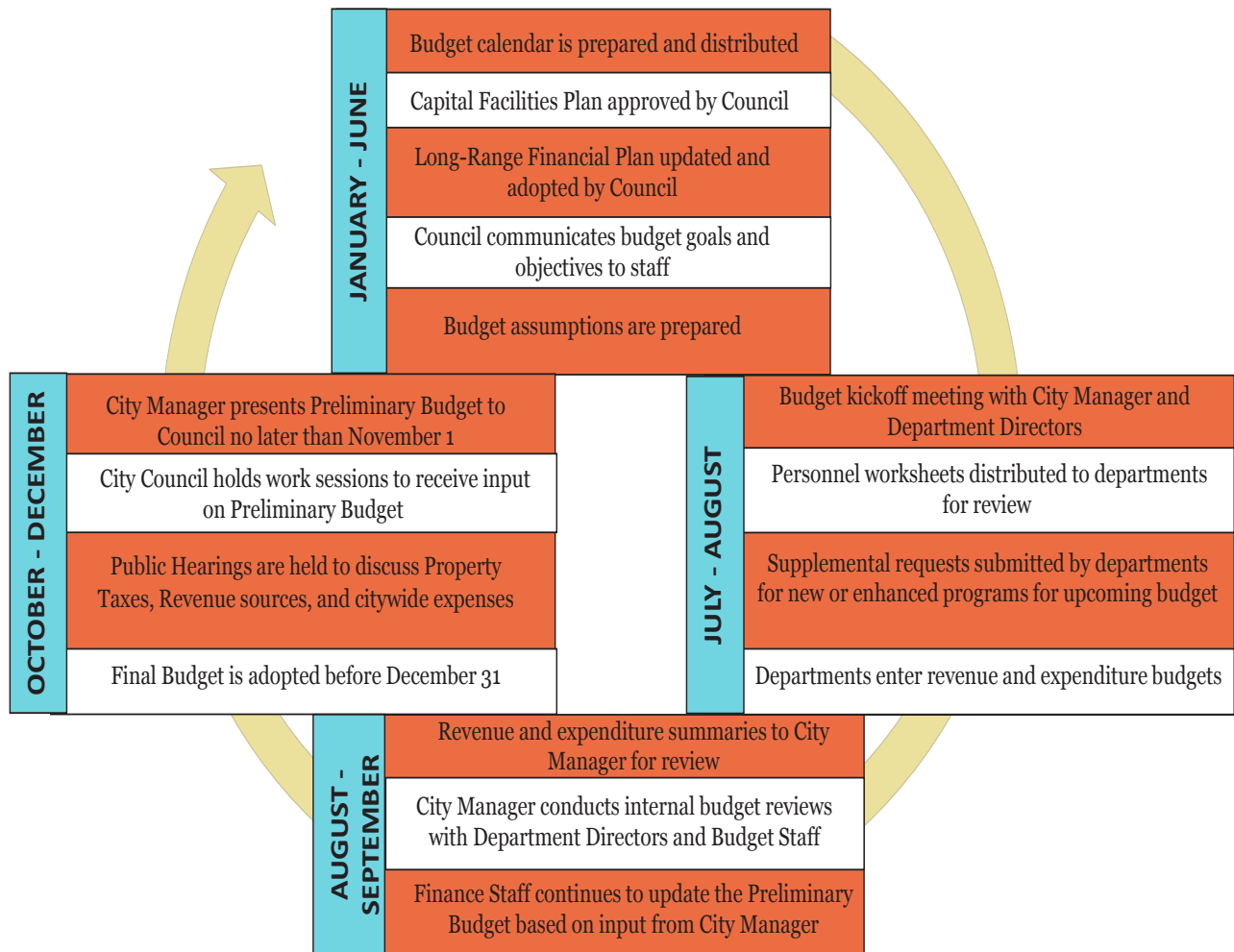
The City Manager is authorized to transfer budgeted amounts between departments within any fund. However, any revisions that alter the total expenditures, revenues, or reserves of a fund, or that effect the number of permanently authorized employee positions, salary ranges, or other conditions of employment, must be approved by the City Council.

The City Council determines whether it is in the best interest of the City to increase or decrease the appropriation of a particular fund. This can be accomplished by adoption of a budget amendment ordinance.

The status of the budget is comprehensively reviewed throughout the year, to identify any needed adjustments. All requests for amendments should first be filed with the Finance Director. The Finance Director and City Manager, after careful review of the process, make a recommendation to the City Council for budget amendments. The City Council usually amends the current budget three to four times during the fiscal year.






# THE BUDGET PROCESS - CALENDAR



## THE COMPREHENSIVE PLAN & THE BUDGET

The City’s Comprehensive Plan lays the foundation for the future of Port Angeles. This plan includes guidelines for several key elements from Land Management to the institution of a Capital and Transportation Improvement Plan. These guidelines and visions are interconnected into the Budget because the Budget authorizes and facilitates the spending of funds that relate to the items included in the Comprehensive Plan. Equally the goals in the Comprehensive Plan are taken into consideration while going through the budget process and when balancing the Budget. Items indicated by Council to be of a higher priority will remain in the budget whereas items of a lower priority may be removed if needed to balance the budget.

In some instances Council has indicated very specific goals in the Comprehensive Plan and in others the vision is more

generic. Throughout the Budget document these goals and visions will be indicated with a specific measurable number that ties into the Comprehensive Plan, or with the element met. Goals included in the Budget from the Comprehensive Plan will be indicated by the element symbols as discussed below (    ).

Addressed within the Comprehensive Plan are nine elements. While the elements most impacted in the Budget are the Capital Facilities and Transportation elements, the remaining seven are also touched on in several areas of the budget. The Comprehensive elements and a brief description of each element follows:

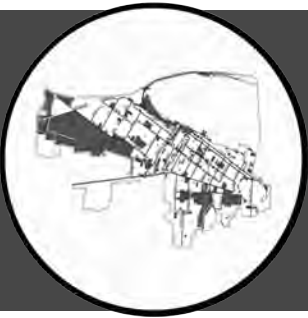


GROWTH  
MANAGEMENT



The Comprehensive Plan has been developed in accordance with the requirements of the State Growth Management Act (GMA). The City participated with Clallam County, the City of Forks, the City of Sequim, area Tribes and other agencies in the development of a county-wide Planning Policy. The City also agreed to work with the County on a joint Comprehensive Plan for the Urban Growth Area (UGA). In 2005 the City entered into a phased annexation plan for the Eastern UGA. A similar agreement was reached regarding the Western UGA. At that time, the City established the intended zones that would be applied to areas annexed to the City from the Eastern UGA.

LAND USE



The Land Use element establishes City policy regarding how land may be developed. This element and its Future Land Use Map establishes the following six comprehensive plan land use categories:

- Low Density Residential;
- Medium Density Residential;
- High Density Residential;
- Commercial;
- Industrial, and;
- Open Space.

TRANSPORTATION



The intent of the Transportation Element is to define in a comprehensive manner how vehicular traffic and non-motorized modes of travel are to be routed in the most efficient, economical, and compatible manner. This Circulation Plan is a means of intercity commuting, a way to promote economic development, a means to promote healthy lifestyle, and a way to provide future utility right-of-way.

The goals provide direction for a strong community, creating walkable, people friendly environments, and improving health and quality of life for all residents.

UTILITIES &  
PUBLIC SERVICES



The Utilities and Public Services element identifies and addresses the various services that make a community a safe and desirable place to live. It also establishes policies that define which services are the responsibility of the City to provide and which should be provided by the community as a whole.

This policy will help Port Angeles realize many long-range goals including:

- Sustaining the natural environment;
- Supporting economic growth and opportunity; and
- Helping keep services efficient and cost effective.

HOUSING



The City recognizes the extreme importance of available clean, safe, and affordable housing in the community. Beyond improving the quality, affordability, and availability of housing for residents, this element is seen to support community objectives related to economic development, downtown growth, neighborhood character, and service-efficient, more cost effective development patterns.



CONSERVATION



The Conservation Element establishes the importance of quality of life to the people of Port Angeles. A clean, healthy, and diverse natural environment along with a variety of historical and cultural amenities are critical elements of a high quality community.

This element supports Port Angeles’ long-range vision related to conservation through goals, policies and objective framework such as optimizing the city’s relationship with its setting; supporting safe, attractive, character-rich neighborhoods; creating a more dynamic, successful downtown; and supporting a wide range of recreation opportunities for the entire community.

CAPITAL FACILITIES



The Capital Facilities Element consists of two parts. The first is the listing of goals and policies regarding the provision of urban services and its planning of capital improvements. The second is the annual six year Capital Facilities Plan that establishes how, where, and when the City will develop the facilities necessary to provide its various services.

Capital Facility policies provide guidance on how services should be provided and the establishment of minimum levels of service standards for each service. They also call for individual comprehensive service and facility plans that take an in-depth look at current services and the projected future demands for services including financial feasibility analysis.

ECONOMIC DEVELOPMENT



The intent of the Economic Development Element is to guide decision-making and investments that diversify and strengthen the local economy. Together, the framework presented in the element provides direction in realizing Port Angeles’ long-range vision regarding economic development - including:

- Optimizing the city’s relationship with its natural setting;
- Supporting safe, attractive and character-rich neighborhoods;
- Creating a more dynamic, successful downtown; and
- Improving Port Angeles’ standing as a regional hub for business & port related enterprises.

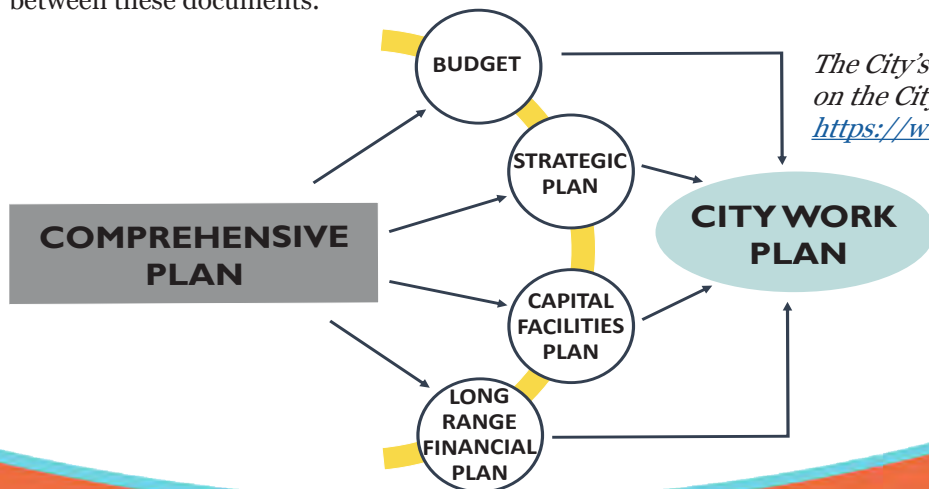
PARKS & RECREATION



The intent of the Park Element is to provide a guide for the development and management of City parks in Port Angeles. The goals and policy framework that provide direction in realizing this vision include:

- Optimizing the city’s relationship with its remarkable natural setting;
- Supporting a wide range of recreational opportunities available to all;
- Creating vibrant, well-valued neighborhoods with access to parks, trails and natural areas;
- Sustaining Port Angeles’ rich arts, cultural heritage and overall sense of community.

There are many documents that link to the Comprehensive Plan; including the City’s Strategic Plan, the Long-Range Financial Plan, the Capital Facilities Plan, and the City’s Budget. Though the Comprehensive Plan has broad goals and objectives these other documents have more specific goals and in some instances provide the funding authority to accomplish the goals and projects that stem out of the Comprehensive Plan. The image that follows shows the relationship between these documents.



*The City’s Comprehensive Plan can also be viewed on the City’s website at: <https://www.cityofpa.us/937/Comprehensive-Plan>.*



# THE STRATEGIC PLAN

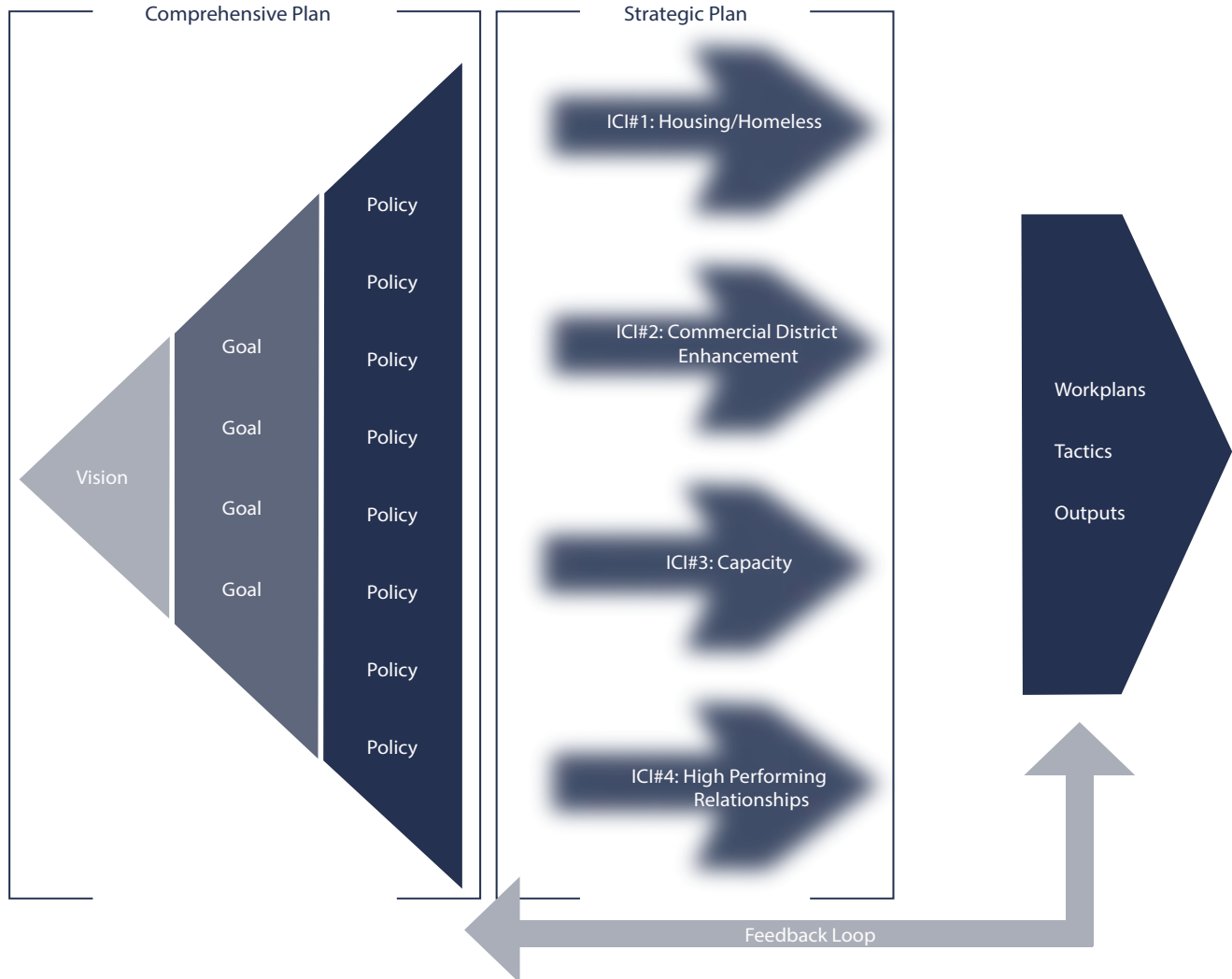
Every two years Council meets to discuss and plan the future of the City. During this planning process specific goals and objectives are identified as a priority by Council. The Strategic Plan drives many projects and goals within the Budget as well because the Budget provides the spending authority to complete these tasks. In March of 2021 City Council adopted the 2021-2022 Strategic Plan. Shown below are the City Council's Issues of Critical

Importance (ICI) outlined during the Strategic Planning sessions. Many of these items appear throughout the Budget and will be referenced by this symbol.



## Strategic Plan 2021 - 2022

## Exhibit A



### Issue of Critical Importance (ICI) Focus Areas

**\*Pandemic Recovery**

GOAL: Recover from the Pandemic in a way that emphasizes partnerships, innovation, and growth as tools to meet the community's needs



ICI	Goals	Focus Areas
ICI#1: Housing/Homeless	<p>Every PA resident has a safe and affordable place to live.</p> <ul style="list-style-type: none"> <li>Take concrete steps to increase housing units of all types, with a particular focus on affordable and permanent supportive housing.</li> <li>Provide appropriate services to our residents experiencing homelessness.</li> </ul>	<ol style="list-style-type: none"> <li># and % increase in overall housing units</li> <li># of unhoused people moving to housing</li> <li>Established land use plan and policies to meet housing needs for all demographics over next 20 of years</li> <li># of affordable units built</li> <li>% of family income spent on housing and utilities</li> <li># of Community Paramedic contacts will have at least one (1) successful referral for needed services</li> <li>% of new REdisCOVERY contacts will have at least one (1) successful referral to services</li> <li># of Senior meals served</li> </ol>
ICI#2: Commercial District Enhancement	<p>Prioritize business support through enhancement of our commercial districts:</p> <ul style="list-style-type: none"> <li>Adopt and identify city actions to make downtown walkable, clean, safe and vibrant.</li> <li>Prioritize multiple commercial centers while maintaining the multimodal needs of people and commerce.</li> </ul>	<ol style="list-style-type: none"> <li>Plan is accepted</li> <li>City has implementation plan that compliments other plans</li> <li>We have moved from planning to action</li> <li>Businesses and residents are engaged in outcome</li> <li>Infrastructure and policies that allow for multiple commercial centers to succeed</li> </ol>
ICI#3: Capacity	<p>Build capacity of the city to better meet the community's needs, invest in improvements, focus on improving economic outcomes and maintain what we have.</p>	<ol style="list-style-type: none"> <li>Stabilize revenue</li> <li>Regional focus on success of local business (i.e. grow and retain current business, attract living wage jobs)</li> <li>CFP backlog is reduced</li> <li>Residents are more financially secure</li> </ol>
ICI#4: High Performing Relationships	<p>Prioritize focus on high performing relationships and partnerships so that the entire city will better achieve these goals - while increasing trust and cohesion for council, staff, and the broader community.</p>	<ol style="list-style-type: none"> <li>We are all focused (achieving) on the plan</li> <li>Partners (i.e. business, nonprofit, tribal, advisory committees, residents, other governments) are at the table</li> <li>We move at the speed of trust</li> <li>Everyone is focused on strong relationships and partnerships</li> <li>Community sees Port Angeles as a respectful team player</li> </ol>



# BUDGETING BY FUND

## **Fund Accounting Structure**

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. The funds utilized by the City are grouped into generic fund types (Governmental, Proprietary, and Fiduciary). Governmental funds are largely supported by general taxes. Proprietary funds are business type funds that recover the costs of operation through charges for services. Fiduciary funds are typically where the City acts in a trustee capacity. The categories within these fund types are summarized below:

**The General Fund** is the general operating fund of the City. It is used to account for all financial resources traditionally associated with governments which are not required to be accounted for in another fund.

**Special Revenue Funds** are used to account for the proceeds of specific revenue sources that are restricted by law or administrative action to expenditures for specified purposes.

**Capital Project Funds** are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed through proprietary funds or fiduciary funds).

**Debt Service Funds** are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs other than capitalized leases and compensated absences which are paid from the governmental funds.

**Enterprise Funds** are used to account for operations that are financed and operated in a manner similar to a private business enterprise. The intent of the City in using this type of fund is to determine that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**Internal Service Funds** are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the City, or to other governments, on a cost reimbursement basis.

**Trust and Custodial Funds** are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, and other governments.

Since activities recorded within these funds are outside the control of the City Council, these funds are not included within this budget document.

## **Budgetary Basis and Basis of Accounting**

The budget constitutes the legal authority for expenditures. The annual budget is adopted with budgetary control at the fund level so expenditures may not legally exceed appropriations at that level of detail. Budgetary controls are maintained to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the City Council. Transfers or revision within funds are allowed, but only the City Council has the legal authority to increase or decrease a given fund's annual budget. The Annual Comprehensive Financial Report (ACFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP) and on a budgetary basis. In most cases, this conforms to the way the City prepares its budget.

Governmental fund types (General Fund, Special Revenue Funds, etc.) utilize the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when they become measurable and available. Expenditures are recognized when the liability has been incurred, with the exception that principal and interest payments on general long-term debt are recognized when due. Budgets for governmental fund types are adopted on a basis consistent with GAAP.

Proprietary fund types, including Enterprise (Electric, Wastewater, etc.) and Internal Services Funds (Information Technology, Equipment Services, etc.), are operated in a manner similar to private business enterprise. These funds use the accrual basis of accounting where revenues are recognized when earned and expenses are recognized when incurred. These funds are budgeted based on Net Working Capital to provide a more accurate picture of whether there is sufficient funding to cover the cost of current operations. Net Working Capital is essentially current assets minus current liabilities with capital assets excluded from the calculation. Exceptions from GAAP are as follows:

- Compensated absences liabilities, in Enterprise and Internal Services Funds, that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).



- Principal payments on long-term debt within Enterprise and Internal Service Funds are applied to the outstanding liability on a GAAP basis, as opposed to being expended on a budget basis.
- Capital outlay within the Enterprise Funds are recorded as assets on a GAAP basis and expended on a Budget basis.

The following tables provide a summary of the various funds of the City of Port Angeles and include both major and non-major funds as reported in the City’s Annual Comprehensive Financial Report. Additional information on each fund is available in various sections of this annual budget.



\* Recognized as a major fund in the City’s Annual Comprehensive Financial Report. Major funds represent the significant activities of the City and basically include any fund in which revenues or expenditures, excluding “Other Financing Sources or Uses,” constitute more than 10% of the City’s total revenues or expenditures.

Note: For financial reporting the Harbor Clean-up Fund and Capital Funds report under Enterprise funds.



# UNDERSTANDING THE BUDGET

Revenues and expenditures are reported in the Budget on a category level. Each category includes certain types of revenues and expenditures grouped according to the mandated Budgeting, Accounting and Reporting System (BARS). An explanation of each type of revenues or expenses are included in the categories listed below.

## REVENUES

**Taxes:** The City's main tax sources include property tax, sales tax and utility tax. The City also collects a portion of many state shared taxes.

**Licenses and Permits:** Charges for the issuance of licenses and permits. License fees include the cost for administration, inspection and continuing services. Permits can include public control over private activity or they can regulate the private use of public property. Examples include business licenses and building permits.

**Intergovernmental Revenue:** These types of revenues include grants, entitlements, shared revenues and payments for goods and services provided by one government to another.

**Charges for Goods and Services:** Charges for services can include services provided from any fund within the City. Primarily these are comprised of charges collected from utility funds for service.

**Fines and Penalties:** Include all revenues collected for infractions related to civil or criminal offenses. Examples of this revenue source include parking tickets and fines.

**Miscellaneous Revenue:** Revenues derived from sources not otherwise provided for. These are monies collected from interest, rentals and leases, donations, sale of scrap and junk and internal service fund charges including vehicle use and information technology services.

**Property/Trust Income:** These sources of revenue are for the segregation of special transactions that affect the income of enterprise, internal service and fiduciary funds, including capital contributions.

**Non-Revenues:** Receipts which do not meet revenue criteria. Including proceeds from long-term debt and sales of investments.

**Other Financing Sources:** Revenue sources include bond proceeds, sale of capital assets, transfers in from other funds for operations, capital and debt, and insurance

recoveries.

**Use of Reserves:** When expenditures are expected to exceed revenues in a budget cycle funds are pulled from reserves to balance the budget. This is planned if the reserves have exceeded the Council directed fund balance amount for use on one-time projects.

## EXPENDITURES

**Salaries and Wages:** Amounts paid for services rendered by employees in accordance with the rates, hours, terms and conditions authorized by law or stated in employment contracts. This includes overtime, full and part-time employment and specialized pay; such as holiday pay.

**Personnel Benefits:** Benefits paid by the employer as part of the conditions of current or past employment. This includes medical insurance, pension contributions, workers compensation, uniform reimbursements, and unemployment compensation.

**Supplies:** Items purchased directly by operating departments for consumption or resale, office and operating supplies, fuel consumed, power, water, or gas purchased for resale, supplies purchased for inventory or resale and small tools.

**Other Services and Charges:** Services, other than personal services, which are needed by the government. Such services may be provided by a governmental agency or by private business organizations. These expenses can include professional services, communication charges, employee travel and training, advertising, operating rentals/leases, insurance, utility services, repairs and maintenance and miscellaneous items.

**Intergovernmental/Interfund Services:** Payments made to other governmental entities for services rendered limited to those functions normally provided by governments and not by private businesses. These expenses include transfers for debt or capital.

**Capital Outlay:** Expenditures resulting in acquisition of, rights to, or additions to capital assets, including incidental costs such as legal, appraisal and brokerage fees, land, preparation, demolishing of buildings, fixtures and delivery costs.



# UNDERSTANDING THE BUDGET (CONT'D)

Also included in this category are the City's costs for equipment and vehicles.

**Debt Service: Principal:** Principal payments on outstanding debt for general obligation and revenue bonds, loans, leases and other debt.

**Debt Service: Interest:** Interest payments on outstanding debt for general obligation and revenue bonds, loans, leases and other debt.

**Interfund Payments for Services:** Charges for work done by another fund. For example work done by the Street department for the Solid Waste Fund.

**Designated for Reserves:** When revenues are expected to exceed expenditures in a budget cycle the excess funds are designated for reserves. Sometimes this can occur to achieve revenue coverage requirements for bonds and loans.



# CITYWIDE SUMMARY

*The **2023 Budget** is a policy document, an operations guide, a financial plan, and a communications device. The Budget includes the financial planning and legal authority to obligate public funds. This section provides a financial summary for the entire City and budget totals for each City fund.*



# ALL FUNDS SUMMARY

**Revenues:** The City utilizes a conservative approach when forecasting revenue for the coming year. This helps ensure that the City will not project more revenue for programs than will be collected at the end of the year, keeping the City's budget sustainable. After a couple of years of inconsistent revenue collection that resulted from the COVID-19 pandemic revenues are beginning to return to, and in certain areas exceed, historical trends. However, the City remains cautious with revenue expectations in acknowledgement of the high levels of inflation and potential for downward economic trends. The net projected increase of Citywide revenues in 2023 is \$5.4 million, or 4.4%.

The majority of Citywide revenues are received from utility charges for services rendered. Charges for goods and services are projected to increase by \$4.7 million, an 8.9% increase from 2022, primarily due to increased consumption by the City's industrial electric customer. As well as expected increases to the Water, Wastewater and Medic 1 rates as part of the cost of service analysis review schedule. This rate adjustment includes an estimated 13.4% to the base and usage rate combined for residential customers, 7.3% increase the Wastewater base and usage rate combined and a 33.2% increase to the Medic 1 rate. The City's second largest source of Citywide revenues are taxes. Tax collection in 2022 has been significantly exceeding the City's budget expectations in 2022, particularly in the Lodging Tax and Real Estate Excise Tax (REET) funds. Sales tax collection has also seen a large increase as online tax collection remains higher than anticipated. Additionally, in 2023 there is one additional revenue source proposed in the budget for a \$0.10 Firemen's Pension levy on every \$1,000 of assessed valuation. The estimated collection from this levy is estimated at \$244,300 in 2023 and will be used to offset LEOFF 1 retiree medical benefits. In 2023, an overall increase of \$795,900, a 5.1% increase is anticipated compared to 2022 projected tax revenue.

Revenue decreases are forecasted from Intergovernmental Revenue category by \$322,900 dollars. The majority of the increase is attributed to grant revenue that is not expected in 2023 for capital projects. Since these revenues are related to grants, they are expected to fluctuate yearly based on the availability of grants, capital projects planned for the year and programs that may be reimbursed. In addition, for 2023, \$395,500 in revenue from the American Rescue Plan (ARPA) was used to pay for temporary positions and Council approved programs. This funding was received in 2021 and 2022 and must be used for purposes outlined in the guidance released by the Department of Treasury.

The use of reserves is not considered a revenue source; however, it is included in revenue to clearly show the process by which the City transfers funds for future capital projects and equipment replacements each year. These funds are pulled from reserves to complete projects and replacements. The use of reserves in the amount of \$18.9 million is shown on the citywide summary to reflect this.

**Expenditures:** There are some significant increases to the projected expenditures in the 2023 budget when compared to the amended 2022 budget. The largest increase is in salary and wages with an increase of over \$3.2 million and a corresponding increase to personnel benefits of \$900,000. This is a result of the Council approved settlements with the City's various bargaining units and the non-represented staff. Most of the groups will receive a Cost of Living Adjustment (COLA) at the rate of 5.5% in 2023. Two bargaining groups are still in negotiations for the 2023 year, however the budget includes a COLA increase at the same rate as other bargaining groups at 5.5%. Medical benefits were projected to increase by 5% and 2% for dental coverage in all funds.

Increases have been identified Citywide for the cost of supplies including fuel, chemicals, personal protective equipment (PPE), pharmaceuticals and other operating supplies that have increased with inflation and supply chain issues caused by the pandemic. Another significant increase included within the supplies category is for power purchased from the Bonneville Power Association (BPA).

Capital outlay decreased by 20.7% compared to the 2022 budget. The decrease is due to planned capital in the Council approved 2023-2028 Capital Facility Plan (CFP) and Transportation Improvement Plan (TIP) for the 2023 budget year. Capital projects approved the CFP/TIP are directly translated into the City's budget. Debt Service also decreased by 36% due to changes in varying interest rates on bonds as certain bonds and loans become closer to maturity.

Finally, City Staff carefully considered our community's expectations when building the 2023 Budget. City Staff ensured programs and services that were requested by our community remained in the 2023 Budget. These include continued partnerships and work toward providing solutions to affordable housing for residents and code compliance and enforcement programs to ensure a safe and vibrant community and City parks.

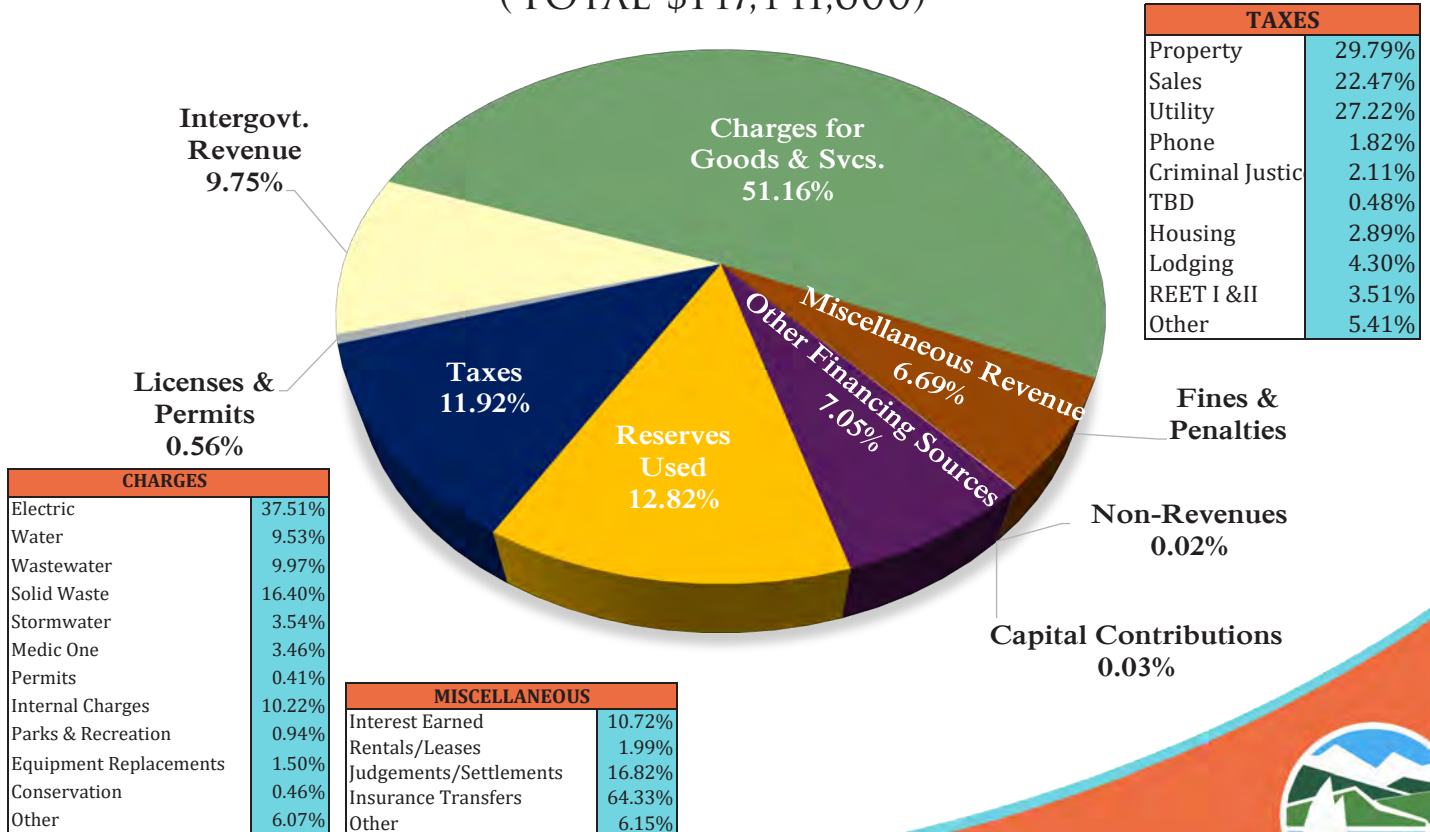
**Challenges:** The City of Port Angeles is not immune to the current climate of our nation's economy. Inflation, rising gas prices, supply chain issues, and labor costs are creating multiple challenges for the City. These challenges affect all areas of the City from operations to capital projects. For the City to maintain services and programs, staff is diligent in trying to keep costs low wherever possible, however, in many instances it is not possible to maintain historical expenses without additional resources. To maintain these services City Council and Staff have taken steps to review additional revenue options that can assist in balancing the budget in future years. Additional revenues sources should be carefully considered and balanced to ensure they are affordable to our community.



# ALL FUNDS SUMMARY REVENUES BY CATEGORY

REVENUE	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #1	
						\$	%
Taxes	\$16,209,994	\$16,650,475	\$18,907,074	\$16,461,200	\$17,572,700	1,111,500	6.75%
Licenses & Permits	909,553	618,859	609,047	801,200	832,100	30,900	3.86%
Intergovt. Revenue	6,570,103	7,289,855	7,707,719	14,696,400	14,373,500	(322,900)	-2.20%
Charges for Goods & Svcs.	65,895,164	65,874,640	71,950,423	69,714,900	75,428,100	5,713,200	8.20%
Fines & Penalties	1,779	1,590	695	2,500	1,800	(700)	-28.00%
Miscellaneous Revenue	10,827,787	10,844,704	5,522,115	9,644,300	9,859,600	215,300	2.23%
Capital Contributions	147,451	197,055	108,967	62,800	50,000	(12,800)	-20.38%
Non-Revenues	-	-	-	-	25,200	25,200	100.00%
Other Financing Sources	10,363,876	10,688,774	12,735,488	11,772,300	10,392,000	(1,380,300)	-11.72%
Reserves Used	-	-	-	25,451,300	18,906,600	(6,544,700)	-25.71%
<b>TOTAL REVENUE</b>	<b>\$110,925,707</b>	<b>\$112,165,952</b>	<b>\$117,541,528</b>	<b>\$148,606,900</b>	<b>\$147,441,600</b>	<b>(1,165,300)</b>	<b>-0.78%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$2,138,061</i>	<i>(\$1,240,245)</i>	<i>\$5,375,576</i>	<i>\$31,065,372</i>			
<i>Change from Prior Year %</i>	<i>1.89%</i>	<i>-1.12%</i>	<i>-4.57%</i>	<i>32.49%</i>			

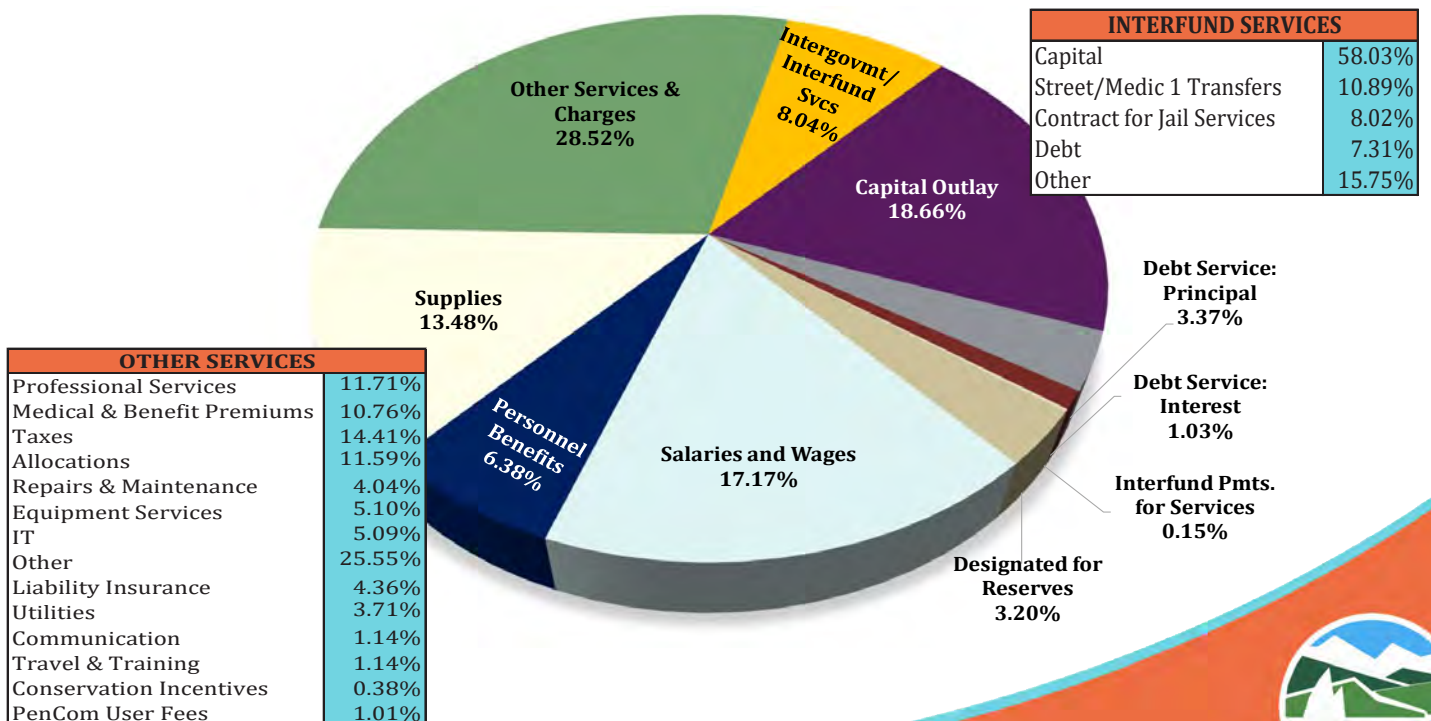
## CITYWIDE REVENUES BY CATEGORY (TOTAL \$147,441,600)



# ALL FUNDS SUMMARY EXPENDITURES BY CATEGORY

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	%
Salaries and Wages	\$18,706,967	\$19,114,903	\$21,069,698	\$22,077,400	\$25,321,700	3,244,300	14.70%
Personnel Benefits	7,702,899	7,417,187	7,750,393	8,502,800	9,406,300	903,500	10.63%
Supplies	13,711,952	14,257,709	18,586,655	17,545,600	19,880,100	2,334,500	13.31%
Other Services & Charges	36,304,897	36,289,437	38,403,813	43,020,300	42,043,900	(976,400)	-2.27%
Intergovmt/Interfund Svcs	11,265,506	12,324,589	12,793,257	13,388,100	11,851,700	(1,536,400)	-11.48%
Capital Outlay	3,518,409	4,169,458	8,052,013	34,667,100	27,508,400	(7,158,700)	-20.65%
Debt Service: Principal	4,480,634	8,134,875	5,144,091	6,758,700	4,973,400	(1,785,300)	-26.41%
Debt Service: Interest	2,244,026	2,130,320	1,958,336	1,691,300	1,524,000	(167,300)	-9.89%
Interfund Pmts. for Services	210,605	249,541	314,682	167,300	216,300	49,000	29.29%
Designated for Reserves	\$12,779,812	\$8,077,933	-	791,300	4,715,800	3,924,500	495.96%
<b>TOTAL EXPENDITURES</b>	<b>\$110,925,707</b>	<b>\$112,165,952</b>	<b>\$114,072,938</b>	<b>\$148,609,900</b>	<b>\$147,441,600</b>	<b>(1,168,300)</b>	<b>-0.79%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$2,138,061</i>	<i>\$1,240,245</i>	<i>\$1,906,986</i>	<i>\$34,536,962</i>			
<i>Change from Prior Year %</i>	<i>1.89%</i>	<i>1.12%</i>	<i>1.70%</i>	<i>30.28%</i>			

## CITYWIDE EXPENDITURES BY CATEGORY (TOTAL \$147,441,600)



# BUDGET COMPARISON BY FUND

## CHANGE IN FUND BALANCE

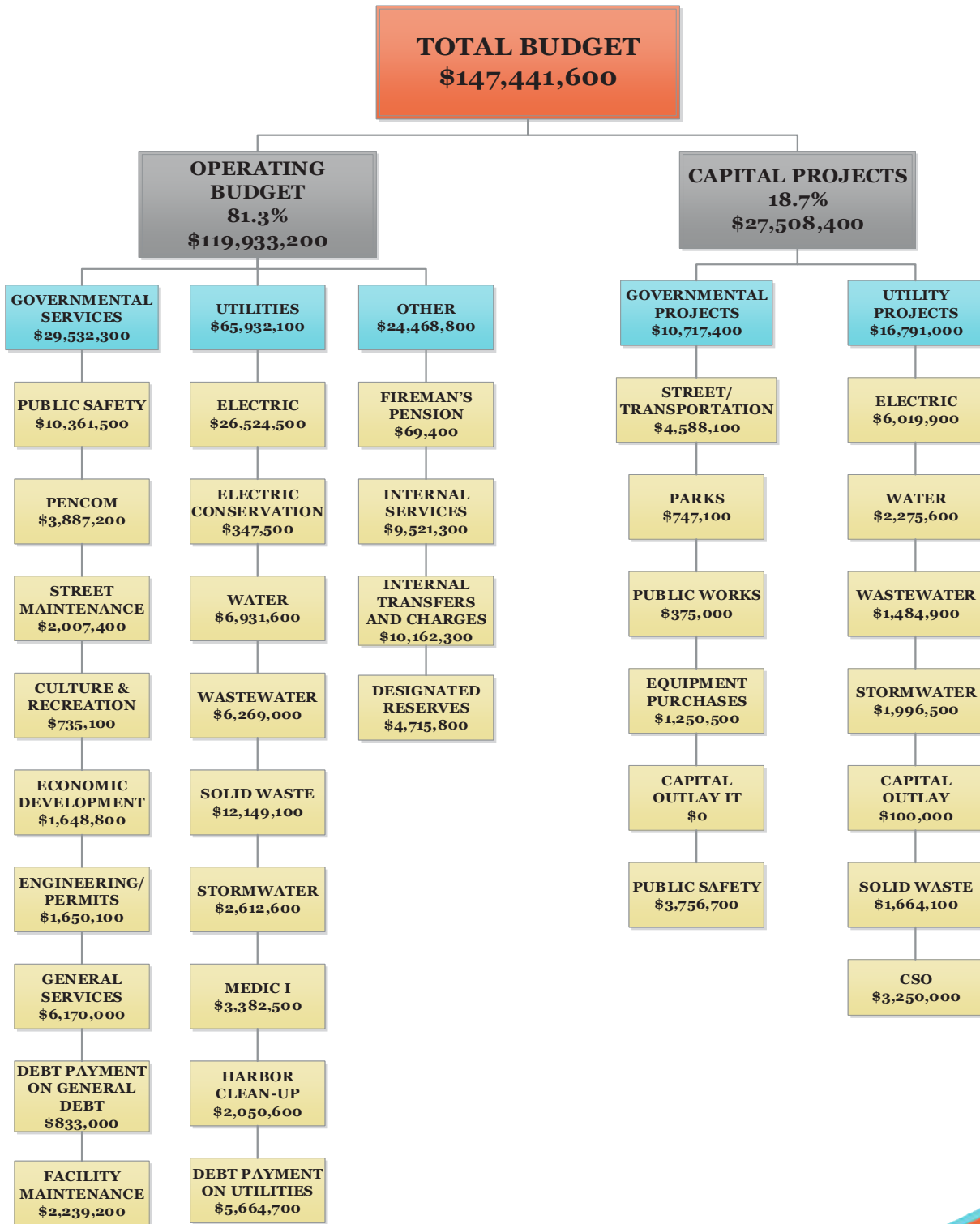
	EST. BEGINNING BALANCE	2023 REVENUES	2023 EXPENSES	ENDING BALANCE	CHANGE IN FUND BALANCE	% CHANGE
<b>General Fund <sup>1</sup></b>	5,677,765	22,952,300	23,706,900	4,923,165	(754,600)	-13.3%
<b>Special Revenue Funds</b>						
Lodging Excise Tax	956,639	764,100	725,900	994,839	38,200	4.0%
Street	483,748	1,928,600	2,007,400	404,948	(78,800)	-16.3%
Real Estate Excise Tax #1	999,051	321,800	567,600	753,251	(245,800)	-24.6%
Real Estate Excise Tax #2	679,527	320,100	556,300	443,327	(236,200)	-34.8%
PenCom	1,577,522	4,314,200	4,937,200	954,522	(623,000)	-39.5%
Business Improvement Area	76,355	35,000	-	111,355	35,000	45.8%
Affordable Housing	1,500,240	550,100	7,000	2,043,340	543,100	36.2%
Code Enforcement	39,421	261,900	261,900	39,421	-	0.0%
<b>Debt Service Funds</b>						
2014 LTGO Bond	182,963	604,300	600,800	186,463	3,500	1.9%
2015 LTGO Refunding	15,153	232,900	232,200	15,853	700	4.6%
<b>Enterprise Funds <sup>2</sup></b>						
Electric	11,391,057	28,876,200	27,578,500	12,688,757	1,297,700	11.4%
Electric Conservation	583,852	348,000	347,500	584,352	500	0.1%
Water	14,142,571	7,447,300	9,328,500	12,261,371	(1,881,200)	-13.3%
Wastewater	3,125,013	7,685,900	8,388,200	2,422,713	(702,300)	-22.5%
Solid Waste	1,578,672	12,449,600	12,880,700	1,147,572	(431,100)	-27.3%
Stormwater	2,181,687	2,768,400	3,214,400	1,735,687	(446,000)	-20.4%
Medic I	953,954	3,550,300	3,593,000	911,254	(42,700)	-4.5%
Harbor Clean-up	(152,367)	2,050,600	2,050,600	(152,367)	-	0.0%
<b>Internal Service Funds <sup>2</sup></b>						
Equipment Services	2,813,102	2,413,600	2,458,900	2,767,802	(45,300)	-1.6%
Information Technology	483,458	2,336,700	1,966,400	853,758	370,300	76.6%
Self-Insurance	706,778	6,346,500	6,346,500	706,778	-	0.0%
<b>Fiduciary Funds</b>						
Firemen's Pension	253,775	19,200	69,400	203,575	(50,200)	-19.8%
<b>Permanent Funds</b>						
Cemetery Endowment	424,606	3,400	-	428,006	3,400	0.8%
<b>Capital Funds</b>						
Transportation Projects	1,300,252	7,001,900	4,588,100	3,714,052	2,413,800	185.6%
Utility Projects	21,805,601	8,703,400	21,533,600	8,975,401	(12,830,200)	-58.8%
Governmental Projects	3,007,972	4,248,700	4,778,300	2,478,372	(529,600)	-17.6%
<b>Total Reserves Designated/Used</b>		<b>18,906,600</b>	<b>4,715,800</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 76,788,367</b>	<b>\$ 147,441,600</b>	<b>\$ 147,441,600</b>	<b>\$ 62,597,567</b>	<b>\$(14,190,800)</b>	<b>-18.5%</b>

<sup>1</sup> For the General Fund the balance reported is the Unassigned Fund Balance.

<sup>2</sup> For the Enterprise Funds and Internal Service Funds, excluding the Harbor Cleanup Fund, the balance reported is the Unrestricted Cash Balance.



# OPERATING VS. CAPITAL BUDGET SUMMARY EXPENDITURES BY CATEGORY



# TOTAL CITYWIDE CAPITAL PROJECTS

Capital projects are defined as installations, builds, equipment or major assets, including land purchases, that have a useful life of more than one year and exceed \$30,000 in cost. This includes streets, trails, bridges, buildings, and infrastructure for utilities, including electrical, water and wastewater lines. Capital projects scheduled in 2023 are listed below.

PROJECT EXPENDITURE LISTING BY YEAR		PROJECT TOTAL	PROPOSED 2023
<b>TRANSPORTATION</b>			
TR0101	Laurel Street Stairs Replacement	735,000	200,000
TR0117	Liberty Street Reconstruction	575,000	15,000
TR0120	Signal Controller Upgrades 1st/Front	1,597,500	1,360,000
TR0122	First/Front Paving (Lincoln to Tumwater Streets)	1,200,000	100,000
TR0321	Speed Feedback Sign Program	90,000	30,000
TR0405	Alley Paving Revolving Funding	1,570,100	300,000
TR0416	1st/2nd/Valley/Oak Green Alley	581,900	9,700
TR0420	2023 Pavement Preservation	400,000	400,000
TR0618	Stevens Middle School Walking Routes*	930,000	15,000
TR0621	Waterfront Trail Riprap Repair	593,000	100,000
TR0715	16th Street LID (C to L Streets)	1,527,000	10,000
TR0716	ADA - Peabody Street	370,000	20,000
TR0909	Wayfinding & ODT Signage	400,000	138,000
TR0918	Downtown Tree/Sidewalk Replacement Phase II	500,000	200,000
TR0919	Traffic Safety Camera Program	35,000	35,000
TR1118	Revolving Street Improvements*	284,500	30,000
TR1215	City Hall East Parking Lot LID	1,333,000	1,210,400
TR1399	Traffic Signal Interconnect/Preemption	760,000	300,000
TR1799	Truck Route at Hwy 101 Intersection	7,775,000	115,000
<b>TRANSPORTATION TOTAL</b>		<b>21,257,000</b>	<b>4,588,100</b>
<b>GENERAL GOVERNMENT</b>			
GG0119	Ennis Creek Fish Barrier Removal	1,200,000	300,000
GG0303	NICE Program (Revolving)	787,100	75,000
<b>PUBLIC SAFETY</b>			
FD0318	Emergency Management Pods	150,000	50,000
FD0615	Fire Hoses	52,400	5,000
PD0116	Mobile Data Terminal Replacements	246,400	16,000
PD0120	Police Taser Replacements	136,600	33,200



# TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR		PROJECT TOTAL	PROPOSED 2023
PD0121	EOC/911/ Dispatch (Pencom Center)	6,500,000	3,500,000
PD0122	Police Radio Replacement	120,000	20,000
PD0307	Police Regional Training & Gun Range Facility	248,700	32,000
<b>PARKS AND FACILITIES</b>			
PK0205	Restroom Replacement Program	1,500,000	150,000
PK0216	Facility Improvement Revolving Fund	136,500	15,000
PK0316	Locomotive #4	50,000	50,000
PK0719	Parks Maintenance Building	706,500	532,100
<b>GOVERNMENTAL TOTAL</b>		<b>11,834,200</b>	<b>4,778,300</b>
<b>ELECTRIC</b>			
CL0117	Washington Street Substation Switchgear	500,000	500,000
CL0216	City/PUD Service Area Capital Needs	400,000	200,000
CL0414	Construct New Light Ops Building	6,399,900	4,469,900
CL0420	College Street LTC Replacement	200,000	200,000
CL0619	Underground Cable Replacement - 2023	250,000	250,000
CL0819	Overhead Reconductoring - 2023	250,000	250,000
CLCAP	Maintenance Capital Contribution	1,180,800	150,000
<b>ELECTRIC TOTAL</b>		<b>9,180,700</b>	<b>6,019,900</b>
<b>WATER CAPITAL</b>			
WT0222	Elwha-Effluent Distribution Structure Bypass	170,000	155,000
WT0319	Ground Water Resiliency Program	1,275,000	275,000
WT0320	Morse Creek Transmission Main Eval/Design	440,000	440,000
WT0419	Decant Facility at Transfer Station - Water Soils Decant Bays	800,000	777,400
WT0421	Race Street Water Main Replacment North	125,000	125,000
WT0422	Elwha-Temporary Diversion Pumping Facility/Bulkhead Project	2,100,000	100,000
WT0612	3rd & Vine Street Main	403,200	403,200
<b>WATER TOTAL</b>		<b>5,313,200</b>	<b>2,275,600</b>
<b>WASTEWATER &amp; CSO CAPITAL</b>			
WW0120	Pump Station 3 Force Main Replacement*	3,435,000	3,100,000
WW0122	Anaerobic Digester Roof Improvements	4,234,000	207,500
WW0220	West 4th Street Capacity Improvement	550,000	450,000



# TOTAL CITYWIDE CAPITAL PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR	PROJECT TOTAL	PROPOSED 2023
WW0316 CSO 6 & 7 Reconstruction*	208,400	150,000
WW0320 WWTP Septic Truck Pad Repair	134,000	20,000
WW0419 WWTP HVAC Replacement	230,000	30,000
WW0519 Decant Facility at Transfer Station - Wastewater Soils Decant Bays	800,000	777,400
<b>WASTEWATER &amp; CSO TOTAL</b>	<b>9,591,400</b>	<b>4,734,900</b>
<b>SOLID WASTE</b>		
SW0112 Decant Facility at Transfer Station	968,700	707,100
SW0120 Landfill Pump Station 17 Repair	280,000	280,000
SW0121 Landfill Access Road Repair	577,000	577,000
SW0122 Landfill Automated Facility Gate	100,000	100,000
<b>SOLID WASTE TOTAL</b>	<b>1,925,700</b>	<b>1,664,100</b>
<b>STORMWATER</b>		
DR0120 Decant Facility at Transfer Station - Stormwater Soils Decant Bays	1,000,000	977,400
DR0213 H Street Stormwater Outfall	742,500	646,000
DR0215 Francis Street Outfall Repair	90,000	50,000
DR0404 Stormwater at Canyon Edge & Ahlvers	3,800,000	292,100
DR0804 Lincoln Park/Big Boy Pond Study	124,000	31,000
<b>STORMWATER TOTAL</b>	<b>5,756,500</b>	<b>1,996,500</b>
<b>MEDIC 1 CAPITAL</b>		
FD0118 Defibrillator Revolving Account	221,000	50,500
<b>MEDIC 1 TOTAL</b>	<b>221,000</b>	<b>50,500</b>
<b>EQUIPMENT SERVICES CAPITAL</b>		
Police	5,130,155	160,600
Fire & Medic 1	848,427	830,000
Parks & Recreation	89,370	60,600
Light Operations	260,286	131,800
Wastewater	207,491	40,700
Streets	742,821	26,800
<b>EQUIPMENT SERVICES TOTAL</b>	<b>7,278,550</b>	<b>1,250,500</b>
<b>TOTAL 202 CITYWIDE CAPITAL PROJECTS</b>	<b>72,358,250</b>	<b>27,358,400</b>



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# GENERAL FUND SUMMARY

*The **General Fund** is the main operating fund of the City. This fund accounts for all financial activities associated with the provision of traditional City services such as general administration, finance, legal, planning, building, police, fire, public works, and parks and recreation. This fund is used to account for all resources not accounted for in another fund. Taxes are the main revenue source.*



# GENERAL FUND SUMMARY

## REVENUE AND EXPENDITURE SUMMARY

**Description:** The General Fund is the primary operating fund of the City of Port Angeles and is used to account for all financial resources except those that are required to be accounted for in another fund.

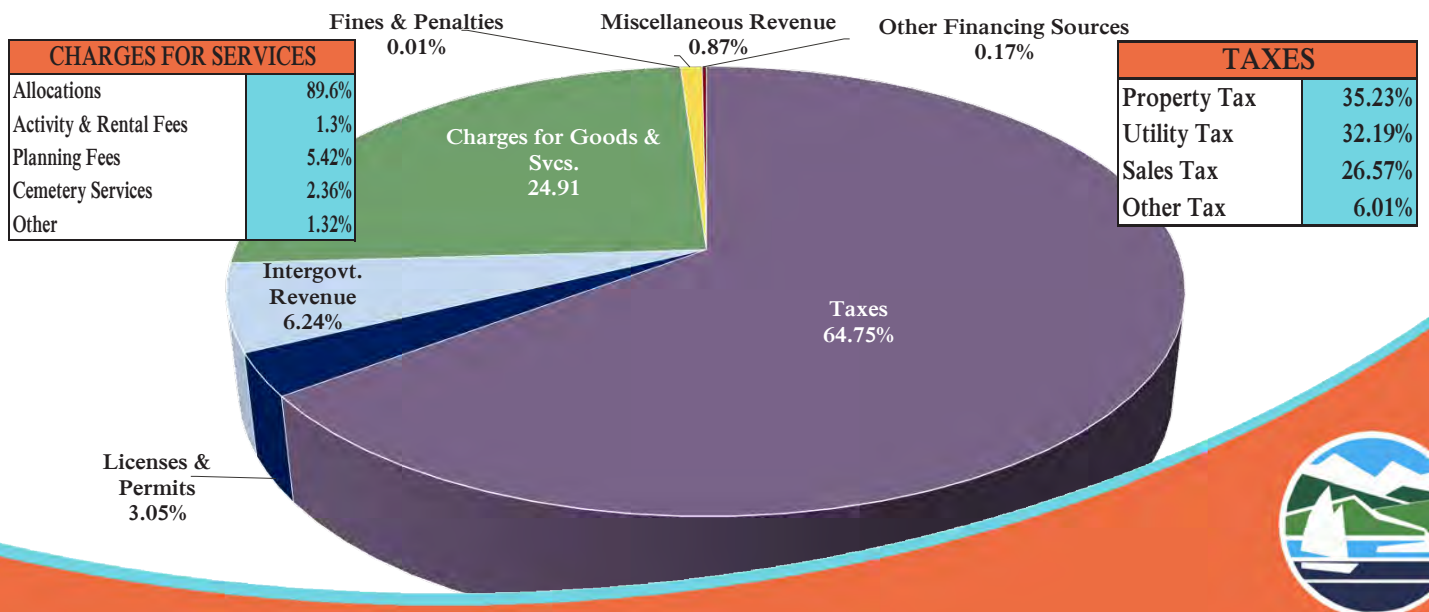
**Funding Source:** Revenues are generated from taxes, including property, sales, and utility taxes, charges for services, permits, fees, investment earnings, and other intergovernmental revenues, such as grants and state shared revenues.

**Fund Balance:** Fund balance is comprised of non-spendable, restricted, committed, assigned, and unassigned assets. Per City policy the General Fund Balance should not fall below 25% of budgeted expenditures and reserves should only be used for one-time expenses. In 2023, the General Fund unassigned fund balance is estimated at 24.9%. In addition, a use of reserves in the amount of \$292,000 was needed to balance the budget for 2023 until additional revenue sources can be identified to ensure that reserves remain at 25% for future budgets.

### REVENUES

REVENUE	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$\$	%
Taxes	\$ 13,842,615	\$ 14,009,132	\$ 15,179,927	\$ 13,958,200	\$ 14,861,100	902,900	6.47%
Licenses & Permits	780,406	495,661	486,789	669,400	700,300	30,900	4.62%
Intergovt. Revenue	894,962	2,312,499	1,932,181	1,014,900	1,431,600	416,700	41.06%
Charges for Goods & Svcs.	4,906,802	4,649,739	4,817,582	5,387,100	5,720,700	333,600	6.19%
Fines & Penalties	1,779	1,590	695	2,500	1,800	(700)	-28.00%
Miscellaneous Revenue	444,117	176,628	67,490	190,500	198,800	8,300	4.36%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	117,000	165,000	63,566	88,000	38,000	(50,000)	-56.82%
<b>TOTAL REVENUE</b>	<b>\$ 20,987,681</b>	<b>\$ 21,810,249</b>	<b>\$ 22,548,230</b>	<b>\$ 21,310,600</b>	<b>\$22,952,300</b>	<b>1,641,700</b>	<b>7.70%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 443,940</i>	<i>\$ 822,568</i>	<i>\$ 737,981</i>	<i>\$ (1,237,630)</i>			
<i>Change from Prior Year %</i>	<i>2.16%</i>	<i>3.92%</i>	<i>3.38%</i>	<i>-5.49%</i>			

### GENERAL FUND REVENUES BY CATEGORY (TOTAL \$22,952,300)



# EXPENDITURES

In 2023, a planned use of excess reserves in the amount of \$754,600 has been included in the budget. The planned use of reserves includes:

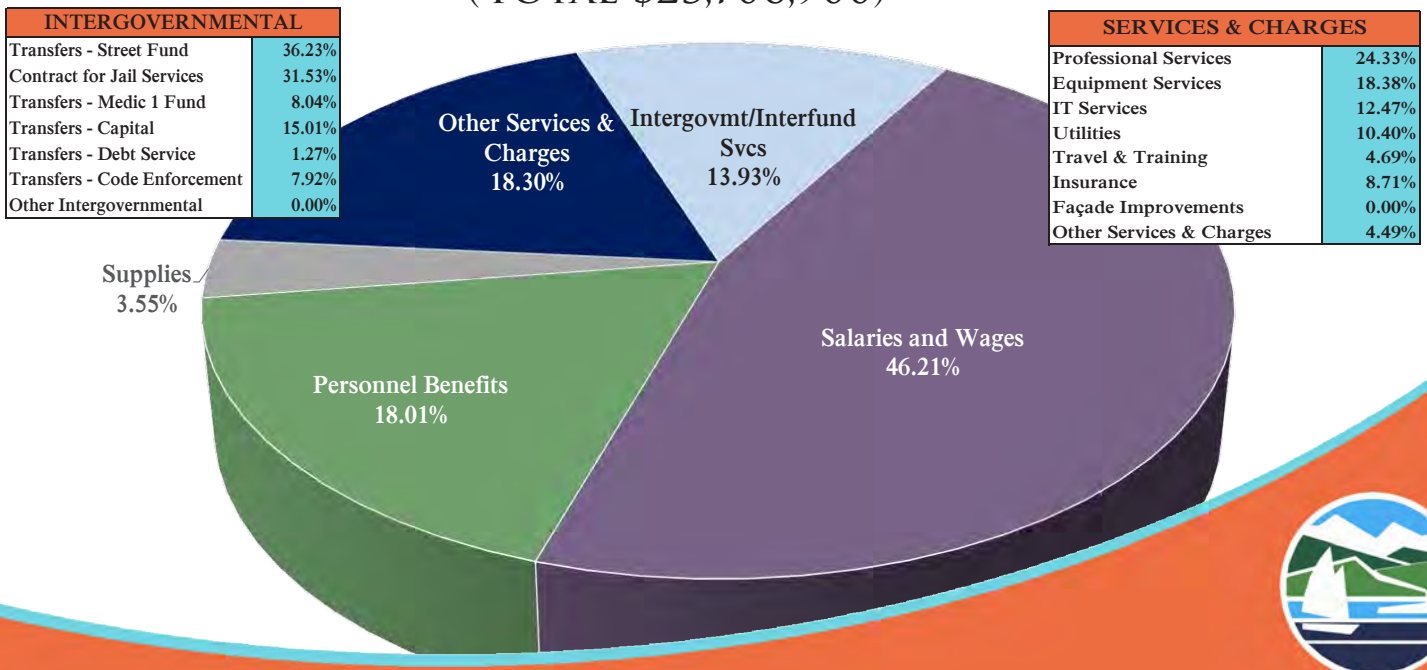
- \$54,900 for computer replacements throughout the general fund departments.
- \$7,700 Police Firearms Range capital project from reserves held for these purposes collected from User fees.
- \$250,000 for the Parks Maintenance Building.
- \$60,000 for phase one of the Comprehensive Plan update.
- \$40,000 for the Department of Natural Resources tree canopy research program grant match.
- \$50,000 for the Locomotive #4 parks project to remove asbestos.
- \$292,000 use of reserves to balance the budget until additional revenue sources are identified.

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		PROPOSED	BUDGET AMEND. #2
					BUDGET	\$	%
Salaries and Wages	\$ 9,051,068	\$ 9,198,883	\$ 9,616,205	\$ 10,157,200	\$ 10,954,000	796,800	7.84%
Personnel Benefits	3,662,326	3,582,560	3,667,459	3,987,200	4,270,000	282,800	7.09%
Supplies	756,888	624,833	603,268	870,700	841,200	(29,500)	-3.39%
Other Services & Charges	3,635,682	4,409,986	5,318,598	5,344,200	4,339,400	(1,004,800)	-18.80%
Intergovmt/Interfund Svcs	2,829,812	3,532,140	3,746,895	3,012,000	3,302,300	290,300	9.64%
Capital Outlay	11,375	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	9,007	13,534	49,754	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 19,956,158</b>	<b>\$ 21,361,936</b>	<b>\$ 23,002,179</b>	<b>\$ 23,371,300</b>	<b>\$ 23,706,900</b>	<b>335,600</b>	<b>1.44%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 199,635</i>	<i>\$ 1,405,778</i>	<i>\$ 1,640,243</i>	<i>\$ 369,121</i>			
<i>Change from Prior Year %</i>	<i>1.01%</i>	<i>7.04%</i>	<i>7.68%</i>	<i>1.60%</i>			

FUND BALANCE	2019	2020	2021	2022 BUDGET	2023
	\$7,484,633	\$8,200,506	\$7,738,465	\$5,677,765	\$4,923,165
<i>Change from Prior Yr. \$\$</i>	<i>\$909,382</i>	<i>\$715,873</i>	<i>(\$462,041)</i>	<i>(\$2,060,700)</i>	<i>(\$754,600)</i>
<i>Change from Prior Year %</i>	<i>13.83%</i>	<i>9.56%</i>	<i>-5.63%</i>	<i>-26.63%</i>	<i>-13.29%</i>

## GENERAL FUND EXPENDITURES BY CATEGORY (TOTAL \$23,706,900)



# GENERAL FUND SUMMARY

## PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
City Council	7.00	7.00	7.00	7.00	7.00	0.00	0.00%
City Manager's Office	4.50	4.50	4.50	5.50	5.50	0.00	0.00%
Finance	20.80	20.80	20.80	20.80	20.80	0.00	0.00%
City Attorney	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Community & Economic Develop.	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
Police	38.00	38.80	38.80	37.50	37.50	0.00	0.00%
Fire	10.05	10.05	10.05	10.05	10.05	0.00	0.00%
Public Works	18.77	18.77	18.77	18.77	20.00	1.23	6.55%
Parks & Recreation	25.30	25.30	25.30	25.30	24.80	(0.50)	-1.98%
<b>TOTAL Authorized Positions</b>	<b>134.42</b>	<b>135.22</b>	<b>135.22</b>	<b>134.92</b>	<b>135.65</b>	<b>0.73</b>	<b>0.54%</b>
<i>Change from Prior Yr. #</i>	<i>0.25</i>	<i>0.80</i>	<i>0.80</i>	<i>(0.30)</i>	<i>0.73</i>		
<i>Change from Prior Year %</i>	<i>0.19%</i>	<i>0.60%</i>	<i>0.60%</i>	<i>-0.22%</i>	<i>0.54%</i>		

**Significant Changes:** In 2023, the City's Code Enforcement Officers were moved into the Code Compliance Fund to better track and view total costs associated with these services. There was no resulting increase or decrease in overall costs or FTEs as a result of this change.



# GENERAL FUND SUMMARY

## REVENUES BY CATEGORY

REVENUE DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	% VARIANCE FROM 2022
Property Taxes	4,645,944	4,721,982	4,833,873	4,932,300	5,235,600	6.1%
Sales Taxes	3,803,522	4,062,900	4,776,269	3,605,000	3,949,200	9.5%
Utility Taxes - City Utilities	4,436,177	4,343,624	4,672,977	4,485,000	4,762,100	6.2%
Utility Taxes - Non-City Utilities	19,183	17,967	20,617	23,600	21,100	-10.6%
Criminal Justice Taxes	338,749	355,873	435,711	356,600	370,100	3.8%
Leasehold Taxes	157,736	153,953	154,405	155,700	155,700	0.0%
Gambling Taxes	28,605	12,304	27,165	25,600	29,300	14.5%
Telephone Taxes	367,559	335,217	256,132	351,400	319,600	-9.0%
Other Taxes	45,140	5,312	2,778	23,000	18,400	-20.0%
<b>Total Taxes</b>	<b>13,842,615</b>	<b>14,009,132</b>	<b>15,179,927</b>	<b>13,958,200</b>	<b>14,861,100</b>	<b>6.5%</b>
Telecable Franchise Fees	166,204	207,234	118,917	170,000	170,000	0.0%
Planning Licenses & Permits	7,000	4,850	5,300	8,800	8,900	1.1%
Building Licenses & Permits	480,774	159,749	237,926	354,000	374,000	5.6%
Public Works Licenses & Permits	28,624	23,173	21,625	30,100	32,700	8.6%
Police Licenses & Permits	96,589	99,830	101,608	104,900	113,100	7.8%
Business Licenses & Permits	1,215	825	1,413	1,600	1,600	0.0%
<b>Total Licenses &amp; Permits</b>	<b>780,406</b>	<b>495,661</b>	<b>486,789</b>	<b>669,400</b>	<b>700,300</b>	<b>4.6%</b>
Liquor Excise Taxes	108,751	130,011	141,096	129,100	138,600	7.4%
Liquor Board Profits	160,315	159,905	158,142	158,400	156,900	-0.9%
Criminal Justice/High Crime	146,416	155,179	170,127	153,200	166,600	8.7%
Proceeds from Grants (State & Fed)	348,868	1,745,590	1,251,211	450,200	821,800	82.5%
Service Revenues	3,500	3,500	-	5,000	5,000	0.0%
Other Intergovernmental	127,113	118,314	211,605	119,000	142,700	19.9%
<b>Total Intergovernmental</b>	<b>894,962</b>	<b>2,312,499</b>	<b>1,932,181</b>	<b>1,014,900</b>	<b>1,431,600</b>	<b>41.1%</b>
Interfund Charges	4,241,388	4,328,135	4,363,871	4,872,000	5,128,300	5.3%
Planning	12,425	6,760	22,668	9,700	9,700	0.0%
Building	227,859	75,345	161,213	194,000	300,200	54.7%
Police	20,358	18,570	19,515	86,800	21,600	-75.1%
Public Works	34,133	45,352	32,473	37,900	46,400	22.4%
Parks & Recreation	360,384	165,702	205,690	173,500	201,500	16.1%
Fire	10,049	9,428	11,540	12,800	12,600	-1.6%
Finance	696	447	612	400	400	0.0%
<b>Total Charges for Services</b>	<b>4,907,292</b>	<b>4,649,739</b>	<b>4,817,582</b>	<b>5,387,100</b>	<b>5,720,700</b>	<b>6.2%</b>
Parking Tickets	1,779	1,590	695	2,500	1,800	-28.0%
<b>Total Fines &amp; Penalties</b>	<b>1,779</b>	<b>1,590</b>	<b>695</b>	<b>2,500</b>	<b>1,800</b>	<b>-28.0%</b>
Interest on Investments	243,284	123,141	(72,802)	113,500	131,600	15.9%
Rents & Leases	76,545	37,796	58,412	52,300	57,500	9.9%
Contributions & Donations	3,286	635	66,101	-	-	N/A
Other Miscellaneous	121,001	15,056	15,779	24,700	9,700	-60.7%
<b>Total Miscellaneous</b>	<b>444,117</b>	<b>176,628</b>	<b>67,490</b>	<b>190,500</b>	<b>198,800</b>	<b>4.4%</b>
Transfer from Other Funds	117,000	165,000	38,000	88,000	38,000	-56.8%
One-time transfers to close funds	-	-	25,566	-	-	N/A
<b>Total Transfers from Other Fund:</b>	<b>117,000</b>	<b>165,000</b>	<b>63,566</b>	<b>88,000</b>	<b>38,000</b>	<b>-56.8%</b>
<b>Total Operating Revenues</b>	<b>\$ 20,988,171</b>	<b>\$ 21,810,249</b>	<b>\$ 22,548,230</b>	<b>\$ 21,310,600</b>	<b>\$ 22,952,300</b>	<b>7.7%</b>



# GENERAL FUND SUMMARY

## REVENUE SOURCES

### PROPERTY TAX

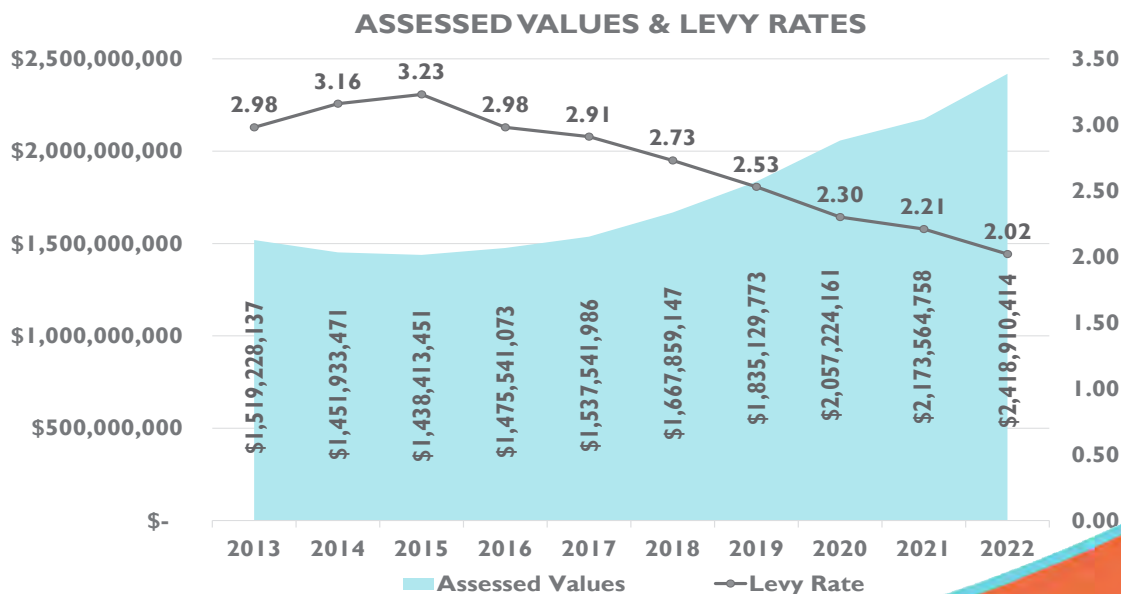
Property tax is the city's second largest source of funding for general city services. In 2023, the city expects to receive \$4.99 million in property tax revenue, an increase of the maximum allowed amount of 1.0% plus new construction amounts. Additionally, in the 2023 Budget the City plans to levy an additional \$0.10 per every \$1,000 of assessed value for Firemen's Pension and LEOFF 1 costs estimated at \$244,300. Total property tax collection expected in 2023 is \$5.23 million. All real and personal property (except where exempt by law) is assessed by the Clallam County Assessor at 100% of the property's fair market value. Real property includes land, buildings and improvements attached to the land. Taxable personal property includes property which is used for commercial business purposes, such as machinery, equipment, furniture and fixtures. Assessed values are adjusted each year based on market value changes. Although property taxes represent one of the city's major sources of revenue for the general fund at 22.8%, the city receives approximately 25% of the property owner's total bill.

### CALCULATING LEVY RATES

State law limits the tax increase on property to the lesser of 1% or the current rate of the Implicit Price Deflator (IPD) for personal consumption published by the Bureau of Economic Analysis. Currently, City policy directs increasing tax by the maximum allowed of 1%. This is accomplished by Council approving a resolution and ordinance declaring the intent to collect the maximum increase of 1%. In situations where the IPD is less than 1% an additional resolution would need to be adopted declaring a substantial need to collect over the IPD rate.

The City's levy rate cannot exceed a shared \$10.00 for every \$1,000 of assessed value. The City's portion of this shared value cannot exceed \$3.163 plus an additional \$0.225 for Fireman's pension. There are many considerations and factors included in the calculation of the levy rate; however, a simplistic way to determine the rate is to take the total amount authorized by resolution plus any refunds, divide it by the assessed value and multiply by \$1,000. The City has not yet received assessed valuation information from the County and therefore the 2022 levy rate is not yet known.

The assessed value and the levy rate are directly connected. As the assessed value goes up the levy rate comes down. Likewise, as the assessed value goes down the levy rate comes up. This relationship keeps the levy rate from exceeding the maximum 1% increase allowed by state law. The chart below shows historical and current assessed values and levy rates.



Once the levy rate is determined, the amount of tax the City will collect can be determined through a simple formula.  
 Assessed value per every \$1,000 x the levy rate

As an example when applying the 2022 levy rate of \$2.02 to a home in the City with an assessed value of \$200,000 would mean the property tax collected by the City would be \$404.00

$$200 \times 2.02 = \$404.00$$

The following charts show the historical levy rates and the taxes generated on a range of homes.

TAX YEAR	REGULAR LEVY	EXCESS LEVY	TOTAL LEVY
2017	2.91	0.00	2.91
2018	2.73	0.00	2.73
2019	2.53	0.00	2.53
2020	2.30	0.00	2.30
2021	2.21	0.00	2.21
2022	2.02	0.00	2.02

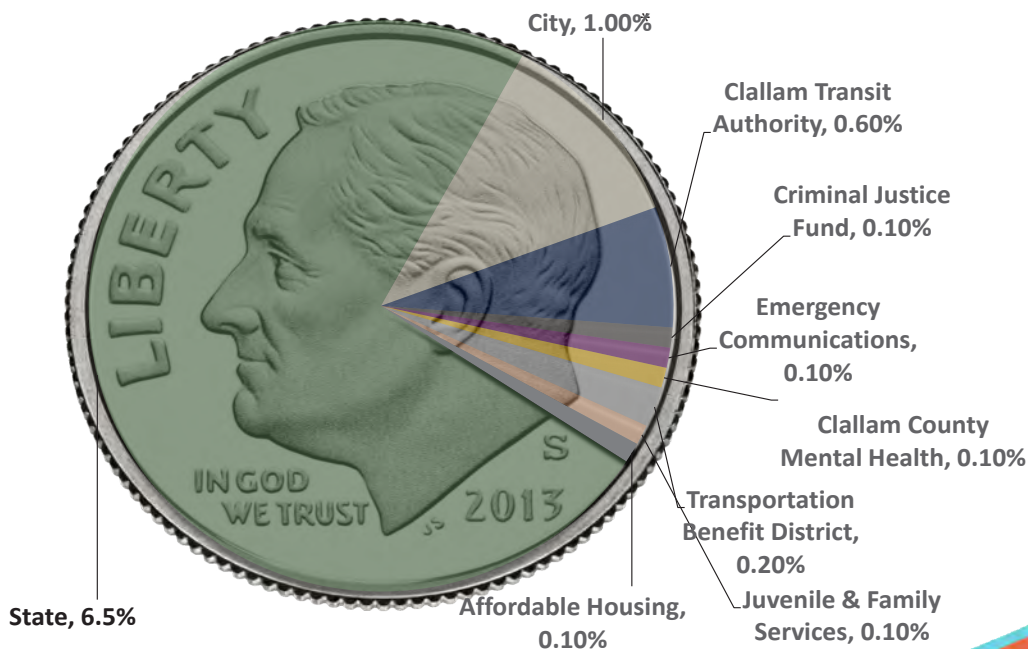
TAXES ON A \$200,000 HOME	TAXES ON A \$250,000 HOME	TAXES ON A \$300,000 HOME
\$ 582.00	\$ 727.50	\$ 873.00
\$ 546.00	\$ 682.50	\$ 819.00
\$ 506.00	\$ 632.50	\$ 759.00
\$ 460.00	\$ 575.00	\$ 690.00
\$ 442.00	\$ 552.50	\$ 663.00
\$ 404.00	\$ 505.00	\$ 606.00

### SALES TAX

Sales tax is the third largest source of general fund revenue for the City of Port Angeles. In 2023, the City expects to receive \$3.95 million in sales tax revenue. Sales tax is levied on the sale of consumer goods, except for prescription drugs and food products consumed off the premises.

The total sales tax rate in Port Angeles is 8.80%, with only 1.14% returning to the City of Port Angeles, 0.2% of which is exclusively for the Transportation Benefit District, with 0.1% going toward Affordable Housing. This means that the City receives 12% of the total sales tax collected and the state and other public agencies receive the remaining 88%.

### SALES TAX DISTRIBUTION

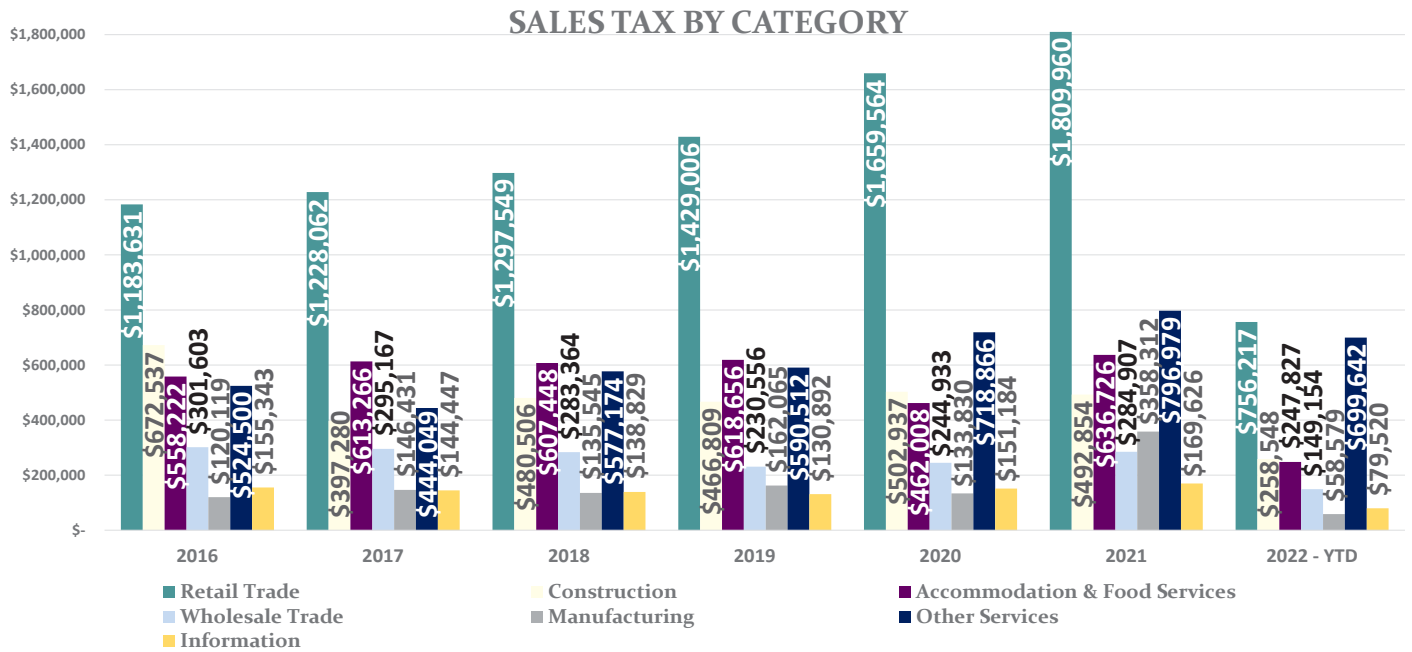


\* The City receives 0.84% of the 1%, the County receives 0.15% and 0.01% pays for State administrative charges.



## SALES TAX REVENUE PROJECTION

Based on prior year results, estimated revenues for 2022, and current collection trends including impacts from the COVID-19 pandemic and present economic conditions, projected tax collections for 2023 reflect a 9.5% increase of \$344,200 over the prior budgeted amount. This change considers one-time major construction related projects completed in 2022, or anticipated in 2023 as well as potential pandemic related impacts. Historically, sales tax has grown in three major categories; Retail Trade, Construction and Accommodation and Food Services. However, the lasting effects of the pandemic have significantly shifted spending in certain categories. Online sales have seen a drastic increase in spending since the start of the 2020 year, this is partially attributed to an uptick in online spending due to distancing requirements from the pandemic that have continued. This increase is also the result of the ruling in *South Dakota v. Wayfair* that determined States could charge tax on purchases made outside of the State. Tax reporting to the City for online sales have seen growth each year since this ruling. This trend of increased online sales tax revenue is expected to continue. In addition, as a result of continued large construction projects in the City sales tax revenue collection in this category has remained high. Finally, the food and accommodation category is seeing pre-pandemic collection after a year-and-a-half of inconsistent collection caused by the pandemic. The graph that follows shows a historical analysis of sales tax by major category as well as tax collection year to date for 2022.



## UTILITY TAX

Utility tax is the city’s primary source of funding for general city services. Utilities charge taxes on gross operating revenues at the following rates:

UTILITY	PERCENTAGE OF REVENUES
Electric	6.00%
Water	10.00%
Wastewater	10.00%
Solid Waste Collection	10.00%
Solid Waste Transfer Station	8.00%
Stormwater	8.00%

These rates are set by City Council with the exception of the electric utility tax rate which is set by State regulations.



## UTILITY TAX REVENUE PROJECTION

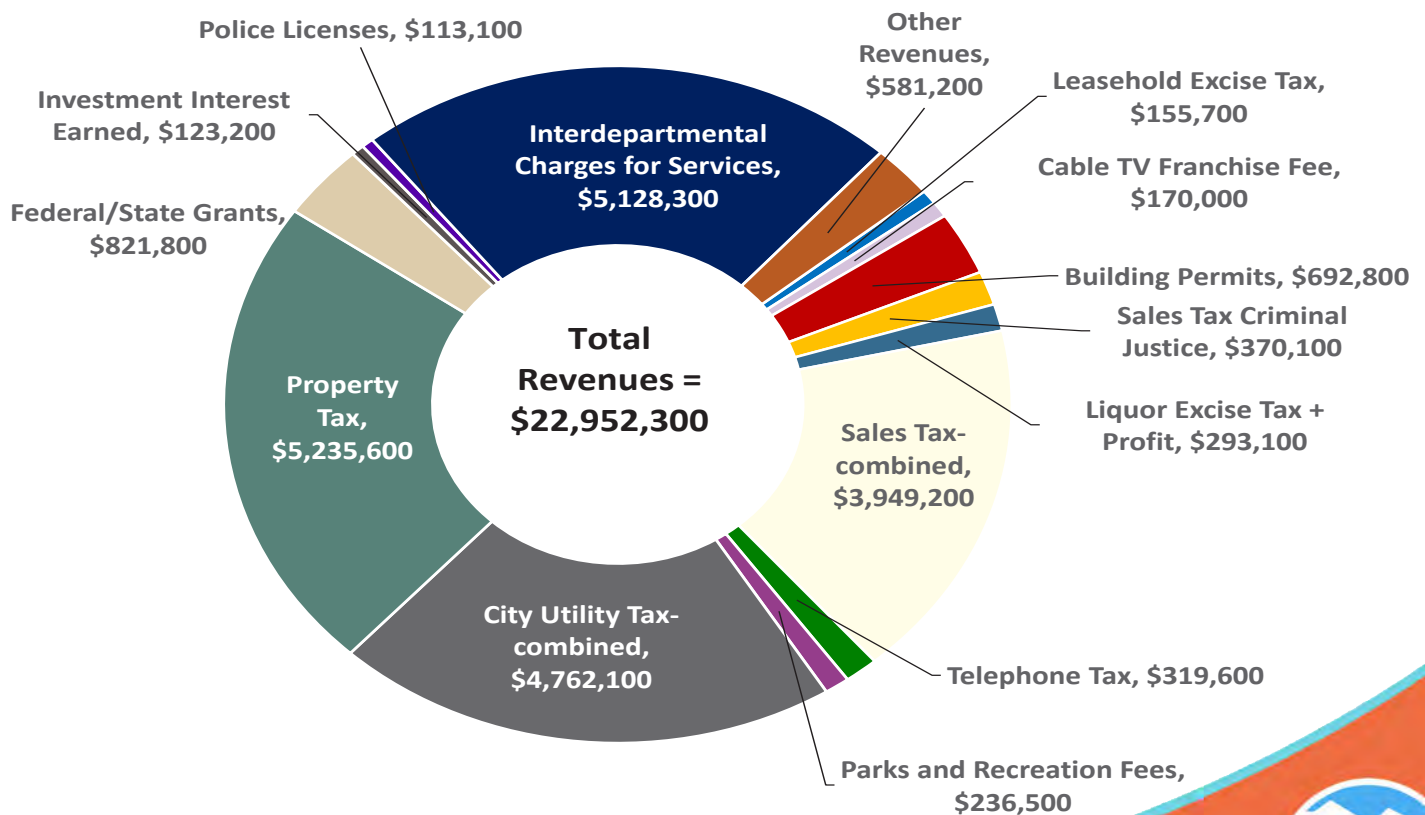
Utility tax revenue collections are anticipated to be \$4.76 million, or a 6.2% increase from the 2022 amended budget. This was primarily the result of multi-year rates proposed for approval in the Water and Wastewater utilities. The 2023 Budget includes a 13.4% increase in the Water rate and 7.3% in the Wastewater rate. With commercial and industrial users seeing similar increases in the Water and Wastewater rates. These increases were the result of increased costs to the City to operate these funds, particularly in the personnel and supplies categories. Additionally, as in the past the City will continue to use funds collected from its industrial electric customer for the Code Enforcement Program in 2023. This is also a contributing factor to the overall increase for utility tax collection as the amount of Code Compliance needs increased 53.4%, or \$114,800. This change did not increase rates to users.

The following chart shows a historical comparison of utility tax collection in the General Fund:

YEAR	ELECTRIC UTILITY	WATER UTILITY	WASTEWATER UTILITY	SOLID WASTE COLLECTIONS	SOLID WASTE LANDFILL	STORMWATER UTILITY
2023 Budget	\$1,672,600	\$741,000	\$1,042,500	\$312,600	\$772,400	\$221,000
2022 Budget	\$1,513,800	\$684,700	\$974,500	\$333,000	\$758,000	\$221,000
2021	\$1,471,100	\$680,600	\$985,300	\$325,600	\$720,100	\$208,800
2020	\$1,442,939	\$681,019	\$963,805	\$324,918	\$728,012	\$202,931
2019	\$1,481,799	\$715,435	\$985,115	\$338,077	\$728,983	\$186,767
2018	\$1,465,656	\$641,399	\$966,956	\$313,765	\$684,060	\$175,268
2017	\$1,626,400	\$628,600	\$865,100	\$250,100	\$583,300	\$159,600
<b>% Change 2022 vs. 2021</b>	<b>10.49%</b>	<b>8.22%</b>	<b>6.98%</b>	<b>-6.13%</b>	<b>1.90%</b>	<b>0.00%</b>

## OTHER MAJOR REVENUE SOURCES

There are several other revenue sources in the General Fund. Some of these include fees for permits and licenses, and charges from one fund to another, or interdepartmental charges for work performed by departments in the General Fund. All estimated revenues in the General Fund are shown below.



## CHARGES FOR SERVICES

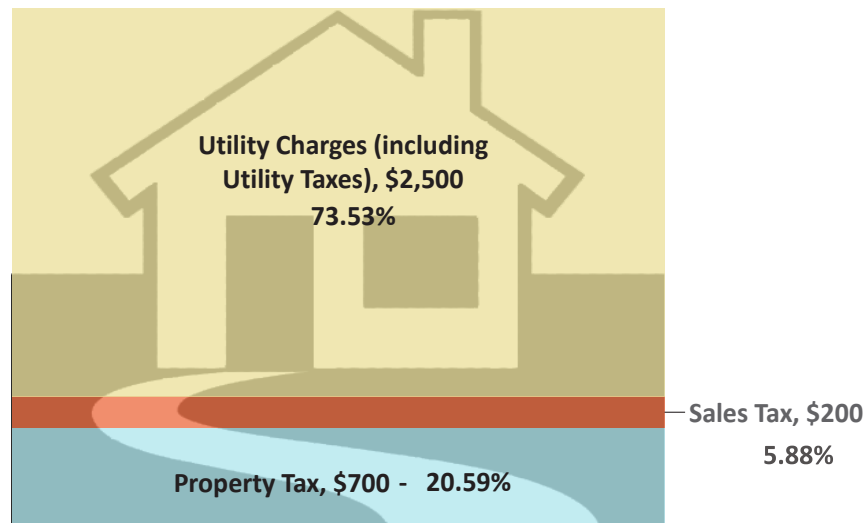
Charges for services make up 22.3% of the General Fund’s revenues. Within the General Fund departments charge other funds for work done specifically for them. For example, a Customer Service Representative (CSR) resides within the General Fund. However, the majority of the tasks performed by a CSR are for the City’s utility funds; including posting, processing and answering questions about utility payments. As a result, a portion of the CSR’s salary is charged back to each utility based on the volume of the billing and cash postings for each individual utility. Each department and division in the General Fund has its own methodology for how these charges are applied to the utility funds. Allocated amounts are updated each year as part of the budget process by updating data used for the calculations with the previous years actuals and applying this to the budget projections for the new year.

## WHAT DOES THIS MEAN TO THE AVERAGE HOUSEHOLD?

Taxes collected by the City are distributed throughout the General Fund. The major taxes seen by most households are sales tax, utility tax and property tax. Other items that households pay that do not go into the General Fund include payments for utilities, however, a portion of the utility payment comes back to the City’s General Fund in the form of utility taxes on gross operating revenues. This is discussed further in the utility tax section. The images below show what an average household in Port Angeles pays to the City in taxes and costs for utility services, as well as what these taxes support within the General Fund. On average households pay \$3,200 in major taxes and utility services to the City annually. All amounts shown are rounded estimates.

ASSUMPTIONS	
Property Tax	\$330,400 Assessed Value
Sales Tax	\$56,600 Median Income and \$18,900 taxable purchases
Electric	1,300 KWH per month
Water	450 Cubic feet of consumption per month
Wastewater	450 cubic feet per month
Solid Waste	Every other week
Stormwater	One residential unit

## TOTAL ANNUAL HOUSEHOLD CHARGES



WHERE DO THE TAXES GO?	
GENERAL FUND TYPE	% ALLOCATED
Criminal Justice	40.30%
Public Safety	19.80%
Parks & Recreation	18.80%
Community & Economic Development	1.90%
Public Works	7.80%
Internal Support	11.40%
<b>Total</b>	<b>100.00%</b>

Internal support includes the following departments; Finance, Legal, City Manager’s Office, Human Resources, and City Council.



# GENERAL FUND SUMMARY

## EXPENDITURES BY CATEGORY

EXPENDITURE DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	% VARIANCE FROM 2022
Full-Time	8,258,882	8,554,467	8,775,219	9,292,500	10,065,300	8.3%
Part-Time	423,991	323,721	359,655	434,800	431,500	-0.8%
Overtime	364,755	318,297	478,481	426,900	454,200	6.4%
Other Salaries & Wages	3,440	2,398	2,847	3,000	3,000	0.0%
<b>Total Salaries &amp; Wages</b>	<b>9,051,068</b>	<b>9,198,883</b>	<b>9,616,202</b>	<b>10,157,200</b>	<b>10,954,000</b>	<b>7.8%</b>
Retirement - LEOFF	457,696	441,238	465,178	472,200	485,700	2.9%
Retirement - PERS	613,313	621,446	580,302	573,400	638,900	11.4%
Workers Compensation	264,625	284,671	231,275	286,600	285,200	-0.5%
Medical Insurance	1,621,851	1,486,496	1,628,136	1,819,400	1,916,100	5.3%
Other Benefits	704,841	748,709	762,557	835,600	944,100	13.0%
<b>Total Benefits</b>	<b>3,662,326</b>	<b>3,582,560</b>	<b>3,667,448</b>	<b>3,987,200</b>	<b>4,270,000</b>	<b>7.1%</b>
Office & Operating Supplies	565,087	483,577	471,858	581,300	636,800	9.5%
Fuel	109,555	73,708	105,066	122,200	127,200	4.1%
Other Supplies	82,246	67,548	26,345	167,200	77,200	-53.8%
<b>Total Supplies</b>	<b>756,888</b>	<b>624,833</b>	<b>603,269</b>	<b>870,700</b>	<b>841,200</b>	<b>-3.4%</b>
Professional Services	956,667	1,007,118	2,426,119	1,919,000	1,055,800	-45.0%
Communication	205,942	221,073	205,882	215,300	204,100	-5.2%
Travel & Training	183,102	114,978	128,353	207,300	203,700	-1.7%
Utilities	445,485	423,322	463,897	462,300	451,100	-2.4%
Equipment Svcs - Operating/Repl.	506,766	694,705	668,790	745,900	797,400	6.9%
PenCom User Fees	276,600	276,600	276,600	294,600	318,300	8.0%
IT Services	357,271	419,230	372,772	517,100	541,200	4.7%
Facility Insurance	171,800	228,700	340,100	302,300	378,000	25.0%
Repairs & Maintenance	199,054	163,571	92,472	188,800	195,100	3.3%
Façade Improvements	123,358	11,629	-	50,000	-	100.0%
Other Charges for Services	209,637	849,060	343,608	441,600	194,700	-55.9%
<b>Total Charges for Services</b>	<b>3,635,682</b>	<b>4,409,986</b>	<b>5,318,593</b>	<b>5,344,200</b>	<b>4,339,400</b>	<b>-18.8%</b>
Contracted Jail Services	870,737	885,540	894,395	950,800	1,041,100	9.5%
Transfers - Capital	305,300	600,600	1,452,600	720,400	495,700	-31.2%
Transfers - Debt Service	41,900	392,200	42,700	42,000	42,000	0.0%
Transfers - Medic I Support	713,200	673,800	355,500	265,500	265,500	0.0%
Transfers - Street Operations	898,200	980,000	1,001,700	899,800	1,196,300	33.0%
Transfers - Code Enforcement	-	-	-	133,400	261,700	100.0%
Other Intergovernmental	475	-	-	100	-	-100.0%
<b>Total Intergovernmental</b>	<b>2,829,812</b>	<b>3,532,140</b>	<b>3,746,895</b>	<b>3,012,000</b>	<b>3,302,300</b>	<b>9.6%</b>
Capital Outlay	11,375	-	-	-	-	N/A
<b>Total Capital</b>	<b>11,375</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
Interdepartmental Expense	9,007	13,534	49,754	-	-	N/A
<b>Total Interfund Payments for Services</b>	<b>9,007</b>	<b>13,534</b>	<b>49,754</b>	<b>-</b>	<b>-</b>	<b>N/A</b>
<b>Total Operating Expenditures</b>	<b>\$ 19,956,158</b>	<b>\$ 21,361,936</b>	<b>\$ 23,002,161</b>	<b>\$ 23,371,300</b>	<b>\$ 23,706,900</b>	<b>1.4%</b>



# GENERAL FUND SUMMARY

## EXPENDITURES BY DEPARTMENT

EXPENDITURE DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	% VARIANCE FROM 2022
City Council	61,880	63,944	57,491	71,900	71,800	-0.1%
<b>Total City Council</b>	<b>61,880</b>	<b>63,944</b>	<b>57,491</b>	<b>71,900</b>	<b>71,800</b>	<b>-0.1%</b>
Administration	356,764	408,115	438,028	499,100	592,900	18.8%
Human Resources	215,189	211,706	227,034	276,800	304,300	9.9%
City Clerk	168,363	186,854	214,971	256,000	294,800	15.2%
<b>Total City Manager</b>	<b>740,316</b>	<b>806,675</b>	<b>880,033</b>	<b>1,031,900</b>	<b>1,192,000</b>	<b>15.5%</b>
Planning	478,658	508,759	629,566	862,700	692,600	-19.7%
Building	241,282	239,713	241,289	251,700	268,500	6.7%
Economic Development	175,365	60,327	613,960	101,900	51,900	-49.1%
<b>Total Community &amp; Economic Dev.</b>	<b>895,305</b>	<b>808,799</b>	<b>1,484,815</b>	<b>1,216,300</b>	<b>1,013,000</b>	<b>-16.7%</b>
Administration	749,247	822,191	778,172	941,800	971,400	3.1%
Accounting	802,634	837,001	905,492	981,500	1,101,000	12.2%
Customer Service	1,092,912	1,101,415	1,178,540	1,187,400	1,283,200	8.1%
Reprographics	29,059	26,776	36,911	46,600	46,600	0.0%
<b>Total Finance</b>	<b>2,673,852</b>	<b>2,787,383</b>	<b>2,899,115</b>	<b>3,157,300</b>	<b>3,402,200</b>	<b>7.8%</b>
Administration	246,085	235,655	250,775	241,400	246,300	2.0%
Intergovernmental	808,500	865,900	448,500	351,300	372,400	6.0%
Fire Suppression	1,246,079	1,323,548	1,360,930	1,425,200	1,546,600	8.5%
Fire Prevention	100,159	102,486	100,071	108,400	115,500	6.5%
Training	98,016	131,054	124,708	127,000	119,600	-5.8%
Facilities	61,667	54,862	59,915	59,400	61,100	2.9%
<b>Total Fire</b>	<b>2,560,506</b>	<b>2,713,505</b>	<b>2,344,899</b>	<b>2,312,700</b>	<b>2,461,500</b>	<b>6.4%</b>
General Legal Services	602,760	523,950	532,189	555,600	595,300	7.1%
Jail	870,735	885,540	894,396	950,800	1,041,100	9.5%
<b>Total Legal</b>	<b>1,473,495</b>	<b>1,409,490</b>	<b>1,426,585</b>	<b>1,506,400</b>	<b>1,636,400</b>	<b>8.6%</b>
Administration	248,615	260,315	325,268	276,200	295,900	7.1%
Senior Center	157,024	147,171	150,986	165,900	168,500	1.6%
Cemetery	192,997	143,236	153,410	185,000	194,800	5.3%
Parks Maintenance	1,798,259	1,924,375	2,082,454	2,270,100	2,239,200	-1.4%
Facility Maintenance	789,296	587,678	612,183	686,200	682,300	-0.6%
Recreation	174,338	63,794	19,533	114,000	132,300	16.1%
<b>Total Parks &amp; Recreation</b>	<b>3,360,529</b>	<b>3,126,569</b>	<b>3,343,834</b>	<b>3,697,400</b>	<b>3,713,000</b>	<b>0.4%</b>



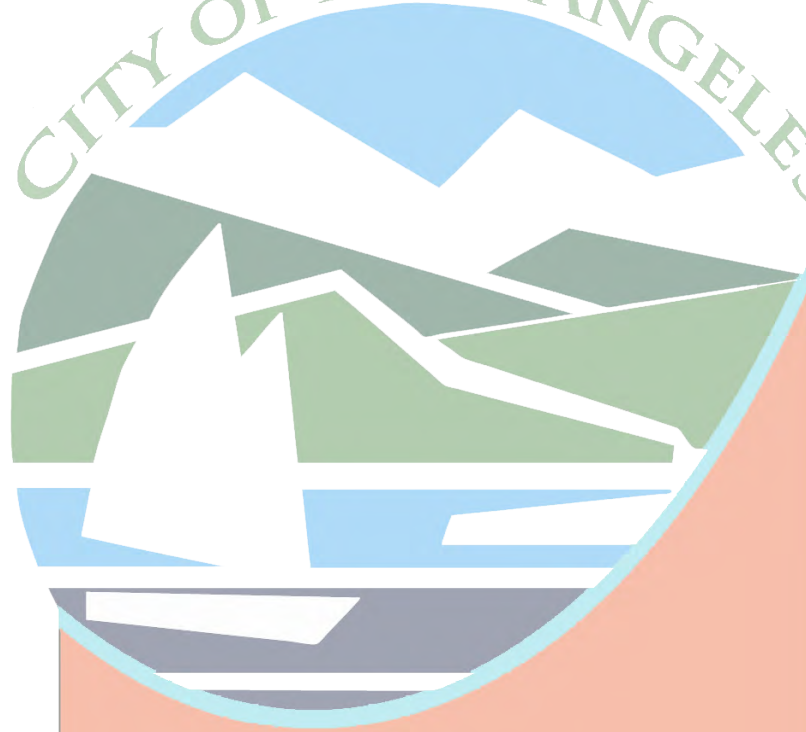
# GENERAL FUND SUMMARY

## EXPENDITURES BY DEPARTMENT (CONT'D)

EXPENDITURE DESCRIPTION	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	% VARIANCE FROM 2022
Administration	688,190	747,906	730,603	739,500	653,600	-11.6%
Intergovernmental	328,800	357,100	323,200	511,700	703,800	37.5%
Investigation	1,090,887	1,039,504	1,106,387	1,095,800	1,196,300	9.2%
Patrol	3,294,509	3,672,279	3,787,290	3,750,000	4,073,300	8.6%
Volunteers	10,700	10,116	2,264	11,300	10,100	-10.6%
Records	428,413	414,753	401,760	466,400	484,400	3.9%
Facilities	5,933	6,659	6,122	8,100	8,600	6.2%
<b>Total Police</b>	<b>5,847,432</b>	<b>6,248,317</b>	<b>6,357,626</b>	<b>6,582,800</b>	<b>7,130,100</b>	<b>8.3%</b>
Administration	1,975,326	1,958,156	1,986,745	2,189,800	2,545,100	16.2%
Support for CIP	215,000	60,000	23,000	71,000	15,000	-78.9%
Telecommunications	21,444	41,447	31,542	32,800	32,800	0.0%
<b>Total Public Works &amp; Utilities</b>	<b>2,211,770</b>	<b>2,059,603</b>	<b>2,041,287</b>	<b>2,293,600</b>	<b>2,592,900</b>	<b>13.0%</b>
Community Services	-	635,175	726,533	705,100	20,000	-97.2%
Property Management	89,173	310,276	397,277	620,000	432,000	-30.3%
Debt Service	41,900	392,200	42,700	42,000	42,000	0.0%
Transfers	-	-	1,000,000	133,900	-	-100.0%
<b>Total Non-Departmental</b>	<b>131,073</b>	<b>1,337,651</b>	<b>2,166,510</b>	<b>1,501,000</b>	<b>494,000</b>	<b>-67.1%</b>
<b>Total Expenditures by Department</b>	<b>\$ 19,956,158</b>	<b>\$ 21,361,936</b>	<b>\$23,002,195</b>	<b>\$ 23,371,300</b>	<b>\$ 23,706,900</b>	<b>1.4%</b>



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# GENERAL FUND DEPARTMENTS



*The Departments that make up the General Fund are:*

- *The City Council*
- *City Manager's Office*
- *Finance*
- *Legal*
- *Community and Economic Development*
- *Police*
- *Fire*
- *Public Works & Utilities*
- *Parks & Recreation*
- *Non-Departmental*



# LEGEND

Items that include these symbols display the link to the City's Comprehensive Plan, or the Strategic plan. Elements of the Comprehensive Plan are shown here and displayed in each department's key goals and accomplishments section thereby linking these plans to budget priorities.



GROWTH  
MANAGEMENT



LAND  
USE



TRANSPORTATION



UTILITIES &  
PUBLIC SERVICE



HOUSING



CONSERVATION



CAPITAL  
FACILITIES



ECONOMIC  
DEVELOPMENT



PARKS &  
RECREATION



STRATEGIC  
PLAN

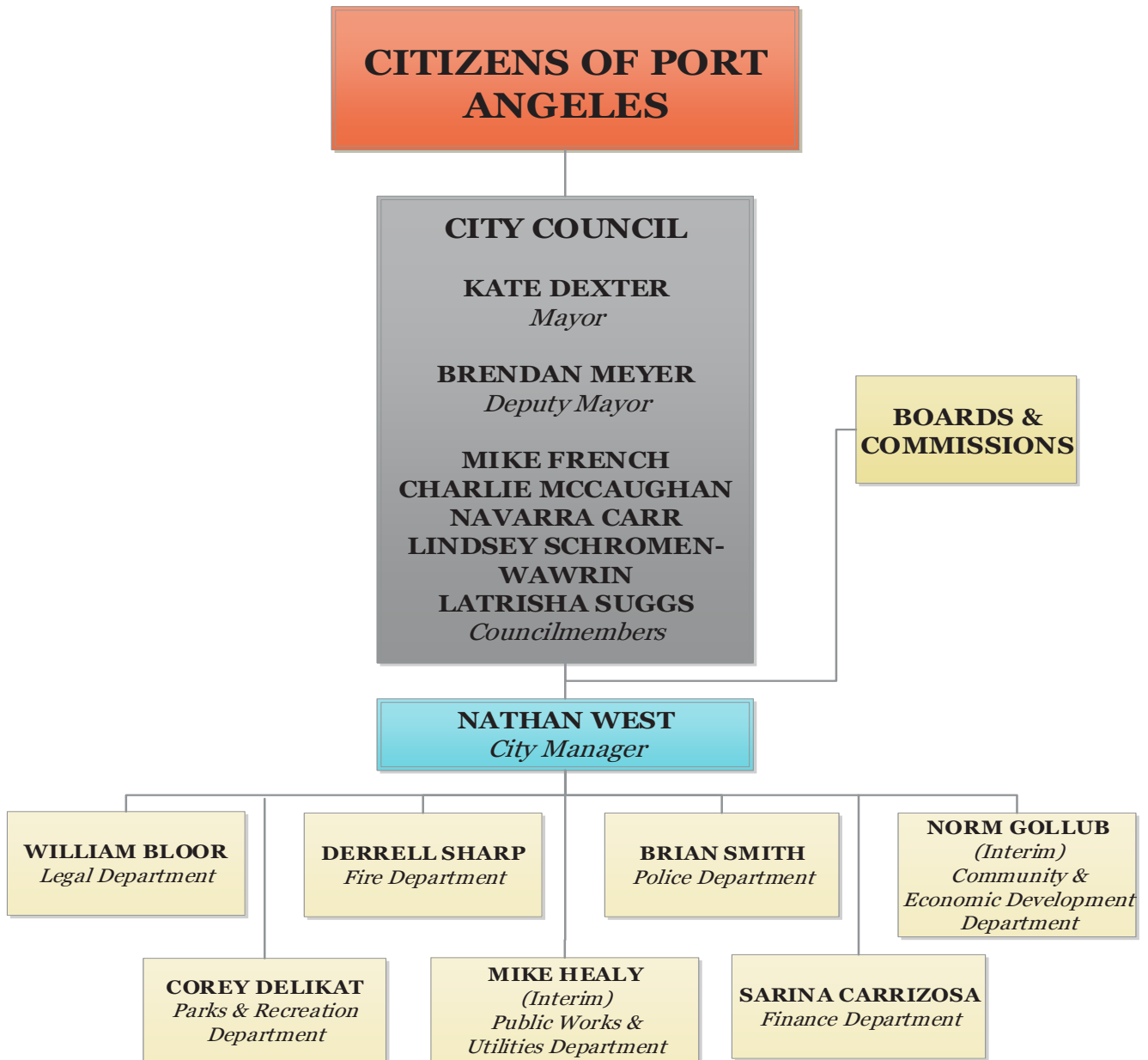


# CITY COUNCIL

*The **Council** shall work to enrich the quality of life in Port Angeles; to build and maintain an inviting and secure community. We will reflect the priorities of our citizens and plan for the future while protecting our natural environment. We will be stewards of community resources, utilize sustainable practices, and work diligently to enhance the livability of Port Angeles.*



# CITY COUNCIL



# CITY COUNCIL DEPARTMENT SUMMARY












(Keith Thorpe/Peninsula Daily News)

Pictured left to right:

Mike French, LaTrisha Suggs, Lindsey Schromen-Wawrin, Kate Dexter (Mayor),  
Charlie McCaughan, Navarra Carr, Brendan Meyer (Deputy Mayor)



## Major Accomplishments in 2022

- 
 ARPA fund support for YMCA, CIE, Shore Metro Park, Port Angeles Food Bank, Peninsula Housing Authority, Olympic Peninsula Boys & Girls Club, Peninsula Behavioral Health, and Black Ball Ferry.
- 
 Initiated new fee waivers to promote housing.
- 
 Developed a 2022 list of legislative priorities and successful outreach to legislative bodies.
- 
 Made various appointments to Boards, Committees and Commissions, so that each have full complement of members.
- 
 Adopted the 2023-2028 Capital Facilities Plan and Transportation Improvement Plan.
- 
 Approved amendments to the 4-party agreement as recommended by the State and the Lower Elwha Klallam Tribe.
- 
 Purchased innovative public restrooms for downtown.
- 
 2022 Clean Energy Implementation Plan Approval.
- 
 Accepted numerous Grants to further City dollars.



## Key Initiatives for 2023

---



Facilitate the development of new housing units and preserve existing units.



Continue to support of the City's Climate Resiliency efforts.



Focused on implementing and enhancing multi-modal transportation.



Develop a new two-year strategic plan.

- Prioritize business support through enhancement of our commercial districts.
- Build capacity of the city to better meet the community's needs, invest in improvements, focus on improving economic outcomes and maintain what we have.
- Prioritize focus on high performing relationships and partnerships.



Enable continued successful actions of the REdisCOVERY Program and Paramedicine Program.



Support the construction of housing units through the American Rescue Plan Act Funding.

- Continue efforts to work through Port Angeles Municipal Code changes.



Support economic recovery of local businesses in partnership with State and Federal Legislative Delegations and the Clallam Economic Development Council.



Continue to improve the virtual meeting approach to reach more residents.



Adopt the 2024-2029 Capital Facilities Plan and Transportation Improvement Plan.



# CITY COUNCIL PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$\$	%
Mayor	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Council Members	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

# CITY COUNCIL REVENUE AND EXPENDITURE SUMMARY

## REVENUES

City Council revenues are received as an allocation of services rendered, or charges for services to other funds/departments. These charges are based on Council agenda items per department and will fluctuate from year to year.

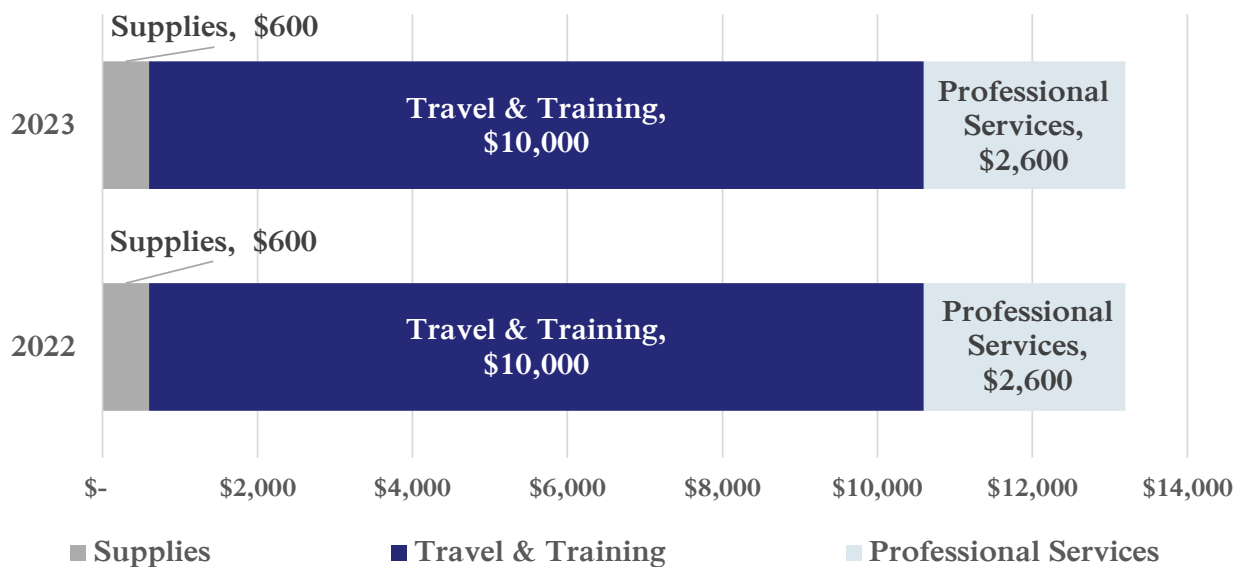
REVENUE	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	34,481	39,605	16,411	24,200	40,700	16,500	68.18%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	528	-	858	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 35,009</b>	<b>\$ 39,605</b>	<b>\$ 17,269</b>	<b>\$ 24,200</b>	<b>\$40,700</b>	<b>16,500</b>	<b>68.18%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (6,384)</i>	<i>\$ 4,596</i>	<i>\$ (22,336)</i>	<i>\$ 6,931</i>			
<i>Change from Prior Year %</i>	<i>-15.42%</i>	<i>13.13%</i>	<i>-56.40%</i>	<i>40.14%</i>			



## EXPENDITURES

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	\$\$	%
Salaries and Wages	\$ 47,450	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	-	0.00%
Personnel Benefits	5,984	8,155	7,794	8,800	8,800	-	0.00%
Supplies	598	535	1,062	600	600	-	0.00%
Other Services & Charges	7,848	7,254	635	14,500	14,400	(100)	-0.69%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 61,880</b>	<b>\$ 63,944</b>	<b>\$ 57,491</b>	<b>\$ 71,900</b>	<b>\$71,800</b>	<b>(100)</b>	<b>-0.14%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (4,160)</i>	<i>\$ 2,064</i>	<i>\$ (6,453)</i>	<i>\$ 14,409</i>			
<i>Change from Prior Year %</i>	<i>-6.30%</i>	<i>3.34%</i>	<i>-10.09%</i>	<i>25.06%</i>			

## CITY COUNCIL COMMON EXPENDITURES COMPARISON



Professional Services include facilitation for strategic planning.

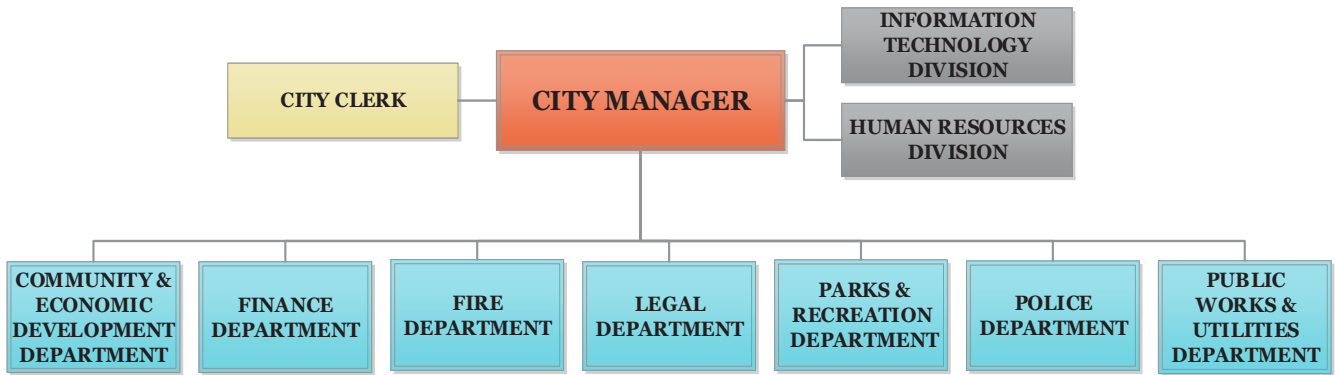


# CITY MANAGER'S OFFICE



















*The City Manager's Office exists to uphold public trust, provide fiscal accountability and implement directives and policies at the direction of the City Council. Our mission is to build confidence among citizens and employees by providing support, leadership, and participatory government that enhances the quality of life and sense of community for all who live in Port Angeles.*



# CITY MANAGER'S OFFICE



## Major Accomplishments in 2022

-  Delivered to Council a balanced 2023 Budget.
-  Continuation of a comprehensive review of the City's municipal code.
-  Focused on the implementation of the 2021/2022 Strategic Plan.
-  Continued recruitment for City Boards, Committees and Commission advisory groups.
-  Fulfilled approximately 119 requests for public records.
-  Successful use of Local Records Grant funding for building permit scanning.
-  Creation of new online form for on boarding new employees currently set to be rolled out City-wide fourth quarter 2022.
-  Continued oversight of City-wide COVID-19 health and safety protocols.
-  Hired several new positions in the solid waste utility in response to the additional duties added by taking over waste collection City-wide.
-  Established "Paradigm" POS system connected to scales with fiber communications for the Blue Mountain Transfer Station. Successful deployment and launch on schedule.
-  Completed the Virtual Server Replacement Capital Facilities project for 2022.
-  Further secured internal and perimeter networks while engaging with State Auditor's Office for Cyber-Security Testing and Auditing – Currently in progress.
-  Engaged Security Vendors for modern (touchless) HID door locks and access control security systems for Security Team demonstration and review.
-  Continue to efficiently support remote Work from Home users and devices using M365 tools for management and software patching.
-  Implemented new Photography Release form/policy.
-  Redesigned and reissued City newsletter after a 4-year gap.
-  Began building relationships with local media as primary point of contact for COPA.
-  Wrote/designed or assisted in the writing/design of press releases, brochures, and other communicative tools.
-  Reviewed and edited website, messaging and correspondence across departments.
-  Expanded City's social media presence and lead City's social media committee.
-  Enhanced and made continuous updates to City's SharePoint Intranet Site.
-  Developed and issued internal newsletters for City Council and City staff.
-  Developed PowerPoint, letterhead, and social media graphic templates for consistent look and feel.
-  Began indexing Public Works & Utilities Records library.



## Key Initiatives for 2023



Facilitate the implementation of a new two-year Strategic Plan.

Present Council with a balanced Budget for 2024.

- Continue to develop high-performing and consistent communication with State and Federal delegation on the City's Legislative Priorities.



Prioritize the facilitation of new housing units and long-term solutions to end homelessness.

Continue support for the successful enhancement of Commercial Districts including Downtown, Uptown, and west Port Angeles.



Focus on building City capacity by stabilizing revenue and reducing Capital backlog.



Pursue the use of agenda management software.



Negotiate two union contracts.



Continue to work on filling vacant positions within the City and strategize on how to recruit and retain for hard to fill positions.



Continue with the City's Wellness Program and meet AWC participation goals.



Continued oversight of City-wide COVID-19 health and safety protocols as the state lifts pandemic restrictions.



Create an "IT Service Catalog" detailing standard Information Technology services with per-user / per-year pricing for more accurate ordering and department budget allocations.



Continue development of customized Microsoft tools for automation, integrate into SharePoint Intranet resources for a "one stop shop" to access City Employee information, computer assistance (helpdesk) and City-Wide workflow forms, links and apps.



Scope, Build and Deploy the next gen ESRI (GIS) platform for Online Mapping with ESRI Enterprise Server and ArcGIS Online. Multi-server clusters built and hosted on-premises.



City Pier Wireless. Provide free guest wireless network that covers the City Pier, beaches and related structures.



Expand Access points along promenade to events center beaches.



Refine and expand 'Hybrid' Meeting Spaces to all City meeting rooms and all Boards and Commissions, including adding an 'overflow' area large monitor, and a digital calendar of events to Council Chambers entrance for all In-Person meetings that include the virtual meeting space.



Complete CivicPlus website redesign and continue to make improvements upon the City's website.



Continue to write and publish newsletters for an external and internal audience



Continue to work with internal group to digitize forms for public use.



Approve and implement social media policy.



Continue to build relationships with local press/media.



Continue to standardize tools and build templates and user-guides to ensure consistency and repeatable processes.



Continue to provide communications and web-related support to other departments/divisions



Implement Public Record Request staff training.



Work with departments to establish records retention schedules.



Apply for records grant through the Secretary of State.

## CITY MANAGER'S OFFICE SERVICES

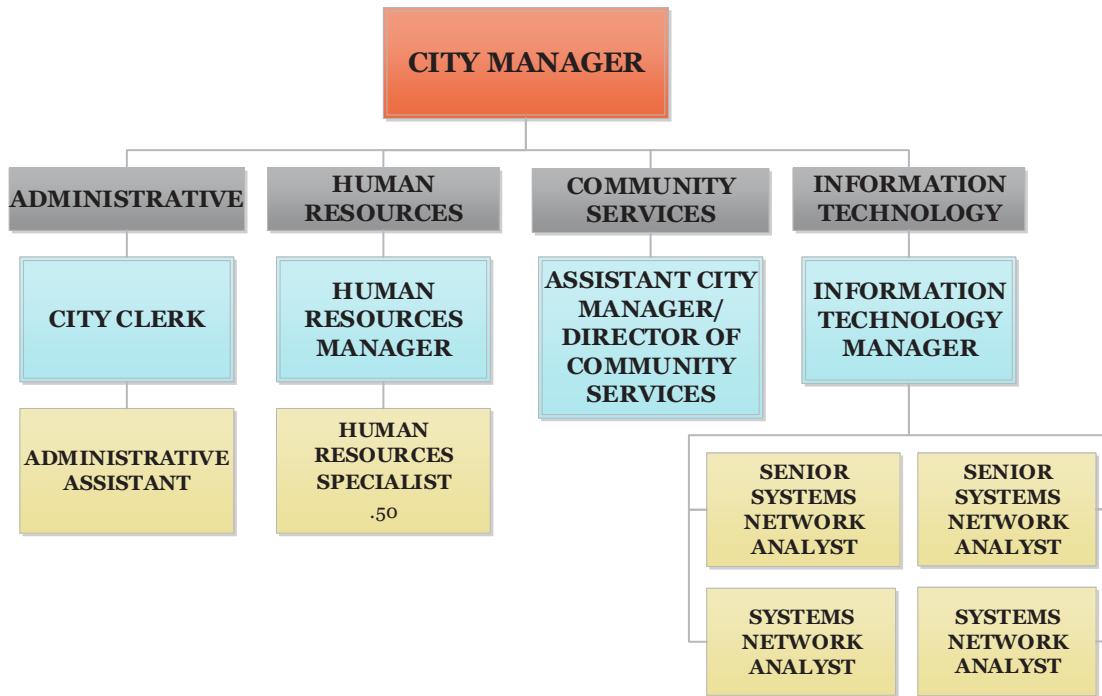
The **City Manager** ensures that all Council policies and directives are carried out and coordinates the work of all City departments and employees. Duties include acting as liaison between the City Council, advisory boards/committees, and City staff; preparing regular and special management reports; processing citizen inquiries and service requests; working with media for public relations and information purposes; working with other governmental agencies; representing the City at meetings and conferences; and serving on committees.

The **Human Resources division** handles all personnel issues including labor relations, classification of positions, recruitment, and testing for vacancies. This division also manages the City's self-insurance program which includes medical, dental and visions insurance; life and disability insurance; workers' compensation; liability and property insurance; safety and wellness programs; and claims investigation. The insurance programs are funded through the Self Insurance Internal Service Fund.



The **City Clerk** manages the statutory provisions of the office of the City Clerk and serves as the City Records Manager and Public Records Officer. Duties include implementing records management requirements as specified by State law; maintaining legislative history and permanent City documents; providing official City

information and records to the public and other agencies; preparing the Council agenda and materials for Council meetings; recording and preparation of City Council and other committee minutes; monitoring compliance with various regulations; administering business licenses; and providing administrative support to the City Manager.



## CITY MANAGER'S OFFICE PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		PROPOSED	BUDGET AMEND. #2
					BUDGET	\$	%
City Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Assistant City Manager	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Human Resources Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
City Clerk	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Human Resources Specialist	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>5.50</b>	<b>5.50</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>1.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>22.22%</i>	<i>0.00%</i>		

**Note:** The Information Technology division is tracked in a separate fund and as a result personnel, revenue and expenses from this division are not shown here.



# CITY MANAGER'S OFFICE REVENUE & EXPENDITURES SUMMARY

## REVENUES

The City Manager's Office receives revenues as an allocation of services rendered, or charges for services to other funds/ departments. Examples of methods used to determine this allocation include; the number of City employees, the amount of public records requests processed for each fund and time spent related to projects and services of the City.

REVENUE	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	7,571	-	-	-	-	-	N/A
Charges for Goods & Svcs.	388,019	501,374	571,740	520,600	579,100	58,500	11.24%
Fines & Penalties	9	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 395,599</b>	<b>\$ 501,374</b>	<b>\$ 571,740</b>	<b>\$ 520,600</b>	<b>\$579,100</b>	<b>58,500</b>	<b>11.24%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (117,616)</i>	<i>\$ 105,775</i>	<i>\$ 70,366</i>	<i>\$ (51,140)</i>			
<i>Change from Prior Year %</i>	<i>-22.92%</i>	<i>26.74%</i>	<i>14.03%</i>	<i>-8.94%</i>			

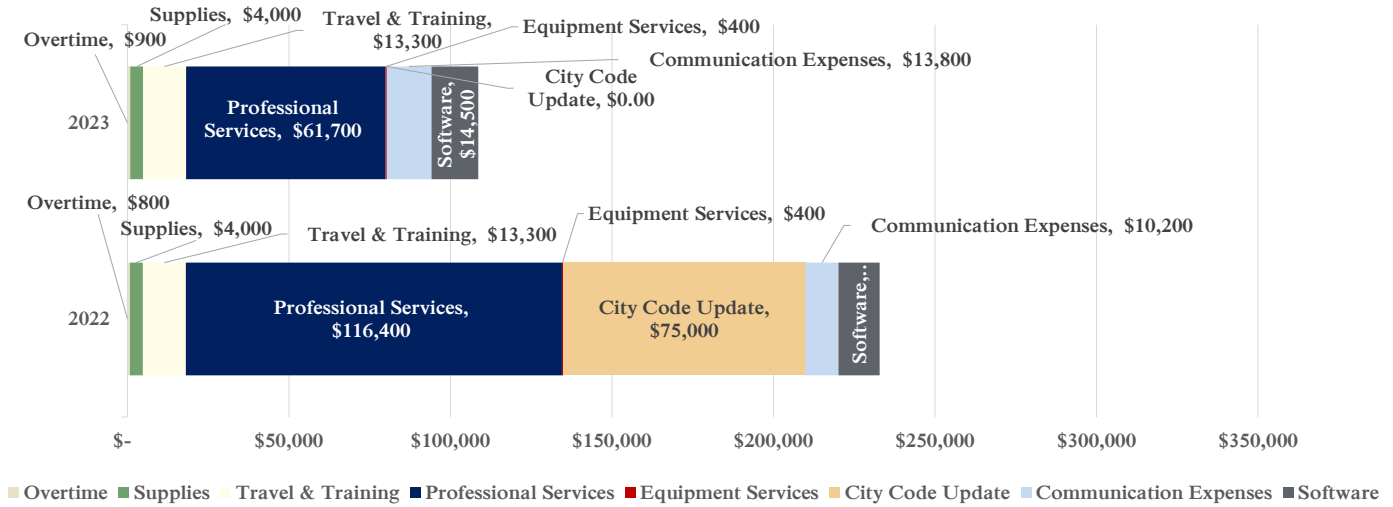
## EXPENDITURES

In 2022, two temporary positions were approved by City Council with the funding received from the American Rescue Plan Act (ARPA); a Communications & Records Specialist and a City Hall Attendant. These are two-year positions designed to help the City mitigate mandates and safety policies when assisting customers as well as ensure the Port Angeles community is aware of important information at all times. These positions are included in the 2023 Budget. In addition, Council approved an Assistant City Manager position in 2022 that is also included in the 2023 Budget. The decrease in services and charges is attributed to one-time professional service fees for City code updates that are not budgeted for in 2023.

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 425,109	\$ 436,900	\$ 447,090	\$ 537,300	\$ 774,200	236,900	44.09%
Personnel Benefits	176,263	181,100	182,798	220,200	260,200	40,000	18.17%
Supplies	5,008	11,930	16,080	8,600	13,500	4,900	56.98%
Other Services & Charges	133,936	176,745	234,065	265,800	144,100	(121,700)	-45.79%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 740,316</b>	<b>\$ 806,675</b>	<b>\$880,033</b>	<b>\$1,031,900</b>	<b>\$1,192,000</b>	<b>160,100</b>	<b>15.52%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (86,450)</i>	<i>\$ 66,359</i>	<i>\$ 73,358</i>	<i>\$ 151,867</i>			
<i>Change from Prior Year %</i>	<i>-10.46%</i>	<i>8.96%</i>	<i>9.09%</i>	<i>17.26%</i>			



# CITY MANAGER'S OFFICE COMMON EXPENDITURES COMPARISON



Professional Services include consultants for significant code changes.

Repairs and Maintenance include yearly maintenance for the City's website services and public records platform.

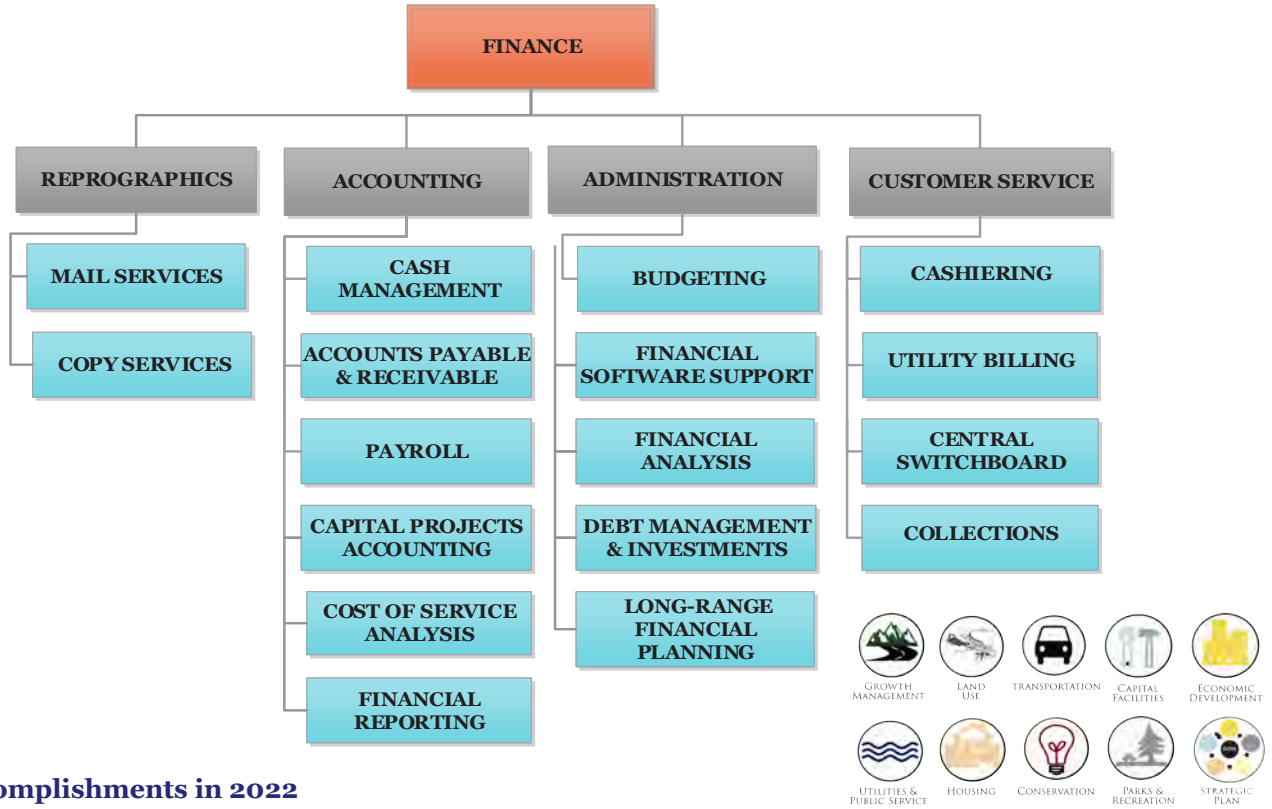


# FINANCE DEPARTMENT





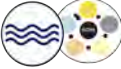
*The goal of the **Finance Department** is to manage the City's financial affairs and provide professional, knowledgeable, and courteous service to City employees and customers.*




# FINANCE DEPARTMENT



## Major Accomplishments in 2022

-  Prepared the 2021 Annual Comprehensive Financial Report (ACFR), 2023 Budget and 2023 – 2028 Capital Facilities Plan (CFP) and Transportation Improvement Plan (TIP) documents.
  - Processed 3,701 journal entries, 87,761 customer transactions, 26 payroll cycles for over 200 employees, 3,218 accounts payable transactions, and \$2,118,418 in billing requests to-date.
-  Updated the Water and Wastewater Cost of Service Analysis to present rates for adoption for a two-year period 2023 – 2024 and the Medic 1 Cost of Service Analysis to present rates for adoption for a three-year period 2023 – 2025.
  - Submitted the 2021 Annual Reports to the Government Finance Officer’s Association (GFOA) for consideration of an award for excellence in reporting.
-  Worked with all City departments and the City’s Enterprise Resource Planning (ERP) consultant to complete the evaluation of the City’s current enterprise system and staff workflows, critically review demonstrations of potential replacement software to determine a suitable solution for the replacement of the ERP, work through a selection process and negotiate a contract for ERP replacement.
  - Received a GFOA award for excellence in reporting on the City’s 2020 Annual Financial Report.
  - Received a GFOA award for excellence in budgeting on the City’s 2022 Budget.
-  Continue to provide past due utility relief for residents and businesses financially impacted by the coronavirus pandemic.
  - Administered and tracked American Rescue Plan Act (ARPA) grants to community partners.
-  Updated the City’s Affordability Index.

## Key Initiatives for 2023

-  Prepare the 2024 Budget, the 2024 – 2029 Capital Facilities plan and Transportation Improvement plan and the 2022 Annual Report documents and submit them for approval by City Council.





- Submit the 2022 Annual Comprehensive Financial Report and the 2023 Budget for the GFOA award.
- Update the Long-Range Financial Plan. (Strategic Plan)
- Continue to work with all City departments to implement replacement of the City’s aging Enterprise Reporting System (ERP) with a system that will meet current staffing, security and customer needs. (Capital, Strategic Plan)
- Work with all City departments to develop a Citywide asset management plan that can be implemented in the CFP/TIP. (Capital, Transportation)
- Review and update the Financial policies to incorporate changing governmental accounting standards.
- Work with departments and divisions Citywide to develop a master allocation methodology that can be implemented when building the budget, reconciling year-end and will be included as part of the City’s financial policies.

# FINANCE DEPARTMENT SERVICES

The **administration division** in the finance department oversees and directs all finance functions, including budgeting, accounting, debt and cash management, financial planning, and customer services. This division also includes finance software support, and budget preparation and publication.

The **accounting division** provides financial services including accounting, accounts payable, accounts receivable, payroll, utility billing, general ledger, investments, capital projects accounting, debt management, and cash management. This division provides financial and budgetary reports and is responsible for the preparation of the budget, the annual

comprehensive financial report, cost of service studies used to set rates and capital planning and budgeting.

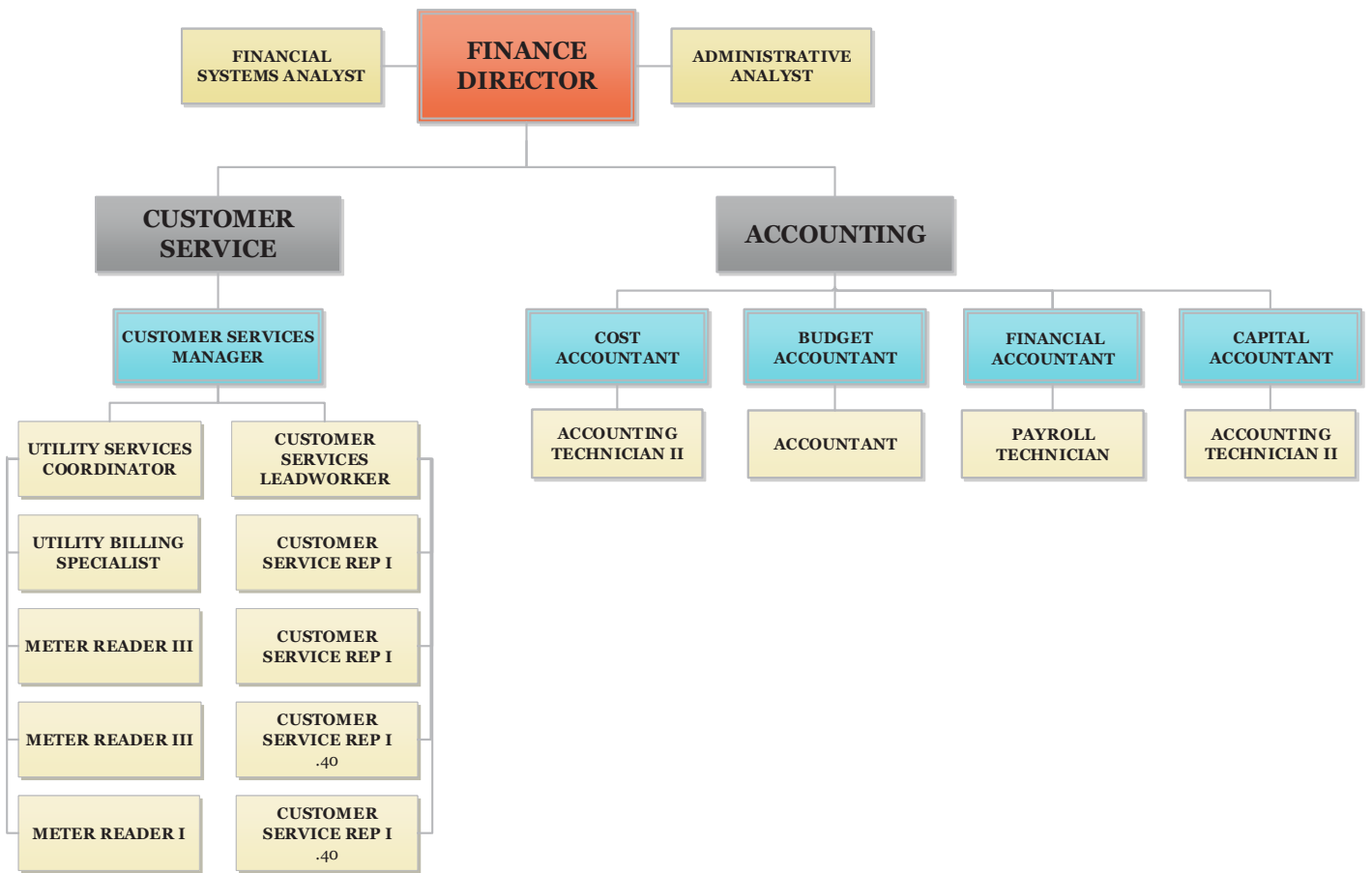
**Customer service** provides centralized cashiering, meter reading, utility billing, credit and collection and customer service in support of the City’s utilities. Additionally, central switchboard operations are the responsibility of this division.

The **reprographics division** provides assistance in running large copy jobs, delivering packages, picking up and dropping off mail to the post office. Additionally, this division assists in preparing various mailings by folding and stuffing envelopes and posts the daily mail.

# FINANCE DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	\$	%
Finance Director	1.00	1.00	1.00	1.00	1.00	-	0.00%
Sr. Financial Systems Analyst	1.00	1.00	1.00	0.00	0.00	-	N/A
Financial Systems Analyst	0.00	0.00	0.00	1.00	1.00	-	0.00%
Capital Accountant	0.00	0.00	0.00	1.00	1.00	-	0.00%
Cost Accountant	0.00	0.00	0.00	1.00	1.00	-	0.00%
Budget Accountant	0.00	0.00	0.00	1.00	1.00	-	0.00%
Financial Accountant	0.00	0.00	0.00	1.00	1.00	-	0.00%
Administrative Analyst	1.00	1.00	1.00	1.00	1.00	-	0.00%
Management Accountant	2.00	2.00	2.00	0.00	0.00	-	N/A
Cost & Capital Accountant	1.00	1.00	1.00	0.00	0.00	-	N/A
Financial Analyst	1.00	1.00	1.00	0.00	0.00	-	N/A
Accountant	1.00	1.00	1.00	1.00	1.00	-	0.00%
Accounting Technician II	2.00	2.00	2.00	2.00	2.00	-	0.00%
Payroll Specialist	1.00	1.00	1.00	0.00	0.00	-	N/A
Payroll Technician	0.00	0.00	0.00	1.00	1.00	-	0.00%
Customer Services Manager	1.00	1.00	1.00	1.00	1.00	-	0.00%
Customer Services Leadworker	0.00	0.00	0.00	1.00	1.00	-	0.00%
Customer Services Representative	3.00	3.00	3.00	2.00	2.00	-	0.00%
Meter Reader I, II & III	3.00	3.00	3.00	3.00	3.00	-	0.00%
Utility Services Coordinator	1.00	1.00	1.00	1.00	1.00	-	0.00%
Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00	-	0.00%
Part time Customer Services Rep.	0.80	0.80	0.80	0.80	0.80	-	0.00%
<b>TOTAL Authorized Positions</b>	<b>20.80</b>	<b>20.80</b>	<b>20.80</b>	<b>20.80</b>	<b>20.80</b>	<b>-</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		





**Significant Changes:** In 2022, as part of a reorganization to create further efficiencies the two Management Accountants, the Cost & Capital Accountant and the Financial Analyst positions were re-assigned into four separate positions based on their assigned function. The department will now have a Cost Accountant, Budget Accountant, Financial Accountant and a Capital Accountant. The Senior Financial Systems Analyst position was also changed to a Financial Systems Analyst. There was no overall increase in the number of budgeted personnel as a result of this change.



# FINANCE DEPARTMENT REVENUES & EXPENDITURES SUMMARY

## REVENUES

All major tax revenues and state-shared revenues within the General Fund are tracked and monitored in the Finance department. The Finance department also receives revenues as an allocation of services rendered, or charges for services to other funds/departments as well as revenue on investment interest. Changes in this area are highlighted in detail in the General Fund Summary section of the budget. Allocation charge examples include the number of cash transactions, the number of accounts payable items processed, the number of utility and accounts receivable billings and the number of pay periods and employees.

REVENUES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	%
Taxes	\$ 13,503,866	\$ 13,653,259	\$ 14,744,218	\$ 13,601,600	\$ 14,491,000	889,400	6.54%
Licenses & Permits	167,419	207,984	120,080	171,600	171,600	-	0.00%
Intergovt. Revenue	403,245	416,476	448,812	410,000	448,700	38,700	9.44%
Charges for Goods & Svcs.	2,019,418	2,083,411	1,891,545	2,076,800	2,324,500	247,700	11.93%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	277,698	154,005	(46,289)	140,600	159,600	19,000	11.90%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	2,000	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 16,373,646</b>	<b>\$ 16,515,135</b>	<b>\$17,158,366</b>	<b>\$16,400,600</b>	<b>\$17,595,400</b>	<b>1,194,800</b>	<b>7.29%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (159,790)</i>	<i>\$ 141,489</i>	<i>\$ 643,231</i>	<i>\$ (757,766)</i>			
<i>Change from Prior Year %</i>	<i>-0.97%</i>	<i>0.86%</i>	<i>3.89%</i>	<i>-4.42%</i>			

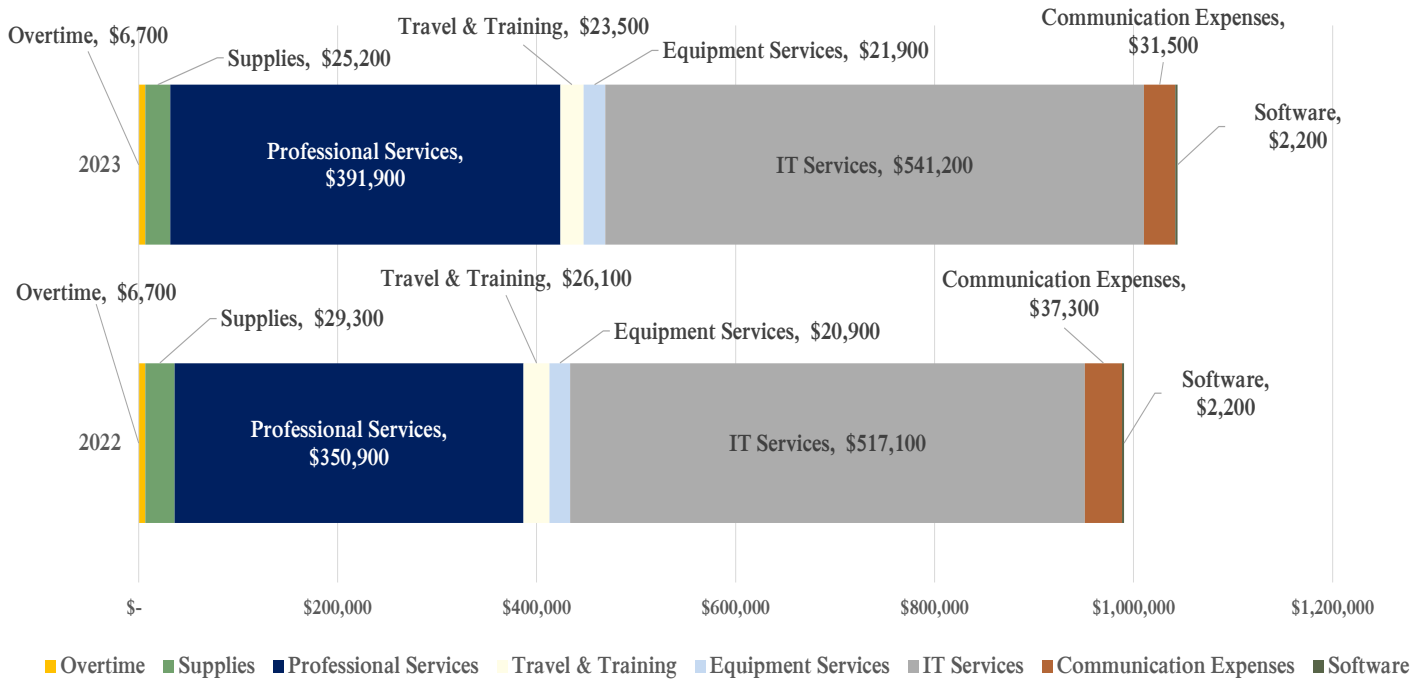
## EXPENDITURES

Changes in the 2023 Budget for services and charges are due to increased costs associated with professional services for the State Auditor's Office for the City's annual audit, credit card processing and utility bill mailings.

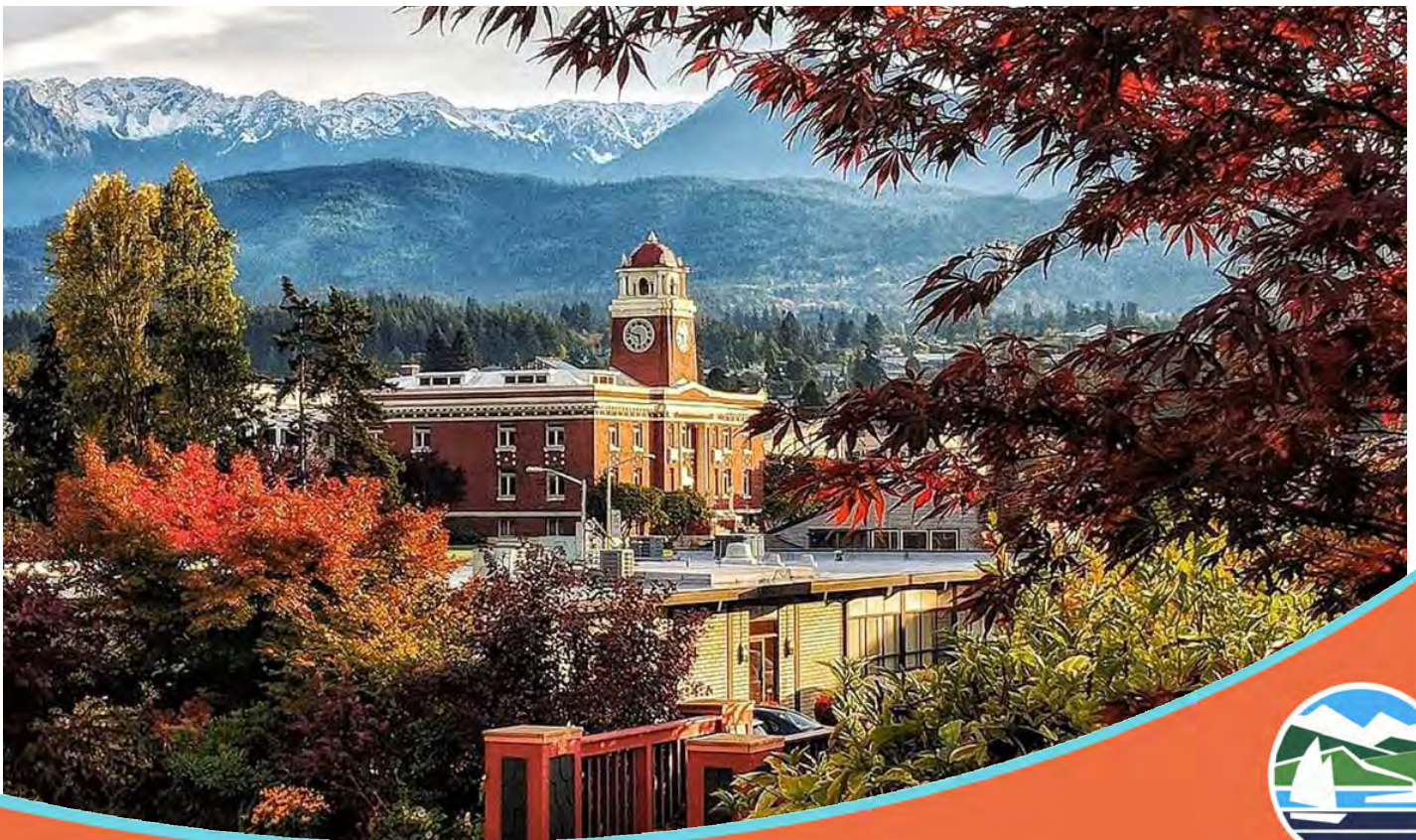
EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	%
Salaries and Wages	\$ 1,293,792	\$ 1,381,284	\$ 1,451,544	\$ 1,531,200	\$ 1,623,200	92,000	6.01%
Personnel Benefits	561,771	568,717	593,840	616,100	707,600	91,500	14.85%
Supplies	57,042	29,975	35,227	50,300	54,000	3,700	7.36%
Other Services & Charges	761,007	807,407	818,504	959,700	1,017,400	57,700	6.01%
Intergovmt/Interfund Svcs	240	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,673,852</b>	<b>\$ 2,787,383</b>	<b>\$2,899,115</b>	<b>\$3,157,300</b>	<b>\$3,402,200</b>	<b>244,900</b>	<b>7.76%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (129,186)</i>	<i>\$ 113,531</i>	<i>\$ 111,732</i>	<i>\$ 258,185</i>			
<i>Change from Prior Year %</i>	<i>-4.61%</i>	<i>4.25%</i>	<i>4.01%</i>	<i>8.91%</i>			



# FINANCE DEPARTMENT COMMON EXPENDITURES COMPARISON



Professional Services include merchant costs for a third party to mail utility billings, fees paid for credit card charges and fees paid to the State Auditor’s Office for the City’s annual audit.

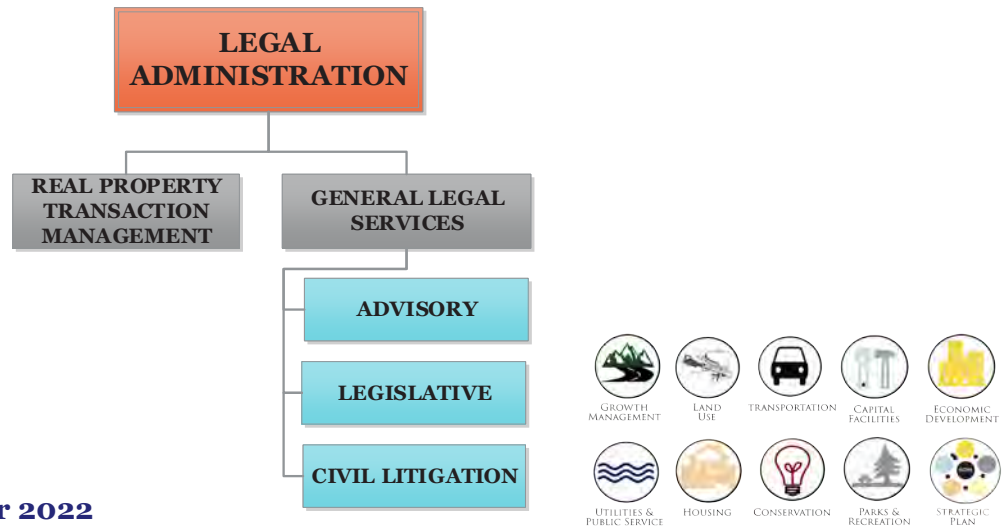


# LEGAL DEPARTMENT

*The **Legal Department** is a full service law firm. Our mission is to provide to the City the best professional legal service and resources available to supply legal services in an efficient, timely and effective manner; to deliver to all City departments comprehensive, prompt, competent legal advice; and to provide legal counsel in a manner that accomplishes the City's objectives while at the same time minimizes the City's liability exposure.*



# LEGAL DEPARTMENT



## Major Accomplishments for 2022

Provided substantial time, assistance, and advice with regard to projects of major importance to the City, including:

- Solid Waste utility issues
  - Defense of Lawsuit filed by Waste Connections against the City of Port Angeles
  - Response to application for new transfer station in Carlsborg
- Devoted significant amounts of time in developing strategies and recommendations for guiding the harbor cleanup process.
- Devoted significant amounts of time to negotiating and drafting management agreement for the Joint Public Safety Facility project with the County.
- Code Enforcement
  - Devoted significant time to advising City’s enforcement officers
  - Devoted significant time to implementing procedures to improve the City’s enforcement process
- Code update
  - Devoted significant time to developing issues and strategies for City’s Code Re-Envisioning project
  - Devoted significant time to reviewing and editing new code ordinances
- Provided primary and supportive assistance to the Public Records Officer in managing and processing public records requests.
- Provided significant amounts of time to support union negotiations.

## Key Initiatives for 2023

- Continue to provide legal guidance to the City regarding the evolving federal and state regulations issues in response to COVID-19.
- Continue to provide substantial time, assistance, and advice with regard to projects of major importance to the City, including:
  - MTCA claims against the City for Harbor cleanup
  - Guidance rewriting significant portions of the Port Angeles Municipal Code





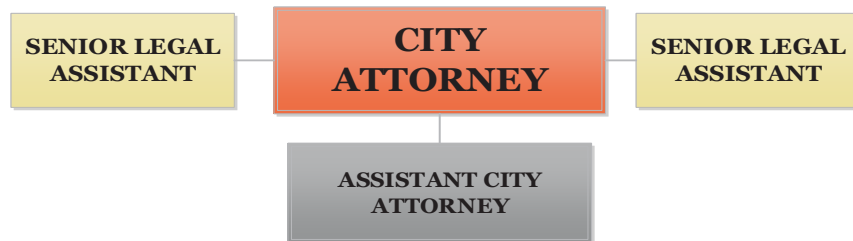
Implement measures to encourage affordable housing  
 Analyze, recommend, and implement measures to improve the City's code enforcement process

- Provide significant time and support to the Public Records Officer in managing, processing and improving public records requests.
- Provide education and training on legal issues to all City departments and divisions.

# LEGAL DEPARTMENT SERVICES

The **Legal Department** is a full service law firm with the Client as "the City". The office serves as the legal advisor to the City Manager, the City Council and all departments and officials of the City. Staff drafts and reviews contracts, prepares legal opinions, and compiles and presents legal

research, prepares ordinances and resolutions, initiates or defends lawsuits on behalf of the City, and manages transactions involving the City's various interests in real property.



# LEGAL DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$\$	%
City Attorney	1.00	1.00	1.00	1.00	1.00	-	N/A
Assistant City Attorney	1.00	1.00	1.00	1.00	1.00	-	N/A
Legal Administrative Assistant	2.00	2.00	2.00	1.00	0.00	(1)	-100.00%
Senior Legal Assistant	0.00	0.00	0.00	1.00	2.00	1	100.00%
TOTAL Authorized Positions	4.00	4.00	4.00	4.00	4.00	-	N/A
<i>Change from Prior Yr. #</i>	0.00	0.00	0.00	0.00	0.00		
<i>Change from Prior Year %</i>	0.00%	0.00%	0.00%	0.00%	0.00%		

Changes in positions are due to a promotion of the Legal Administrative Assistant to a Senior Legal Assistant effective in 2023.



# LEGAL DEPARTMENT REVENUES & EXPENDITURES DEPARTMENT SUMMARY

## REVENUES

The Legal Department's revenues are received as an allocation of services rendered, or charges for services to other funds/ departments. This allocation is calculated on time spent performing tasks for projects and services.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	352,701	346,109	355,906	172,500	217,200	44,700	25.91%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	59,495	680	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 412,196</b>	<b>\$ 346,789</b>	<b>\$ 355,906</b>	<b>\$ 172,500</b>	<b>\$217,200</b>	<b>44,700</b>	<b>25.91%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 122,799</i>	<i>\$ (65,407)</i>	<i>\$ 9,117</i>	<i>\$ (183,406)</i>			
<i>Change from Prior Year %</i>	<i>42.43%</i>	<i>-15.87%</i>	<i>2.63%</i>	<i>-51.53%</i>			

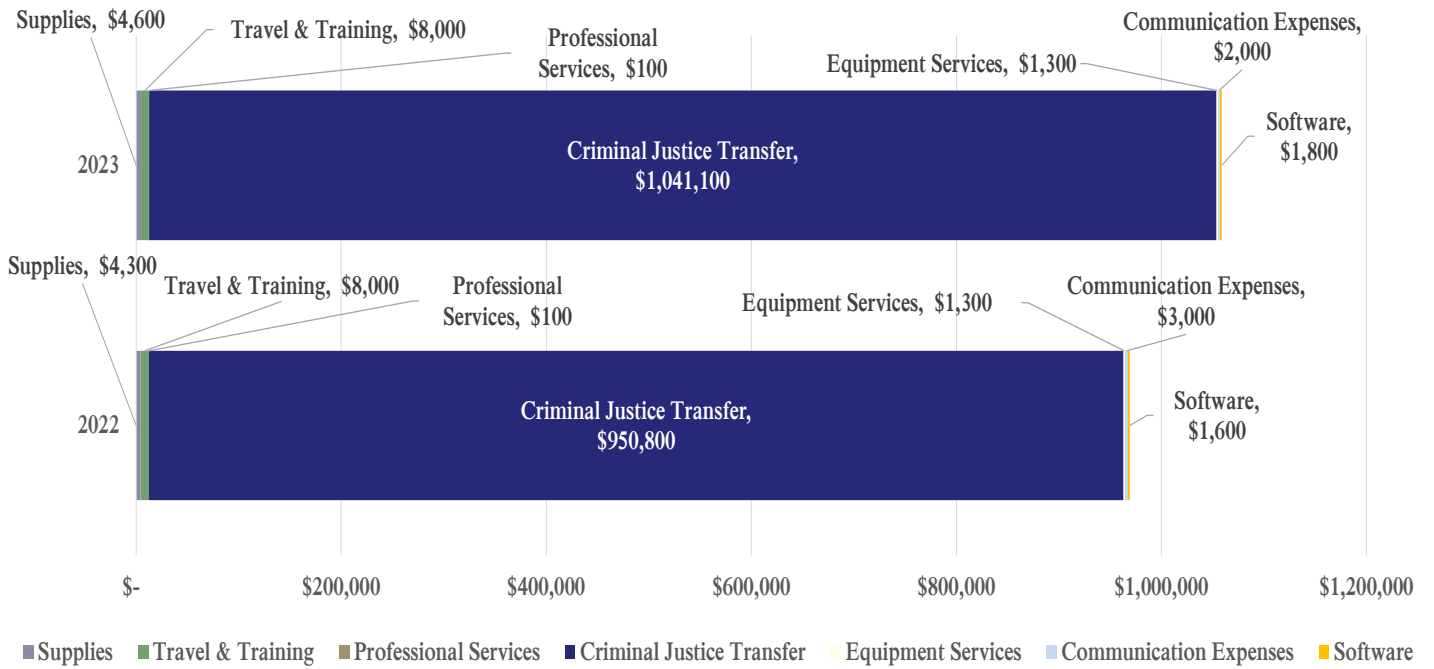
## EXPENDITURES

As part of the City's agreement for prosecution services with the county the cost of prosecution fees increase per the CPI index. In 2022, the CPI index for the Seattle/Tacoma/Bellevue area was 9.5%. This resulted in an increase of \$90,300 to the Legal Department's 2023 Budget.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 371,307	\$ 387,734	\$ 397,056	\$ 412,400	\$ 431,700	19,300	4.68%
Personnel Benefits	119,332	118,691	115,981	118,400	139,300	20,900	17.65%
Supplies	2,763	3,425	8,298	4,300	4,600	300	6.98%
Other Services & Charges	109,356	14,100	10,858	20,500	19,700	(800)	-3.90%
Intergovmt/Interfund Svcs	870,737	885,540	894,395	950,800	1,041,100	90,300	9.50%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,473,495</b>	<b>\$ 1,409,490</b>	<b>\$ 1,426,588</b>	<b>\$ 1,506,400</b>	<b>\$1,636,400</b>	<b>130,000</b>	<b>8.63%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 150,114</i>	<i>\$ (64,005)</i>	<i>\$ 17,098</i>	<i>\$ 79,812</i>			
<i>Change from Prior Year %</i>	<i>11.34%</i>	<i>-4.34%</i>	<i>1.21%</i>	<i>5.59%</i>			



# LEGAL DEPARTMENT COMMON EXPENDITURES COMPARISON



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET

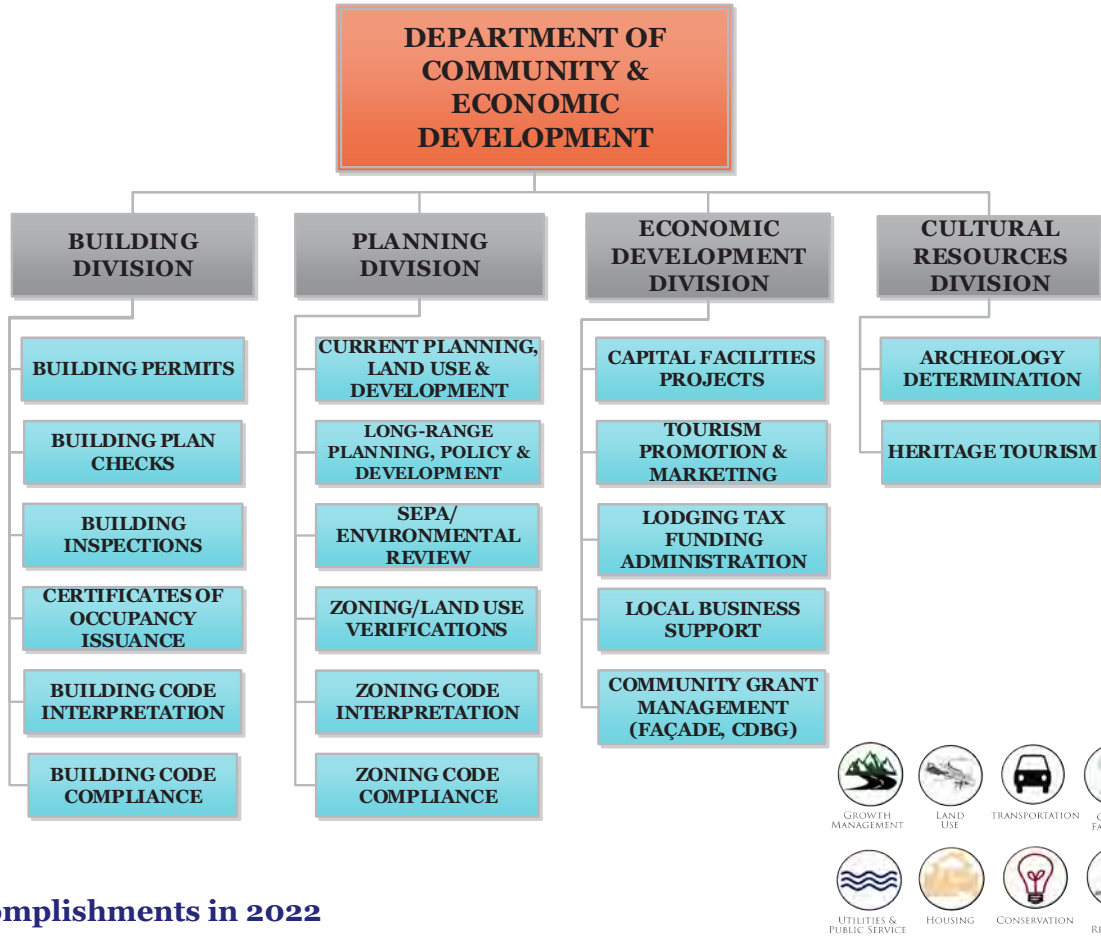


# COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

*The focus of **Community and Economic Development** is to serve public interests and protect individual rights through the planned and orderly development of the lands and environs of Port Angeles.*



# COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT



## Major Accomplishments in 2022

- Processed over 73 Planning and Zoning land use applications.
- Processed 416 building permits of various types with a total construction valuation of \$27,734,934.

Hired a Permit Technician for one year to staff the permit counter, answer customer questions, facilitate permit applications, and coordinate interdepartmental permit review.

Hired a Housing Coordinator utilizing ARPA funds for a two-year period to develop an affordable housing action plan.

- Hired an Interim Director of Community and Economic Development.

Received a \$100,000 Department of Commerce HAPI Grant to perform a Cost-of-Service Analysis and create permit ready plan sets for ADUs, duplexes, and infill development.

Implemented a Temporary Building Permit Fee Waiver for ADUs, duplexes, triplexes, cottage developments, and multifamily developments reserved for families at or below 80% AMI.

Implemented a residential capacity code update.





Adopted a Climate Resiliency Plan (CRP) in June 2022 that involved public outreach and partnership with local agencies, and consultants. Began development of an Implementation Plan in August.

- The city was selected by the Washington State Department of Commerce as one of 3 cities to participate in its Climate Action Integration Pilot Program.
- LTAX Board approved its largest tax increase.



Processed several large development projects such as Anian Shores a \$22 million mixed-use downtown development; the downtown Elwha Hotel with 106 rooms adjacent to the Field Events Center; and the 19.5 acres Reserve at Valley Creek residential development phases II and III.



Completed 100% of the Race Street Improvement Project design work for Phases I and II and applied for Phase II construction of pedestrian improvement funds through an RCO grant.



Implemented new multi-family and commercial design standards that were adopted in December 2021.

- Continued hybrid building inspections and reinstated in-person inspections.
- Issued 3 Façade Improvement Grants for a total of \$50,000.

### Key Initiatives for 2023

- Hire a full-time Climate Resiliency Coordinator in 2023 as identified in the Climate Resiliency Plan adopted June 2022.
- Hire a full-time Permit Technician.
- Participate in the Washington State Department of Commerce’s Climate Pilot Program.



HOUSING

Develop code updates to Title 17 of the Port Angeles Municipal Code that refine design standards, facilitate housing, and make it easier for staff and the public to utilize.



UTILITIES & PUBLIC SERVICE

Develop a Cost-of-Service Analysis.

- Update the Sign Code to better align with other development goals.
- Hire a consultant to begin the process for updating the required Comprehensive Plan update.



UTILITIES & PUBLIC SERVICE

Undertake Cost of Service Analysis for department services in line with 2022 Department of Commerce HAPI grant.

- Adopt permit ready plan sets to align with the 2022 Department of Commerce HAPI grant.



HOUSING

Perform a Housing Stock and Inventory Assessment as an update to the 2019 Housing Action Plan.



HOUSING

Further study the impacts of short-term rentals on the local housing market.

- Departmental implementation of a new permit system to create a customer-friendly portal for permit submittal and project tracking.



Stimulate additional investments in downtown for retail, office and residential use.



# COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT SERVICES

The **Department of Community & Economic Development** includes four Divisions that help analyze and facilitate development within the community. The Staff within this Department serve the community by managing the day-to-day operations of the City's Permit Counter, which is where the intake of all planning, building, and engineering permits occurs. Additionally, Staff assists the community by answering questions pertaining to development and building within the City of Port Angeles.

The **Planning Division** is responsible for reviewing all current and long-range planning applications, such as Conditional Use Permits, Substantial Shoreline Development Permits, Short Plats, Subdivisions, Municipal Code Amendments, etc. It is also responsible for ensuring the City upholds the regulations of the State Environmental Protection Act (SEPA) by reviewing environmental checklists and ensuring environmentally sensitive areas are protected and any permits are obtained when development occurs within or in close proximity. The division is the lead on City issues related to environmental challenges and issues facing the City. The annual update of the City's Comprehensive Plan, a growth management document that determines policies and regulations governing land use, transportation, park and recreation and housing, is overseen by the Planning Division. This Division also provides guidance with all scales of development by providing pre-application meetings or zoning code interpretations for development.

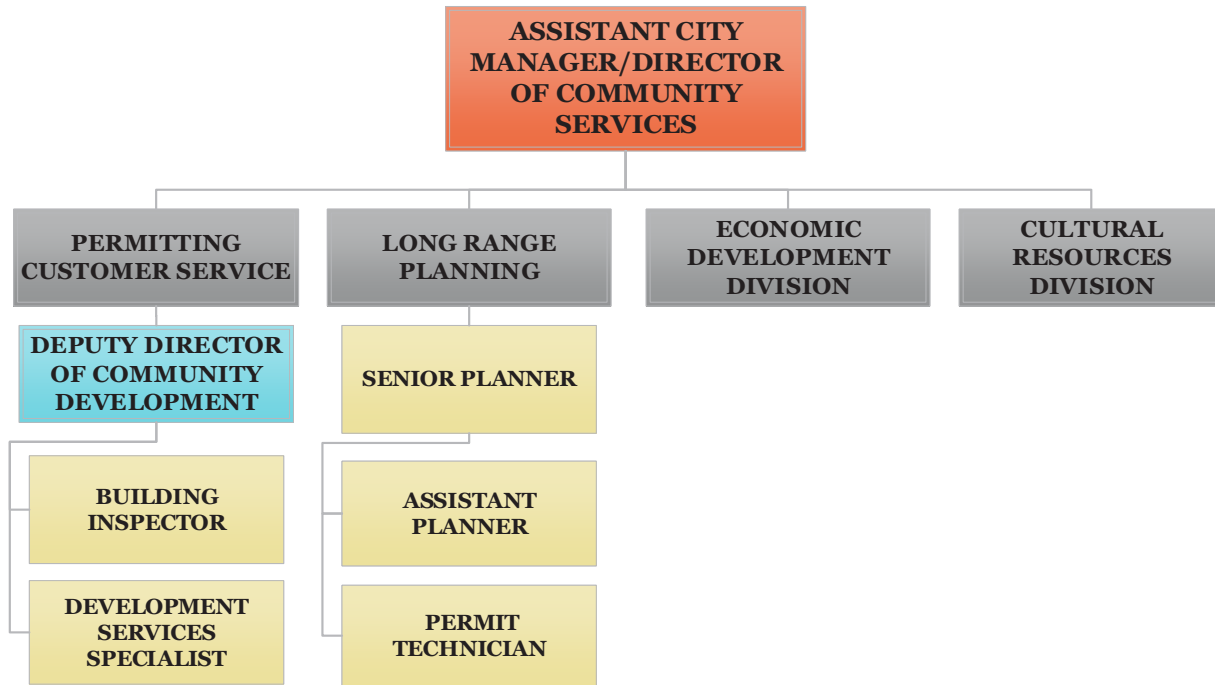
The **Building Division** is responsible for reviewing all residential and commercial building permits, performing all permit plan checks and conducting all necessary building inspections during the various stages of construction

projects. This Division also processes Certificates of Occupancy requests that are required with a change in business or a change in use within a building. The Building Division documents all building permit approvals, as required by law, to ensure public health and safety. This Division also provides pre-construction meetings and building code interpretations for development.

The **Economic Development Division** oversees the economic development efforts of the Department, including tourism marketing, local business support, promotion and retention and lodging and tourism promotion funding. This Division helps to enhance investment, employment and development opportunities within the City of Port Angeles through collaborations with State and Federal resources, the Clallam County Economic Development Council, Port of Port Angeles, Chamber of Commerce and Peninsula College. Additionally, this Division takes the lead on Capital Facilities Projects that promote local economic development efforts. Lastly, Economic Development administers the City's Community Development Block Grant Program and processes building façade and event grant applications that offer financial assistance to community projects.

The **Cultural Resources Division** ensures that development occurring within the community is providing adequate protection of the community's cultural resources, primarily archaeological resources. Protection and review of historic buildings and properties within the City are also part of the division's purview. This Division analyzes mapping documents of the Port Angeles shoreline to assist promotion of predictable and respectful developments.





## COMMUNITY & ECONOMIC DEVELOPMENT PERSONNEL SUMMARY

	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
<b>AUTHORIZED POSITIONS (FTE)</b>							
Comm. & Econ. Development Director	1.00	1.00	1.00	0.00	0.00	-	N/A
Deputy Director of Community Devel.	0.00	0.00	0.00	1.00	1.00	-	0.00%
Planning Manager	1.00	1.00	1.00	0.00	0.00	-	N/A
Development Services Specialist	1.00	1.00	1.00	1.00	1.00	-	0.00%
Senior Planner	0.00	0.00	0.00	1.00	1.00	-	0.00%
Assistant Planner	0.00	0.00	0.00	1.00	1.00	-	0.00%
Associate Planner	1.00	1.00	1.00	0.00	0.00	-	N/A
Building Inspector	1.00	1.00	1.00	1.00	1.00	-	0.00%
Permit Technician	0.00	0.00	0.00	1.00	1.00	-	0.00%
<b>TOTAL Authorized Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>-</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>(1.00)</i>	<i>0.00</i>	<i>(1.00)</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>-16.67%</i>	<i>0.00%</i>	<i>-16.67%</i>	<i>0.00%</i>	<i>0.00%</i>		



# COMMUNITY & ECONOMIC DEVELOPMENT REVENUES AND EXPENDITURES SUMMARY

## REVENUES

The Community and Economic Development (CED) department collects revenues for building permits and fees, such as building inspection fees. This department also collects revenues from transfers by other funds for work done by staff. An example includes the administrative fee from the Lodging Tax fund to offset time spent by staff on tasks for this fund. The decrease in intergovernmental revenue is attributed to a Department of Commerce grant for the Housing Action Plan that will not occur in 2023.

REVENUES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	487,774	164,599	243,226	362,800	382,900	20,100	5.54%
Intergovt. Revenue	-	602,707	71,588	100,000	-	(100,000)	-100.00%
Charges for Goods & Svcs.	479,781	287,962	444,919	578,600	584,100	5,500	0.95%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	520	558	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	38,000	88,000	38,000	88,000	38,000	(50,000)	-56.82%
<b>TOTAL REVENUE</b>	<b>\$ 1,005,555</b>	<b>\$ 1,143,788</b>	<b>\$ 798,291</b>	<b>\$ 1,129,400</b>	<b>\$ 1,005,000</b>	<b>(124,400)</b>	<b>-11.01%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 347,939</i>	<i>\$ 138,233</i>	<i>\$ (345,497)</i>	<i>\$ 331,109</i>			
<i>Change from Prior Year %</i>	<i>52.91%</i>	<i>13.75%</i>	<i>-30.21%</i>	<i>41.48%</i>			

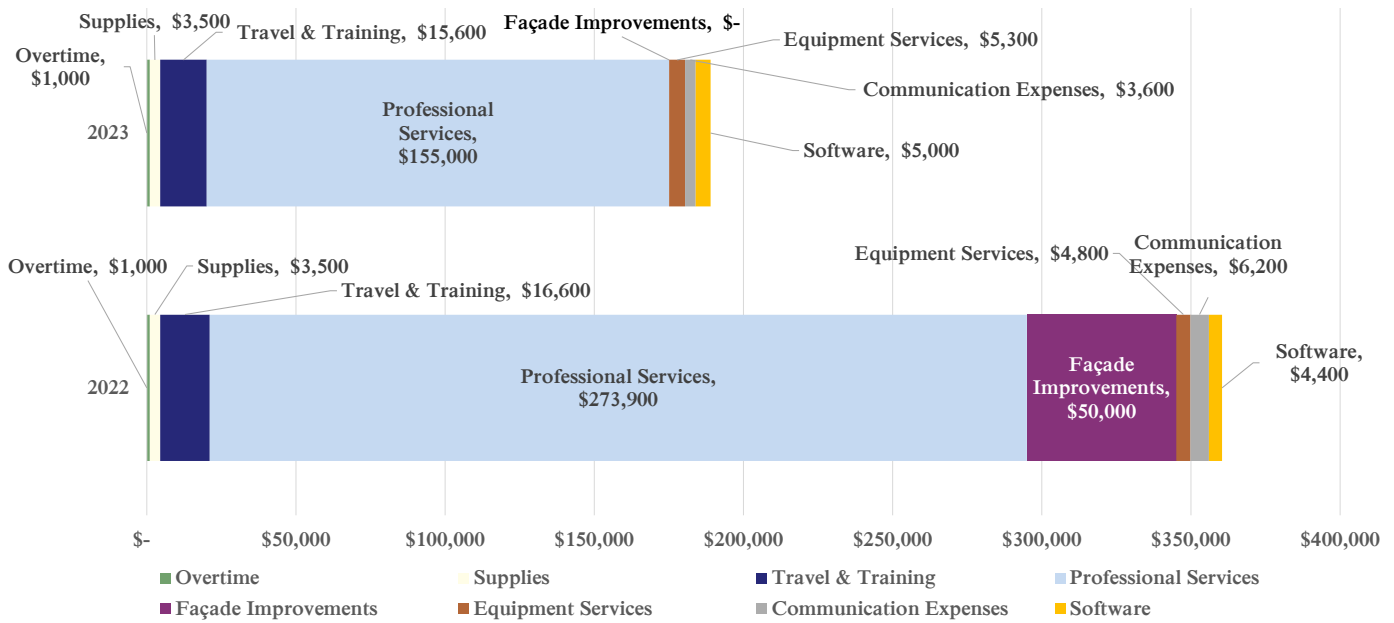
## EXPENDITURES

Reductions in expenses in the Community and Economic Development department are the result of the reorganization that restructured the Community and Economic Development Director to an Assistant City Manager/Community Services Director that was relocated into the City Manager's department. The reduction in services and charges are attributed to the Housing Action Plan services and Climate Resiliency that were completed in 2022 or are planned to carry into the 2023 during the first quarter for completion. However, the budget does include funding for phase one of the Comprehensive Plan update and for a grant match for tree canopy research.

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 380,832	\$ 480,075	\$ 489,487	\$ 594,000	\$ 559,300	(34,700)	-5.84%
Personnel Benefits	185,048	205,090	198,081	242,300	243,200	900	0.37%
Supplies	19,100	16,602	7,379	11,000	13,900	2,900	26.36%
Other Services & Charges	310,325	107,032	789,853	369,000	196,600	(172,400)	-46.72%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 895,305</b>	<b>\$ 808,799</b>	<b>\$ 1,484,800</b>	<b>\$ 1,216,300</b>	<b>\$ 1,013,000</b>	<b>(203,300)</b>	<b>-16.71%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 154,995</i>	<i>\$ (86,506)</i>	<i>\$ 676,001</i>	<i>\$ (268,500)</i>			
<i>Change from Prior Year %</i>	<i>20.94%</i>	<i>-9.66%</i>	<i>83.58%</i>	<i>-18.08%</i>			



# COMMUNITY & ECONOMIC DEVELOPMENT COMMON EXPENDITURES COMPARISON



The 2023 Budget includes funding in Professional Services for one-time costs for phase one of the Comprehensive Plan update, fees paid to the Hearings Examiner and Economic Development.



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



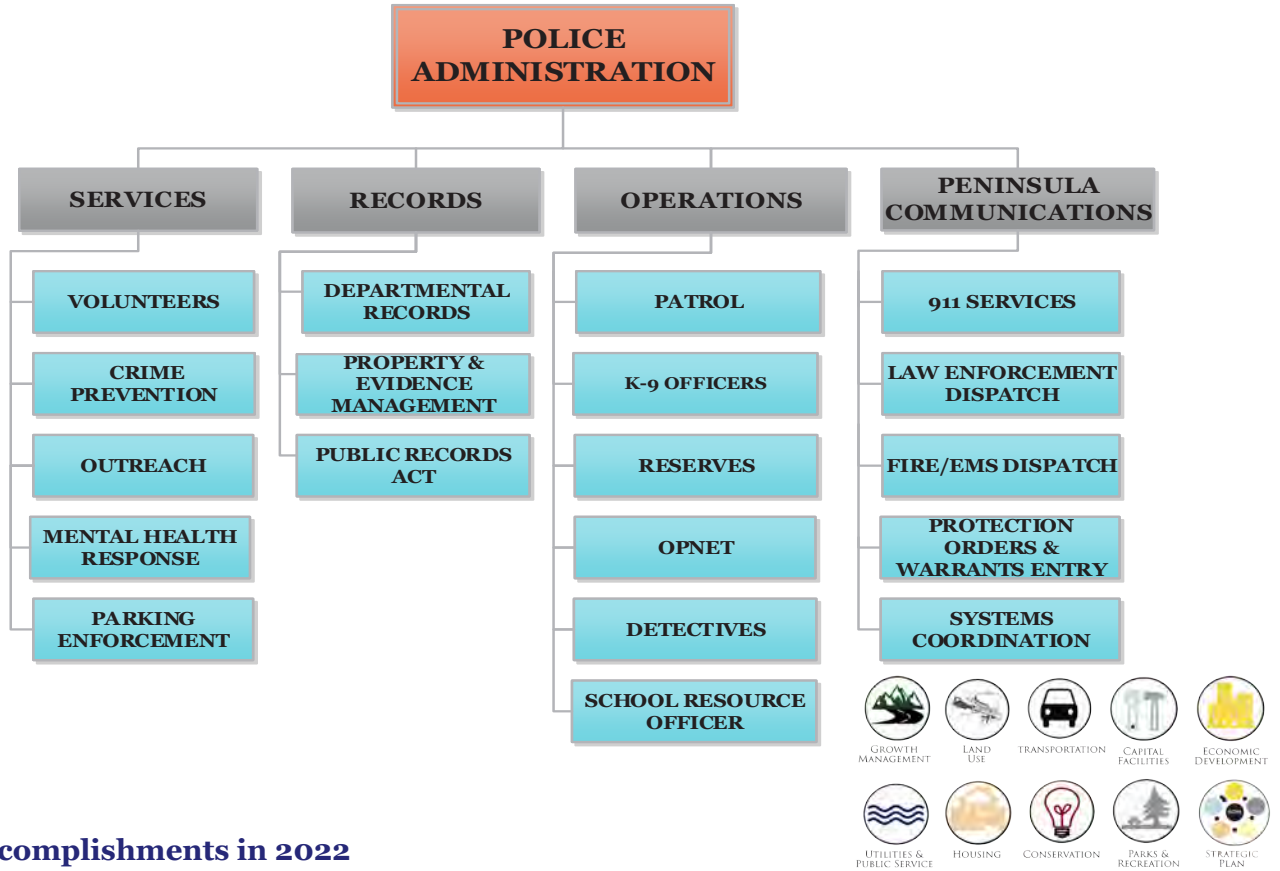
# POLICE DEPARTMENT








*In partnership with the community, the **Port Angeles Police Department** recognizes its mission to serve in a compassionate, courteous, and professional manner, to promote freedom and peace of mind, pride in our neighborhoods and safety of our families.*



# POLICE DEPARTMENT



## Major Accomplishments in 2022

- Filled vacancies in Operations and PenCom with highly suitable personnel.
-  Secured legislative approval and a signed contract for the detailed design phase of the joint City/County 9-1-1 Center and Emergency Operations Center.
-  Completion of the PenCom CAD and upgrade, PenCom/JeffCom 9-1-1 data merge and establishment of the joint public safety network.
  - Refined and amended the Department 5-year strategic plan.
-  Maintained community-oriented policing, proactive Downtown and City Parks patrols and traffic enforcement and neighborhood watch programs.
-  Incorporated the newly revised City Code into the Police Department Code Enforcement Program. Hired a fully commissioned and additional Code Enforcement Officer.
  - Maintained the PAPD leadership role in the Olympic Peninsula Narcotics Enforcement Team (OPNET).
  - Established an effective and state compliant use of deadly force independent investigative team (IIT), formally integrated with the Kitsap County agencies (KCIRT) and effectively responded to IIT events in Clallam and Kitsap Counties.
-  Replaced 6 aged police vehicles with full performance police package sedans and SUVs that meet modern standards and meet all department requirements.



## Key Initiatives for 2023



In Partnership with allied agencies organize and complete a local police reserve academy in 2023.

- Achieve and maintain full staffing in all department divisions. Improve employee wellness and retention.



Through our Capital Facilities plan replace a portion of the mobile data computers and police taser devices and continue with the interagency range improvements.



Secure additional revenue for the unfunded mandates in the areas of independent investigative teams (IIT) and additional required training.

- Maintain and improve our IIT capacity and capabilities as an integral part of KCIRT.



Secure Legislative approval and the beginning of the construction phase on our joint City/County 9-1-1 Center and Emergency Operations Center.



Replace 3 aged police vehicles with full performance police package vehicles that meet modern standards and meet all department requirements.

- Refine and amend the Department 5-year strategic plan.



Secure additional grant funding and revenue for specialized traffic enforcement, park and crime interdiction patrols.

- Maintain and utilize Police Reserve Officers and Police Explorers.

## POLICE DEPARTMENT SERVICES

**The Administration Division** is comprised of the Police Chief, Deputy Chief, Operations Sergeant, part time Code Enforcement Officers, and Administrative Supervisor (shared with PenCom). The division is responsible for strategic planning and research, program development, training, recruitment, and crime analysis. Budget preparation and management, once a task confined primarily to this division is a responsibility shared by supervisors and department members with program responsibility. The Deputy Chief serves as the operations commander for all the sworn officers. The Operations Sergeant serves as the Department training manager and supervises the Code Enforcement Officers and the Police Volunteers.

**The Investigations Division** includes two Sergeants, one Corporal, and three detectives. One sergeant is assigned to OPNET, the multi-agency drug task force. In addition, the School Resource Officer is assigned to this division. The Detective Division is responsible for most felony investigations.

**The Patrol Division** is comprised of two 11 officer squads for a total of 22 officers (the Gold Team and the Purple Team). There are 17 Patrol Officers, 3 Corporals, and 2 Sergeants. Each squad has a K-9 team. The Patrol Division work 11-hour shifts with 4 days on duty followed by 4 days off duty. Officers rotate every six months from a day shift to a night shift. In addition, a uniformed School Resource Officer (assigned to the Detective Division), a uniformed Downtown Resource Officer, and a uniformed Administrative Sergeant (assigned to the Administration division) support Patrol's regular activities.

Patrol service includes all of the traditional duties while allowing officers the opportunity to serve in many specialty assignments. Specialty assignments include K-9 handler, Field Training Officer, Hostage Negotiation Officer, and Downtown Resource Officer, to name a few.

**The Volunteer Division** has become a key provider of auxiliary police



services offered to the citizens of Port Angeles. Reserve Police Officers have been a part of PAPD since the early 1970s. The availability of Reserve Police Officers depends upon having interested and trained personnel. Police Reserve Officers are trained, commissioned and uniformed volunteer police officers. They assist and back up patrol officers and are required to meet all the WA standards for police reserve officer training and certification. They wear the same uniform and are equipped in the same manner as our patrol officers. They are typically assigned to work patrol shifts with a field training officer and are supervised by a Patrol Sergeant.

The Police Volunteer Program began in 1997 with a small group of citizens performing only limited services. In 1998, the program gained momentum and now provides a range of “community policing” and support services to the Department and community. Since 1998 our Police Volunteers have contributed over 18,000 hours and provided a wide variety of services. The non-uniformed, non-commissioned Police Volunteers provide services including: clerical work, vacation house checks, home security surveys, special parking enforcement, Radar Speed Watch, public safety presentations, crime victim assistance and distribution of public notices. The Police

Volunteers wear a uniform unique to their membership. They are equipped with a Volunteer patrol vehicle, phones and radios, Several local businesses and student programs at the Port Angeles High School contributed to supply the volunteers with a portable radar utility trailer used to conduct Radar Speed Watches in local problem areas.

**The Records Division** is responsible for the maintenance, retention, and dissemination of law enforcement records; evidence and found property storage, processing, and disposal; production of department reports; crime statistics; and other support services provided to the City Attorney and county prosecutor’s offices. Records staff also provide a variety of services to citizens such as fingerprinting, criminal history searches, parking ticket processing, and response to public records requests.

One member of the Records staff is assigned full time to Property and Evidence to support the commissioned officers of the Police Department and the citizens of Port Angeles with their property/evidence needs.

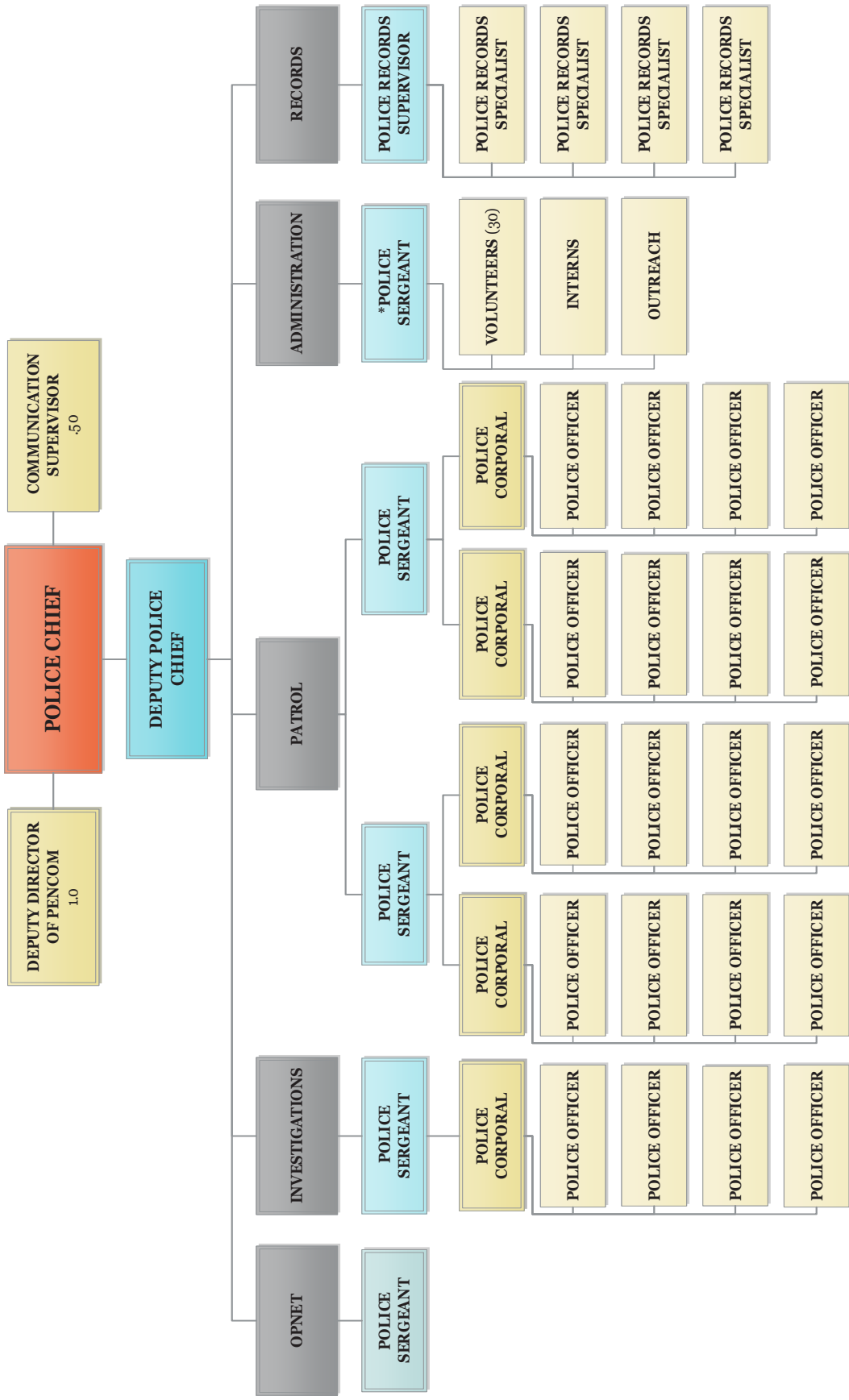
**The Facilities Maintenance Division** includes revenues and expenditures primarily related to maintenance and operation of the Firearms Range.

## POLICE DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$\$	%
Police Chief	1.00	1.00	1.00	1.00	1.00	0.00	N/A
Deputy Chief	1.00	1.00	1.00	1.00	1.00	0.00	N/A
Police Sergeant	5.00	5.00	5.00	5.00	5.00	0.00	N/A
Police Officer	20.00	20.00	20.00	20.00	20.00	0.00	N/A
Corporal	5.00	5.00	5.00	5.00	5.00	0.00	N/A
Police Records Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	N/A
Parking Enforcement	0.40	0.40	0.40	0.00	0.00	0.00	N/A
Code Enforcement Officer	0.00	0.90	0.90	0.00	0.00	0.00	N/A
Communication Manager	0.00	0.50	0.50	0.50	0.50	0.00	N/A
<b>TOTAL Authorized Positions</b>	<b>38.00</b>	<b>38.80</b>	<b>38.80</b>	<b>37.50</b>	<b>37.50</b>	<b>0.00</b>	<b>N/A</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.80</i>	<i>0.80</i>	<i>(0.50)</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>2.11%</i>	<i>2.11%</i>	<i>-1.32%</i>	<i>0.00%</i>		

**Significant Changes:** In 2022, personnel costs associated with the City’s Code Enforcement program were moved into the Code Compliance fund to more easily track all expenses associated with these services. There was no resulting increase or decrease in overall costs or FTEs as a result of this change.





\*10% of this Police Sergeant's time is allocated to supervising the Code Enforcement Officers in the Code Compliance Fund 175.  
 Note: The Police Volunteers, Interns and Outreach are unpaid positions.



# POLICE DEPARTMENT REVENUES & EXPENDITURES SUMMARY

## REVENUES

Revenues within the Police Department include criminal justice sales tax, grant revenue and fines and penalties. It is not uncommon for revenues in this department to fluctuate slightly due to changes in grant revenues.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 338,749	\$ 355,873	\$ 435,711	\$ 356,600	\$ 370,100	13,500	3.79%
Licenses & Permits	96,589	99,830	101,610	104,900	113,100	8,200	7.82%
Intergovt. Revenue	272,554	456,569	580,105	461,400	551,600	90,200	19.55%
Charges for Goods & Svcs.	19,870	18,570	19,517	86,800	21,600	(65,200)	-75.12%
Fines & Penalties	1,779	1,590	695	2,500	1,800	(700)	-28.00%
Miscellaneous Revenue	5,552	8,810	10,689	3,500	3,500	-	0.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 735,093</b>	<b>\$ 941,242</b>	<b>\$1,148,327</b>	<b>\$1,015,700</b>	<b>\$1,061,700</b>	<b>46,000</b>	<b>4.53%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (14,590)</i>	<i>\$ 206,149</i>	<i>\$207,085</i>	<i>(\$132,627)</i>			
<i>Change from Prior Year %</i>	<i>-1.95%</i>	<i>28.04%</i>	<i>22.00%</i>	<i>-11.55%</i>			

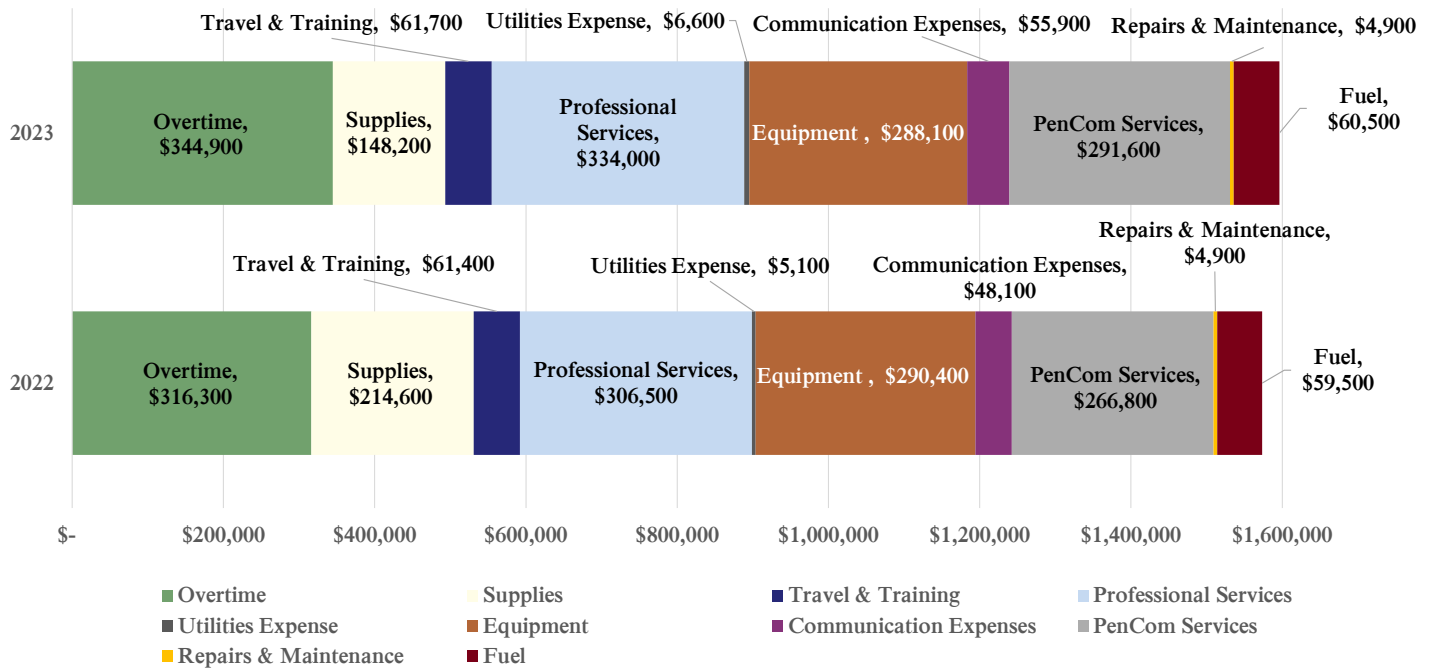
## EXPENDITURES

The increase in interfund services are the result of transfers to the Code Compliance Fund for services provided by Code Enforcement Officers. These expenses will be tracked in the Code Compliance Fund to more easily see the total costs of these services. The overtime expense includes patrolling City parks during the evening hours to deter vandalism and destruction at the City's parks. In addition, there is an increase in transfers for planned capital projects.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 3,539,480	\$ 3,633,302	\$ 3,714,550	\$ 3,673,400	\$ 3,957,500	284,100	7.73%
Personnel Benefits	1,286,327	1,288,156	1,310,206	1,387,600	1,488,500	100,900	7.27%
Supplies	167,573	169,233	161,020	274,100	208,700	(65,400)	-23.86%
Other Services & Charges	844,447	1,129,326	1,112,450	1,067,700	1,128,200	60,500	5.67%
Intergovmt/Interfund Svcs	(15)	28,300	59,400	180,000	347,200	167,200	92.89%
Capital Outlay	9,620	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,847,432</b>	<b>\$ 6,248,317</b>	<b>\$6,357,626</b>	<b>\$6,582,800</b>	<b>\$7,130,100</b>	<b>547,300</b>	<b>8.31%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 122,759</i>	<i>\$ 400,885</i>	<i>\$109,309</i>	<i>\$225,174</i>			
<i>Change from Prior Year %</i>	<i>2.14%</i>	<i>6.86%</i>	<i>1.75%</i>	<i>3.54%</i>			



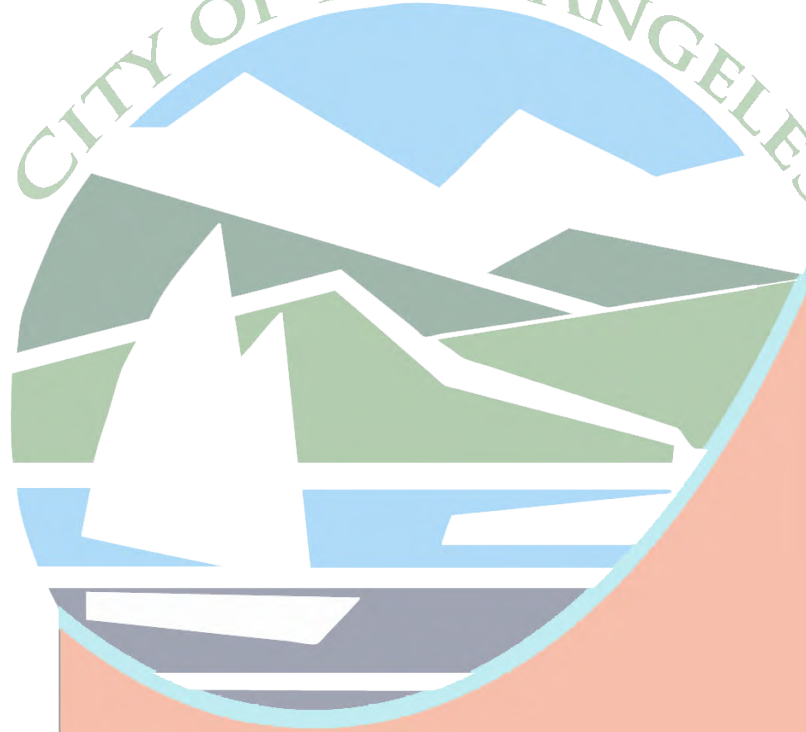
# POLICE DEPARTMENT COMMON EXPENDITURES COMPARISON



Professional Services include \$65,000 payment to the Olympic Peninsula Humane Society for animal services and costs associated with the grant funded Mental Health REDisCOVERY Program.



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET

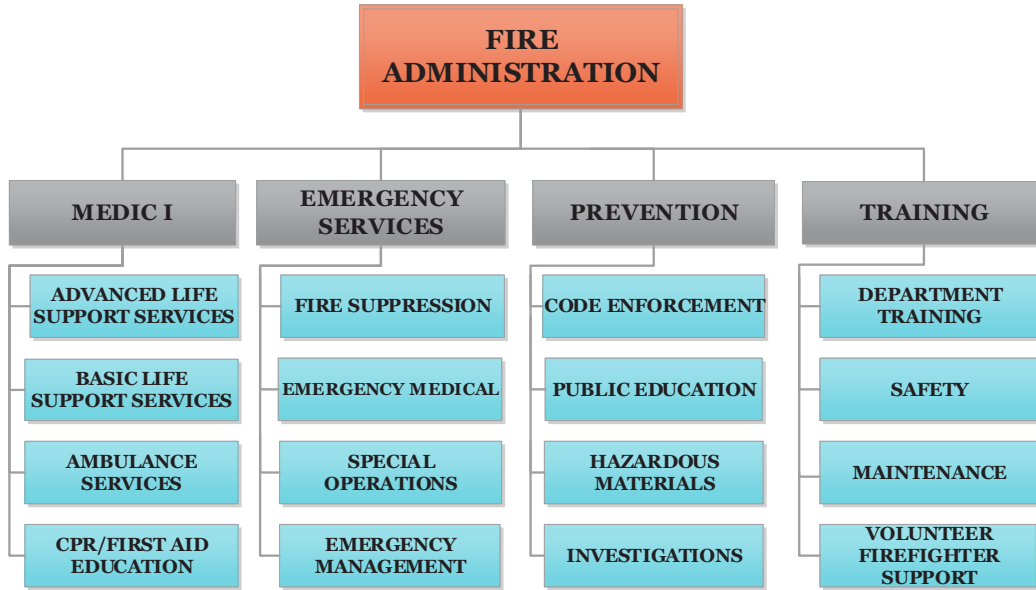


# FIRE DEPARTMENT





*It is the purpose of the **Port Angeles Fire Department** to improve the quality of life for the citizens and visitors of the City while providing a broad range of services designed to save lives and property.*



# FIRE DEPARTMENT



## Major Accomplishments in 2022

- Celebrated the long and distinguished career of Fire Chief Ken Dubuc wishing him wellness and rest in retirement.
- 
 Successfully located the first of three emergency equipment caches at Civic Field as part of the City of Port Angeles' Emergency Preparedness Plan.
- Participated in a Washington State L&I Firefighter Injury and Illness Reduction (FIIRE) Pilot Program with the goal of reducing firefighter injuries and illnesses through proactive risk management and implementation of best practices.
- Received a \$10,000 grant from L&I FIIRE program participation enabling the department to outfit all line staff with lightweight, breathable, fire resistive wildland firefighting ensembles.
- 
 Received a \$35,000 grant from Olympic Community of Health through the Expanding the Table funding opportunity. Project goals include enhancement of the referral process between line staff and the community paramedics and equipping community paramedics with an ISTAT field blood analyzer.
- 
 Hired eight new personnel and graduated three paramedics from NMETC Paramedic Training Institute.
- 
 Continued to strengthen relationships with local community health partners such as North Olympic Healthcare Network (NOHN), Peninsula Behavioral Health, Clallam County Health Department and Olympic Medical Center.
- Logged hundreds of hours of firefighting, technical rescue and emergency medical training.



- Completion of a comprehensive assessment center promotional process resulting in the promotion of five new company officers.
- Hosted Seattle Fire Department Captain (Ret.) Mike Gagliano for a two-day professional development training event. Day one was a mentorship occasion for PAFD newly promoted Captains and Lieutenants. Day two was a collaborative multi-agency fire service professional development event.
- Port Angeles Fire Department hosted a two-day Fire Service Leadership Seminar in October of 2022. The seminar drew fire service professionals from across the state and featured Anthony Kastos presenting “Mastering Fire Service Leadership.”

## Key Initiatives for 2023



Secure grant funding from Clallam County Healthcare partners to sustain and enhance the Port Angeles Community Paramedic Program through 2026.

- Explore the opportunities and challenges related to the development and implementation of a LEAD Fire Program with a goal of determining feasibility by the end of quarter 1, 2023.
- Equip department company officers with the knowledge and skills to conduct basic cause and origin investigations of all fires by the end of 2023.
- Research and implement third party administration of required fire protection systems throughout the city by end of second quarter 2023.
- Explore the opportunities and challenges related to the establishment and implementation of Community Emergency Response Teams (CERT) throughout the City of Port Angeles by the end of 2023.
- Enhance service delivery and EMS Standby capabilities by adding 10 new members to the Port Angeles Volunteer program by end of year 2023.



Continue the effort to locate the second of three emergency management equipment caches within the City as part of the City of Port Angeles’ Emergency Preparedness Plan. The first cache has been established at Civic Field.



Acquire a Type 1 Structural Fire Engine as budgeted in the City’s CFP by the end of 2023. Re-assign the current first out engine, a 2010 Pierce Pumper, as the department’s second out engine and repurpose or retire the current second out engine, a 1999 Pierce Pumper.



Strengthen relationships with neighboring fire districts and explore opportunities to develop operational efficiencies that would enhance and improve fire and life safety emergency responses.



# FIRE DEPARTMENT SERVICES

**The Administration Division** sets department policy, oversees each of the department's operating divisions, conducts planning and research activities, develops programs, manages public relations and public information requests, conducts recruitments, directs City emergency management functions, and develops and manages departmental budgets.

**The Suppression Division** responds to all types of emergency calls, stabilizes and transports patients to medical facilities and protects life and property from fires and other hazards. Personnel from this division are involved in extensive ongoing training and also assist with fire and life safety inspections for local businesses.

**The Volunteer Division** manages the volunteer firefighter pool that is shared with Clallam County Fire District #2. The division actively recruits, interviews, tests, selects and trains citizens who are interested in volunteering for their community. Volunteers are trained to become an integral part of the department.

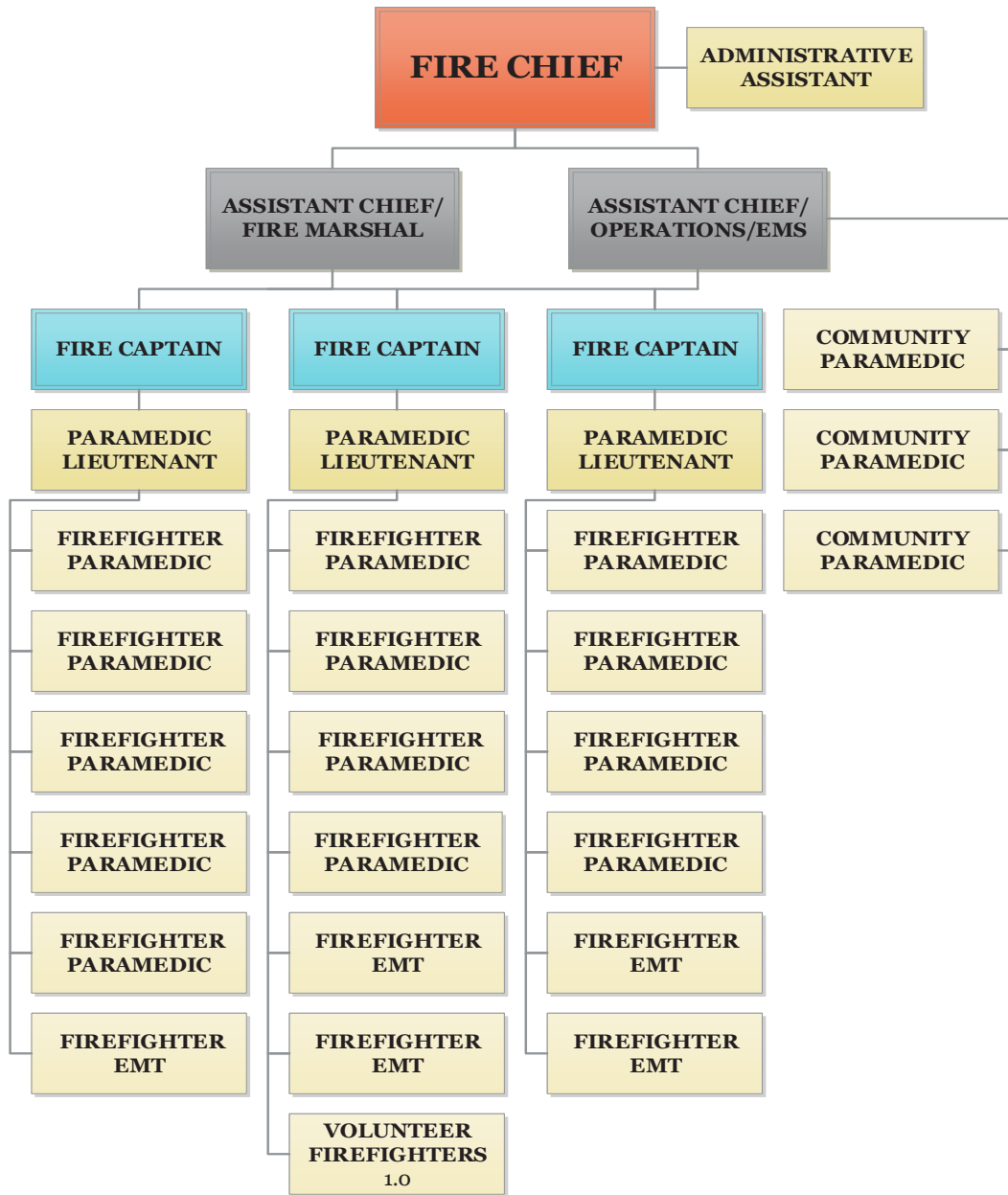
**The Special Operations Division** is responsible for providing training and support for those personnel who actively participate in the Clallam County Technical Rescue Team. This team provides technical rescue capability for trench rescue, confined space rescue, rope rescue and white water rescue.

**The Fire Prevention Division** works to prevent and reduce the impact of a variety of emergencies by providing fire and life safety services to the public. Firefighters carry out regular fire and life safety inspections in all existing commercial occupancies within the City. This division works with developers and contractors to maximize life safety through the building design and construction process. The prevention division is also responsible for investigating all fires and for coordinating public education activities.

**The Training Division** provides career and volunteer fire department personnel with the training necessary to competently, effectively, efficiently and safely respond to a broad range of emergencies. The Training Division is also responsible for vehicle and facility maintenance.

**The Emergency Management Division** is responsible for maintaining the City Comprehensive Emergency Management Plan (CEMP) and ensuring that all City Departments are familiar with the plan. This division will set up and start staffing the City Emergency Operations Center in response to a large scale emergency event. This division also works with FEMA and various City departments to coordinate aid following large scale events.





There are 10 Volunteer Firefighters currently employed by the City. These Volunteers are called in on an as-needed basis. The equivalent of one position is included in the budget for these instances. Community Paramedic FTE's are not allocated between the General Fund and the Medic 1 fund. Rather than are fund from grants tracked in the Medic 1 fund, but are shown here to demonstrate the complete Fire Department staffing.



# FIRE DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Fire Chief	0.35	0.35	0.35	0.35	0.35	0.00	0.00%
Assistant Chief of Operations	0.35	0.35	0.35	0.35	0.35	0.00	0.00%
Fire Marshal	0.60	0.60	0.60	0.60	0.60	0.00	0.00%
Training Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
Administrative Assistant	0.35	0.35	0.35	0.35	0.35	0.00	0.00%
Lieutenant - FF/EMT	1.05	1.05	1.05	1.05	1.05	0.00	0.00%
Firefighters - EMT	5.25	5.25	5.25	5.25	5.25	0.00	0.00%
Firefighters - Paramedic	1.05	1.05	1.05	1.05	1.05	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>10.05</b>	<b>10.05</b>	<b>10.05</b>	<b>10.05</b>	<b>10.05</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

Fire Department personnel are split 35% in the General Fund and 65% in the Medic 1 utility based on hours worked for each fund. The personnel shown above are reflective of this allocation.



# FIRE DEPARTMENT REVENUES & EXPENDITURES SUMMARY

## REVENUES

Fire Department revenues are received as an allocation of services rendered, or charges for services to other funds/departments. As well as permit revenue and a fire insurance premium collected to offset insurance costs for retirees.

REVENUES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	138,643	29,751	29,630	43,500	35,800	(7,700)	-17.70%
Charges for Goods & Svcs.	37,749	37,128	39,238	40,500	40,300	(200)	-0.49%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	2,550	550	2,896	15,700	700	(15,000)	-95.54%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 178,942</b>	<b>\$ 67,429</b>	<b>\$ 71,764</b>	<b>\$ 99,700</b>	<b>\$ 76,800</b>	<b>(22,900)</b>	<b>-22.97%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 69,825</i>	<i>\$ (111,513)</i>	<i>\$ 4,335</i>	<i>\$ 27,936</i>			
<i>Change from Prior Year %</i>	<i>63.99%</i>	<i>-62.32%</i>	<i>6.43%</i>	<i>38.93%</i>			

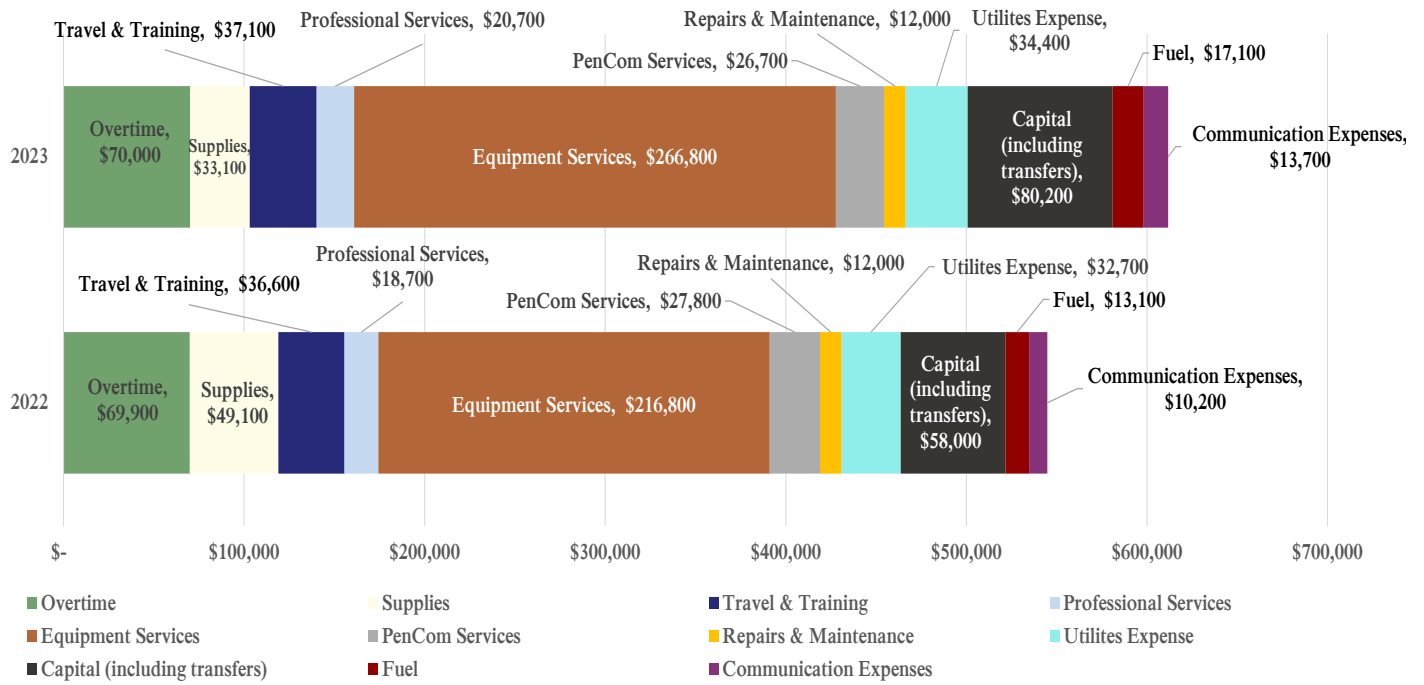
## EXPENDITURES

Changes to the 2023 Budget are a result of increased costs for replacement of equipment and vehicles. The amount of the transfer to the Medic 1 Utility remained the same as in the 2022 Budget.

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 1,002,617	\$ 1,037,691	\$ 1,090,185	\$ 1,087,000	\$ 1,165,400	78,400	7.21%
Personnel Benefits	419,148	402,632	424,024	432,100	420,100	(12,000)	-2.78%
Supplies	72,376	78,011	74,116	93,700	97,100	3,400	3.63%
Other Services & Charges	268,336	339,333	308,295	376,400	433,200	56,800	15.09%
Intergovmt/Interfund Svcs	795,700	853,100	435,700	323,500	345,700	22,200	6.86%
Capital Outlay	1,755	2,738	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	574	-	12,579	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,560,506</b>	<b>\$ 2,713,505</b>	<b>\$ 2,344,899</b>	<b>\$ 2,312,700</b>	<b>\$ 2,461,500</b>	<b>148,800</b>	<b>6.43%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (190,522)</i>	<i>\$ 152,999</i>	<i>\$ (368,606)</i>	<i>\$ (32,199)</i>			
<i>Change from Prior Year %</i>	<i>-6.93%</i>	<i>5.98%</i>	<i>-13.58%</i>	<i>-1.37%</i>			



# FIRE DEPARTMENT COMMON EXPENDITURES COMPARISON

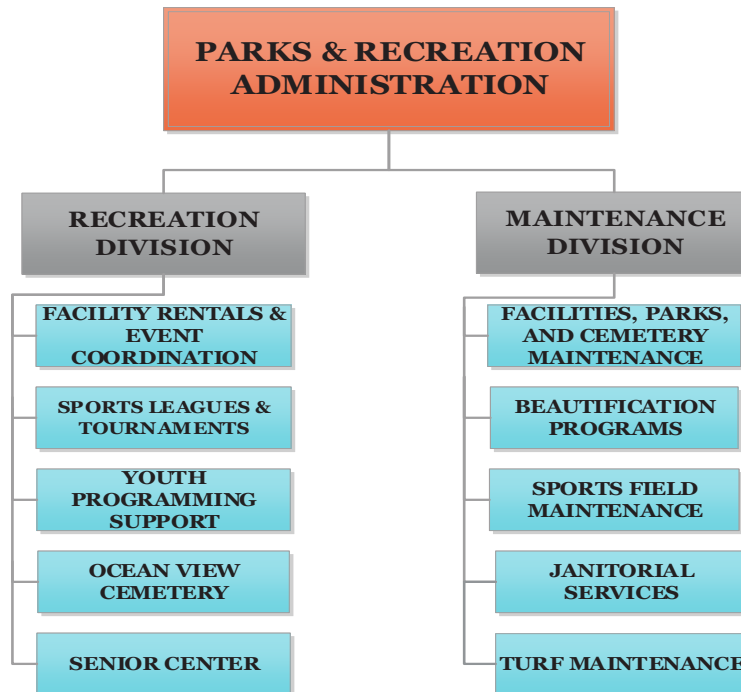


# PARKS & RECREATION DEPARTMENT






*It is the continuing mission of the **Port Angeles Parks & Recreation Department** to develop and maintain exemplary parks and recreational facilities while providing programs that effectively enrich the quality of life for all citizens.*



# PARKS & RECREATION DEPARTMENT





## Major Accomplishments in 2022









-   Worked directly with the Dream Playground Foundation on the installation of security lighting around the Dream Playground.
-   Worked with the Lincoln Park BMX & the American Ramp Company on the installation of the new Pump Track at Erickson Playfield.
-   Hired Coast to Coast Turf Inc. to start the process of installing artificial turf at Volunteer Field. This project will be completed Q4 of 2022 or Q1 of 2023.
-   Worked with Engineering on the design phases of both the City Pier Railing and the Laurel Street Stairs projects.
-   Worked with a contractor on multiple repair projects and improvements along the Olympic Discovery Trail.
  - Worked directly with the PA Fire Department on a Sharps Container Program.
-   Installed three 24-hour restrooms in the downtown area.
  - Made fencing and entrance improvements to the Skate Park at Erickson Playfield.
-  Partnered with the Port Angeles School District on the Lease of a Turf Tank Robot that paints our athletic fields.



- Assisted the Lincoln Park BMX group on hosting a successful National Gold Cup event at the Lincoln Park BMX Track.
- Successfully re-opened the Port Angeles Senior Center to pre-pandemic conditions.
- Worked with Topper Floats on the replacement float for the City Pier transient moorage floats.

- 

 Partnered with the Peninsula Tennis Club and applied for a Recreation & Conservation Office Grant to get the tennis courts at Erickson Playfield resurfaced and add lighting to the facility.
- Continued to perform a high level of maintenance and repairs to ensure safe and enjoyable athletic fields, facilities, and parks for the public.
- Continued with Adopt-A-Bench Program.
- Continued to be a facilitator of Recreation in the Community.

### Key Initiatives for 2023

- 

 Work with Rayonier and two other non-profits on the refurbishment of Locomotive #4 on Lauridsen Blvd.
- 
 Successfully complete the City Pier Railing Project.
- 
 Continue to make progress on the Laurel Street Stairs Project.
- 
 Install two new Columbarium's at Ocean View Cemetery.
- 
 Work with Engineering on the replacement of the Parks Maintenance Building.
- 

 Continue Olympic Discovery Trail repairs and improvements.



# PARKS & RECREATION DEPARTMENT SERVICES

The **Administration Division** provides management of parks facilities and recreation services, administers strategic policy planning, budget planning, preparation, and monitoring. In addition, conducts strategic and long-range planning for parks and recreation, development of the parks master plan and facility design, land acquisition, capital facility planning, grant preparation, and staff support to the Parks, Recreation and Beautification Commission.

**Parks Maintenance** is responsible for grounds and structural maintenance of 23 parks including a municipal cemetery and a community center totaling nearly 270 acres. In addition, this division maintains the grounds and facility maintenance of the Fine Arts Center, Marine Lab, Carnegie Library, City Hall, Vern Burton Community Center, Civic Field, City Pier, The Gateway, Senior Community Center, and Ocean View Cemetery. They also maintain public restrooms, playgrounds, pickleball courts, baseball/softball fields, over 8.5 miles of trails and over 60,000 square feet of indoor recreation space along with support of various public events.

The **Recreation Division** provides year-round recreation programs and activities for youth, adults, families, and senior citizens with a balance of recreation facilities and programs that meet the needs of diverse age groups, abilities, and interests. Plan and coordinate special events for local residents as well as attract visitors to enhance the local economy. Operate the Vern Burton

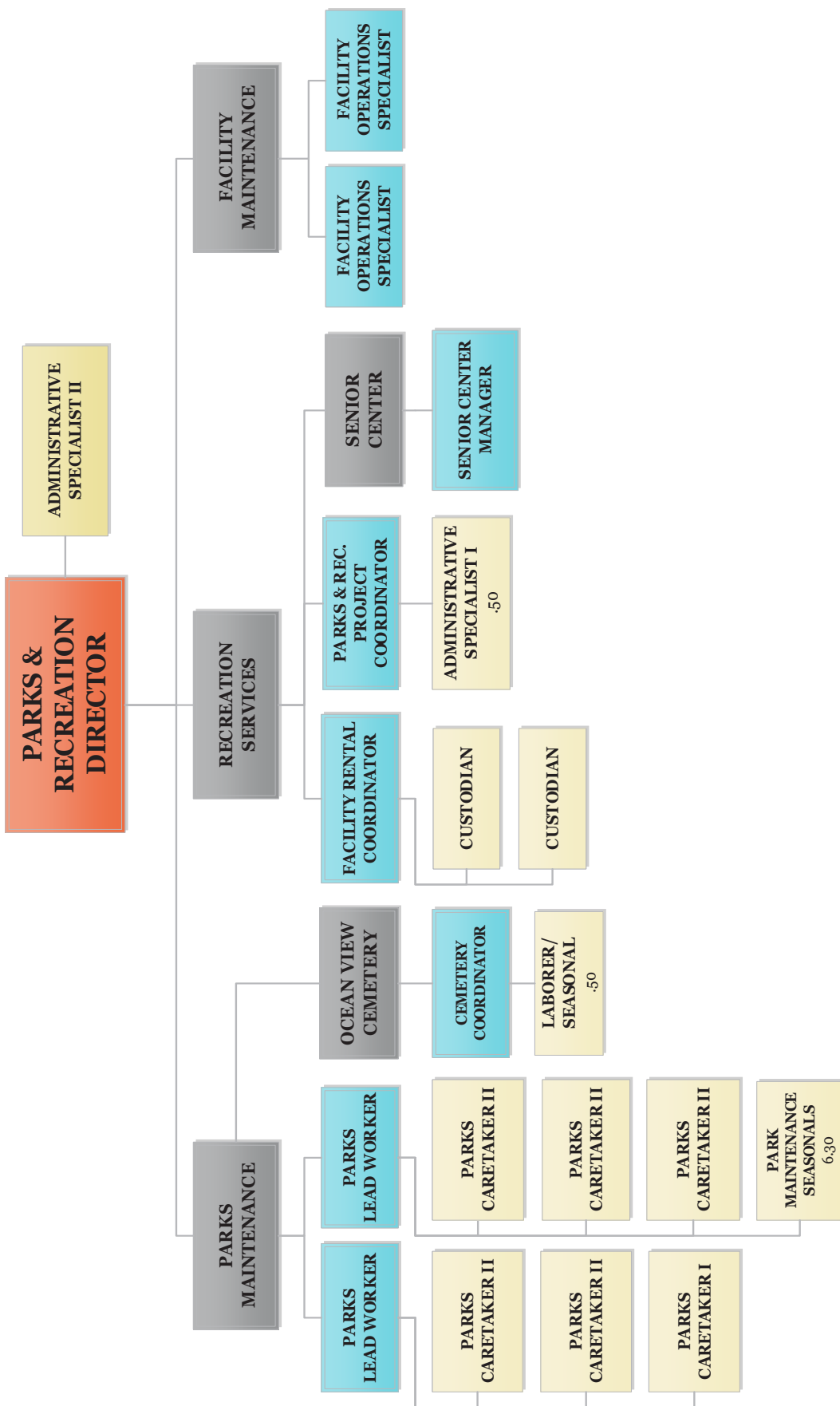
Community Center and schedule the use of all city parks and facilities.

The **Facilities Division** is responsible for the facility maintenance of the Fine Art Center, Senior Center, Marine Lab, Vern Burton Community Center, City Hall, Police Department, Carnegie Library, and other City owned Facilities. Facility maintenance includes janitorial, HVAC systems, plumbing, carpentry, roofing, painting, masonry, minor electrical, and completion of yearly inspections.

The **Port Angeles Senior and Community Center** is a multipurpose Senior Center that offers recreation, education, social interaction and services to people 45 years old and above. The PASCC mission is to promote the physical, emotional, and economic well being of older adults and to encourage their participation in all aspects of community life.

The land for **Ocean View Cemetery** was acquired from the Federal Government in early 1890s. A resolution was passed by the City Council requesting a patent conveying title to said lands to the city. It was signed on June 24, 1895, by President Grover Cleveland's secretary. In 1895, the 54-acre cemetery was ready for business. With spectacular views of the Strait of Juan De Fuca, Victoria, and Mount Baker, this old cemetery provides a detailed look at the social, ethnic, cultural and economic style of the past.





# PARKS & RECREATION DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$\$	%
Parks & Recreation Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Administrative Specialist II	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Administrative Specialist I	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Administrative Support & Scheduler Asst	0.00	0.00	0.00	0.50	0.50	0.00	0.00%
Senior Center Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Parks Leadworker	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Facilities Operations Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Parks Caretaker II	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Parks Caretaker I	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Cemetery Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Custodian	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Facility Rental Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Parks & Rec. Project Coordinator	0.00	0.00	1.00	1.00	1.00	0.00	0.00%
Temporary/Part Time	7.30	7.30	7.30	6.30	6.30	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>25.30</b>	<b>25.30</b>	<b>25.30</b>	<b>24.80</b>	<b>24.80</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>(0.30)</i>	<i>0.00</i>	<i>(0.30)</i>	<i>(0.50)</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>-1.17%</i>	<i>0.00%</i>	<i>-1.17%</i>	<i>-1.98%</i>	<i>0.00%</i>		

**Significant Changes:** In the 2022 Budget, 0.5 FTEs were shifted from the seasonal budget to create a part-time Administrative Specialist I position to provide needed support for all Parks & Recreation Divisions. There was no overall increase in budgeted personnel or costs as a result of this change.



# PARKS & RECREATION DEPARTMENT REVENUES & EXPENDITURES SUMMARY

## REVENUES

Revenues are generated in the Parks & Recreation Department by the rental of City facilities, Senior Center membership fees, charges for services rendered at the cemetery, and charges for services to other funds/departments for custodial and maintenance services.

REVENUES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	75	250	-	-	-	N/A
Intergovt. Revenue	72,949	-	-	-	-	-	N/A
Charges for Goods & Svcs.	722,277	497,532	550,791	636,700	671,700	35,000	5.50%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	48,285	12,063	98,767	30,700	35,000	4,300	14.01%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	77,000	77,000	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 920,511</b>	<b>\$ 586,670</b>	<b>\$ 649,808</b>	<b>\$ 667,400</b>	<b>\$ 706,700</b>	<b>39,300</b>	<b>5.89%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 125,891</i>	<i>\$ (333,841)</i>	<i>\$ 63,138</i>	<i>\$ 17,592</i>			
<i>Change from Prior Year %</i>	<i>15.84%</i>	<i>-36.27%</i>	<i>10.76%</i>	<i>2.71%</i>			

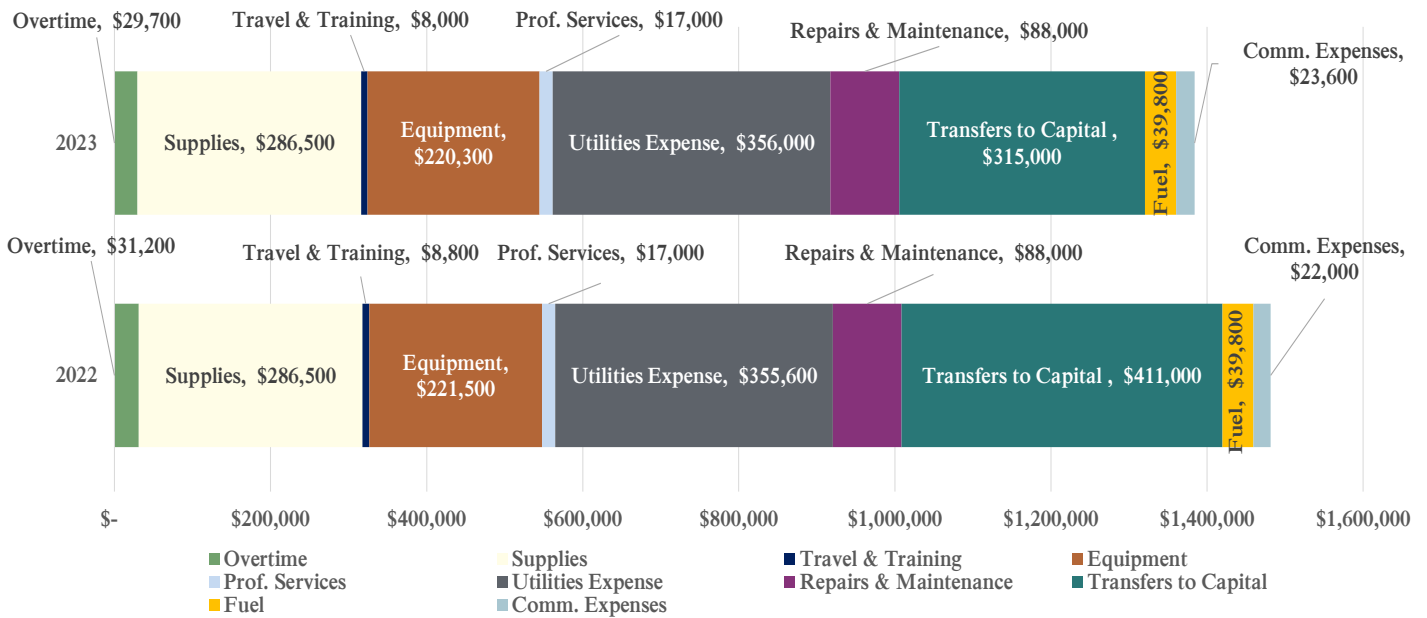
## EXPENDITURES

The decrease in interfund services resulted from changes to capital projects as compared to 2022 as outlined in the CFP.

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,385,190	\$ 1,221,311	\$ 1,382,933	\$ 1,504,300	\$ 1,589,200	84,900	5.64%
Personnel Benefits	643,625	562,987	593,131	650,600	675,100	24,500	3.77%
Supplies	354,946	265,316	259,073	372,100	381,700	9,600	2.58%
Other Services & Charges	960,285	733,159	781,523	759,400	752,000	(7,400)	-0.97%
Intergovmt/Interfund Svcs	8,050	333,000	290,000	411,000	315,000	(96,000)	-23.36%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	8,433	10,796	37,174	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 3,360,529</b>	<b>\$ 3,126,569</b>	<b>\$ 3,343,834</b>	<b>\$ 3,697,400</b>	<b>\$ 3,713,000</b>	<b>15,600</b>	<b>0.42%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 4,670</i>	<i>\$ (233,960)</i>	<i>\$ 217,265</i>	<i>\$ 353,566</i>			
<i>Change from Prior Year %</i>	<i>0.14%</i>	<i>-6.96%</i>	<i>6.95%</i>	<i>10.57%</i>			



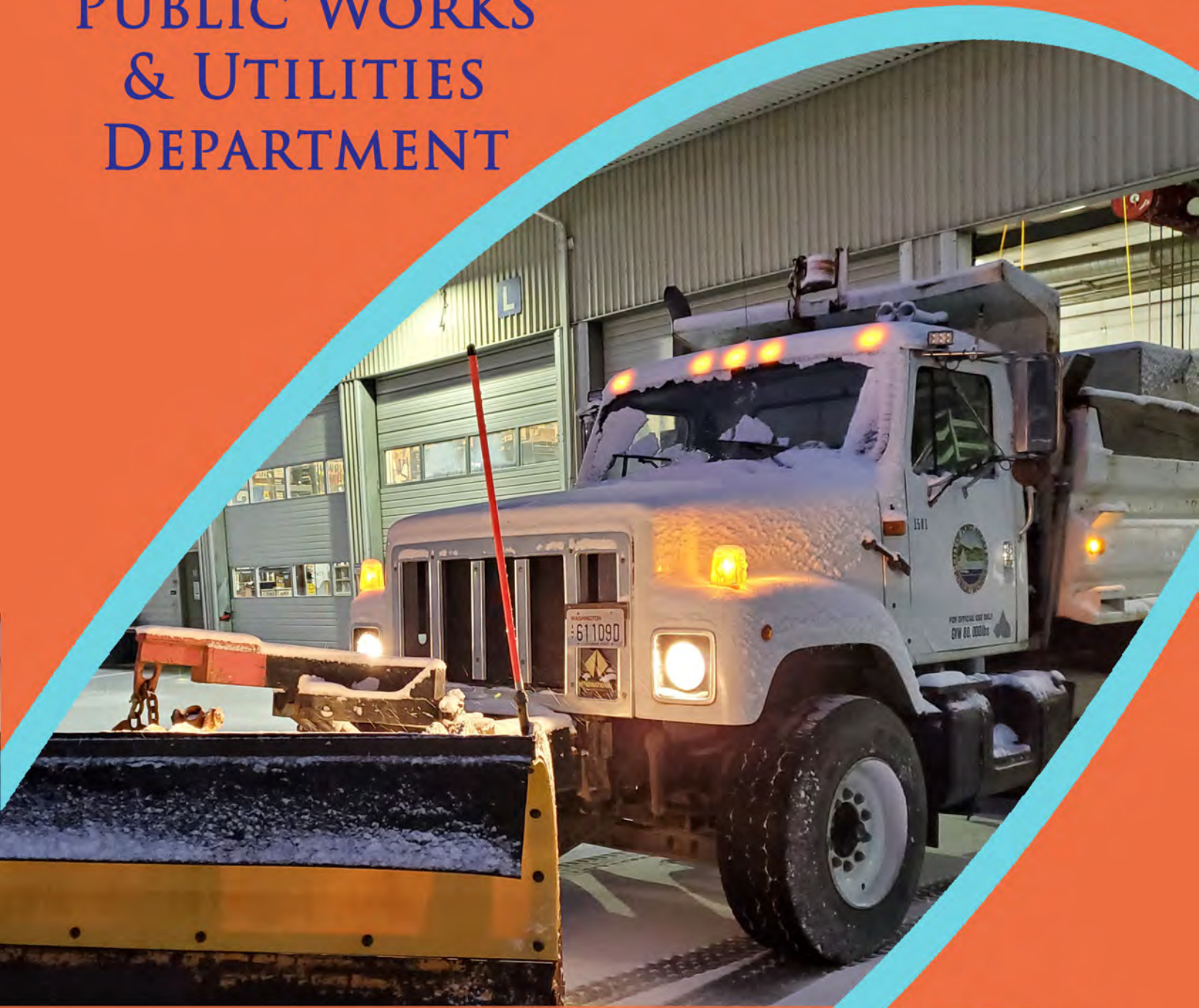
# PARKS & RECREATION COMMON EXPENDITURES COMPARISON



Supplies include items for building and ground maintenance or replacement; such as paint, concrete, playground parts and grass seed.



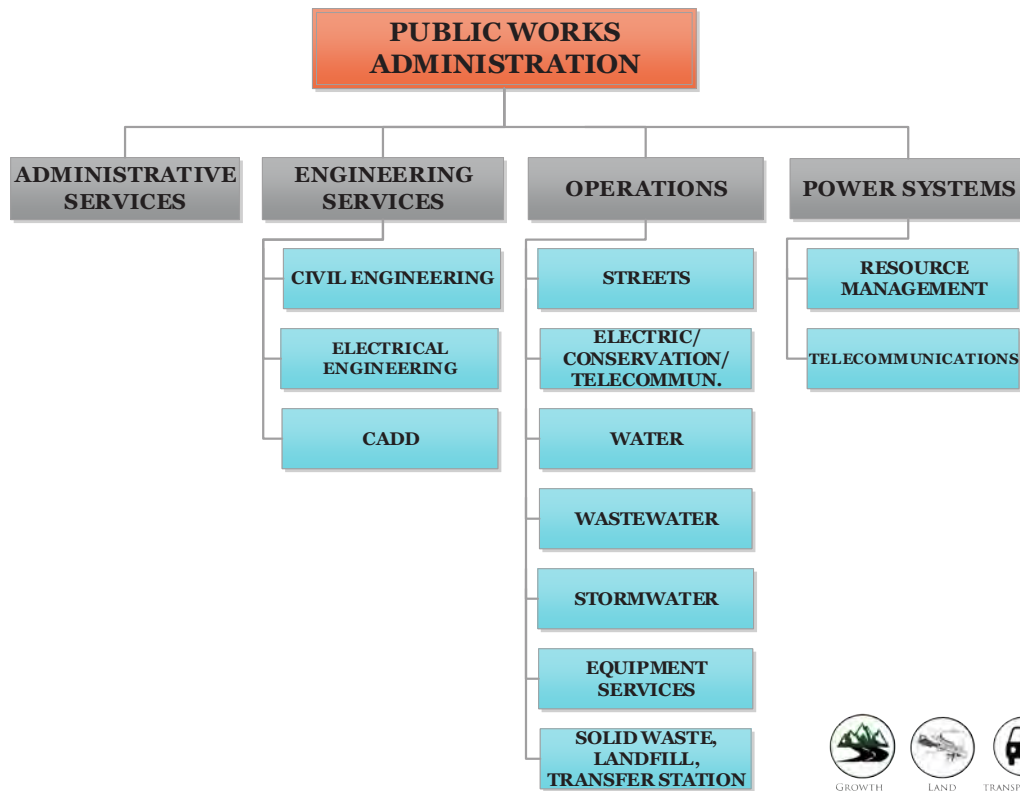
# PUBLIC WORKS & UTILITIES DEPARTMENT



*It is the mission of the **Public Works and Utilities Department** to provide responsive and courteous service and to plan, design, construct, operate, and maintain the City facilities assigned to Public Works in a safe, efficient, and professional manner.*








# PUBLIC WORKS & UTILITIES DEPARTMENT



## Major Accomplishments in 2022

### External Community Support

Public Works provided on-going services to maintain and enhance our community's quality of life. A few highlights are listed below:

-  Provided Department-wide support to projects throughout the City. This included reviewing stormwater plans, issuing permits, reviewing change plans, inspections etc.
-  Sampled wastewater from industrial wastewater discharge permittees to protect our wastewater treatment system and the Port Angeles Harbor.
-  Treated 641 million gallons of wastewater.
-  Supplied 5.67 million gallons of water potable to our community.
-  Participated in the City-wide cross-functional communication team. This included:
  - o City website updates for
    - Accurate and timely COVID-19 information.
    - Newsflash updates for events such as upcoming City projects, Holiday hours, road closures, meetings, etc.
    - Expanded information for virtual contact with City support including on-line permitting and inspections.
  - o Social Media
    - City Facebook page
      - o Updated City and Department Facebook pages to ensure consistency in Public Works messaging and providing up-to-date information for water and street repairs, boil water notices, etc.
      - o Published approximately 62 social media posts.
    - Ensured social media communication used credible information from valid sources.



## Internal Collaboration

Throughout the year, Public Works staff partnered with other City Departments to achieve the goals of the City. For example, the Public Works Staff:

- Executed 129 contracts for professional services, contracts, and equipment.
- Provided support to CED by reviewing:
  - 5 Planning/Zoning/Land Use applications
  - 78 Building Permits
- Ensured the on-going operations for the 19 stationary and 3 portable emergency generators located in Departments throughout the City.
- Continued internal collaboration of the Lean process for on-boarding/off boarding and developing selection criteria for the ERP replacement effort.

## Power Systems and Conservation

In 2022, the Power Systems Division continued to maintain the power grid through regular tree trimming, pole testing and upgrading of the power distribution system.

- Completed 7 substation network switch upgrades for cyber security compliance.
- SCADA server upgraded and system migrated. GIS integration set up and implemented.
- I Street Substation repaired to meet code requirements for substation fencing.
- Completed 2 substation DC system improvements/replacements,
- Completed 1 Substation Switchgear Replacement Project.
- Awarded contract for 1 Substation Switch Gear Replacement Project and began work for 2023 completion.
- Provided continuing representation to the Energy Northwest Board of Directors.
- Working with Department of Commerce towards Clean Energy Transformation Act Requirements.
  - Completed 2022-2025 Clean Energy Implementation Plan.
  - Worked on the 2022 RCW 19.405.120 reporting for 1/31/2022 deadline.
- Sustained on-going strategic actions to support the power infrastructure within the City.
- Installation and activation of 3 EV charging stations at City Hall, providing connections for up to 6 EV simultaneously.
- Applied for a grant with support of LEKT to fund an impact study and design for a large number of EV chargers throughout the City and nearby LEKT areas of interest.
- Installing or replacing power poles to meet customer needs and public safety.
- Replacing failed and under-rated underground cable.
- Replacing failing and under-rated overhead conductor.
- Replacing / installing transformers to meet customer and public safety needs and replacing / installing meters.
- Responding to service calls and customer requests.

 The Conservation Program provided rebates for products to Low Income, Residential, Water and Commercial customers. This included:

- 116 ductless heat pumps,
- 21 heat pumps,
- 913,316 sq. ft. of insulation, and
- 2,629 sq. ft. of efficient windows.

## Engineering

- Completed design of City Pier Railing Replacement and 24-hour restroom projects.
- Completed construction of N Street Outfall Project.
- Completed conceptual design of Wastewater Pump Station 3 Force Main Project.
- Completed Draft Wastewater Comprehensive Plan. The Plan considers projections for 10-year and 20-year periods out to 2040, prioritizing capital improvement projects based on zoning, growth projections, regulatory requirements, project cost, and system benefit.
- Completed 60% design of Decant Facility project.
- Completed construction of the Lincoln Street Safety Project.
- Completed conceptual design of 1st/Front Signal Controller Project.
- Applied for and awarded a \$1.2 million grant for 1st/Front Pedestrian Enhancements, and \$1.0 million for City Hall LID parking lot project.
- Continued to utilize a digital plan review and a Booking system for inspections and in-person and virtual meetings for customers.



- NPDES Municipal Phase II Source Control ordinance implementation.
- Stormwater Management Action Plan: Receiving Water Condition Assessment and Prioritization Completed.
- 3 LID rain garden rebates issued
- Provided community support and outreach:
  - o 9 requests for sewer connections in the Eastern/Western UGAs
  - o 3 Clearing and Grading Permits
  - o 6+ Public Records Requests
  - o 37 requests for Residential/Commercial water meters
  - o 24 Right of Way Use Permits
  - o 63 Right of Way Construction Permits
- 300+ hours inspecting private development projects.
- Electrical Engineering review and approval of 20 customer solar designs and permit applications
- Support of Light Operations:
  - o Design replacement the transmission poles in front of BPA switchyard
  - o Improve work order process and work sketch details to increase design time efficiency, assist in warehousing and material lead times, and reduce the occurrence of as-builts and rework.
  - o Review and update DOT signal agreement with new cost of services and new signal at 3rd and Lincoln.
  - o Issued contract for Electrical Dock Crew services to augment staff line crew during normal operations, work through a large backlog of line work, and provide on-call additional services in support of City staff line crews.

## Operations

### Solid Waste Division



Provided uninterrupted garbage collection service to 7,581 residential and over 1,845 commercial customers. Began collection for 6,579 recycling customers, 3,482 yard waste customers, and 292 OCC customers.

- Assumed responsibility for the operation of the Transfer Station from contractor.
- Installed new compactor at the Transfer Station.
- Cleaned, repaired, and updated the Blue Mountain Transfer Station servicing 3,691 customers from July 6th to September 20th.



The Regional Transfer Station processed approximately 68,645 transactions reflecting:

- o 37,600 tons of mixed solid waste
- o 2,145 tons of yard waste
- o 1,017 tons biosolids received and diverted for beneficial use
- o 321 customers served at the Moderate Risk Waste Facility



### Street/Stormwater Division

- During the 2021/2022 winter storm season approximately 400 tons of sand and 70 tons of salt were used, two shifts of storm response crews were created which allowed the City to be able to clear streets around the clock.
- Replaced over 100 No Parking and guide signs.
- Performed approximately 33 asphalt and concrete repairs for the Water and Wastewater Divisions.
- Performed an additional 350 tons of asphalt repairs to City streets.
- Streets staff operated the Port Angeles Regional Transfer Station for the first month of operations while Solid Waste personnel were brought on board.
- Provided personnel for three weeks to assist with placement of yard waste and recycling containers for Solid Waste.
- Spent over 520 hours maintaining City-wide rain gardens.
- Swept 10,545 miles of streets.



### Water Distribution:

- 5 fire hydrants repaired or replaced
- 48 new water service installations were accomplished
- 24 Water main repairs
- 35 Water service leak repairs / replacements
- 66 Water meter replacements
- 98 Meter reader requests (replace meter box lids, leak requests, investigations, etc.)
- 480 Utility Locates
- Provided personnel for three weeks to assist with placement of yard waste and recycling containers at Solid Waste Facility.





### Wastewater Collection:

- 19,681 ft of sanitary sewer main was flushed and cleaned
- 13,412 ft of sanitary sewer were video inspected
- 3,095 ft of sanitary sewer was foamed for root control
- 47 manholes were inspected
- 14 cure-in-place pipe patches installed
- 7 sewer excavation repairs were accomplished



### Water Treatment Plant (WTP)

- 566,457,000 gallons of drinking water produced
- Provided Industrial Water users with a continuous supply of Elwha River water.
- 329 Coliform water samples taken
- 120 lead and copper samples collected, analyzed and reported



### Wastewater Treatment Plant (WWTP)

- 641 million gallons of wastewater treated
- 2.6 million gallons of septage processed from surrounding areas
- 236 dry tons biosolids generated for beneficial use
- Maintained and operated 17 sewer lift stations.
- Renewed WA State Ecology accreditation for the WWTP Laboratory.
- Managed permits for 10 industrial dischargers to the sewer system.



### Fleet Division



- Designed and ordered 8 new vehicle replacements to be delivered in 2022/2023 at a cost of \$894,000.00.
- Completed 1,016 repair and maintenance projects.
- Completed 570 vehicle and equipment service requests.
- Responded to 53 emergency service calls.

## **Key Initiatives for 2023**

We will cultivate the professional growth, morale and safety of our Public Works employees to ensure we continue to provide a safe and healthy environment for our City residents and business community. To accomplish these goals, we will focus on the following objectives:

### Employees

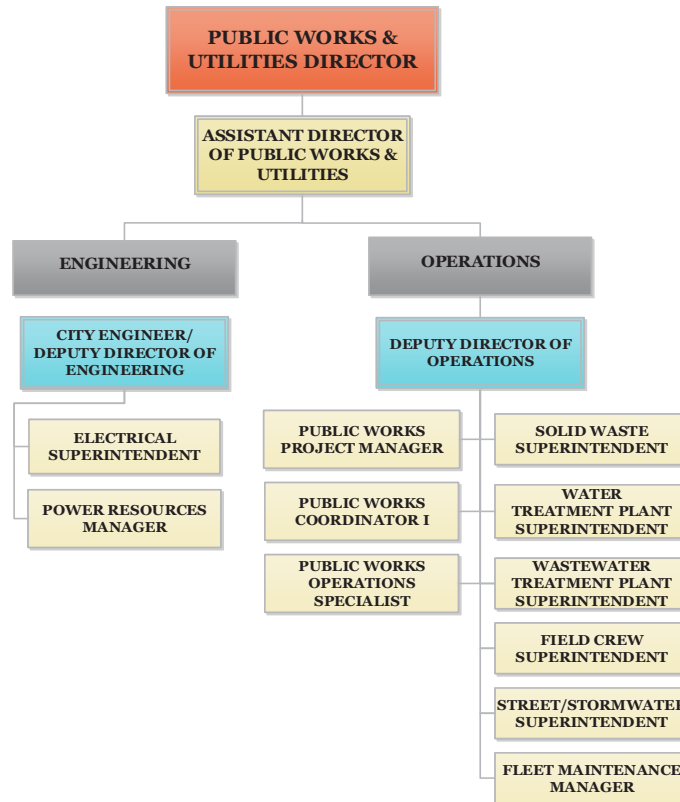
- Provide training for key personnel to ensure safety and compliance with regulations and standards.
- Recognize and build a means to award excellence in the workforce.
- Whenever possible provide opportunities to promote from within.
- Ensure training, development and mentoring opportunities are offered throughout the Department.
- Initiate the use of innovative technological solutions.
- Identify opportunities for workflow and project planning improvements.

### City Residents and Business Community

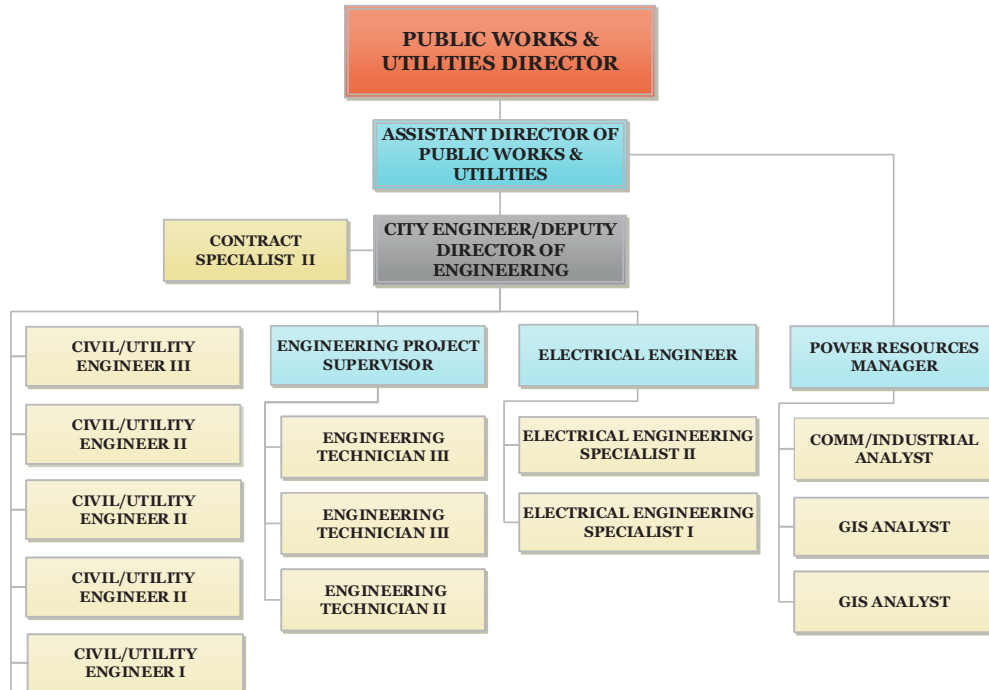
- Continue to support public outreach through enhanced communication tools.
- Respond to emergency callouts and non-routine residential requests.
- Seek opportunities to enhance communication, safety and on-going quality of life for our community.
- Provide focused services to internal customers supporting the community.
- Continue to support, maintain and upgrade when possible, City infrastructure.
- Develop opportunities to leverage the Comprehensive Facilities Plan infrastructure improvements.
- Deliver Capital projects on-time and within budget.
- Implement the approved Capital Facilities Plan / Transportation Improvement Plan.
- Identify and leverage external funding sources for City improvements:
  - o Transportation Benefit District
  - o Grants
- Work with internal and external partners to encourage residential, commercial / industrial development.
- Evaluate permitting processes and streamline workflows by leveraging technology and focusing on critical path efficiencies.



# ADMINISTRATIVE DIVISION



# ENGINEERING DIVISION



The Electrical Engineering Specialist's, the Power Resources Manager, and the Electrical Engineer positions are funded out of the Electric Utility Fund. The Comm/Industrial Analyst is funded from the Electric Conservation fund. All other engineering staff are charged to the utility or fund their time is spent with.



# PUBLIC WORKS & UTILITIES DEPARTMENT PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	%
Public Works Director	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Assistant Director of Public Works	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Deputy Director of Operations	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Deputy Director of Engineering	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Public Works Admin Supervisor	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Contracts Specialist II	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Administrative Specialist II	3.00	3.00	3.00	0.00	0.00	0.00	N/A
Project Manager	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Public Works Coordinator I	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Public Works Operations Specialist	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Engineering Projects Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
GIS Analyst	1.00	2.00	2.00	2.00	2.00	0.00	0.00%
GIS Technician	1.00	0.00	0.00	0.00	0.00	0.00	N/A
Civil/Utility Engineer II	2.00	3.00	3.00	4.00	4.00	0.00	0.00%
Civil/Utility Engineer I	2.00	1.00	1.00	1.00	1.00	0.00	100.00%
Assistant Civil/Utility Engineer	1.00	0.00	0.00	0.00	0.00	0.00	N/A
Engineering Technician III	0.00	2.00	2.00	2.00	2.00	0.00	0.00%
Engineering Technician II	1.00	0.00	0.00	1.00	1.00	0.00	0.00%
Engineering Technician I	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Temporary/Part Time	0.77	0.77	0.77	0.00	0.00	0.00	N/A
<b>TOTAL Authorized Positions</b>	<b>18.77</b>	<b>18.77</b>	<b>18.77</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.55</i>	<i>0.00</i>	<i>0.55</i>	<i>1.23</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>3.02%</i>	<i>0.00%</i>	<i>3.02%</i>	<i>6.55%</i>	<i>0.00%</i>		

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



# PUBLIC WORKS & UTILITIES DEPARTMENT REVENUES & EXPENDITURES SUMMARY

## REVENUES

Revenues within the Public Works & Utilities Department are received as an allocation of services rendered, or charges for services to other funds/departments calculated based on time spent on capital projects, and number of employees per utility as well as collection of permit fees.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	28,624	23,173	21,625	30,100	32,700	2,600	8.64%
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	852,506	838,048	927,521	1,250,400	1,241,500	(8,900)	-0.71%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	50,000	-	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 931,130</b>	<b>\$ 861,221</b>	<b>\$ 949,146</b>	<b>\$ 1,280,500</b>	<b>\$ 1,274,200</b>	<b>(6,300)</b>	<b>-0.49%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 76,262</i>	<i>\$ (69,909)</i>	<i>\$ 87,925</i>	<i>\$ 331,354</i>			
<i>Change from Prior Year %</i>	<i>8.92%</i>	<i>-7.51%</i>	<i>10.21%</i>	<i>34.91%</i>			

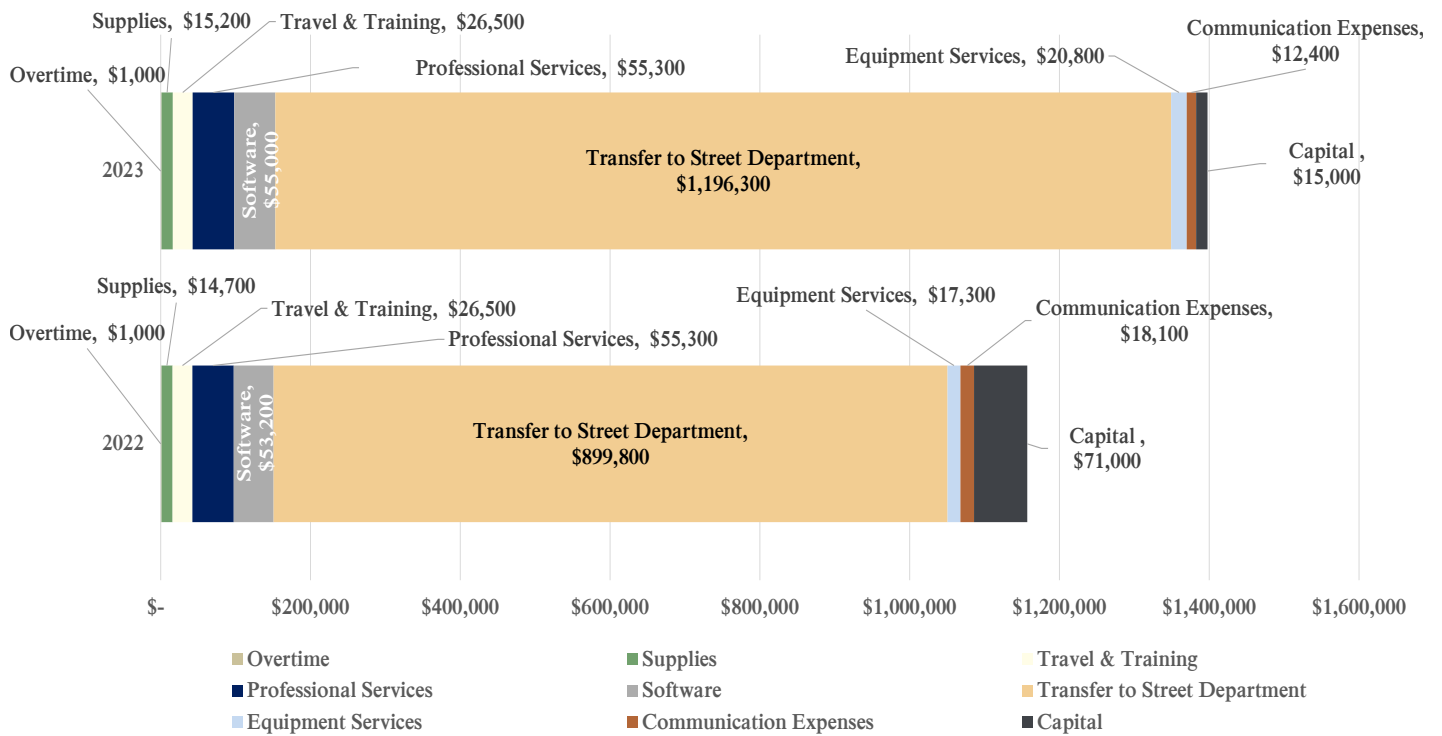
## EXPENDITURES

In 2023, the General Fund will continue to increase the transfer to the Street Department to prevent the reserve balance in the Street Fund from falling below 25%. In addition, in 2021 City Council approved a temporary two year Project Manager position made possible through the use of American Rescue Plan Act (ARPA) funding. This position will work on projects that were backlogged as a result of the pandemic. The transfer to the capital fund for projects will also decrease in 2023 in alignment with the approved projects in the Capital Facilities Plan.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 605,291	\$ 572,586	\$ 595,349	\$ 769,600	\$ 805,500	35,900	4.66%
Personnel Benefits	264,828	247,032	241,624	311,100	327,200	16,100	5.18%
Supplies	77,482	49,806	41,015	56,000	67,100	11,100	19.82%
Other Services & Charges	150,969	150,179	138,599	186,100	181,800	(4,300)	-2.31%
Intergovmt/Interfund Svcs	1,113,200	1,040,000	1,024,700	970,800	1,211,300	240,500	24.77%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,211,770</b>	<b>\$ 2,059,603</b>	<b>\$ 2,041,287</b>	<b>\$ 2,293,600</b>	<b>\$ 2,592,900</b>	<b>299,300</b>	<b>13.05%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 311,645</i>	<i>\$ (152,167)</i>	<i>\$ (18,316)</i>	<i>\$ 252,313</i>			
<i>Change from Prior Year %</i>	<i>16.40%</i>	<i>-6.88%</i>	<i>-0.89%</i>	<i>12.36%</i>			



# PUBLIC WORKS & UTILITIES COMMON EXPENDITURES COMPARISON



Professional Services include support for Auto CAD software and payments for Public Education and Government (PEG) Access fees for local stations.

Supplies include OSHA compliant gear and computer replacements.



# NON-DEPARTMENTAL SERVICES

The Non-Departmental section of the General Fund covers expenditures that cannot be linked to any specific department.

The following programs are included in this division:

- **Property Management:** This program includes expenditures (professional services, utility costs, insurance and taxes) related to unoccupied City-owned properties.
- **Debt Management:** This includes a transfer for principal and interest to the Debt Service fund for the Western Urban Growth Area.
- **Citywide Funding:** Funding received that is not specific to any one department or that is available for any purpose. Examples include grants received from the American Rescue Plan Act (ARPA) and remaining balances transferred from closed funds.

## NON-DEPARTMENTAL REVENUES & EXPENDITURES SUMMARY

### REVENUES

Revenue in the non-departmental division is generally one-time in nature that is also not specific to one City department. Examples include transfers of remaining balances that resulted from closed funds, grants that benefit Citywide budgets such as the CARES grant in 2020 and the American Rescue Plan Act (ARPA) funding in 2021 and 2022. The American Rescue Plan Act (ARPA) funds are currently held in a liability account and will be transferred as revenue to this division when spending occurs. The revenue in the 2023 Budget include ARPA funds to cover costs that were already approved by Council in for this budget year. In 2021, the City received \$2.8 million in ARPA funding and received the second half in July 2022 in the amount of \$2.8 million.

REVENUES	2019	2020	2021	2022 BUDGET	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		PROPOSED	BUDGET AMEND. #2
					BUDGET	\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	806,996	802,046	-	395,500	395,500	100.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	25,566	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ -</b>	<b>\$ 806,996</b>	<b>\$ 827,612</b>	<b>\$ -</b>	<b>\$ 395,500</b>	<b>395,500</b>	<b>100.00%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (396)</i>	<i>\$ 806,996</i>	<i>\$ 20,616</i>	<i>\$ (827,612)</i>			
<i>Change from Prior Year %</i>	<i>-100.00%</i>	<i>N/A</i>	<i>2.55%</i>	<i>-100.00%</i>			



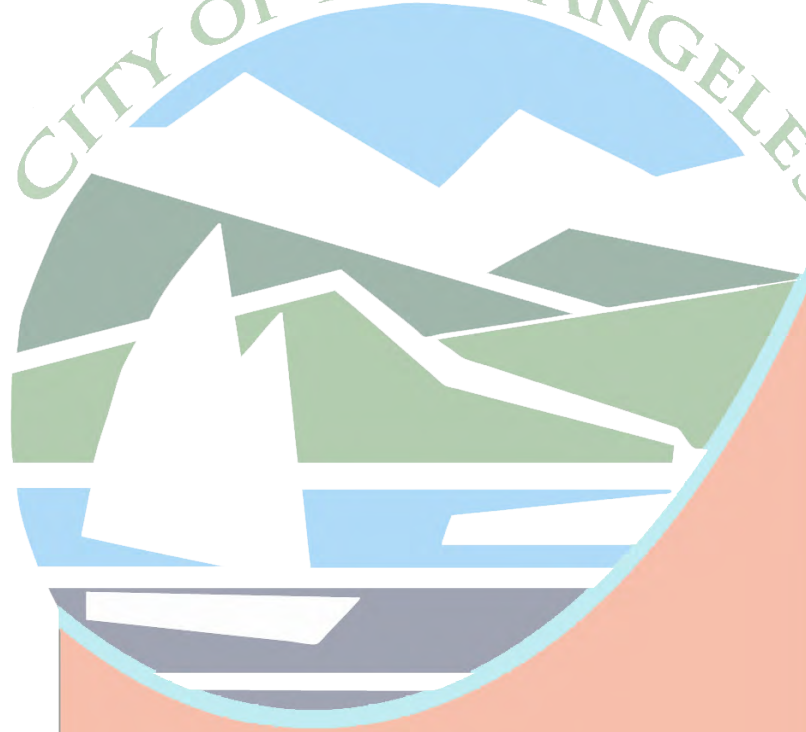
## EXPENDITURES

The budgeted expenditures for 2023 are for an ARPA grant to the Center for Inclusive Entrepreneurship, liability insurance, utilities, and stormwater fees.

EXPENDITURES	2019	2020	2021	2022 BUDGET	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	AMEND. #2		\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	89,173	945,451	1,123,810	1,325,100	452,000	(873,100)	-65.89%
Intergovmt/Interfund Svcs	41,900	392,200	1,042,700	175,900	42,000	(133,900)	-76.12%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 131,073</b>	<b>\$ 1,337,651</b>	<b>\$ 2,166,510</b>	<b>\$ 1,501,000</b>	<b>\$ 494,000</b>	<b>(1,007,000)</b>	<b>-67.09%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (134,230)</i>	<i>\$ 1,206,578</i>	<i>\$ 828,859</i>	<i>\$ (665,510)</i>			
<i>Change from Prior Year %</i>	<i>-50.59%</i>	<i>920.54%</i>	<i>61.96%</i>	<i>-30.72%</i>			



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# SPECIAL REVENUE FUNDS

*Special Revenue Funds are governmental fund types used to account for and report the proceeds of specific resources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.*



# LODGING TAX FUND #101

## REVENUE & EXPENDITURE SUMMARY

**Description:** The Lodging Tax Fund accounts for 4% excise tax on lodging establishments to be used for tourism promotion, events, capital improvement or operations.

**Funding Source:** Revenues are generated from a 4% tax on all charges at hotels, motels, and similar lodging establishments. The total tax that local lodging establishments pay in combined retail sales tax is 10.4%. In 2021, revenues collected were over \$1.05 million dollars, an increase of 108.35% compared to 2020. This is the highest collection in recent history for this fund. The Olympic Peninsula experienced a large influx of tourism in the summer months of 2021 which is attributed to restrictions that were lessened from the COVID-19 pandemic. Looking forward into 2023, the City has again budgeted conservatively in order to ensure the fund is not overburdened should travel to the area return to normal or less than normal levels.

**Major Expenditures:** This fund provides support to agencies promoting Port Angeles as a tourism and destination area. The Lodging Tax resolution and policy amended in 2021 specifies that 20% of Lodging Tax expenditures must be related to capital projects, as well as 5% held to build a capital reserve. City Council approved the amended Lodging Tax resolution to include the following expenditure allocations that are also reflected in the 2023 Budget:

- 20% of expenditures toward capital for tourism related to facilities owned or operated by the City.
- 5% toward Lodging Tax Committee priorities.
- 25% toward marketing.
- 33% for operations of tourism related to facilities owned or operated by the City.
- 12% toward events designed to attract tourism.
- 5% held in capital reserves.

### REVENUES

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$	%
Taxes	\$ 803,417	\$ 500,608	\$ 1,009,841	\$ 698,200	\$ 755,200	57,000	8.16%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	15,088	6,629	(3,034)	3,200	8,900	5,700	178.13%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	50,000	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 818,505</b>	<b>\$ 507,237</b>	<b>\$ 1,056,807</b>	<b>\$ 701,400</b>	<b>\$ 764,100</b>	<b>62,700</b>	<b>8.94%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (14,967)</i>	<i>\$ (311,268)</i>	<i>\$ 549,570</i>	<i>\$ (355,407)</i>			
<i>Change from Prior Year %</i>	<i>-1.80%</i>	<i>-38.03%</i>	<i>108.35%</i>	<i>-33.63%</i>			

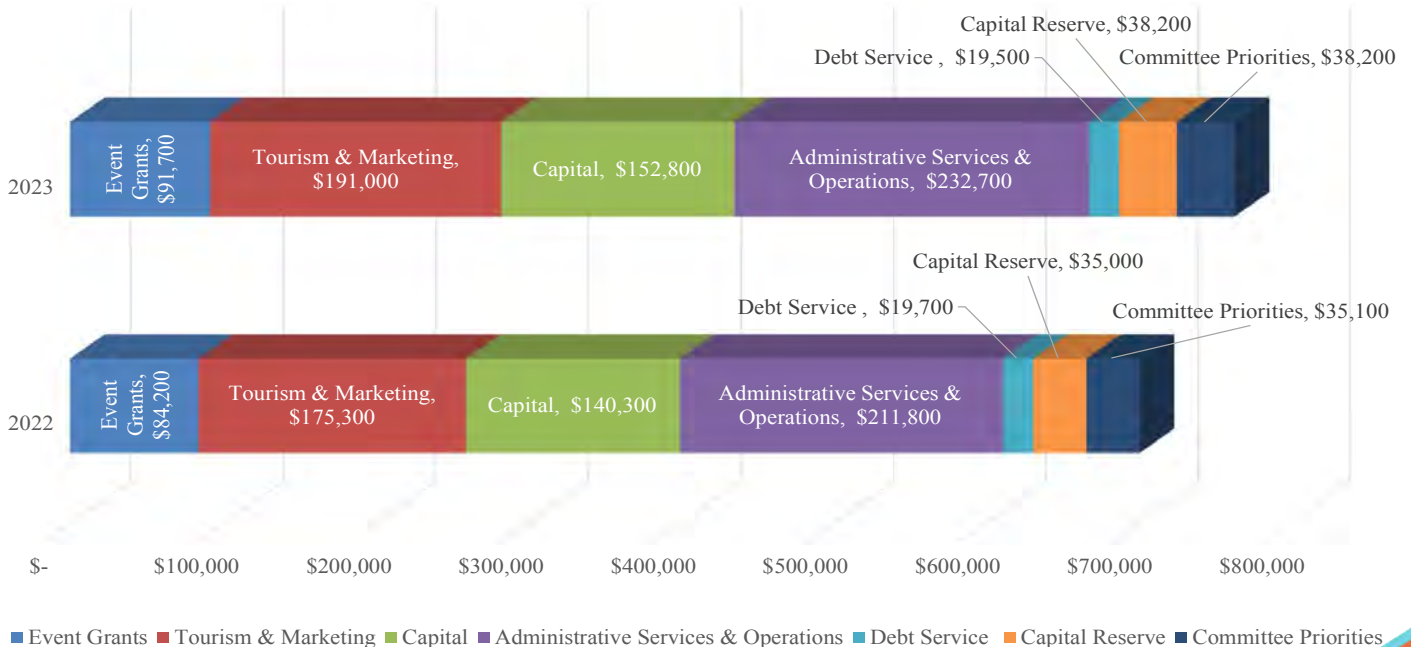


## EXPENDITURES

Expenditures are directly linked to expected revenues and are allocated according to Council guidelines for each category. Individual or specific budget amounts are considered and recommended to Council for final approval by the Lodging Tax Advisory Committee each year.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	552,616	381,620	470,533	511,600	668,400	156,800	30.65%
Intergovmt/Interfund Svcs	175,112	378,156	57,700	57,600	57,500	(100)	-0.17%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	176	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 727,904</b>	<b>\$ 759,776</b>	<b>\$ 528,233</b>	<b>\$ 569,200</b>	<b>\$ 725,900</b>	<b>156,700</b>	<b>27.53%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (206,296)</i>	<i>\$ 31,872</i>	<i>\$ (231,543)</i>	<i>\$ 40,967</i>			
<i>Change from Prior Year %</i>	<i>-22.08%</i>	<i>4.38%</i>	<i>-30.48%</i>	<i>7.76%</i>			
<b>FUND BALANCE</b>	<b>\$ 548,405</b>	<b>\$ 295,866</b>	<b>\$ 824,439</b>	<b>\$ 956,639</b>	<b>\$ 994,839</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 90,601</i>	<i>\$ (252,539)</i>	<i>\$ 528,573</i>	<i>\$ 132,200</i>	<i>\$ 38,200</i>		
<i>Change from Prior Year %</i>	<i>19.79%</i>	<i>-46.05%</i>	<i>178.65%</i>	<i>44.68%</i>	<i>3.99%</i>		

## LODGING TAX COMMON EXPENDITURES COMPARISON

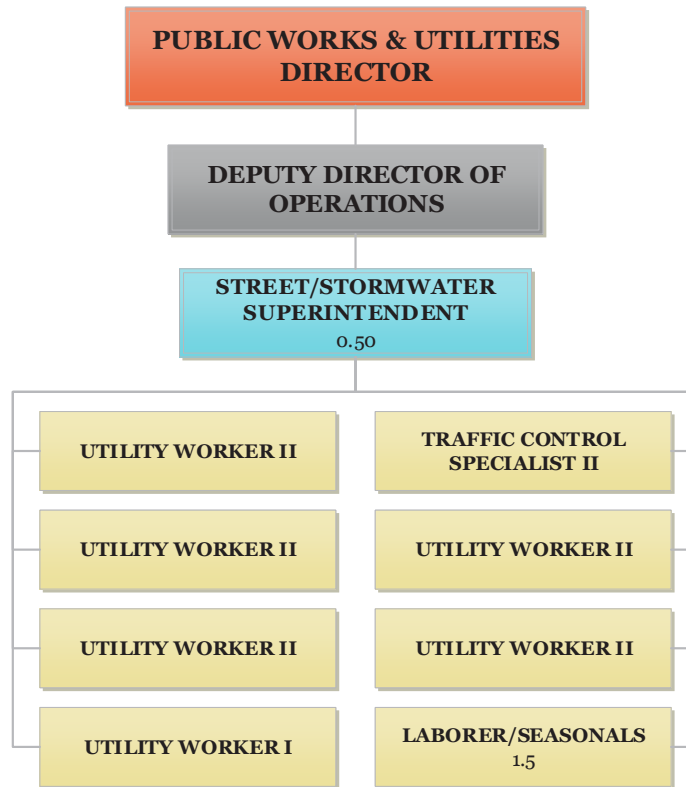


# STREET FUND SUMMARY #102

**Description:** The Street Fund is a special revenue fund that accounts for revenues and expenditures related to the operation and maintenance of all street facilities and infrastructure.

**Funding Source:** The primary revenue sources are state-levied gasoline taxes, as well as operational support from the General Fund. In addition, the Water, Wastewater, Stormwater, and Solid Waste Collection utilities provide funding assistance for work performed by the Street crews in support of those utilities. This includes work for brush clearing and pavement patches.

Funds for the Transportation Benefit District are only for use in capital projects listed in the City's Transportation Improvement Plan. As a result these funds are not recorded in the Street Fund, but rather are tracked in a separate capital fund to ensure these revenues are used exclusively on capital street projects.



# STREET FUND #102 PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Street/Stormwater Superintendent	0.50	0.50	0.50	0.50	0.50	-	N/A
Street/Traffic Supervisor	1.00	1.00	1.00	0.00	0.00	-	N/A
Leadworker	0.00	0.00	0.00	0.00	1.00	1	100.00%
Traffic Control Specialist II	1.00	1.00	1.00	1.00	1.00	-	N/A
Utility Worker I/II	5.00	5.00	6.00	6.00	5.00	(1)	-16.67%
Temporary/Seasonal	1.50	1.50	1.50	1.50	1.50	-	N/A
<b>TOTAL Authorized Positions</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. #</i>	<i>(1.00)</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>-10.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



# STREET FUND #102

## REVENUE & EXPENDITURE SUMMARY

### REVENUES

Revenues for motor vehicle excise tax and interdepartmental revenue for work performed by the Street Department for utility funds are expected to be consistent with the 2022 budget. Additionally, as in prior years, the General Fund will continue to transfer funds to support streets in order to keep the fund balance at 25%. In 2023, this transfer will be \$1,196,300 which is a 33.0% (\$296,500) increase from 2022.

REVENUE	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Taxes	\$ -	\$ -	\$ -		\$ -	-	N/A
Licenses & Permits	3,304	2,000	1,887		-	-	N/A
Intergovt. Revenue	437,605	385,002	409,305	413,000	417,100	4,100	0.99%
Charges for Goods & Svcs.	438	-	220			-	N/A
Fines & Penalties	-	-	-			-	N/A
Miscellaneous Revenue	172,571	154,368	182,687	171,200	190,200	19,000	11.10%
Prop./Trust Income	-	-	-			-	N/A
Non-Revenues	-	-	-			-	N/A
Other Financing Sources	1,048,200	1,130,000	1,126,700	1,024,800	1,321,300	296,500	28.93%
<b>TOTAL REVENUE</b>	<b>\$ 1,662,118</b>	<b>\$ 1,671,370</b>	<b>\$ 1,720,799</b>	<b>\$ 1,609,000</b>	<b>\$ 1,928,600</b>	<b>319,600</b>	<b>19.86%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 76,311</i>	<i>\$ 9,252</i>	<i>\$ 49,429</i>	<i>\$ (111,799)</i>			
<i>Change from Prior Year %</i>	<i>4.81%</i>	<i>0.56%</i>	<i>2.96%</i>	<i>-6.50%</i>			

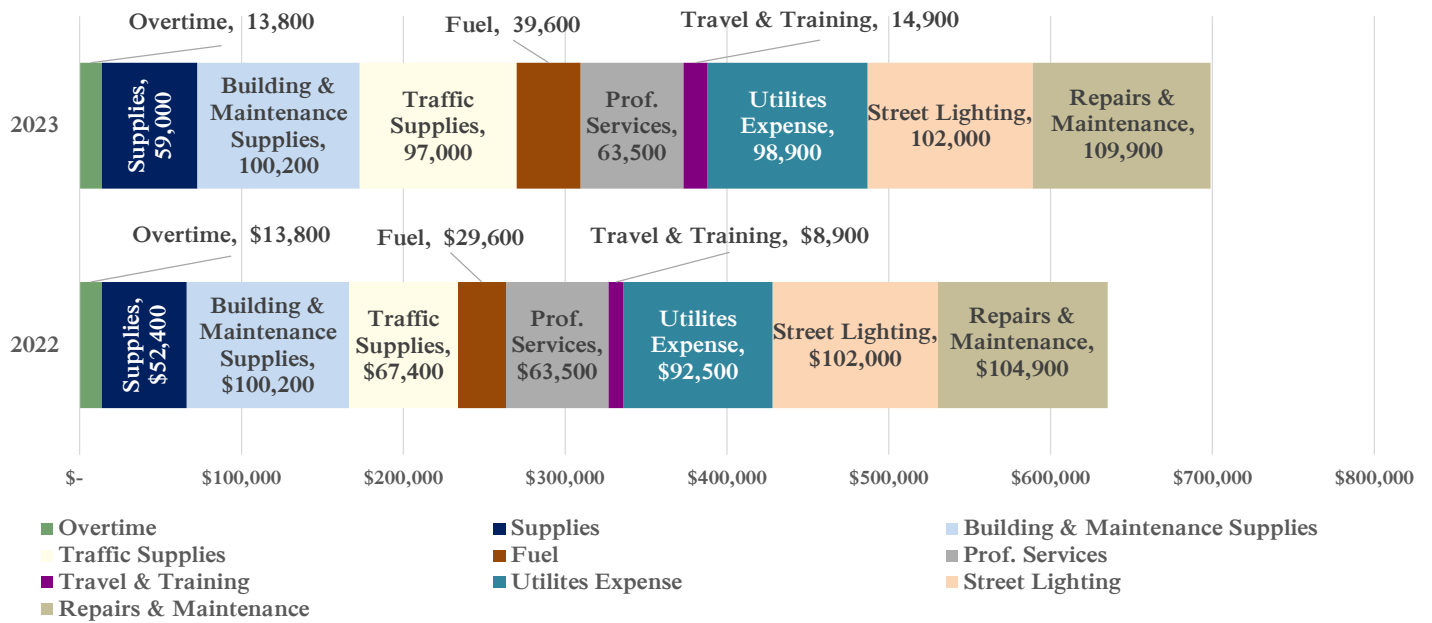
### EXPENDITURES

Changes in expenditures were a result of increased employee costs, cost of supplies, fuel and equipment replacement costs.

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Salaries and Wages	\$ 616,082	\$ 504,277	\$ 580,228	\$ 628,600	\$ 763,400	134,800	21.44%
Personnel Benefits	236,540	176,525	184,693	200,300	218,700	18,400	9.19%
Supplies	198,081	143,392	216,169	264,800	311,300	46,500	17.56%
Other Services & Charges	514,267	619,571	623,043	667,600	697,700	30,100	4.51%
Intergovmt/Interfund Svcs	-	-	24,000	25,000	-	(25,000)	-100.00%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	6,558	30,628	28,252	16,300	16,300	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,571,528</b>	<b>\$ 1,474,393</b>	<b>\$ 1,656,385</b>	<b>\$ 1,802,600</b>	<b>\$ 2,007,400</b>	<b>204,800</b>	<b>11.36%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (170,468)</i>	<i>\$ (97,135)</i>	<i>\$ 181,992</i>	<i>\$ 328,207</i>			
<i>Change from Prior Year %</i>	<i>-9.79%</i>	<i>-6.18%</i>	<i>12.34%</i>	<i>22.26%</i>			
<b>FUND BALANCE</b>	<b>\$ 415,962</b>	<b>\$ 612,935</b>	<b>\$ 677,348</b>	<b>\$ 483,748</b>	<b>\$ 404,948</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 90,590</i>	<i>\$ 196,973</i>	<i>\$ 64,413</i>	<i>\$ (193,600)</i>	<i>\$ (78,800)</i>		
<i>Change from Prior Year %</i>	<i>27.84%</i>	<i>47.35%</i>	<i>10.51%</i>	<i>-28.58%</i>	<i>-16.29%</i>		



# STREET DEPARTMENT COMMON EXPENDITURES COMPARISON



Professional Services include budget to contract for bridge inspections and engineering assistance.



# REAL ESTATE EXCISE TAX #1 FUND #105 REVENUE & EXPENDITURE SUMMARY

**Description:** The Real Estate Excise Tax (REET) #1 Fund accounts for the proceeds of the first of two 0.25% real estate excise taxes distributed to the City. According to state law, REET funds shall be used solely for financing capital projects specified in a capital facilities plan (CFP) element of the Comprehensive Plan.

**Funding Source:** The real estate excise tax is levied on all sales of real estate within the City limits.

**Major Expenditures:** Expenditures in REET #1 includes a \$17,600 transfer to finance the debt service on the Laurel Street sidewalk related to the Downtown Watermain Replacement Project. This debt service payment began in 2007 and will continue until 2026. In 2023, an additional \$200,000 in capital project support for the Laurel Street stairs replacement, \$200,000 Downtown Tree & Sidewalk Replacement, and \$150,000 for the Restroom Replacement Program. These projects were approved in the 2023-2028 Capital Facilities Plan.

## REVENUES

REVENUE	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 356,407	\$ 412,559	\$ 564,250	\$ 292,700	\$ 308,800	16,100	5.50%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	29,903	18,183	(8,533)	13,300	13,000	(300)	-2.26%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 386,310</b>	<b>\$ 430,742</b>	<b>\$ 555,717</b>	<b>\$ 306,000</b>	<b>\$ 321,800</b>	<b>15,800</b>	<b>5.16%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (91,758)</i>	<i>\$ 44,432</i>	<i>\$ 124,975</i>	<i>\$ (249,717)</i>			
<i>Change from Prior Year %</i>	<i>-19.19%</i>	<i>11.50%</i>	<i>29.01%</i>	<i>-44.94%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	93,000	387,900	617,800	355,200	567,600	212,400	59.80%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 93,000</b>	<b>\$ 387,900</b>	<b>\$ 617,800</b>	<b>\$ 355,200</b>	<b>\$ 567,600</b>	<b>212,400</b>	<b>59.80%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (270,000)</i>	<i>\$ 294,900</i>	<i>\$ 229,900</i>	<i>\$ (262,600)</i>			
<i>Change from Prior Year %</i>	<i>-74.38%</i>	<i>317.10%</i>	<i>59.27%</i>	<i>-42.51%</i>			
<b>FUND BALANCE</b>	<b>\$ 1,067,492</b>	<b>\$ 1,110,334</b>	<b>\$ 1,048,251</b>	<b>\$ 1,061,134</b>	<b>\$ 815,334</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 293,310</i>	<i>\$ 42,842</i>	<i>\$ (62,083)</i>	<i>\$ (49,200)</i>	<i>\$ (245,800)</i>		
<i>Change from Prior Year %</i>	<i>37.89%</i>	<i>4.01%</i>	<i>-5.59%</i>	<i>-4.43%</i>	<i>-23.16%</i>		



# REAL ESTATE EXCISE TAX #2 FUND #160

## REVENUE & EXPENDITURE SUMMARY

**Description:** The Real Estate Excise Tax (REET) #2 Fund accounts for the proceeds of the second of two 0.25% real estate excise taxes distributed to the City. REET #2 funds are more restrictive and can only be used for public works projects related to transportation, water systems, storm and sanitary sewer systems, and park improvements. Projects must be specified in a Capital Facilities Plan (CFP).

**Funding Source:** The real estate excise tax is levied on all sales of real estate within the City limits.

**Major Expenditures:** The expenditures for 2023 include \$15,000 for Steven Middle School Walking Route, \$300,000 for Traffic Signal Interconnect, \$100,000 for Waterfront Trail repairs, \$101,300 for the City Hall East Parking Lot, \$10,000 for the 16th Street LID, and \$30,000 for the Speed Feedback Sign Program. These projects were approved in the 2023-2028 Capital Facilities Plan.

### REVENUES

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Taxes	\$ 356,407	\$ 412,559	\$ 564,250	\$ 292,700	\$ 308,800	16,100	5.50%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	31,910	16,540	(8,625)	14,900	11,300	(3,600)	-24.16%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 388,317</b>	<b>\$ 429,099</b>	<b>\$ 555,625</b>	<b>\$ 307,600</b>	<b>\$ 320,100</b>	<b>12,500</b>	<b>4.06%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (92,925)</i>	<i>\$ 40,782</i>	<i>\$ 126,526</i>	<i>\$ (248,025)</i>			
<i>Change from Prior Year %</i>	<i>-19.31%</i>	<i>10.50%</i>	<i>29.49%</i>	<i>-44.64%</i>			

### EXPENDITURES

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	235,000	61,300	920,422	512,000	556,300	44,300	8.65%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	80,427	80,426	-	-	-	-	N/A
Debt Service: Interest	1,609	804	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 317,036</b>	<b>\$ 142,530</b>	<b>\$ 920,422</b>	<b>\$ 512,000</b>	<b>\$556,300</b>	<b>44,300</b>	<b>8.65%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 149,196</i>	<i>\$ (174,506)</i>	<i>\$ 777,892</i>	<i>\$ (408,422)</i>			
<i>Change from Prior Year %</i>	<i>88.89%</i>	<i>-55.04%</i>	<i>545.77%</i>	<i>-44.37%</i>			

<b>FUND BALANCE</b>	<b>\$962,156</b>	<b>\$1,248,725</b>	<b>\$883,927</b>	<b>\$679,527</b>	<b>\$443,327</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$71,282</i>	<i>\$286,569</i>	<i>(\$364,798)</i>	<i>(\$204,400)</i>	<i>(\$236,200)</i>
<i>Change from Prior Year %</i>	<i>8.00%</i>	<i>29.78%</i>	<i>-29.21%</i>	<i>-23.12%</i>	<i>-34.76%</i>



# PENCOM FUND #107 PERSONNEL SUMMARY

**Description:** The Peninsula Communications (PenCom) Fund was established in 1992 to account for revenues and expenditures related to emergency dispatch and records management services. The City is responsible for PenCom's operations and currently provides dispatch services for 14 agencies in Clallam County.

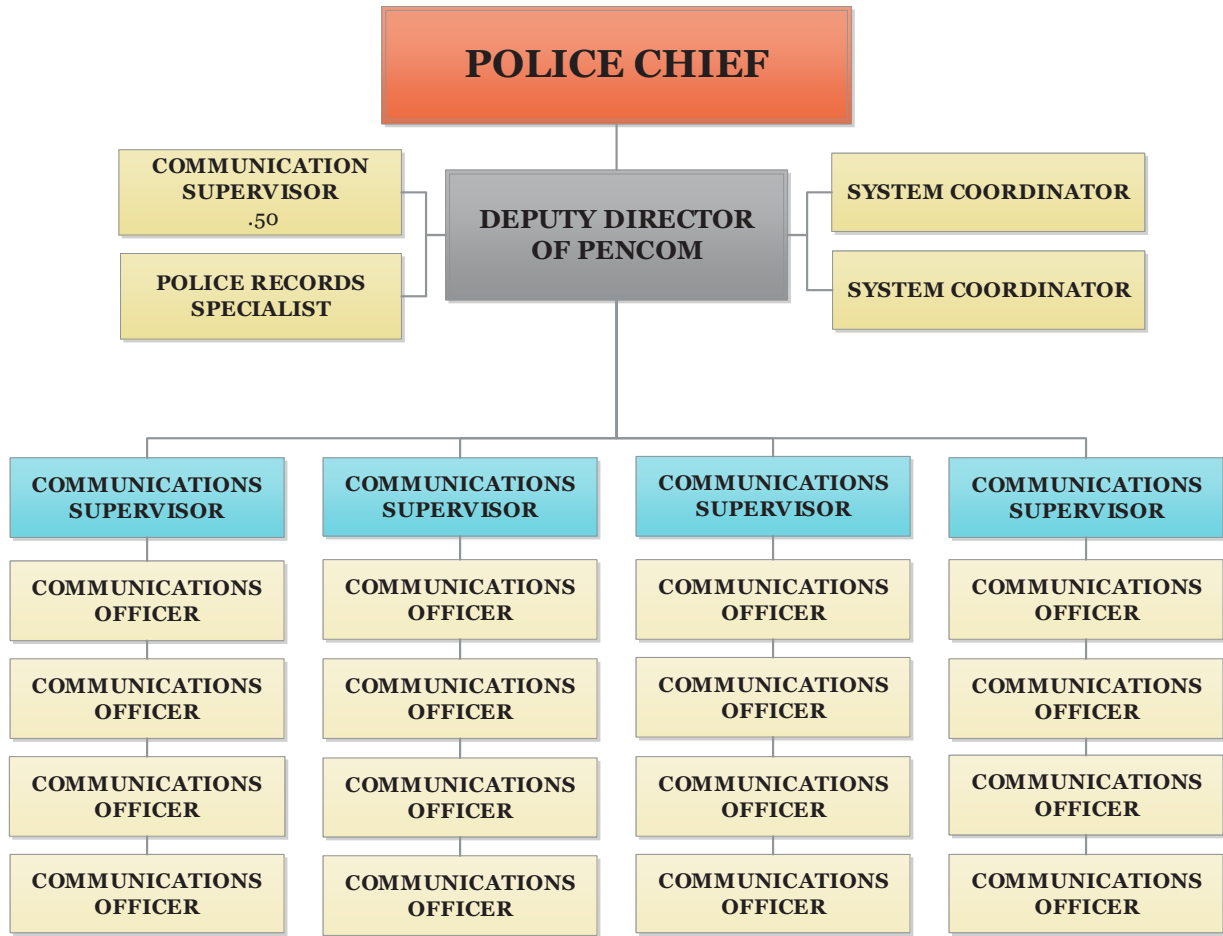
**Funding Sources:** Revenues include sales tax, a 911 phone tax, user fees from member agencies (including City user fees for Police and Fire), and interest income. In the years that PenCom makes capital purchases, sales tax revenue that is collected and held is used specifically for capital.

**Major Expenditures:** Salaries and benefits make up the majority of spending, along with maintenance contracts related to PenCom's software and hardware.

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Deputy Director of PenCom	0.00	1.00	1.00	1.00	1.00	-	N/A
Communications Supervisor	4.00	4.50	4.50	4.50	4.50	-	N/A
Communications Officer	16.00	16.00	16.00	16.00	16.00	-	N/A
Police Records Specialist	1.00	1.00	1.00	1.00	1.00	-	N/A
Regional Admin. Coordinator	0.40	0.00	0.00	0.00	0.00	-	N/A
<b>TOTAL Authorized Positions</b>	<b>21.40</b>	<b>22.50</b>	<b>22.50</b>	<b>22.50</b>	<b>22.50</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>1.10</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>5.14%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



# PENCOM



# PENCOM FUND #107 REVENUE & EXPENDITURES SUMMARY

## REVENUES

Revenue in this fund includes county-wide 911 sales tax as well as collection of user fees from all agencies that utilize the 911 system. The decrease in revenue is due to anticipated lower collection of sales tax related to capital compared to 2022.

REVENUE	2019	2020	2021	2022	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	2,519,947	2,765,473	2,420,700	4,196,000	3,822,100	(373,900)	-8.91%
Charges for Goods & Svcs.	404,300	404,300	404,300	426,100	478,300	52,200	12.25%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	36,783	22,284	26,500	15,400	13,800	(1,600)	-10.39%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 2,961,030</b>	<b>\$ 3,192,057</b>	<b>\$ 2,851,500</b>	<b>\$ 4,637,500</b>	<b>\$ 4,314,200</b>	<b>(323,300)</b>	<b>-6.97%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (130,077)</i>	<i>\$ 231,027</i>	<i>\$ (340,557)</i>	<i>\$ 1,786,000</i>			
<i>Change from Prior Year %</i>	<i>-4.21%</i>	<i>7.80%</i>	<i>-10.67%</i>	<i>-37.37%</i>			

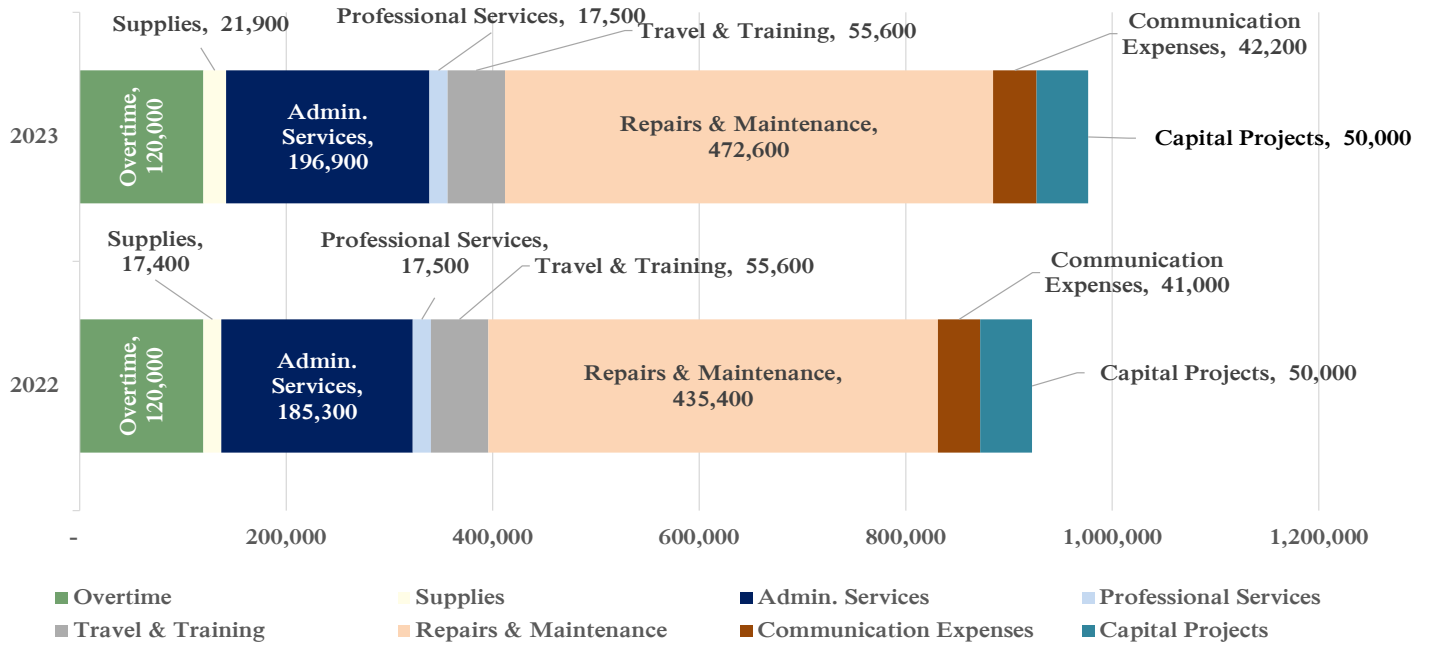
## EXPENDITURES

The changes in expenditures are due to increased costs of personnel, repairs and maintenance costs of equipment and an increase in the allocation for administrative costs. Capital decreases are the result of less spending for the 911 Center than in 2023 as approved in the CFP.

EXPENDITURES	2019	2020	2021	2022	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		\$\$	%
Salaries and Wages	\$ 1,345,641	\$ 1,425,912	\$ 1,636,513	\$ 1,700,500	\$ 2,094,600	394,100	23.18%
Personnel Benefits	576,131	574,124	615,577	788,300	866,000	77,700	9.86%
Supplies	18,042	22,232	14,320	21,200	31,000	9,800	46.23%
Other Services & Charges	708,232	735,834	767,373	817,800	869,600	51,800	6.33%
Intergovmt/Interfund Svcs	21,095	293,947	152,700	2,580,900	1,026,000	(1,554,900)	-60.25%
Capital Outlay	49,313	-	-	50,000	50,000	0	100.00%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	72	956	46	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,718,526</b>	<b>\$ 3,053,005</b>	<b>\$ 3,186,529</b>	<b>\$ 5,958,700</b>	<b>\$ 4,937,200</b>	<b>(1,021,500)</b>	<b>-17.14%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 32,371</i>	<i>\$ 334,479</i>	<i>\$ 133,524</i>	<i>\$ 2,772,171</i>			
<i>Change from Prior Year %</i>	<i>1.21%</i>	<i>12.30%</i>	<i>4.37%</i>	<i>87.00%</i>			
<b>FUND BALANCE</b>	<b>\$ 1,512,805</b>	<b>\$ 1,651,858</b>	<b>\$ 1,986,822</b>	<b>\$ 1,577,522</b>	<b>\$ 954,522</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 242,504</i>	<i>\$ 139,053</i>	<i>\$ 334,964</i>	<i>\$ (409,300)</i>	<i>\$ (623,000)</i>		
<i>Change from Prior Year %</i>	<i>19.09%</i>	<i>9.19%</i>	<i>20.28%</i>	<i>-24.78%</i>	<i>-39.49%</i>		



# PENCOM FUND COMMON EXPENDITURES COMPARISON



- Administrative Services include costs associated with work performed on behalf of PenCom by General Fund and Information Technology staff.
- Professional Services include contracts for testing associated with hiring.
- Repairs and Maintenance include payments for the dispatch systems and operating computer yearly maintenance.



# BUSINESS IMPROVEMENT AREA FUND #165

## REVENUE & EXPENDITURES SUMMARY

**Description:** The Business Improvement Area Fund tracks and records revenues collected from billing businesses in the downtown district for parking and downtown improvements.

**Funding Sources:** Revenues received from businesses in the downtown district.

**Major Expenditures:** Expenses include enhancements to the downtown district and parking maintenance in the business improvement area.

### REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	290	704	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	34,453	8,608	16,410	35,300	35,000	(300)	-0.85%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 34,743</b>	<b>\$ 9,312</b>	<b>\$ 16,410</b>	<b>\$ 35,300</b>	<b>\$ 35,000</b>	<b>(300)</b>	<b>-0.85%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (229)</i>	<i>\$ (25,431)</i>	<i>\$ 7,098</i>	<i>\$ 18,890</i>			
<i>Change from Prior Year %</i>	<i>-0.65%</i>	<i>-73.20%</i>	<i>76.22%</i>	<i>115.11%</i>			

### EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	38,800	4,000	-	-	-	N/A
Intergovmt/Interfund Svcs	999	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 999</b>	<b>\$ 38,800</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (45,428)</i>	<i>\$ 37,801</i>	<i>\$ (34,800)</i>	<i>\$ (4,000)</i>			
<i>Change from Prior Year %</i>	<i>-97.85%</i>	<i>3783.88%</i>	<i>-89.69%</i>	<i>-100.00%</i>			
<b>FUND BALANCE</b>	<b>\$ 58,133</b>	<b>\$ 28,645</b>	<b>\$ 41,055</b>	<b>\$ 76,355</b>	<b>\$ 111,355</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 33,745</i>	<i>\$ (29,488)</i>	<i>\$ 12,410</i>	<i>\$ 35,300</i>	<i>\$ 35,000</i>		
<i>Change from Prior Year %</i>	<i>138.37%</i>	<i>49.27%</i>	<i>43.32%</i>	<i>85.98%</i>	<i>45.84%</i>		



# PORT ANGELES HOUSING REHABILITATION FUND #172

## REVENUE & EXPENDITURE SUMMARY

**Description:** The Port Angeles Housing Rehabilitation Fund administers home improvement loans for low-income individuals. These funds are from a Community Development Block Grant (CDBG) and are used to rehabilitate and build low income housing in the City. This fund is also used to track and administer funding received for Affordable Housing.

**Funding Source:** Revenue collected includes repayment of low-income housing loans and an Affordable Housing tax of 0.10% that took effect April 1, 2020, as well as a sales tax credit to be used for affordable housing. The major change from 2022 is a CDBG grant that is not budgeted for 2023, as well as expected increases to affordable housing tax collection.

**Major Expenditures:** The major change in expenditures as compared to 2022 is the \$605,600 for county-wide COVID related utility, rent and mortgage assistance received from a CDBG grant that is not expected in 2023.

### REVENUES

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Taxes	\$ -	\$ 405,240	\$ 564,538	\$ 405,200	\$ 508,300	103,100	25.44%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	2,276	713,177	118,590	605,600	-	(605,600)	-100.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	50,049	7,283	16,084	28,500	41,800	13,300	46.67%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 52,325</b>	<b>\$ 1,125,700</b>	<b>\$ 699,212</b>	<b>\$ 1,039,300</b>	<b>\$ 550,100</b>	<b>(489,200)</b>	<b>-47.07%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (724,609)</i>	<i>\$ 1,073,375</i>	<i>\$ (426,488)</i>	<i>\$ 340,088</i>			
<i>Change from Prior Year %</i>	<i>-93.27%</i>	<i>2051.36%</i>	<i>-37.89%</i>	<i>48.64%</i>			

### EXPENDITURES

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	130,882	396,711	234,400	7,000	(227,400)	-97.01%
Intergovmt/Interfund Svcs	-	678,397	115,930	428,300	-	(428,300)	-100.00%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 809,279</b>	<b>\$ 512,641</b>	<b>\$ 662,700</b>	<b>\$ 7,000</b>	<b>(655,700)</b>	<b>-98.94%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,190,165)</i>	<i>\$ 809,279</i>	<i>\$ (296,638)</i>	<i>\$ 150,059</i>			
<i>Change from Prior Year %</i>	<i>-100.00%</i>	<i>100.00%</i>	<i>-36.65%</i>	<i>29.27%</i>			

FUND BALANCE	2019	2020	2021	2022	2023
	\$ 63,980	\$ 380,401	\$ 1,123,641	\$ 1,500,241	\$ 2,043,341
<i>Change from Prior Yr. \$\$</i>	<i>\$ 52,325</i>	<i>\$ 316,421</i>	<i>\$ 743,240</i>	<i>\$ 376,600</i>	<i>\$ 543,100</i>
<i>Change from Prior Year %</i>	<i>448.95%</i>	<i>494.56%</i>	<i>195.38%</i>	<i>33.52%</i>	<i>36.20%</i>

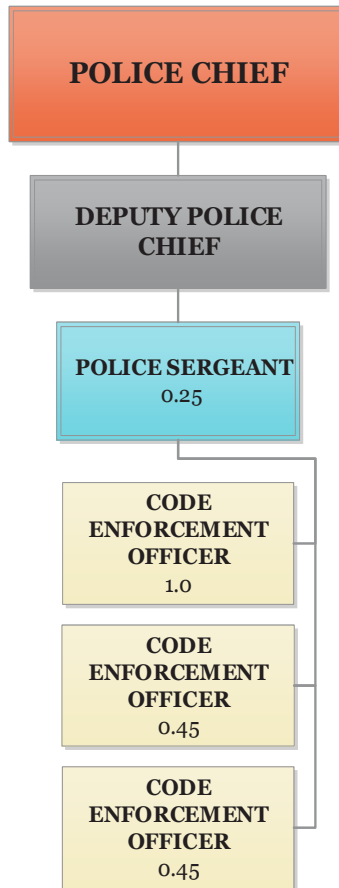


# CODE COMPLIANCE FUND SUMMARY #175

**Description:** The Code Compliance Fund accounts for costs associated with enforcing City Code; including administration, operations, blighted property acquisition and other expenses incurred as part of compliance efforts.

**Funding Source:** Beginning in 2022, for transparency and ease of tracking the Code Compliance Fund includes all costs associated with Code Enforcement as well as those costs associated with the purchase and sale of blighted properties. Initial funding for blighted properties was transferred from the General Fund in the amount of \$50,000. Transfers from the General Fund will continue to occur to support the cost of Officers and other code enforcement needs from revenues generated from the City's industrial customer as approved in 2020. Additionally, fines, fees or penalties collected from Code Enforcement processes will also be tracked in this fund.

**Major Expenditures:** Expenses in this fund include costs associated with citywide code enforcement, including personnel costs. This fund also tracks property purchased or expenses related to blighted properties.



# CODE COMPLIANCE FUND #175 PERSONNEL SUMMARY

AUTHORIZED POSITIONS (FTE)	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	%
Code Enforcement Officer	0.00	0.00	0.00	1.90	1.90	-	100.00%
TOTAL Authorized Positions	0.00	0.00	0.00	1.90	1.90	-	100.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

**Significant Changes:** In 2022, the Code Enforcement Officers were moved into the Code Compliance fund for more transparent tracking of expenses.



# CODE COMPLIANCE FUND #175 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Revenues include a transfer from the General Fund.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	1,794	594	(315)	400	200	(200)	-50.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	133,400	261,700	128,300	96.18%
<b>TOTAL REVENUE</b>	<b>\$ 1,794</b>	<b>\$ 594</b>	<b>\$ (315)</b>	<b>\$ 133,800</b>	<b>\$ 261,900</b>	<b>128,100</b>	<b>95.74%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (48,206)</i>	<i>\$ (1,200)</i>	<i>\$ (909)</i>	<i>\$ 134,115</i>			
<i>Change from Prior Year %</i>	<i>-96.41%</i>	<i>-66.89%</i>	<i>-153.03%</i>	<i>-42576.19%</i>			

## EXPENDITURES

The Code Enforcement personnel costs include 25% of one Police Sergeant that supervises the Code Enforcement Officers. The 2023 Budget also includes one full-time and two part-time Code Enforcement Officers as well as supplies and vehicle expenses for this division. The 2023 Budget also includes a contract with the Clallam County Sheriff's Department for use of their Cleanup Crew.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ 84,600	\$ 142,600	58,000	100.00%
Personnel Benefits	-	-	-	35,700	66,600	30,900	100.00%
Supplies	-	-	-	4,300	4,400	100	100.00%
Other Services & Charges	-	327	-	9,200	48,300	39,100	425.00%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	12,000	-	-	-	-	-	N/A
Debt Service: Principal	-	-	326	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 12,000</b>	<b>\$ 327</b>	<b>\$ 326</b>	<b>\$ 133,800</b>	<b>\$ 261,900</b>	<b>128,100</b>	<b>95.74%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 12,000</i>	<i>\$ (11,673)</i>	<i>\$ (1)</i>	<i>\$ 133,474</i>			
<i>Change from Prior Year %</i>	<i>100.00%</i>	<i>-97.28%</i>	<i>-0.31%</i>	<i>40942.94%</i>			
<b>FUND BALANCE</b>	<b>\$ 39,794</b>	<b>\$ 40,061</b>	<b>\$ 39,421</b>	<b>\$ 39,421</b>	<b>\$ 39,421</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (10,206)</i>	<i>\$ 267</i>	<i>\$ (640)</i>	<i>\$ -</i>	<i>\$ -</i>		
<i>Change from Prior Year %</i>	<i>-20.41%</i>	<i>0.67%</i>	<i>-1.60%</i>	<i>0.00%</i>	<i>0.00%</i>		



# DEBT SERVICE FUNDS

*Debt Service Funds* are governmental fund types used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

*General obligation (G.O.) bonds* are those for which the full faith and credit of the City are pledged. They are payable from taxes or other revenue sources.

*Debt service funds include unlimited (voted) and limited (councilmanic) tax obligation bonds.*



# DEBT SERVICE FUNDS REVENUE & EXPENDITURE SUMMARY

## Debt Service Funds

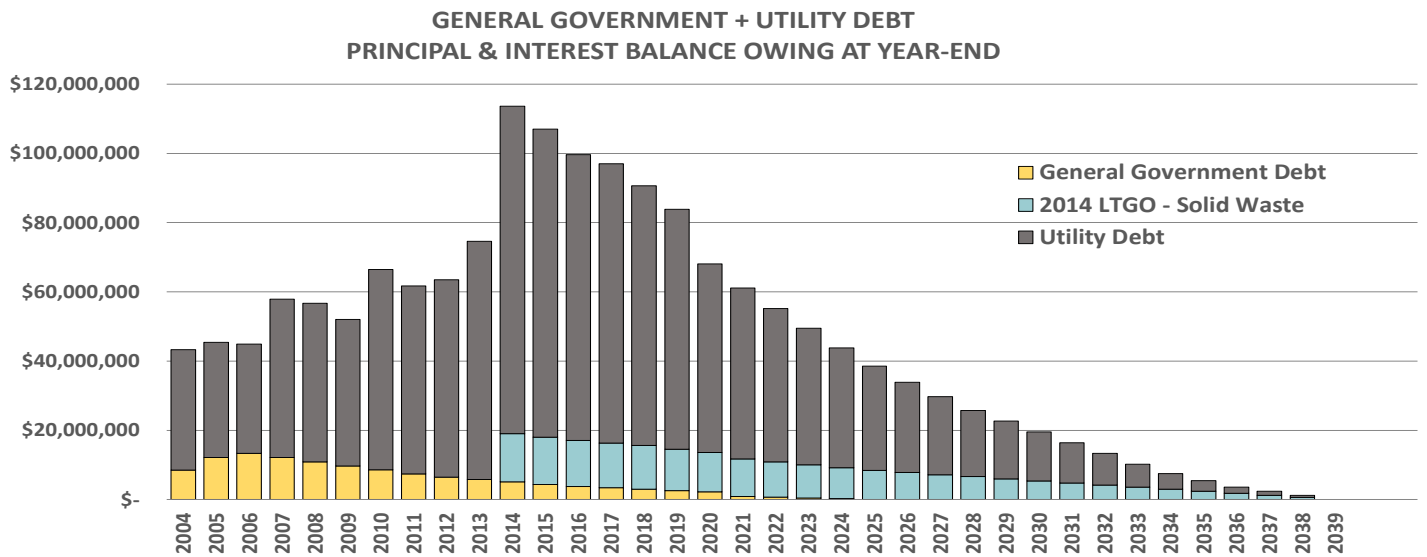
These funds include two councilmanic General Obligation Bonds.

Under RCW 39.36.020(2), the public may vote to approve bond issues for general government in an amount not to exceed 2.5% of the assessed valuation. Within this 2.5% limit, the City Council may approve bond issues not to exceed 1.5% of the City's assessed valuation. The City's remaining debt capacity for general purposes within the 2.5% limit is projected at \$54.4 million (as of January 1, 2022). All voted bonds require a 60% majority approval and to validate the election, the total votes cast must equal at least 40% of the total votes cast in the last general election.

Debt service for voted bond issues are funded with special property tax levies. Currently there are no outstanding voted bond issues. Debt Service for Councilmanic bond issues are funded through regular property taxes and by interfund transfers.

The general obligation bonds have various interest rates between 2.6% and 4.5% with maturity dates to 2039.

This section of the budget only shows debt associated with General Obligation Bonds. However, the City also carries debt in each of its utility funds. This debt is in the form of bonds and loans. The image shown below demonstrates the total amount that the City carries by type and maturity date. If no new debt is issued, the City will be debt free in 2039.



# 2014 L.T.G.O. BOND FUND #216 REVENUE & EXPENDITURE SUMMARY

**Description:** These bonds were issued to finance a portion of the costs associated with improving and stabilizing the Port Angeles Landfill Bluff. This \$8,275,000 bond was issued in 2014 and will mature in 2039.

**Repayment:** The annual installments range from \$113,000 to \$602,000 and bear interest rates from 4% to 4.5%. Funding for repayment is received as a transfer from the Solid Waste Fund and from interest earned by investing funds.

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	10,828	4,929	(2,529)	4,500	3,500	(1,000)	-22.22%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	598,700	598,800	598,200	597,200	600,800	3,600	0.60%
<b>TOTAL REVENUE</b>	<b>\$ 609,528</b>	<b>\$ 603,729</b>	<b>\$ 595,671</b>	<b>\$ 601,700</b>	<b>\$ 604,300</b>	<b>2,600</b>	<b>0.43%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 262,447</i>	<i>\$ (5,799)</i>	<i>\$ (8,058)</i>	<i>\$ 6,029</i>			
<i>Change from Prior Year %</i>	<i>75.62%</i>	<i>-0.95%</i>	<i>-1.33%</i>	<i>1.01%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	300	-	300	300	300	-	0.00%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	255,000	265,000	275,000	285,000	300,000	15,000	5.26%
Debt Service: Interest	343,700	333,500	322,900	311,900	300,500	(11,400)	-3.66%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 599,000</b>	<b>\$ 598,500</b>	<b>\$ 598,200</b>	<b>\$ 597,200</b>	<b>\$ 600,800</b>	<b>3,600</b>	<b>0.60%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$255,000</i>	<i>\$ (500)</i>	<i>(\$300)</i>	<i>(\$1,000)</i>			
<i>Change from Prior Year %</i>	<i>74.13%</i>	<i>-0.08%</i>	<i>-0.05%</i>	<i>-0.17%</i>			

FUND BALANCE	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET
FUND BALANCE	\$ 175,762	\$ 180,991	\$ 178,463	\$ 182,963	\$ 186,463
<i>Change from Prior Yr. \$\$</i>	<i>\$ 13,026</i>	<i>\$ 5,229</i>	<i>\$ (2,528)</i>	<i>\$ 4,500</i>	<i>\$ 3,500</i>
<i>Change from Prior Year %</i>	<i>8.00%</i>	<i>2.98%</i>	<i>-1.40%</i>	<i>2.52%</i>	<i>1.91%</i>



# 2015 L.T.G.O. BOND FUND #217 REVENUE & EXPENDITURE SUMMARY

**Description:** These bonds are the result of the refunding of the 2005 LTGO bonds and are for the installation of utilities in the Western Urban Growth Area (WUGA), an area designated for annexation into the City.

**Repayment:** This bond matures in 2025 and bears an interest rate of 2.59%. Revenues for repayment consist of interest earned on investment of funds and transfers from the General Fund, and the Electric, Water and Wastewater funds.

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	1,164	953	(262)	700	700	-	0.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	231,300	233,300	235,300	232,900	232,200	(700)	-0.30%
<b>TOTAL REVENUE</b>	<b>\$ 232,464</b>	<b>\$ 234,253</b>	<b>\$ 235,038</b>	<b>\$ 233,600</b>	<b>\$ 232,900</b>	<b>(700)</b>	<b>-0.30%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (3,458)</i>	<i>\$ 1,789</i>	<i>\$ 785</i>	<i>\$ (1,438)</i>			
<i>Change from Prior Year %</i>	<i>-1.47%</i>	<i>0.77%</i>	<i>0.34%</i>	<i>-0.61%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	193,000	200,000	207,000	209,000	215,000	6,000	2.87%
Debt Service: Interest	38,150	33,152	27,972	22,700	17,200	(5,500)	-24.23%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 231,150</b>	<b>\$ 233,152</b>	<b>\$ 234,972</b>	<b>\$ 231,700</b>	<b>\$ 232,200</b>	<b>500</b>	<b>0.22%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,921)</i>	<i>\$ 2,002</i>	<i>\$ 3,822</i>	<i>\$ (3,272)</i>			
<i>Change from Prior Year %</i>	<i>-0.82%</i>	<i>0.87%</i>	<i>1.65%</i>	<i>-1.39%</i>			
<b>FUND BALANCE</b>	<b>\$ 13,185</b>	<b>\$ 14,287</b>	<b>\$ 14,353</b>	<b>\$ 16,253</b>	<b>\$ 16,953</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1,314</i>	<i>\$ 1,102</i>	<i>\$ 66</i>	<i>\$ 1,900</i>	<i>\$ 700</i>		
<i>Change from Prior Year %</i>	<i>11.07%</i>	<i>8.36%</i>	<i>0.46%</i>	<i>13.24%</i>	<i>4.31%</i>		



# CLOSED DEBT 2006 L.T.G.O. BOND FUND #215

**Description:** The 2006 Limited Tax General Obligation (LTGO) Bond Fund accounted for principal and interest payments on the limited general tax obligation bond for the purchase of property adjacent to the International Multi-Modal Gateway Center. The purchase was made via the issuance of a \$1,200,000 limited tax general obligation bond.

**Repayment:** This debt was paid in full in 2021. The remaining balance was transferred to the General Fund.

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 245	\$ 1	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	39,279	17,927	20	-	-	-	N/A
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	350,000	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 39,524</b>	<b>\$ 367,928</b>	<b>\$ 20</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (24,039)</i>	<i>\$ 328,404</i>	<i>\$ (367,908)</i>	<i>\$ (20)</i>			
<i>Change from Prior Year %</i>	<i>-37.82%</i>	<i>830.90%</i>	<i>-99.99%</i>	<i>-100.00%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	25,566	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	19,575	20,867	1,000,000	-	-	-	N/A
Debt Service: Interest	67,316	66,023	32,500	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 86,891</b>	<b>\$ 86,890</b>	<b>\$ 1,058,066</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1</i>	<i>\$ (1)</i>	<i>\$ 971,176</i>	<i>\$ (1,058,066)</i>			
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>1117.71%</i>	<i>-100.00%</i>			
<b>FUND BALANCE</b>	<b>\$ 777,007</b>	<b>\$ 1,058,046</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 146,913</i>	<i>\$ 281,038</i>	<i>\$ (1,058,046)</i>	<i>\$ -</i>	<i>\$ -</i>		
<i>Change from Prior Year %</i>	<i>23.32%</i>	<i>36.17%</i>	<i>-100.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# ENTERPRISE FUNDS

*Enterprise Funds are proprietary fund types used to account for activities for which a fee is charged to external users for goods or services. The fees charged recover the full cost of providing goods and services. The activities are financed in a manner similar to private business enterprise.*



# UTILITIES AT A GLANCE

## GENERAL DATA

Number of Households Served	10,466
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## ELECTRIC

Number of Substations	7
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## WATER

Ranney Well System minimum yield	11 million gallons
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Customers outside of City limits	58
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## WASTEWATER

Number of Pump Stations	17
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Acres sewer system serves	3,700
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Number of gallons rated per day	10.8 million
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Number of gallons the peak flow storage tank holds	4.9 million
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## SOLID WASTE

Collection offered	Weekly/Bi-weekly
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Recycling Program participation	80%
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Curbside yardwaste participation	50%
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Regional Transfer Stations	2
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## STORMWATER

Natural Acting systems; including the use of rain gardens.	
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# ENTERPRISE FUNDS

## Description

Enterprise Funds are used to account for the acquisition, operation, and maintenance of City facilities and services that are intended to be entirely or predominately self-supported from user charges. Operations are accounted for in such a manner as to show a profit or loss on a basis comparable with industries in the private sector. The City operates seven funds in this manner: Electric, Electric Conservation, Water, Wastewater, Solid Waste, Stormwater, and Medic I.

## Budget Basis of Accounting

The City uses the modified accrual basis in preparing Enterprise Fund budgets. This allows budgets for debt service and capital expenditures to be included on the income and expense part of the budget. For financial reporting, the City is using the accrual basis of accounting and both capital and debt are reported on the Statement of Net Position.

Revenues and expenses are recognized at the time they occur. For example, when homeowners use electricity or water, the City records the revenue when the meters are read and consumption is calculated, not when the customer pays the utility bill. Similarly, the City reports expenses when a service is performed or an item is purchased, not when the City pays the invoice.

## Cash Balances

Enterprise Funds are managed differently than general governmental services. The management of these funds is not focused on line items of revenue and expenses, but rather the "bottom line" of whether expenses are supported by revenues. Instead of fund balance, the City is using cash balance and working capital to evaluate these funds. By including capital expenditures and debt service payments in the reconciliation of these funds, both cash balance and working capital are more meaningful than the fund balance.

A City, unlike private sector enterprises, cannot make a profit. Expenses and revenues should balance. However, cash reserves should accumulate to a level sufficient for three purposes:

1. To provide a cushion, or a contingency, for unforeseen needs and emergencies (similar to fund balances in governmental funds);

2. To provide adequate security for long-term debt; and
3. To allow for a capital development program that reduces the need for borrowing.

## Allocations Definitions

All allocations are calculated based on personnel hours provided by various departments for utility activities. Allocated staff hours are either tracked through work orders or are calculated based on actual activities, for example:

- Accounts Payable/Receivable - number of invoices for accounts
- Management function - number of employees
- Treasury function - utility cash balances
- Customer Service - number of accounts/utility rates.

**Administrative Charges** - Services provided by City Council, City Manager, Finance Administration, Accounting, Customer Service, Legal, postage, and Facility Maintenance divisions are included in administrative charges.

**Equipment Services** - Equipment Services are internal charges to various departments and divisions based on equipment replacement needs and equipment repairs. Fuel usage is charged directly to departments. There are five components to the departmental charges:

1. **Monthly usage fee** - a fee based on the vehicle type.
2. **Fuel charges** - the inventory cost plus overhead for fuel pumped on site at the City's Corporation Yard and/or actual cost plus overhead for fuel pumped off site.
3. **Repair charges** - parts inventory costs and a set rate for labor hours, including overhead on both.
4. **Outside repair charges** - the actual cost of the repairs plus a handling percentage.
5. **Replacement charges** - calculated based on each department/division's regularly used equipment, the life of the equipment, replacement value and available reserves.



Additional charges may occur if equipment purchases are made outside of the equipment replacement schedule. Replacement reserves are monitored regularly.

**Public Works Administrative Charges** - based on the number of employees in each fund supported by Engineering.

**Information Technology Charges** - Departments/divisions are charged by Information Technology, an Internal Service Fund, based on a number of different factors including telephone usage, server usage and storage, help desk requests, system and equipment maintenance, computers, devices, and other information technology services.

### **Salary and benefit changes**

In the 2023 Budget, the following changes were assumed:

- A cost of living adjustment (COLA) of 5.5% is anticipated for represented employees of two of the City's five bargaining groups in 2023.
- 2023 negotiations with two of the City's bargaining groups have not concluded, however an overall 5.5% COLA was budgeted for this group.
- A 1.3% increase for the Washington State employee retirement plan. The new rate in 2023 will be 10.39%.
- A 5% increase for medical coverage which includes a 2% discount for participation in the Wellness Program.
- A 2% increase for dental coverage.
- No change to vision.

### **Utility Rates**

Enterprise funds represent more than half of the City's budget. The most significant issue affecting Enterprise Funds is to ensure that these funds are self-supporting and maintain adequate cash balances to cover operating costs, debt service, capital transfers, repairs and replacements. While most of the enterprise funds are self-supporting and maintain adequate cash reserves, rate adjustments are needed periodically to ensure this condition continues. Medic I requires General Fund support to operate.

Early in 2019, City Council, staff, citizens, and the Utility Advisory Committee spent several months reviewing the City's methodologies for all utilities. These methodologies were then approved by Council for use in the rate setting. These methodologies were designed to set rates that were fair, equitable and affordable.

The rates for Water, Wastewater and Medic 1 utilities expire on December 31, 2022. In October 2022, City Council considered Staff recommended rates in these utilities for the 2023-2024 fiscal years for Water and Wastewater utilities and 2023-2025 for the Medic 1 utility. The 2023 Budget includes a 6.1% increase to Water residential base rates and an average of 6.4% for commercial rates. There is also a use of National Parks Settlement reserve funds of \$200,000 each year to stabilize the rates. There is also expected an increase of 5.04% to Wastewater residential rates and 6.1% for commercial rates. Lastly, there a 33.2% increase to Medic 1 rates for residential and 27.8% for commercial rates is planned in 2023. In order to stabilize rates for the Medic 1 utility a use of reserves in the amount of \$100,000 each year will be budgeted over the next three years.

Additionally, in order to keep rates affordable as possible for citizens all utility fund budgets are given a high level of scrutiny to ensure costs are as efficient as possible.

### **Affordability Index**

The City updated its Affordability Index in 2022 to determine whether rates charged in Port Angeles are affordable to our citizens and comparable to cities similar in size and structure as Port Angeles. Sixteen cities were selected and compared to Port Angeles. The results of which showed that on average annual household costs in Port Angeles were the third lowest of the sixteen comparable cities, however the median household income level in Port Angeles is 36.9% lower than in comparable cities. This showed that while Port Angeles rates are low, residents have a very limited ability to support increases based on income levels.



# ELECTRIC UTILITY FUND #401

**Description:** The Electric Fund accounts for activities related to the provision of electric services to City residents and businesses and industrial customers. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, and related debt service are accounted for in this fund.

**The Power Resources** division negotiates contracts with Bonneville Power Association (BPA), and the City’s industrial customer, and oversees conservation efforts although conservation revenues and expenditures are tracked in the Conservation fund.

**The Electric Engineering** division works to streamline permitting and oversees projects and other distribution upgrades, replacements and repairs.

**Services:**

- Electric delivery and transmission for Commercial, Industrial, and Residential customers
- Meter installations and repairs
- Emergency response

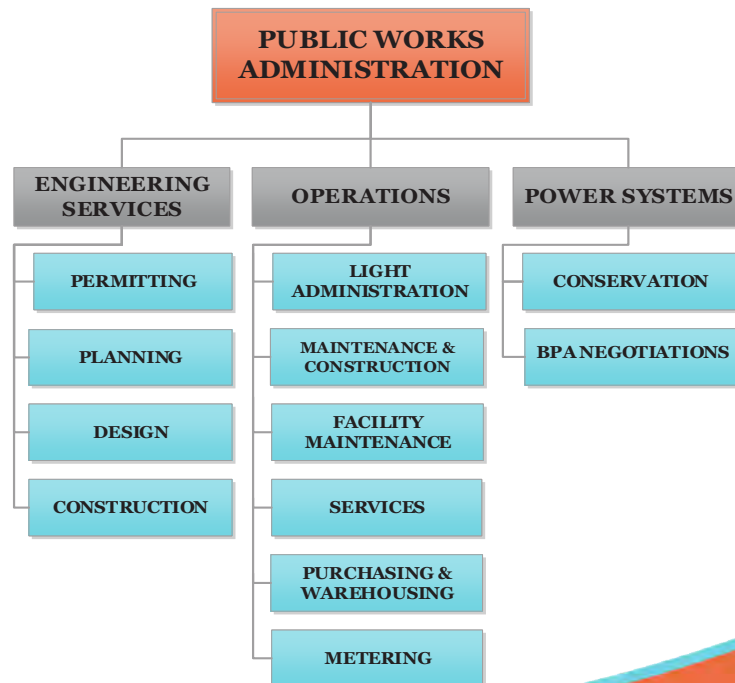
**Challenges:** Major challenges include keeping rates stable, and at an affordable level, while maintaining cash flow and infrastructure. The City’s rates will be based on cost recovery needed to provide adequate electrical power for residents and businesses. Carefully considered plans can be affected by litigation and legislation, all of which can make long-term planning the most significant challenge.

**Debt Payments: \$211,000**

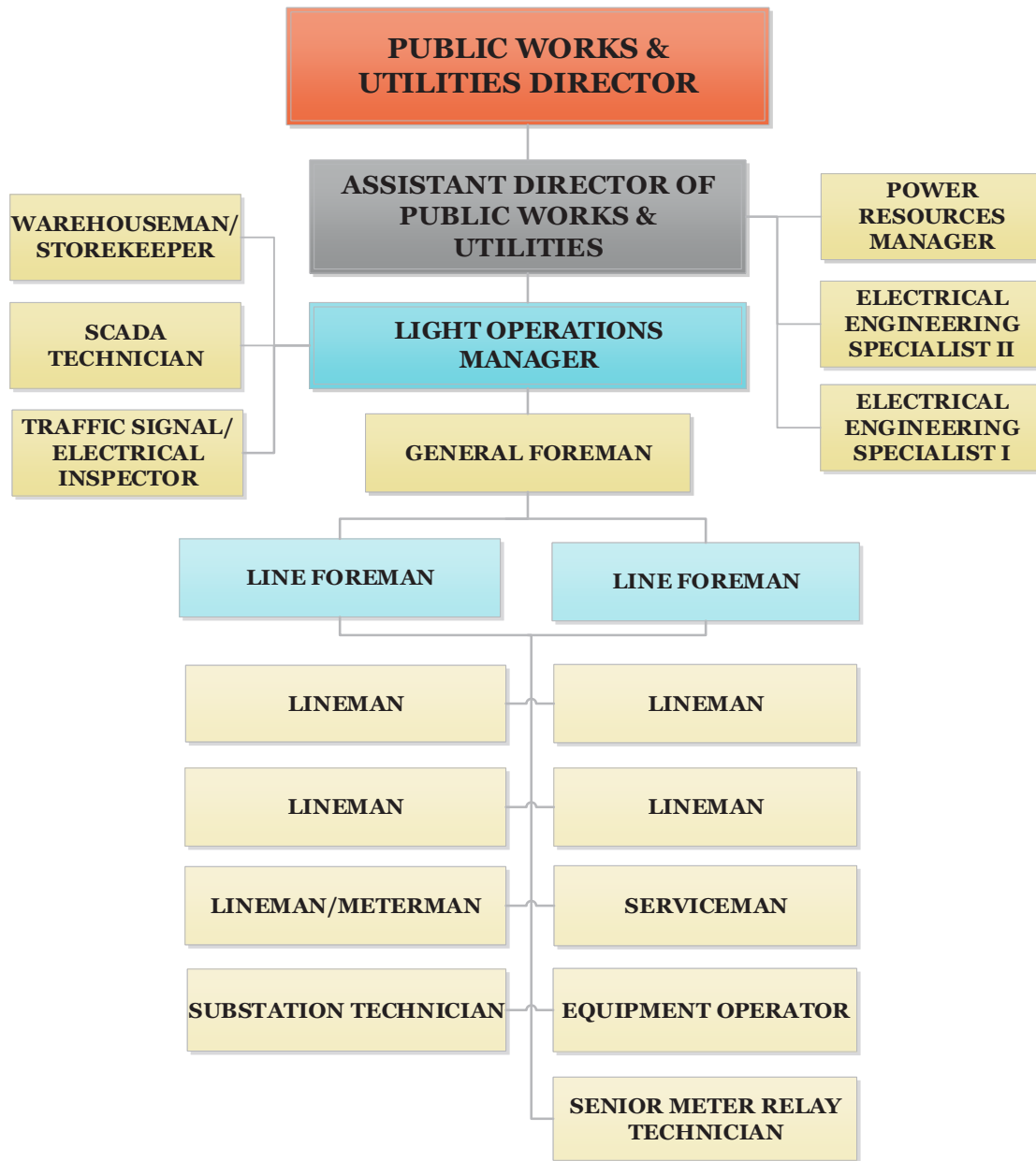
- 2015 Refunding Electric Bond, \$190,000 matures 2025 bearing interest of 2.0-4.0%, or \$21,000 in 2023.

**Transfers Out: \$843,000**

- 2015 LTGO Bond \$21,600 maturing in 2025 for the Western Urban Growth Area bearing interest of 3% - 4.5%.
- Capital Fund \$21,400; \$15,000 in support of the NICE Program and \$6,400 for emergency management pods, and \$800,000 transfer to capital fund for electric projects in the Capital Facilities Plan.



# LIGHT OPERATIONS DIVISION



# ELECTRIC UTILITY FUND #401 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Operations Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Line Foreman	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
General Foreman	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Lineman	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Substation Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Equipment Operator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Warehouseman/Purchasing Agent	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Serviceman	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Senior Meter Relay Technician	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
SCADA Technician	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
City Electrician	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Electrical Inspector	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Deputy Director of Power Systems	1.00	1.00	1.00	0.00	0.00	0.00	N/A
Power Resource Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Electrical Engineer	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
Electrical Engineering Specialist	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



# ELECTRIC UTILITY FUND #401 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Electric utility revenues are comprised primarily from charges for service. However, the electric utility also collects revenue for electrical permits, pole rentals, interest and settlements. The increase between 2022 and 2023 is due to an increase in usage from the City's industrial customer as well as higher than expected residential customer consumption.

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	112,213	110,617	103,851	120,300	120,300	-	0.00%
Intergovt. Revenue	193,878	20,724	57,227	-	-	-	N/A
Charges for Goods & Svcs.	22,985,518	22,842,388	27,880,171	24,776,900	28,296,200	3,519,300	14.20%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	1,542,795	654,084	74,044	443,100	409,700	(33,400)	-7.54%
Prop./Trust Income	147,451	186,863	108,967	50,000	50,000	-	0.00%
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	17,149	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$24,999,004</b>	<b>\$ 23,814,676</b>	<b>\$28,224,260</b>	<b>\$25,390,300</b>	<b>\$ 28,876,200</b>	<b>3,485,900</b>	<b>13.73%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$570,597</i>	<i>\$ (1,184,328)</i>	<i>\$4,409,584</i>	<i>(\$2,833,960)</i>			
<i>Change from Prior Year %</i>	<i>2.34%</i>	<i>-4.74%</i>	<i>18.52%</i>	<i>-10.04%</i>			

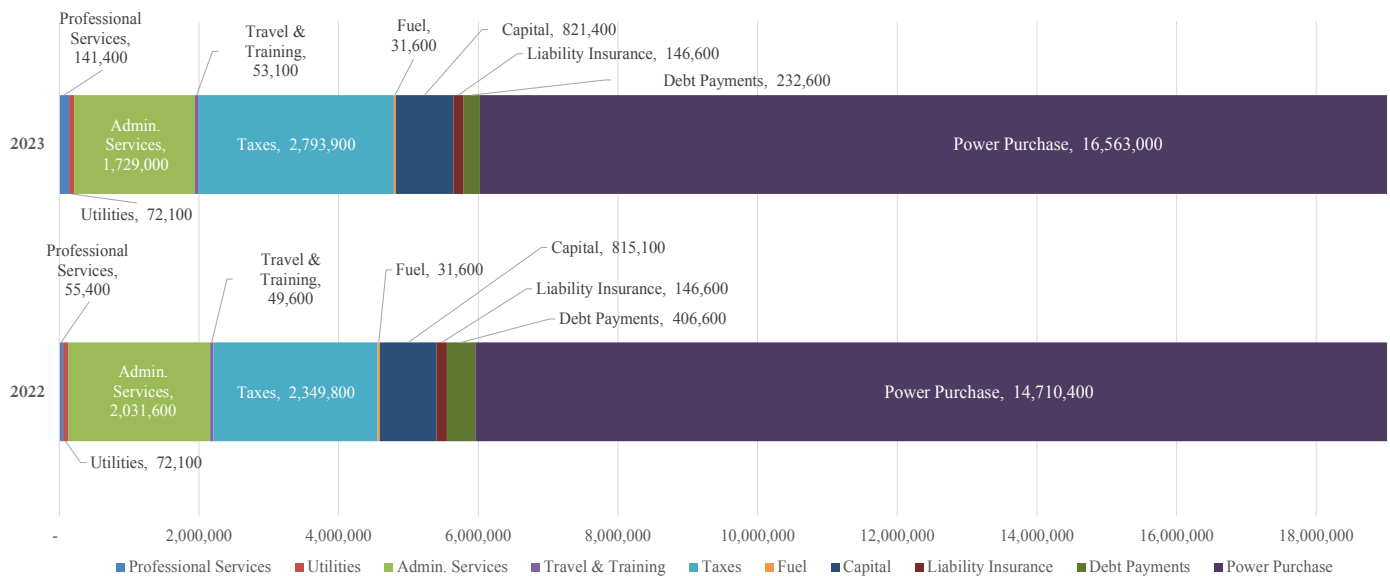


## EXPENDITURES

The 2023 Budget reflects an increase in the amount of power purchased from Bonneville Power Association (BPA) due to an anticipated increase in consumption, an increase in departmental charges for services and a reduction in overall debt payments.

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	#2
						\$\$	%
Salaries and Wages	\$ 1,732,677	\$ 1,834,708	\$ 1,883,220	\$ 2,354,100	\$ 2,507,200	153,100	6.50%
Personnel Benefits	688,011	691,707	676,750	839,600	872,900	33,300	3.97%
Supplies	11,819,035	12,569,826	16,896,095	15,298,700	17,164,800	1,866,100	12.20%
Other Services & Charges	5,015,144	4,786,367	5,132,772	5,648,000	5,898,800	250,800	4.44%
Intergovmt/Interfund Svcs	4,774,348	3,399,550	842,400	905,000	911,300	6,300	0.70%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	480,000	4,095,000	340,000	350,000	190,000	(160,000)	-45.71%
Debt Service: Interest & Other	234,893	165,662	44,067	35,000	21,000	(14,000)	-40.00%
Interfund Pmts. for Services	10,640	11,971	4,982	12,500	-	(12,500)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 24,754,748</b>	<b>\$ 27,554,791</b>	<b>\$ 25,820,286</b>	<b>\$ 25,442,900</b>	<b>\$ 27,566,000</b>	<b>2,123,100</b>	<b>8.34%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 3,386,759</i>	<i>\$ 2,800,043</i>	<i>\$ 1,065,538</i>	<i>\$ (2,111,891)</i>			
<i>Change from Prior Year %</i>	<i>15.85%</i>	<i>11.31%</i>	<i>4.30%</i>	<i>-7.66%</i>			
Reclassification of Capital/Debt	\$478,885	\$664,697	\$1,070,080	\$148,430			
<b>UNRESTRICTED CASH BALANCE</b>	<b>\$ 12,854,892</b>	<b>\$ 9,339,643</b>	<b>\$ 11,443,657</b>	<b>\$ 11,391,057</b>	<b>\$ 12,701,257</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 2,917,290</i>	<i>\$ (3,515,249)</i>	<i>\$ 2,104,014</i>	<i>\$ (52,600)</i>	<i>\$ 1,310,200</i>		
<i>Change from Prior Year %</i>	<i>29.36%</i>	<i>-27.35%</i>	<i>22.53%</i>	<i>-0.46%</i>	<i>11.50%</i>		

## ELECTRIC UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.

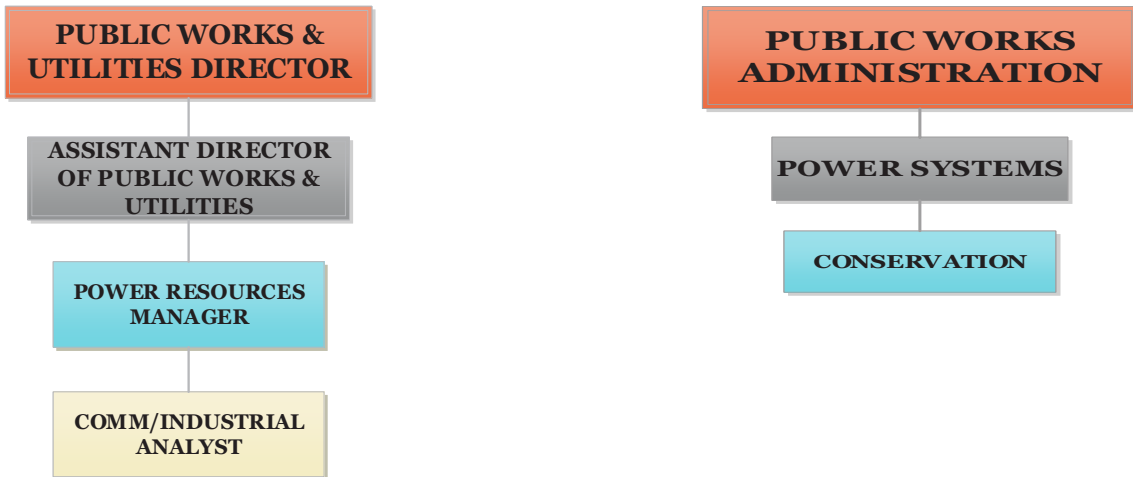


# ELECTRIC CONSERVATION UTILITY FUND #421

**Description:** The **Electric Conservation Fund** accounts for activities related to the provision of energy conservation programs for City residents and businesses. All activities necessary to provide such services, including administration, operations, and loan programs are accounted for in this fund. Additionally, this fund provides education and customer assistance in the area of electric conservation, using funding from Bonneville Power Administration (BPA) grants.

**Services:**

- Energy analysis of individual and commercial usage providing energy savings alternatives.
- Marketing of energy savings devices.
- Inspections and approval of conservation improvements for residential and commercial areas.



# ELECTRIC CONSERVATION UTILITY FUND #421 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Commercial Energy Analyst	2.00	2.00	1.00	1.00	1.00	0.00	0.00%
TOTAL Authorized Positions	2.00	2.00	1.00	1.00	1.00	0.00	0.00%
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>(1.00)</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>-50.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

# ELECTRIC CONSERVATION UTILITY FUND #421 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Electric Conservation revenues are almost entirely driven by incentive funds which are proportionate to power purchased.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	1,035	-	-	-	-	N/A
Charges for Goods & Svcs.	308,804	251,045	280,290	300,000	343,300	43,300	14.43%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	29,321	10,980	(5,125)	5,000	4,700	(300)	-6.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$338,125</b>	<b>\$ 263,060</b>	<b>\$275,165</b>	<b>\$305,000</b>	<b>\$348,000</b>	<b>43,000</b>	<b>14.10%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$290,463)</i>	<i>\$ (75,065)</i>	<i>\$12,105</i>	<i>\$29,835</i>			
<i>Change from Prior Year %</i>	<i>-46.21%</i>	<i>-22.20%</i>	<i>4.60%</i>	<i>10.84%</i>			

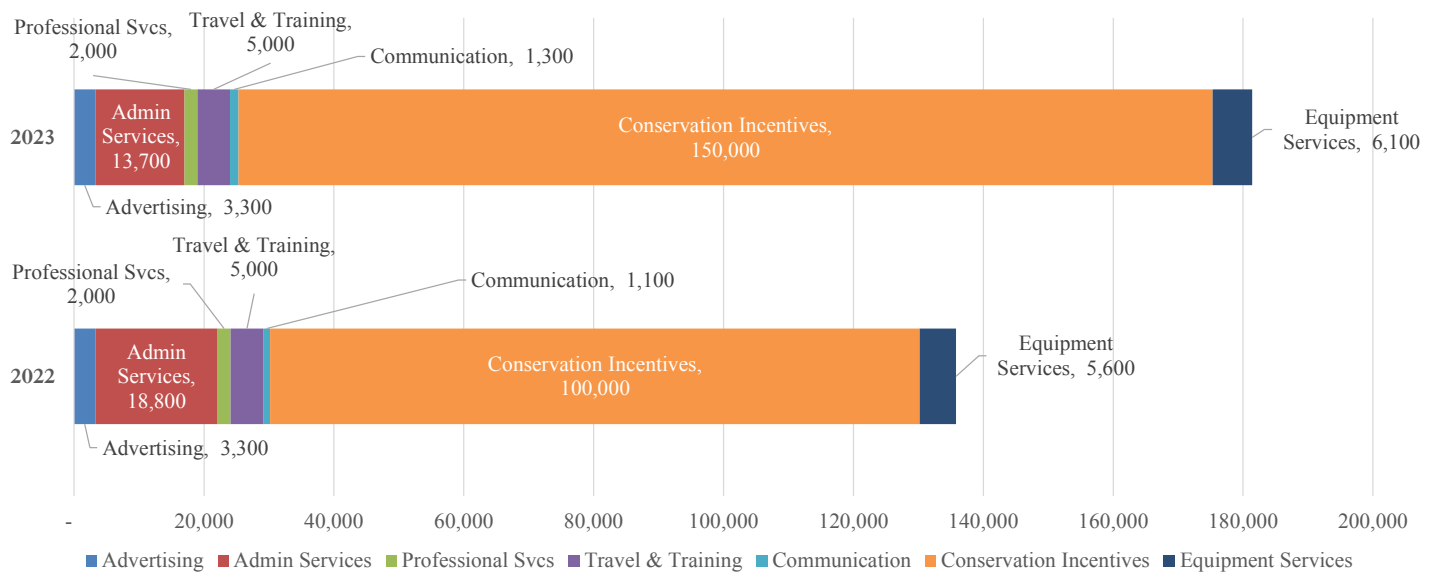


## EXPENDITURES

Conservation incentives are based on a percentage of reduced power purchased for the electric utility. The incentives are budgeted slightly higher than 2022 based on incentive expectations from the BPA.

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$	%
Salaries and Wages	\$ 155,625	\$ 118,146	\$ 84,562	\$ 92,500	\$ 98,800	6,300	6.81%
Personnel Benefits	78,484	54,751	48,006	48,500	50,400	1,900	3.92%
Supplies	2,995	1,407	352	2,200	2,300	100	4.55%
Other Services & Charges	341,548	237,676	225,653	153,300	196,000	42,700	27.85%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest & Other	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$578,652</b>	<b>\$ 411,980</b>	<b>\$358,573</b>	<b>\$296,500</b>	<b>\$347,500</b>	<b>\$51,000</b>	<b>17.20%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$292,408)</i>	<i>\$ (166,672)</i>	<i>(\$53,407)</i>	<i>(\$62,073)</i>			
<i>Change from Prior Year %</i>	<i>-33.57%</i>	<i>-28.80%</i>	<i>-12.96%</i>	<i>-17.31%</i>			
Unrestricted Cash Balance	\$ 825,978	\$ 660,489	\$ 575,352	\$ 583,852	\$ 584,352		
<i>Change from Prior Yr. \$\$</i>	<i>(\$218,055)</i>	<i>\$ (165,489)</i>	<i>\$ (85,137)</i>	<i>\$ 8,500</i>	<i>\$ 500</i>		
<i>Change from Prior Year %</i>	<i>-20.89%</i>	<i>-20.04%</i>	<i>-12.89%</i>	<i>1.48%</i>	<i>0.17%</i>		

## ELECTRIC CONSERVATION UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.



# WATER UTILITY FUND #402

**Description:** The **Water Fund** accounts for activities related to the provision of water services to City residents and businesses. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, and related debt service are accounted for in this fund. Additionally, costs associated with the protection of water rights are included in this fund. The Water Fund is responsible for the operation, maintenance and delivery of all water facilities, including the Ranney Well, Port Angeles Water Treatment Plant, and the Industrial Water Plant.

**Services:**

- Distribution systems operation
- Water quality testing
- Well operation and maintenance
- Service installations including meter maintenance

**Challenges:** Rising costs associated with the water treatment plant and aging distribution pumping systems continue to be a major challenge. Meters for residents and commercial customers are on a scheduled replacement plan. Additionally, with the acquisition of the Industrial Water Plant the City will have challenges in repairing, maintaining and operating the plant.

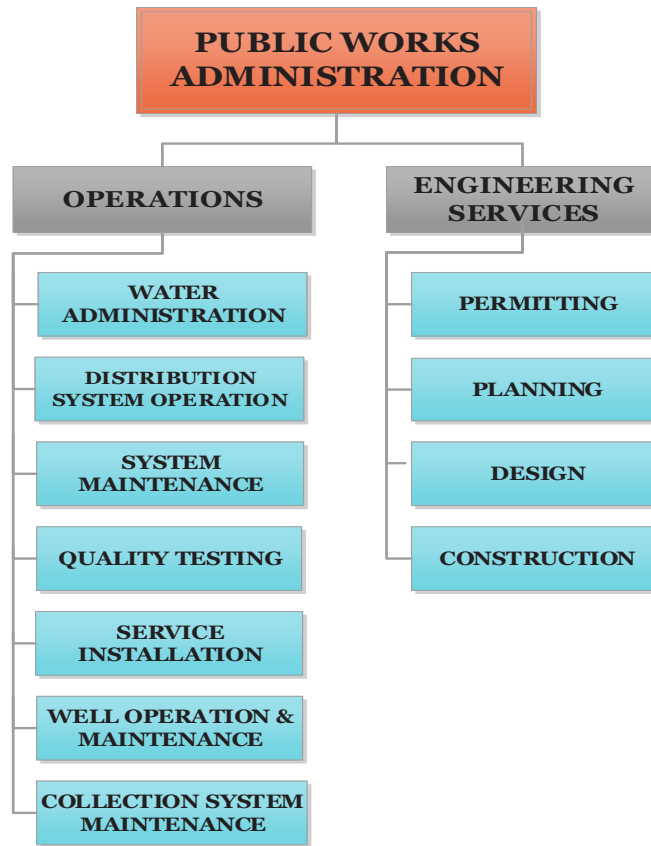
**Debt Payments: \$1,442,500**

- 2020 Revenue Bond, \$196,000 plus \$117,900 for interest; matures in 2036.
- 2013 Revenue Bond, \$145,600 plus \$38,500 for interest plus early pay off amount of \$816,500; matures in 2028.
- 2004 P WTF Loan 04-691-055, \$126,700 plus \$1,300 for interest; matures in 2024.

**Transfers Out: \$904,400**

- Capital Fund: \$15,000 in support of the NICE Program, \$6,400 for emergency management pods, and \$765,000 to the Water Capital Fund for water projects in the Capital Facilities Plan.
- Debt service for WUGA on 2015 LTGO Bond, \$118,000.





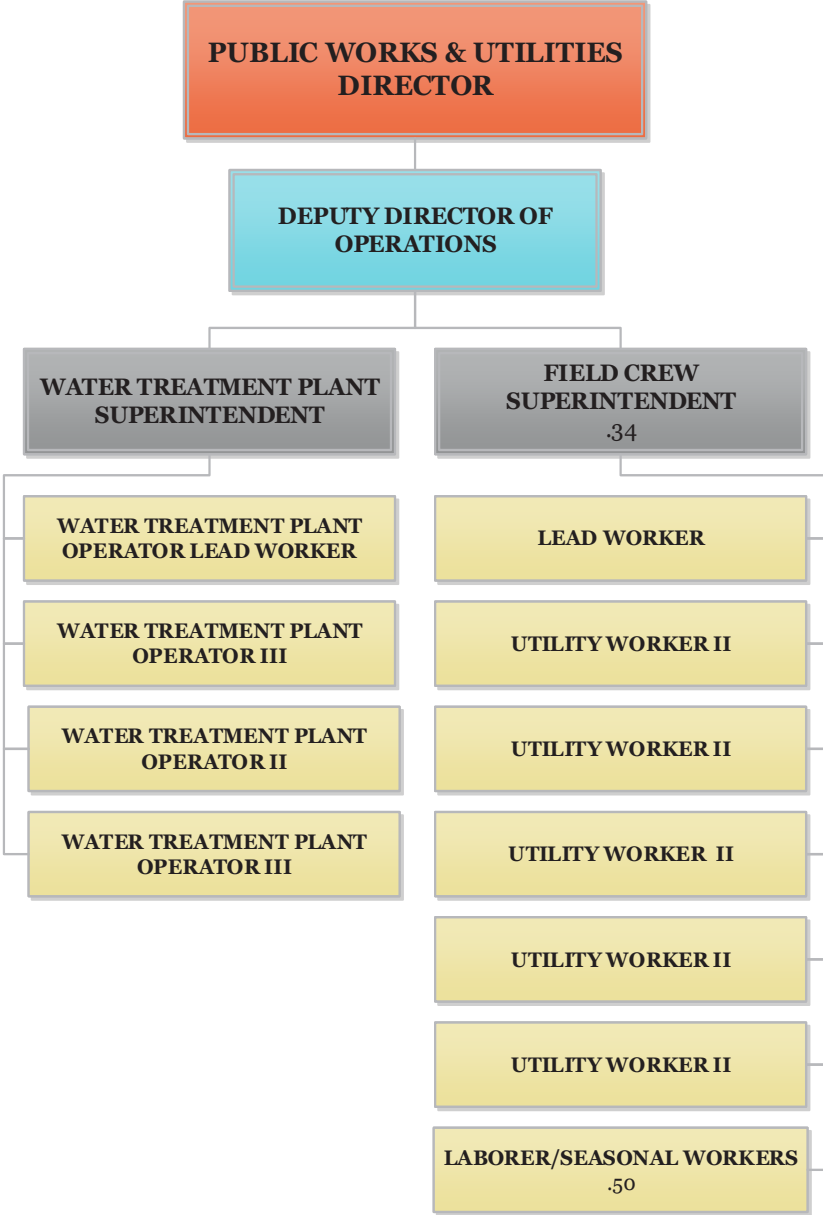
## WATER UTILITY FUND #402 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Deputy Director of Water/Wastewater	0.50	0.00	0.00	0.00	0.00	0.00	N/A
Water Superintendent	0.50	1.00	1.00	1.00	1.00	0.00	0.00%
Wastewater/Water Field Superintendent	0.00	0.34	0.34	0.34	0.50	0.16	47.06%
Backflow Prevention Specialist	1.00	1.00	0.00	0.00	0.00	0.00	N/A
WTP Supervisor	1.00	0.00	0.00	0.00	0.00	0.00	N/A
WTP Lead Worker	0.00	0.00	0.00	1.00	1.00	0.00	0.00%
WTP Operator III	4.00	4.00	4.00	3.00	3.00	0.00	0.00%
Leadworker	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Utility Worker I/II	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Part time/Seasonal	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>13.50</b>	<b>12.84</b>	<b>11.84</b>	<b>11.84</b>	<b>12.00</b>	<b>0.16</b>	<b>1.35%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>(0.66)</i>	<i>(1.00)</i>	<i>0.00</i>	<i>0.16</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>-4.89%</i>	<i>-7.79%</i>	<i>0.00%</i>	<i>1.35%</i>		

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned.



# WATER DIVISION



# WATER UTILITY FUND #402 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Water utility revenues are comprised from charges for services. Changes in revenues between 2022 and 2023 are attributed to the proposed rate changes that are currently under consideration by the City Council.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	10,793	172	-	-	-	N/A
Charges for Goods & Svcs.	6,538,757	6,479,315	6,708,333	6,582,800	7,185,200	602,400	9.15%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	643,123	2,856,255	(173,249)	227,000	199,800	(27,200)	-11.98%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	25,200	25,200	100.00%
Other Financing Sources	37,900	37,600	37,500	37,300	37,100	(200)	-0.54%
<b>TOTAL REVENUE</b>	<b>\$7,219,780</b>	<b>\$ 9,383,963</b>	<b>\$6,572,756</b>	<b>\$6,847,100</b>	<b>\$7,447,300</b>	<b>600,200</b>	<b>8.77%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$5,886,100)</i>	<i>\$ 2,164,183</i>	<i>(\$2,811,207)</i>	<i>\$274,344</i>			
<i>Change from Prior Year %</i>	<i>-44.91%</i>	<i>29.98%</i>	<i>-29.96%</i>	<i>4.17%</i>			

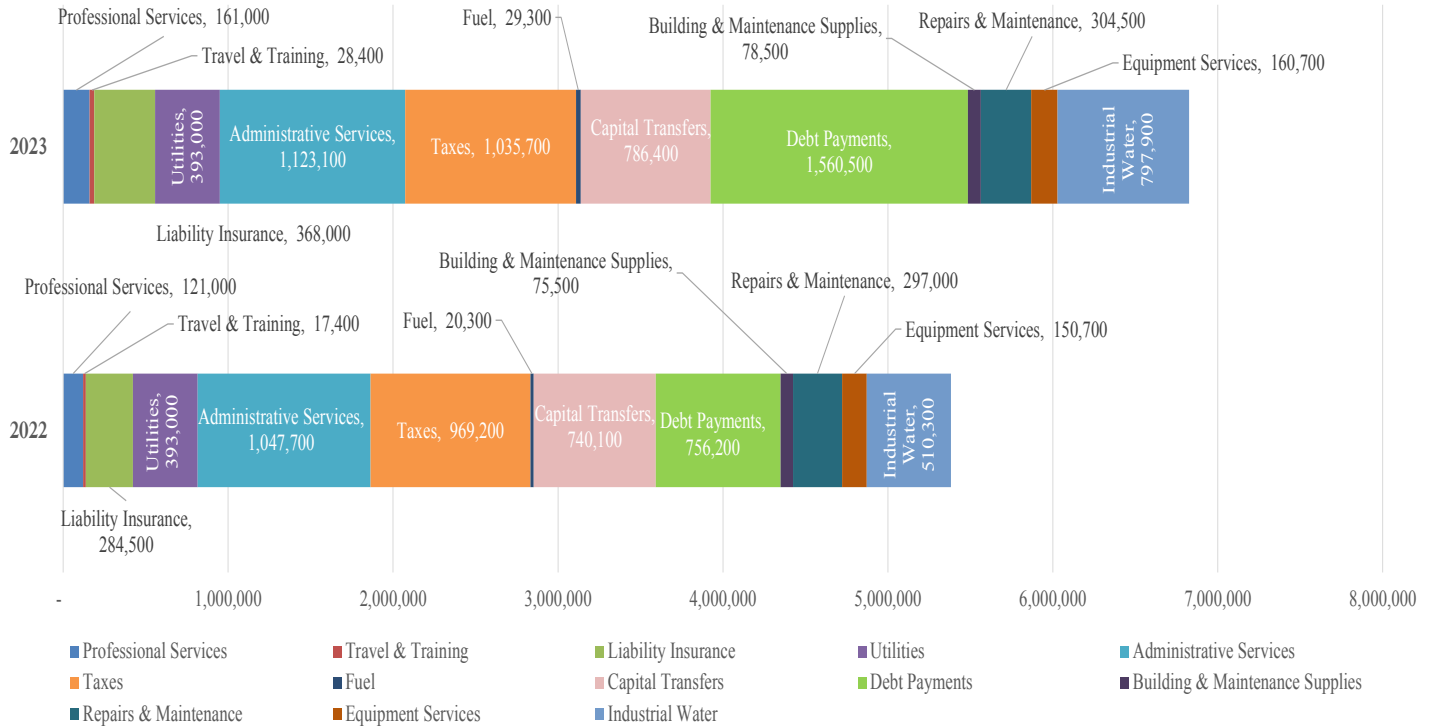
## EXPENDITURES

Expenditure changes are attributed to increases in personnel costs to address capacity and an increase in debt service in order to pay off the 2013 revenue bond early and have savings in future interest payments. There is a decrease in intergovernmental services for the \$2.0 million loan to Solid Waste that is not budgeted for in 2023. The 2023 Budget also reflects \$797,900 that will be used from settlement funds received from the National Park Service (NPS) for the industrial water plant. These expenses are not included in the water rate calculations. There is also a planned use of NPS reserves for rate stabilization in the amount of \$200,000.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,077,555	\$ 1,014,215	\$ 1,093,575	\$ 1,160,500	\$ 1,526,800	366,300	31.56%
Personnel Benefits	515,668	433,445	547,368	473,800	525,800	52,000	10.98%
Supplies	303,830	231,719	245,077	352,900	405,000	52,100	14.76%
Other Services & Charges	3,359,669	3,344,939	3,329,515	3,967,500	4,382,300	414,800	10.45%
Intergovmt/Interfund Svcs	739,172	876,278	789,900	2,876,900	923,500	(1,953,400)	-67.90%
Capital Outlay	6,561	-	25,582	87,400	50,000	(37,400)	-42.79%
Debt Service: Principal	464,180	428,130	470,230	459,200	1,284,800	825,600	179.79%
Debt Service: Interest	233,812	242,581	188,013	179,300	157,700	(21,600)	-12.05%
Interfund Pmts. for Services	50,388	87,414	73,195	54,700	72,600	17,900	32.72%
<b>TOTAL EXPENDITURES</b>	<b>\$6,750,835</b>	<b>\$ 6,658,721</b>	<b>\$6,762,455</b>	<b>\$9,612,200</b>	<b>\$9,328,500</b>	<b>(283,700)</b>	<b>-2.95%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$83,179)</i>	<i>(\$2,114)</i>	<i>\$103,734</i>	<i>\$2,849,745</i>			
<i>Change from Prior Year %</i>	<i>-1.22%</i>	<i>-1.36%</i>	<i>1.56%</i>	<i>42.14%</i>			
Reclassification of Capital/Debt	\$33,091	\$219,676	\$245,065	\$138,550			
Unrestricted Cash Balance	\$ 7,848,003	\$ 17,008,534	\$ 16,907,671	\$ 14,142,571	\$ 12,261,371		
NPS Rate Stabilization Reserves	\$ -	\$ -	\$ -	\$ -	\$ 200,000		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 179,270</i>	<i>\$ 9,160,531</i>	<i>\$ (100,863)</i>	<i>\$ (2,765,100)</i>	<i>\$ (1,681,200)</i>		
<i>Change from Prior Year %</i>	<i>2.34%</i>	<i>116.72%</i>	<i>-1.29%</i>	<i>-16.26%</i>	<i>-11.89%</i>		



# WATER UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.



# WASTEWATER UTILITY FUND #403

**Description:** The **Wastewater Fund** accounts for activities related to the provision of sewer services to City residents and businesses. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, harbor clean-up, and related debt service are accounted for in this fund.

**Services:**

- Operation of the Wastewater Treatment Facility
- Sewer transmission lines

**Challenges:** Payment of debt service for the Combined Sewer Outflow (CSO) project, a \$46 million project will continue to be a challenge for years to come. Additionally, costs for mandated clean up of the harbor related to historical outfall have yet to be fully identified. It is an ongoing challenge to continue to make necessary improvements to capital infrastructure while maintaining affordable rates for City residents.

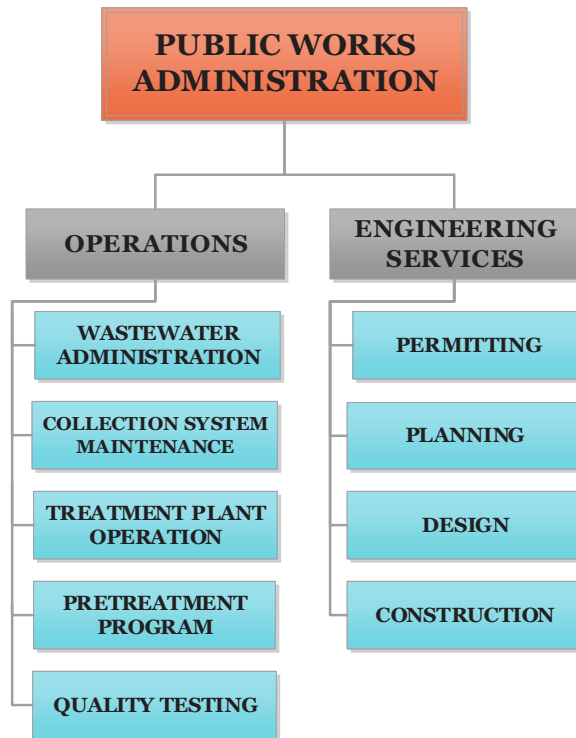
**Debt Payments: \$718,600**

- 2020 Revenue Bond, \$193,500 plus \$116,400 in interest; matures 2026.
- 2013 Revenue Bond, \$393,000 plus \$15,700 in interest; matures 2028. This includes an early payoff planned in 2023 for this bond.

**Transfers Out: \$1,350,500**

- Capital Fund: \$15,000 in support of the NICE program, \$6,400 for emergency management pods, and \$1,278,500 to the Wastewater Capital Fund for wastewater projects in the Capital Facilities Plan.
- Debt service transfer for WUGA debt on 2015 LTGO Bond \$50,600.





## WASTEWATER UTILITY FUND #403 PERSONNEL SUMMARY

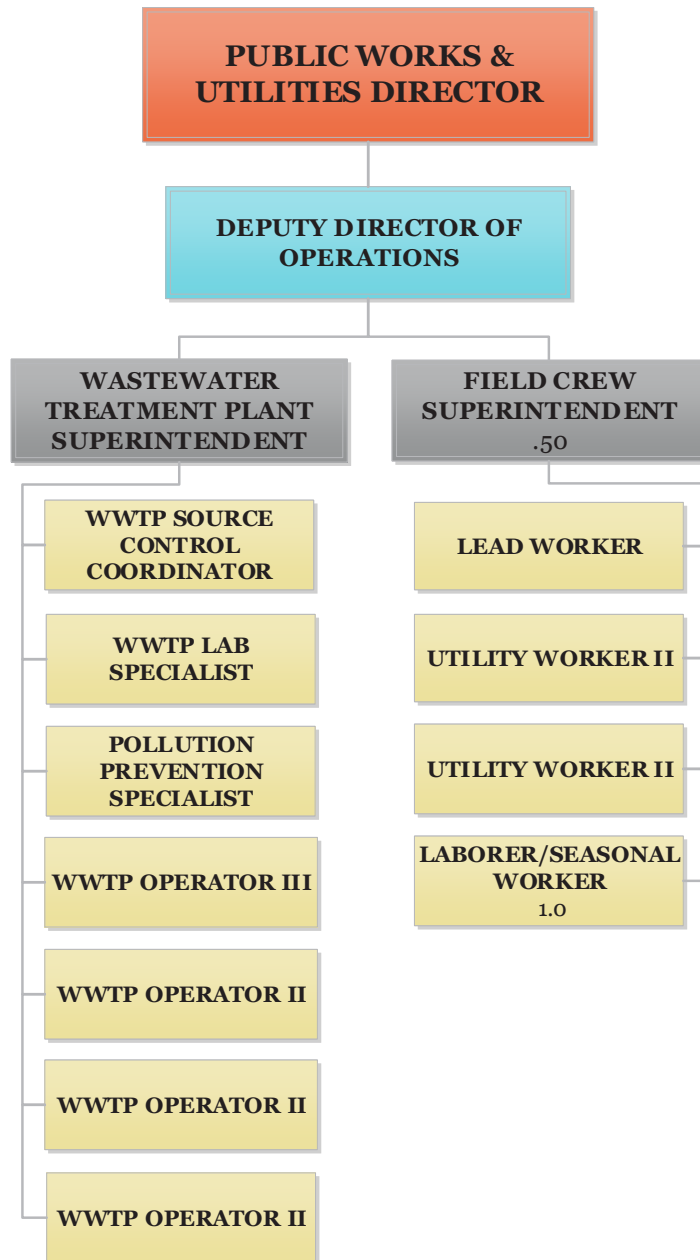
	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
<b>AUTHORIZED POSITIONS</b>							
Deputy Director of Water/Wastewater	0.50	0.00	0.00	0.00	0.00	0.00	0.00%
Wastewater Division Superintendent	0.50	1.00	1.00	1.00	1.00	0.00	0.00%
Wastewater/Water Field Superintendent	0.00	0.33	0.33	0.33	0.50	0.17	51.52%
Source Control Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Leadworker	1.00	2.00	2.00	2.00	2.00	0.00	0.00%
Laboratory Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator III	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Treatment Plant Operator I/II	4.00	3.00	3.00	3.00	3.00	0.00	0.00%
Utility Worker I/II	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Pollution Prevention Specialist	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Temporary/Seasonal	0.50	0.50	0.50	0.50	1.00	0.50	100.00%
<b>TOTAL Authorized Positions</b>	<b>12.50</b>	<b>12.83</b>	<b>12.83</b>	<b>12.83</b>	<b>13.50</b>	<b>0.67</b>	<b>5.22%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>14.33</i>	<i>0.33</i>	<i>0.33</i>	<i>0.67</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>-955.33%</i>	<i>2.64%</i>	<i>2.64%</i>	<i>5.22%</i>		

Significant Changes include the addition of .50 Seasonal FTE for grounds maintenance. This position is offset from funds previously budgeted for a consultant to perform these tasks.

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



# WASTEWATER DIVISION



# WASTEWATER UTILITY FUND #403 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Wastewater utility revenues are comprised primarily from charges for service. However, the utility also receives grant funding for the Source Control Coordinator position. The increase in revenues budgeted for 2023 are due to an increase in rates that have been proposed by Staff and are currently under City Council consideration.

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	13,630	10,581	16,520	11,500	11,500	-	0.00%
Intergovt. Revenue	86,516	97,783	74,587	94,100	90,800	(3,300)	-3.51%
Charges for Goods & Svcs.	7,175,091	7,004,979	7,213,824	6,973,300	7,522,200	548,900	7.87%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	213,591	133,977	(55,594)	82,400	61,400	(21,000)	-25.49%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$7,488,828</b>	<b>\$ 7,247,320</b>	<b>\$7,249,337</b>	<b>\$7,161,300</b>	<b>\$7,685,900</b>	<b>524,600</b>	<b>7.33%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$192,086</i>	<i>\$ (241,508)</i>	<i>\$2,017</i>	<i>(\$88,037)</i>			
<i>Change from Prior Year %</i>	<i>2.63%</i>	<i>-3.22%</i>	<i>0.03%</i>	<i>-1.21%</i>			

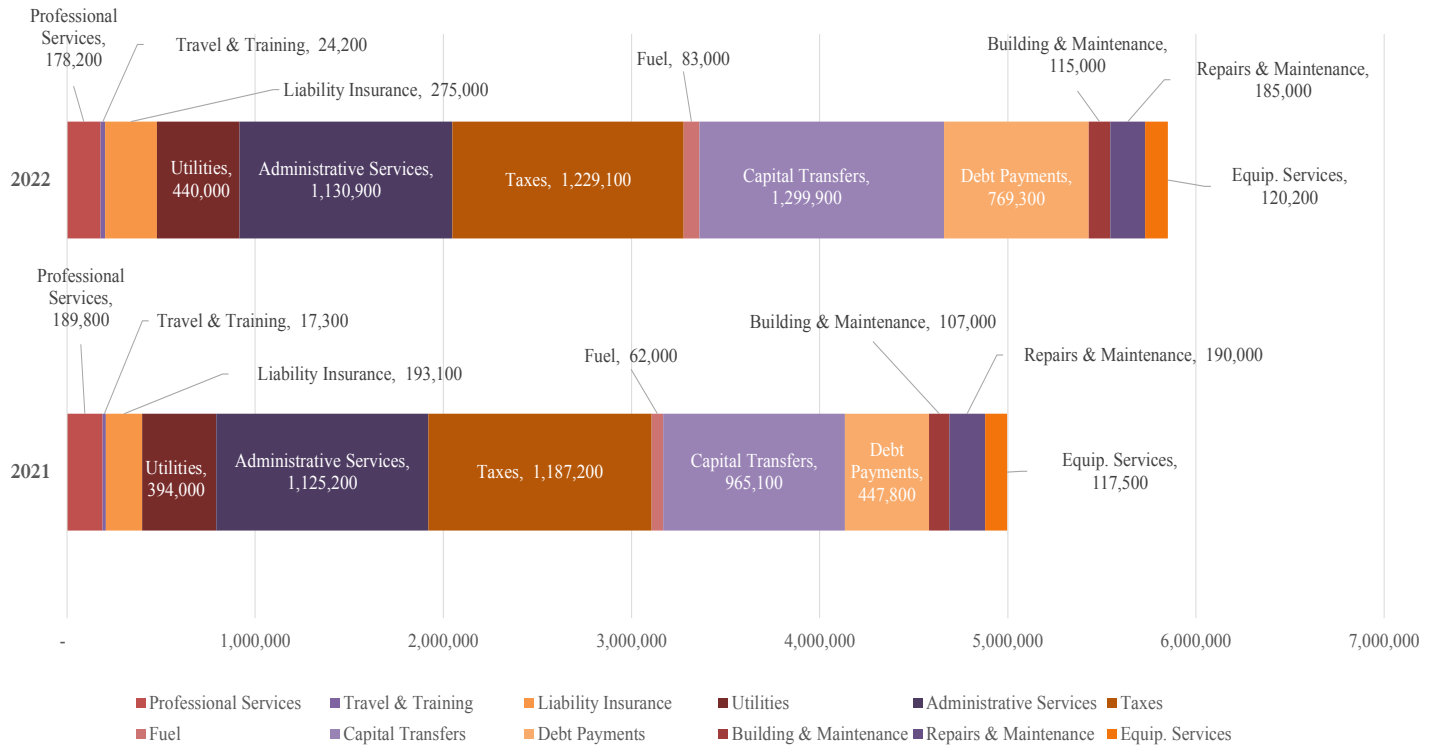
## EXPENDITURES

The increases in expenditures are attributed to the increased cost of chemicals, fuel, insurance and utility costs. There is also an increase in personnel to address capacity. In addition, the budget includes an early payoff of the 2013 revenue bond that will mature in 2028. The early payoff will save on the remaining interest costs. There is also an increase in the transfer for capital projects that were approved in the 2023-2028 Capital Facilities Plan.

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,045,533	\$ 1,057,213	\$ 1,074,235	\$ 1,234,300	\$ 1,488,900	254,600	20.63%
Personnel Benefits	470,208	440,586	458,199	523,800	544,400	20,600	3.93%
Supplies	277,265	283,404	263,234	350,400	402,600	52,200	14.90%
Other Services & Charges	3,378,360	3,268,426	3,189,248	3,675,000	3,742,700	67,700	1.84%
Intergovmt/Interfund Svcs	895,343	940,344	1,268,100	1,037,200	1,372,100	334,900	32.29%
Capital Outlay	64,440	21,586	84,128	129,900	50,000	(79,900)	-61.51%
Debt Service: Principal	500,150	496,200	261,073	253,000	586,500	333,500	131.82%
Debt Service: Interest	215,337	210,410	155,251	144,300	132,200	(12,100)	-8.39%
Interfund Pmts. for Services	68,489	81,342	85,948	68,800	68,800	-	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$6,915,125</b>	<b>\$ 6,799,511</b>	<b>\$6,839,416</b>	<b>\$7,416,700</b>	<b>\$8,388,200</b>	<b>971,500</b>	<b>13.10%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$270,398</i>	<i>(\$115,614)</i>	<i>\$39,905</i>	<i>\$577,284</i>			
<i>Change from Prior Year %</i>	<i>4.07%</i>	<i>-1.67%</i>	<i>0.59%</i>	<i>8.44%</i>			
Reclassification of Capital/Debt	\$799,509	\$1,400,917	\$1,380,323	\$522,498			
Unrestricted Cash Balance	\$ 2,658,807	\$ 2,905,085	\$ 3,380,413	\$ 3,125,013	\$ 2,422,713		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 689,754</i>	<i>\$ 246,278</i>	<i>\$ 475,328</i>	<i>\$ (255,400)</i>	<i>\$ (702,300)</i>		
<i>Change from Prior Year %</i>	<i>35.03%</i>	<i>9.26%</i>	<i>16.36%</i>	<i>-7.56%</i>	<i>-44.95%</i>		



# WASTEWATER UTILITY COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Technology Fund for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.



# SOLID WASTE UTILITY FUND #404

**Description:** The **Solid Waste Fund** accounts for activities related to the provision of solid waste collection services to City residents and businesses, and for activities related to the operation of the county-wide transfer stations, waste disposal, and closure/post-closure of the landfill. All activities necessary to provide such services, including administration, operations and maintenance, capital improvements, financing, and related debt service are accounted for in this fund. The Collection and Transfer Station functions were previously combined into one fund. The City develops a separate cost of service analysis (COSA) for each department for more accuracy and accountability between divisions.

**Services:**

- Collection of City yard waste, trash, and recycling.
- Operations of county-wide Transfer Station and Blue Mountain Transfer Station.
- Provide landfill post-closure care and monitoring.

**Challenges:** The cost of the Landfill Bluff project was over \$21 million, funded by the LTGO and Revenue bonds amortized over the next 23 years. Increased governmental mandates from both state and federal agencies are also an ongoing concern. In addition, in 2022 the City terminated its collections service contract with Waste Connections and will now provide the services with City staff and City owned equipment. As the City moves forward with this additional service there will be some increased costs to get the service up and running that includes extra personnel and equipment purchases. The challenge will be to keep the costs as low as possible for customer rates to remain stable.

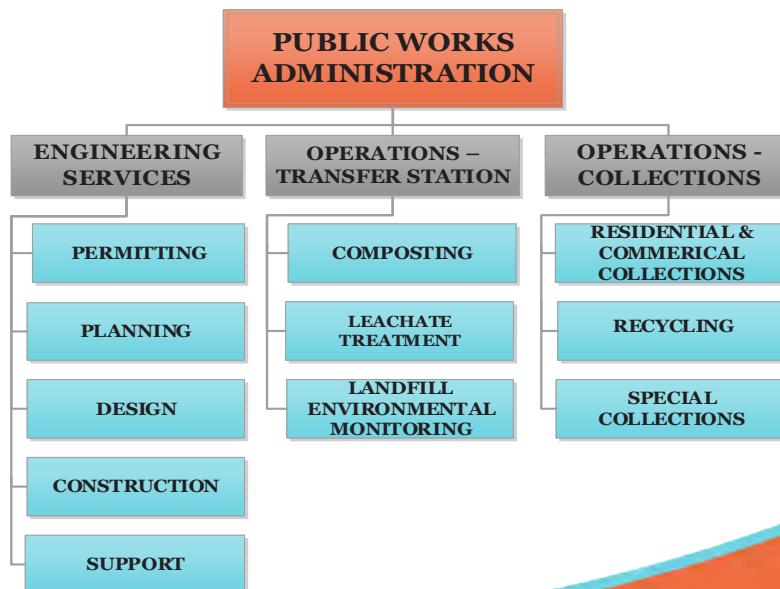
**Debt Payments: \$425,200**

- Interfund loan principal is \$400,000 with an interest payment of \$25,200 on a \$2.0 million Water utility loan; matures 2027.
- Principal payment for the landfill bluff project resides in the Capital/Debt Fund 454.

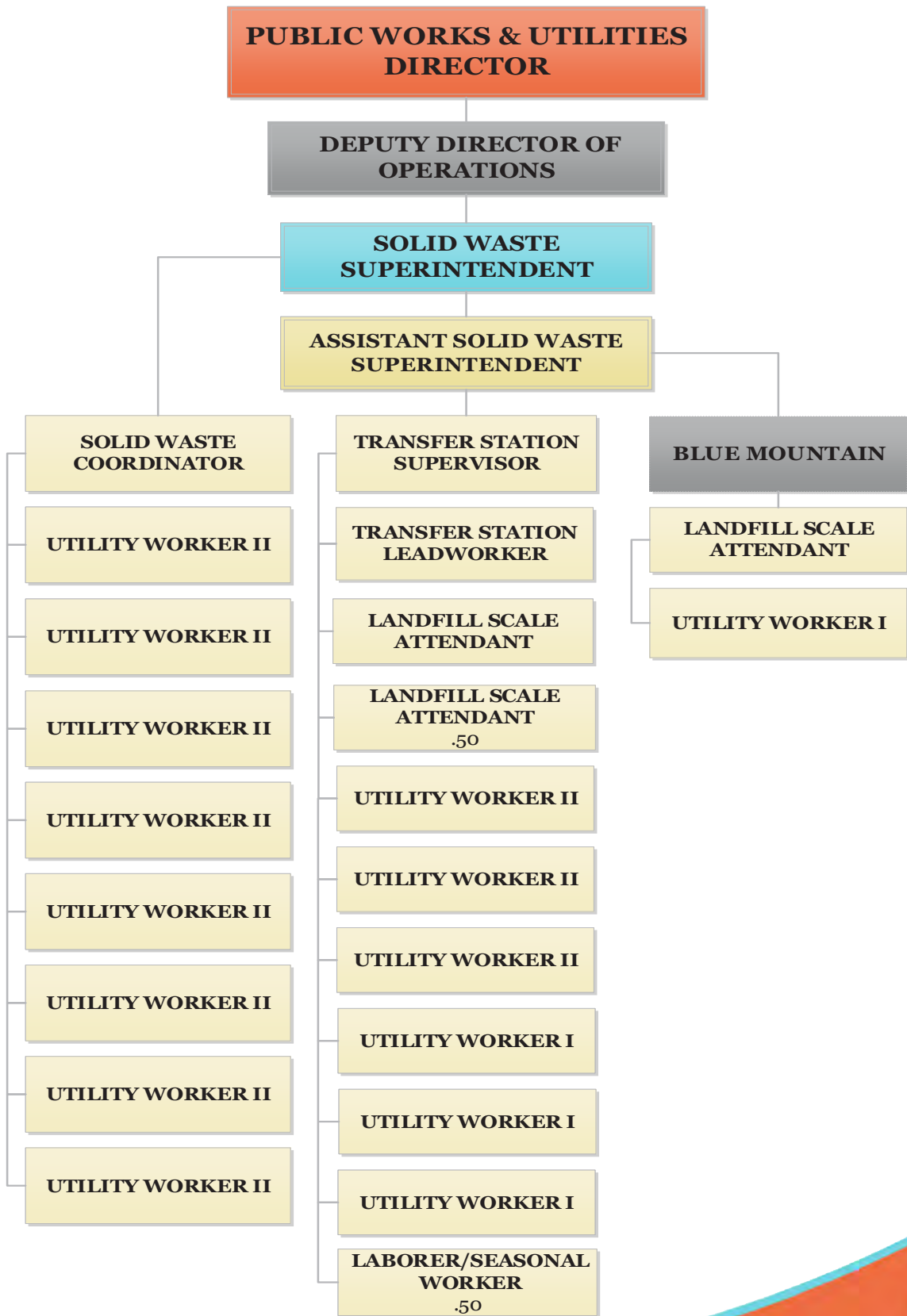
**Transfers Out: \$306,400**

- Capital Fund \$131,400; \$125,000 for alley paving, \$6,400 for emergency management pods, and \$50,000 for solid waste projects in the Capital Facilities Plan.
- Street Fund for street maintenance; \$125,000.

## SOLID WASTE DIVISION



# SOLID WASTE DIVISION



# SOLID WASTE UTILITY FUND #404 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Solid Waste Superintendent	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Assistant Superintendent	0.00	0.00	0.00	0.00	1.00	1.00	100.00%
Transfer Station Supervisor	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Transfer Station Leadworker	0.00	0.00	0.00	0.00	1.00	1.00	100.00%
Utility Worker I & II	4.00	4.00	4.00	4.00	15.00	11.00	275.00%
Solid Waste Coordinator	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Landfill Scale Attendant	1.50	1.50	1.50	1.50	2.00	0.50	33.33%
Part time/seasonal	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>22.50</b>	<b>13.50</b>	<b>150.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>13.50</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>150.00%</i>		

The increase in personnel is due to the transition of solid waste services from a contractor to City operations.

For administrative purpose all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



# SOLID WASTE UTILITY FUND #404 REVENUE & EXPENDITURE SUMMARY

## REVENUES

The primary revenue source in the Solid Waste utility are charges for services. Increases are due to high historical collection for Transfer Station services and an increase in residential services. The increase in miscellaneous revenue is due to changes in investment income. The decrease in Other Financing Sources is from the one-time interfund loan from the Water Utility that is not budgeted in 2023.

REVENUES	2019	2020	2021	2022	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	57,053	30,507	40,804	-	-	-	N/A
Charges for Goods & Svcs.	12,256,581	12,372,078	12,836,849	12,285,000	12,369,600	84,600	0.69%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	368,274	181,689	(83,772)	49,000	80,000	31,000	63.27%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	2,000,000	-	(2,000,000)	-100.00%
<b>TOTAL REVENUE</b>	<b>\$12,681,908</b>	<b>\$ 12,584,274</b>	<b>\$12,793,881</b>	<b>\$ 14,334,000</b>	<b>\$12,449,600</b>	<b>(1,884,400)</b>	<b>-13.15%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$503,574</i>	<i>\$ (97,634)</i>	<i>\$209,607</i>	<i>\$1,540,119</i>			
<i>Change from Prior Year %</i>	<i>4.13%</i>	<i>-0.77%</i>	<i>1.67%</i>	<i>12.04%</i>			

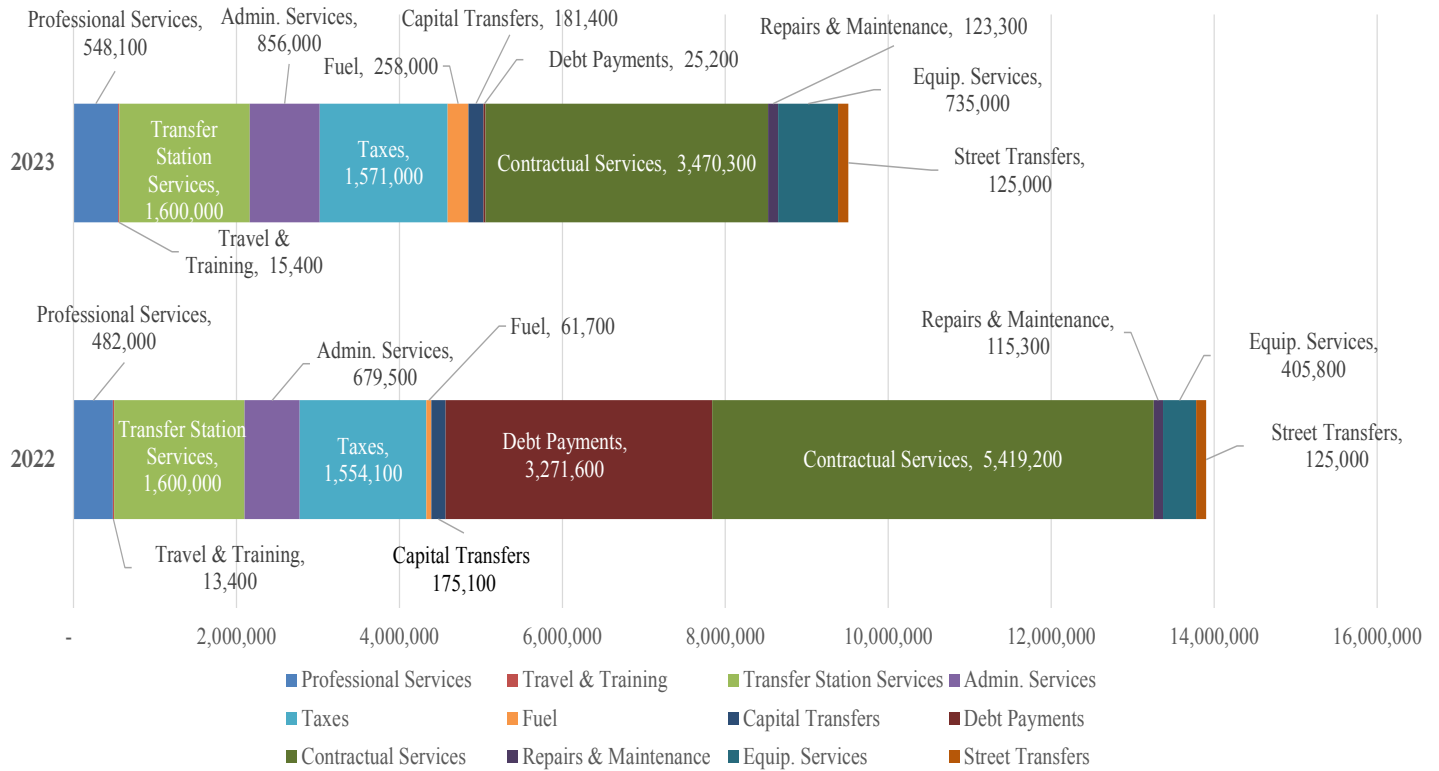
## EXPENDITURES

Changes in expenditures from the 2022 budget include charges for increased personnel and benefits that resulted in the termination of the solid waste collections contract in favor of directly providing these services. The decreases in both Other Services & Charges and Debt Service are also a result of terminating the solid waste services contract. Additionally, there is \$431,500 in the 2023 Budget for Landfill post closure costs associated with the Landfill Bluff project. These expenses are not included in rate revenue calculations, rather these budget amounts are offset by committed reserves held for these purposes.

EXPENDITURES	2019	2020	2021	2022	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		\$	%
Salaries and Wages	\$ 686,257	\$ 724,461	\$ 807,622	\$ 772,000	\$ 1,670,900	898,900	116.44%
Personnel Benefits	362,663	352,465	409,718	340,100	687,300	347,200	102.09%
Supplies	125,700	109,334	128,438	131,200	424,900	293,700	223.86%
Other Services & Charges	9,781,374	10,050,512	10,811,231	10,710,800	9,340,600	(1,370,200)	-12.79%
Intergovmt/Interfund Svcs	293,860	347,972	2,653,763	315,500	321,800	6,300	2.00%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	486,999	517,036	548,925	3,203,400	400,000	(2,803,400)	-87.51%
Debt Service: Interest & Other	266,346	236,309	204,419	68,200	25,200	(43,000)	-63.05%
Interfund Pmts. for Services	15,505	810	18,138	15,000	10,000	(5,000)	-33.33%
<b>TOTAL EXPENDITURES</b>	<b>\$12,018,704</b>	<b>\$ 12,338,899</b>	<b>\$15,582,254</b>	<b>\$15,556,200</b>	<b>\$12,880,700</b>	<b>(2,675,500)</b>	<b>-17.20%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$466,256</i>	<i>\$ 320,195</i>	<i>\$3,243,355</i>	<i>(\$26,054)</i>			
<i>Change from Prior Year %</i>	<i>4.04%</i>	<i>2.66%</i>	<i>26.29%</i>	<i>-0.17%</i>			
Reclassification of Capital/Debt	\$123,989	\$16,834	\$945,252	\$3,653,401			
Unrestricted Cash Balance	\$ 4,148,182	\$ 4,885,126	\$ 2,800,872	\$ 1,578,672	\$ 1,147,572		
<i>Change from Prior Yr. \$\$</i>	<i>(\$613,004)</i>	<i>\$ 736,944</i>	<i>\$ (2,084,254)</i>	<i>\$ (1,222,200)</i>	<i>\$ (431,100)</i>		
<i>Change from Prior Year %</i>	<i>-12.88%</i>	<i>17.77%</i>	<i>-42.67%</i>	<i>-43.64%</i>	<i>-54.62%</i>		



# SOLID WASTE UTILITY COMMON EXPENDITURES COMPARISON



Contractual Services include costs associated with waste transport.

Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.



# STORMWATER UTILITY FUND #406

**Description:** The **Stormwater Fund** accounts for activities related to the construction of stormwater facilities to reduce erosion and flooding caused by water runoff. This fund also accounts for the separation of storm and waste drainage as mandated by the National Pollutant Discharge Elimination System (NPDES) permit.

**Services:**

- Repair of culverts and catch basins.
- Illicit discharge clean up.
- Permitting costs associated with the City's NPDES permit.
- Department of Ecology compliance for outflows to marine and stream.

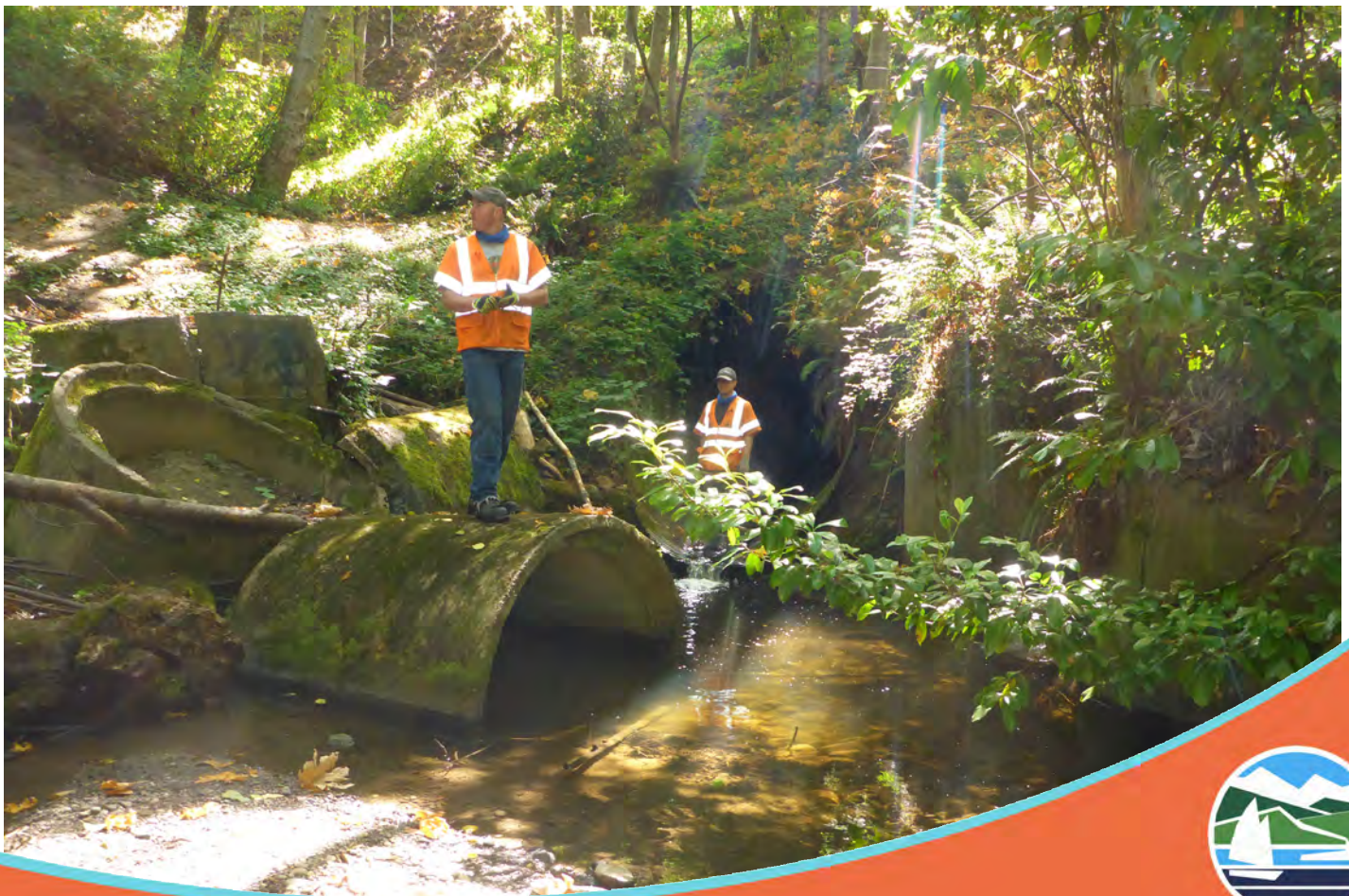
**Challenges:** Increased costs as additional Stormwater requirements are identified. Funding major projects is heavily dependent on grants from state and federal agencies. An enormous effort is made by senior staff and engineers to pursue grant opportunities. Additionally, the State requires that our staff participate in certain trainings and certifications.

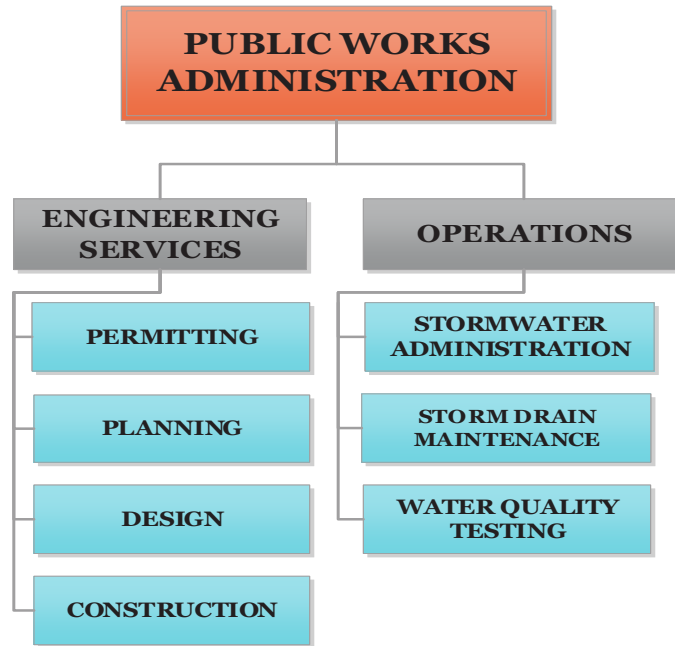
**Debt Payments: \$25,500**

- 2020 Revenue Bond, \$15,900 plus \$9,600 in interest; matures 2036.

**Transfers Out: \$133,300**

- Capital Fund; \$15,000 in support of the NICE Program, \$6,400 for emergency management pods, and \$111,900 to the Stormwater Capital Fund for stormwater projects in the Capital Facilities Plan.





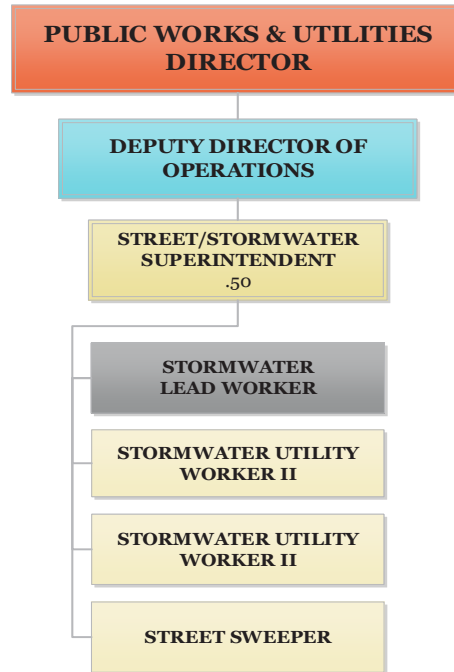
## STORMWATER UTILITY FUND #406 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2 \$\$	BUDGET AMEND. #2 %
Street/Stormwater Superintendent	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
Field Crew Superintendent	0.00	0.33	0.33	0.33	0.00	(0.33)	-100.00%
Leadworker	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Utility Worker	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Street Sweeper	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>4.50</b>	<b>4.83</b>	<b>4.83</b>	<b>4.83</b>	<b>4.50</b>	<b>(0.33)</b>	<b>-6.83%</b>
<i>Change from Prior Yr. #</i>	<i>1.00</i>	<i>0.33</i>	<i>0.00</i>	<i>0.00</i>	<i>(0.33)</i>		
<i>Change from Prior Year %</i>	<i>28.57%</i>	<i>7.33%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>-6.83%</i>		

For administrative purposes all City Engineers are shown in the General Fund. However, they are charged directly to the utilities they are assigned to.



# STORMWATER DIVISION



## STORMWATER UTILITY FUND #406 REVENUE & EXPENDITURE SUMMARY

### REVENUES

Stormwater utility revenues are comprised primarily from charges for services.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	16,210	82,118	24,362	70,000	70,000	-	0.00%
Charges for Goods & Svcs.	2,204,647	2,468,653	2,514,202	2,673,000	2,668,200	(4,800)	-0.18%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	121,215	71,409	(38,063)	40,000	30,200	(9,800)	-24.50%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$2,342,072</b>	<b>\$ 2,622,180</b>	<b>\$2,500,501</b>	<b>\$2,783,000</b>	<b>\$2,768,400</b>	<b>(14,600)</b>	<b>-0.52%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$135,529</i>	<i>\$ 280,108</i>	<i>(\$121,679)</i>	<i>\$282,499</i>			
<i>Change from Prior Year %</i>	<i>6.14%</i>	<i>11.96%</i>	<i>-4.64%</i>	<i>11.30%</i>			

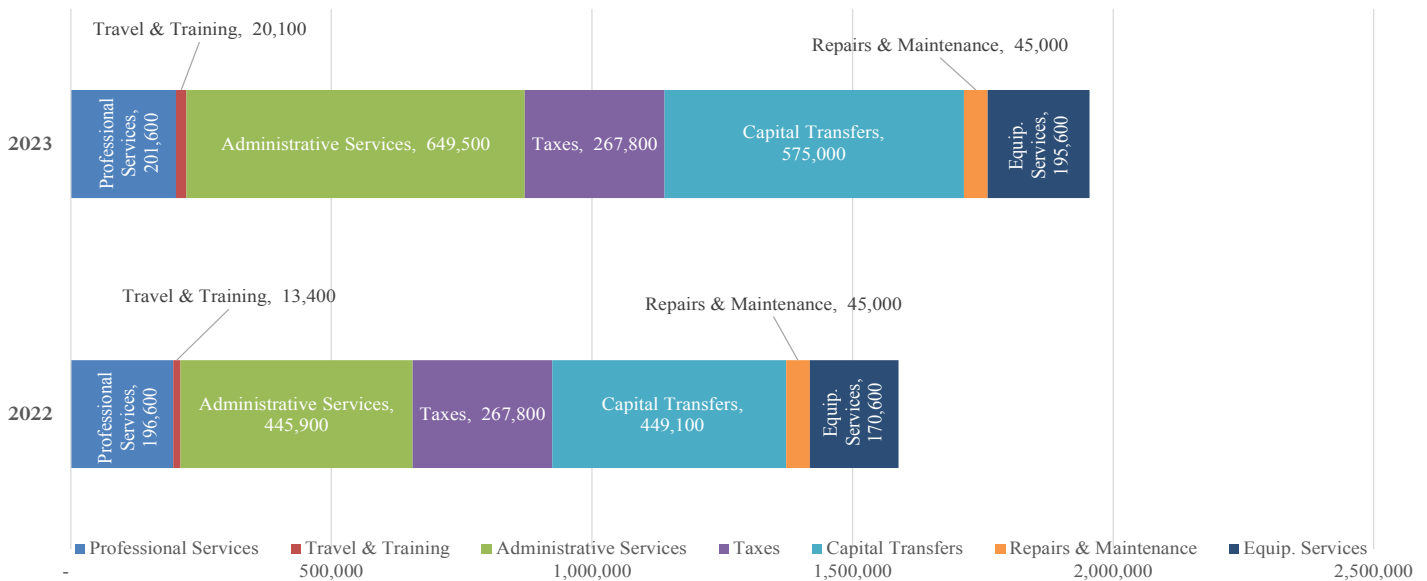


## EXPENDITURES

Changes in expenditures compared to the 2022 budget include increases in allocated costs paid to the General Fund for services performed on behalf of the utility and transfers for capital projects. There are also increased costs for fuel and additional costs associated with state mandated employee training and certifications.

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ 384,958	\$ 477,852	\$ 509,740	\$ 641,800	\$ 633,400	(8,400)	-1.31%
Personnel Benefits	171,896	203,773	213,297	209,300	266,700	57,400	27.42%
Supplies	56,508	47,184	56,074	69,100	81,900	12,800	18.52%
Other Services & Charges	593,869	643,396	784,077	1,196,100	1,373,500	177,400	14.83%
Intergovmt/Interfund Svcs	591,267	786,731	916,447	670,100	797,300	127,200	18.98%
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	16,860	16,000	15,900	(100)	-0.62%
Debt Service: Interest & Other	13,021	14,844	11,081	10,400	9,600	(800)	-7.69%
Interfund Pmts. for Services	47,591	21,797	54,304	-	36,100	36,100	100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$1,859,110</b>	<b>\$ 2,195,577</b>	<b>\$2,561,880</b>	<b>\$2,812,800</b>	<b>\$3,214,400</b>	<b>401,600</b>	<b>14.28%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$18,691)</i>	<i>\$ 336,467</i>	<i>\$366,303</i>	<i>\$250,920</i>			
<i>Change from Prior Year %</i>	<i>-1.00%</i>	<i>18.10%</i>	<i>16.68%</i>	<i>9.79%</i>			
Reclassification of Capital/Debt	\$25,524	\$9,396	\$465,784	\$185,537			
Unrestricted Cash Balance	\$ 1,833,854	\$ 2,260,457	\$ 2,211,487	\$ 2,181,687	\$ 1,735,687		
<i>Change from Prior Yr. \$\$</i>	<i>\$503,410</i>	<i>\$ 426,603</i>	<i>\$ (48,970)</i>	<i>\$ (29,800)</i>	<i>\$ (446,000)</i>		
<i>Change from Prior Year %</i>	<i>37.84%</i>	<i>23.26%</i>	<i>-2.17%</i>	<i>-1.35%</i>	<i>-40.89%</i>		

## STORMWATER UTILITY COMMON EXPENDITURES COMPARISON



Professional services include costs for the three year Stormwater Management Program, water testing and public outreach.

Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.



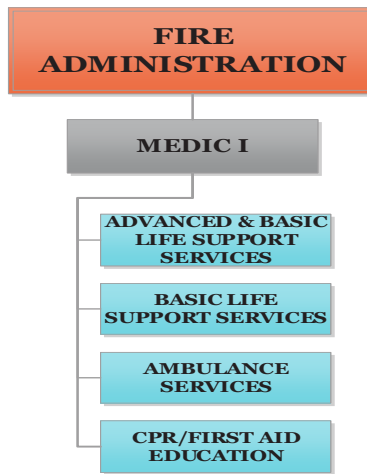
# MEDIC I UTILITY FUND #409

**Description:** The **Medic I Fund** accounts for all activities related to the provision of ambulance and emergency medical services to City residents. Medic 1 is the primary ambulance and medical response team in the City of Port Angeles. Medics and Firefighters respond to all fire and medical emergencies and are supported by a monthly charge to citizens and businesses.

**Services:**

- Medical transportation both emergency and scheduled.
- Assistance with fire calls.
- CPR and first aid classes.

**Challenges:** Increasing call volumes with limited staffing is the most significant challenge faced by the Medic 1 utility. The Medic 1 rates were reassessed for the 2023 Budget to include an increase of \$448,900 or 36% as compared to the 2022 rates. The increase in rates is attributed to the increased cost of personnel, supplies and increased costs of PenCom services.



## MEDIC I UTILITY FUND #409 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Fire Chief	0.65	0.65	0.65	0.65	0.65	0.00	0.00%
Fire Marshal	0.40	0.40	0.40	0.40	0.40	0.00	0.00%
Fire Captain	1.95	1.95	1.95	1.95	1.95	0.00	0.00%
Training Officer	0.65	0.65	0.65	0.65	0.65	0.00	0.00%
Community Paramedic	0.00	0.00	1.00	3.00	3.00	0.00	0.00%
Administrative Assistant	0.65	0.65	0.65	0.65	0.65	0.00	0.00%
Lieutenant - FF/EMT	1.95	1.95	1.95	1.95	1.95	0.00	0.00%
Firefighters - EMT	1.95	1.95	1.95	1.95	1.95	0.00	0.00%
Firefighters - Paramedic	9.75	9.75	9.75	9.75	9.75	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>17.95</b>	<b>17.95</b>	<b>18.95</b>	<b>20.95</b>	<b>20.95</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>1.00</i>	<i>3.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>5.57%</i>	<i>16.71%</i>	<i>0.00%</i>		

The Medic 1 FTEs include 3.0 full-time Community Paramedics that are funded by local community grants. The other positions are split between the General Fund and Medic 1 utility 35%/65% respectively.



# MEDIC I UTILITY FUND #409 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Medic 1 revenues include a monthly charge to citizens and businesses for services as well as a transfer from the General Fund. The rate to residents for Medic 1 services are proposed to increase 33.2% and 27.8% for commercial rates in 2023. The City also expects to receive \$364,100 in local grants to help fund the Community Paramedic positions. Additionally, the General Fund transfer will remain the same as 2022 which will keep the fund balance at 25%.

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	995,691	352,869	512,032	269,200	389,300	120,100	44.61%
Charges for Goods & Svcs.	2,141,732	2,185,183	2,161,110	2,145,200	2,612,100	466,900	21.76%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	25,547	69,410	(9,741)	326,800	283,400	(43,400)	-13.28%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	713,200	673,800	355,500	265,500	265,500	-	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 3,876,170</b>	<b>\$ 3,281,262</b>	<b>\$ 3,018,901</b>	<b>\$ 3,006,700</b>	<b>\$ 3,550,300</b>	<b>543,600</b>	<b>18.08%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 923,920</i>	<i>\$ (594,908)</i>	<i>\$ (262,361)</i>	<i>\$ (12,201)</i>			
<i>Change from Prior Year %</i>	<i>31.30%</i>	<i>-15.35%</i>	<i>-8.00%</i>	<i>-0.40%</i>			

## EXPENDITURES

The increase in expenditures are due to labor costs and the training of new personnel. In addition, there are increases in PenCom service fees and a one-time cost of \$30,000 for a consultant to assist in a Federal Medicare Audit due at the end of 2023. There is also a planned use of \$100,000 from excess reserves for rate stabilization to be budgeted each year over the next three years.

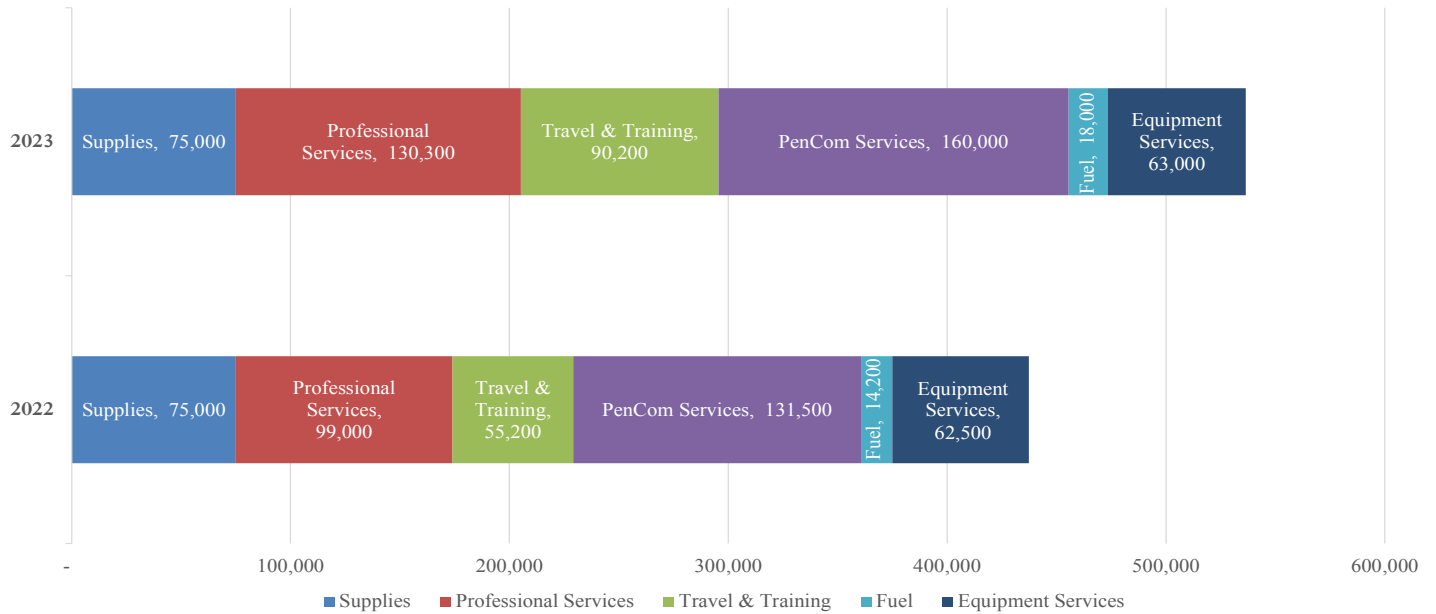
EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 1,753,473	\$ 1,831,141	\$ 2,004,532	\$ 2,233,000	\$ 2,321,500	88,500	3.96%
Personnel Benefits	558,233	543,740	558,980	671,400	621,100	(50,300)	-7.49%
Supplies	100,421	95,710	112,163	95,200	115,300	20,100	21.11%
Other Services & Charges	476,952	432,424	315,522	372,400	469,400	97,000	26.05%
Intergovmt/Interfund Svcs	10,917	42,248	4,234	15,200	15,200	-	0.00%
Capital Outlay	-	170,729	-	73,000	50,500	(22,500)	-30.82%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,899,996</b>	<b>\$ 3,115,992</b>	<b>\$ 2,995,431</b>	<b>\$ 3,460,200</b>	<b>\$ 3,593,000</b>	<b>132,800</b>	<b>3.84%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 132,592</i>	<i>\$ 215,996</i>	<i>\$ 95,435</i>	<i>\$ 344,208</i>			
<i>Change from Prior Year %</i>	<i>4.79%</i>	<i>7.45%</i>	<i>3.29%</i>	<i>11.05%</i>			

Unrestricted Cash Balance	\$ 1,307,705	\$ 1,332,899	\$ 1,407,454	\$ 953,954	\$ 911,254		
<i>Change from Prior Yr. \$\$</i>	<i>\$ 918,179</i>	<i>\$ 25,194</i>	<i>\$ 74,555</i>	<i>\$ (453,500)</i>	<i>\$ (42,700)</i>		
<i>Change from Prior Year %</i>	<i>235.72%</i>	<i>1.93%</i>	<i>5.59%</i>	<i>-32.22%</i>	<i>-8.95%</i>		



# MEDIC 1 UTILITY COMMON EXPENDITURES COMPARISON



Professional Services include payments for third party billing of services.

PenCom Services are fees transferred to the City’s PenCom 911 fund for dispatch services rendered.

Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of the utility.

## MEDIC 1 PROJECTS

PROJECT EXPENDITURE LISTING BY YEAR MEDIC 1 CAPITAL	PROJECT TOTAL	BUDGET	
		2022	PROPOSED 2023
FD0118 Defibrillator Revolving Account	221,000	73,000	50,500
<b>MEDIC 1 TOTAL</b>	<b>221,000</b>	<b>73,000</b>	<b>50,500</b>



# HARBOR CLEAN-UP FUND #413

## REVENUE & EXPENDITURE SUMMARY

**Description:** The **Harbor Clean-up Fund** accounts for mitigation and legal consultation related to outfall clean-up of the Harbor. Much of the costs associated with the Harbor Clean-up are reimbursable by insurance, or grant funding.

### REVENUES

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	400,000	400,000	-	0.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	908,611	991,047	352,676	1,647,600	1,650,600	3,000	0.18%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	800,000	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 908,611</b>	<b>\$ 991,047</b>	<b>\$ 1,152,676</b>	<b>\$ 2,047,600</b>	<b>\$ 2,050,600</b>	<b>3,000</b>	<b>0.15%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (70,388)</i>	<i>\$ 82,436</i>	<i>\$ 161,629</i>	<i>\$ 894,924</i>			
<i>Change from Prior Year %</i>	<i>-7.19%</i>	<i>9.07%</i>	<i>16.31%</i>	<i>77.64%</i>			

### EXPENDITURES

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ 800,000	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	1,002,833	964,816	451,975	2,047,600	2,050,600	3,000	0.15%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,002,833</b>	<b>\$ 964,816</b>	<b>\$ 1,251,975</b>	<b>\$ 2,047,600</b>	<b>\$ 2,050,600</b>	<b>3,000</b>	<b>0.15%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (77,023)</i>	<i>\$ (38,017)</i>	<i>\$ 287,159</i>	<i>\$ 795,625</i>			
<i>Change from Prior Year %</i>	<i>-7.13%</i>	<i>-3.79%</i>	<i>29.76%</i>	<i>63.55%</i>			
<b>FUND BALANCE</b>	<b>\$ (995,480)</b>	<b>\$ (260,339)</b>	<b>\$ (152,367)</b>	<b>\$ (152,367)</b>	<b>\$ (152,367)</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (94,222)</i>	<i>\$ 735,141</i>	<i>\$ 107,972</i>	<i>\$ -</i>	<i>\$ -</i>		
<i>Change from Prior Year %</i>	<i>117.11%</i>	<i>-73.85%</i>	<i>-41.47%</i>	<i>0.00%</i>	<i>0.00%</i>		



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# INTERNAL SERVICE FUNDS

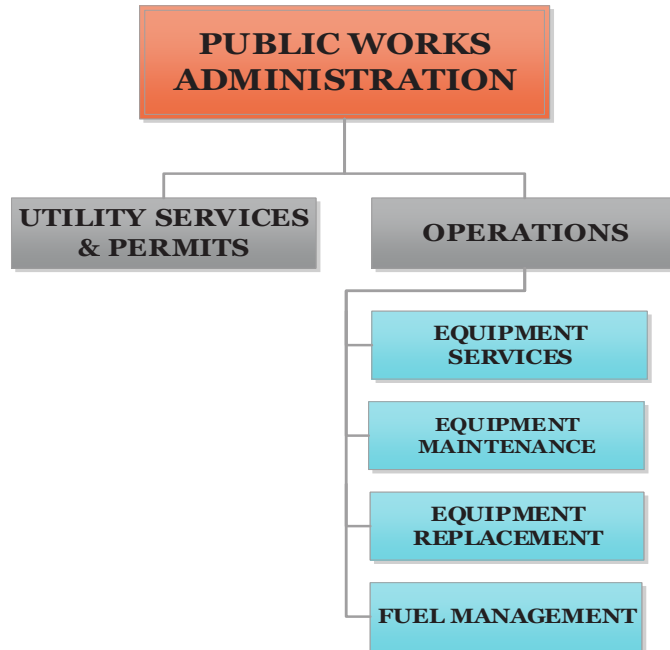
*Internal Service Funds are proprietary fund types used to account for activities related to the provision of goods or services from one fund, department or agency to other funds, departments or agencies of the primary government on a cost-reimbursement basis.*



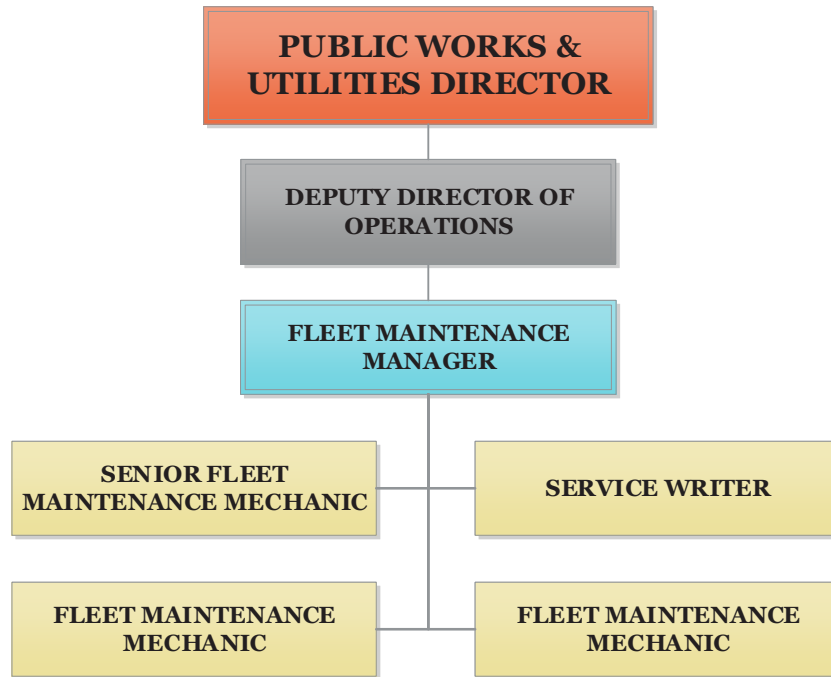
# EQUIPMENT SERVICES FUND #501

**Description:** The Equipment Services Fund accounts for revenues and expenditures related to maintaining and replacing all City vehicles and construction equipment. All costs including salaries, maintenance, replacement, and depreciation are included in rates charged to each department for services rendered.

**Replacement Policy:** The City's equipment replacement and vehicle use policy states that similar vehicles and equipment are grouped by department and division based on percentage of reserves and their target level. Therefore, departments/divisions only pay replacement costs when they fall below their reserve target level.



# EQUIPMENT SERVICES DIVISION



## EQUIPMENT SERVICES FUND #501 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2		PROPOSED BUDGET	BUDGET AMEND. #2
						\$\$	%
Fleet Maintenance Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Sr. Fleet Maintenance Mechanic	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Fleet Maintenance Mechanic	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Service Writer	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		



# EQUIPMENT SERVICES FUND #501

VEHICLE EXPENDITURE LISTING BY YEAR EQUIPMENT SERVICES CAPITAL	2022 REPLA	BUDGET	PROPOSED
	BEG. CASH	2022	2023
Finance	89,926	39,900	-
Community Development	64,808	-	-
Police	5,130,155	407,000	160,600
Fire & Medic 1	848,427	56,000	830,000
Parks & Recreation	89,370	22,800	60,600
Engineering	86,476	-	-
Light Operations	260,286	134,600	131,800
Water	574,535	311,800	-
Wastewater	207,491	68,300	40,700
Solid Waste	3,556,312	3,544,500	-
Stormwater	313,399	375,000	-
Conservation	26,537	-	-
Equipment Services	440,750	261,500	-
Information Technology	29,662	-	-
Streets	742,821	584,700	26,800
<b>EQUIPMENT SERVICES TOTAL</b>	<b>12,460,955</b>	<b>5,806,100</b>	<b>1,250,500</b>

# EQUIPMENT SERVICES FUND #501 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Equipment Services revenues include funds that are collected from other departments and divisions for services rendered as well as interest paid on investments. Revenues also include yearly transfers from other funds for vehicle replacements.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	251	75	-	-	-	N/A
Charges for Goods & Svcs.	1,690,223	1,627,219	1,740,834	1,879,000	2,340,100	461,100	24.54%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	154,974	79,741	(45,280)	40,000	73,500	33,500	83.75%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	80,870	32,091	2,760,000	25,000	-	(25,000)	-100.00%
<b>TOTAL REVENUE</b>	<b>\$ 1,926,067</b>	<b>\$ 1,739,302</b>	<b>\$ 4,455,629</b>	<b>\$ 1,944,000</b>	<b>\$ 2,413,600</b>	<b>469,600</b>	<b>24.16%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 29,812</i>	<i>\$ (186,765)</i>	<i>\$ 2,716,327</i>	<i>\$ (2,511,629)</i>			
<i>Change from Prior Year %</i>	<i>1.57%</i>	<i>-9.70%</i>	<i>156.17%</i>	<i>-56.37%</i>			

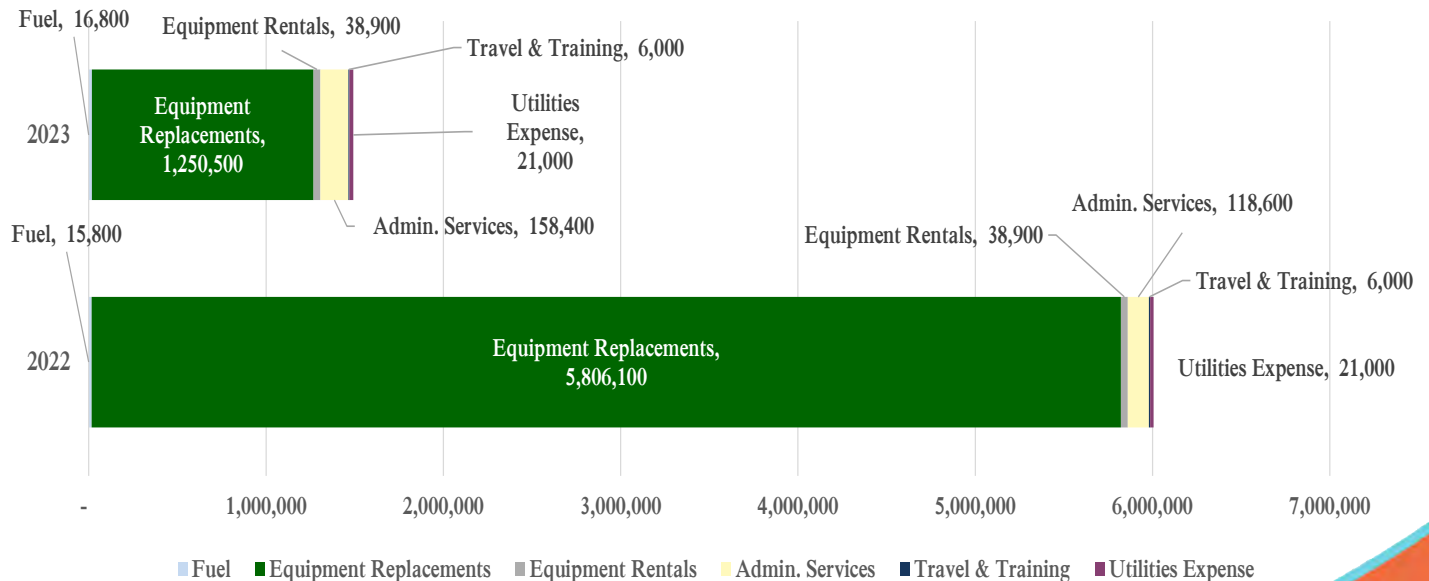


## EXPENDITURES

The decreases in spending include fewer vehicle replacements than the 2022 Budget. The majority of the vehicle replacement costs in 2022 were the result of transitioning Solid Waste services to City operations. These costs will not occur in 2023. There was also an increase in charges for allocated services.

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Salaries and Wages	\$ 386,421	\$ 428,174	\$ 470,002	\$ 499,200	\$ 559,200	60,000	12.02%
Personnel Benefits	188,128	170,941	177,503	188,400	208,800	20,400	10.83%
Supplies	40,769	46,517	30,458	53,500	51,800	(1,700)	-3.18%
Other Services & Charges	275,618	278,581	231,720	301,600	388,600	87,000	28.85%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	742,055	245,781	924,153	5,806,100	1,250,500	(4,555,600)	-78.46%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	2,179	111	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,635,170</b>	<b>\$ 1,170,105</b>	<b>\$ 1,833,836</b>	<b>\$ 6,848,800</b>	<b>\$ 2,458,900</b>	<b>(4,389,900)</b>	<b>-64.10%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$211,772)</i>	<i>\$ (465,065)</i>	<i>\$ 663,731</i>	<i>\$ 5,014,964</i>			
<i>Change from Prior Year %</i>	<i>-11.47%</i>	<i>-28.44%</i>	<i>56.72%</i>	<i>273.47%</i>			
<b>Unrestricted Cash Balance</b>	<b>\$4,535,761</b>	<b>\$5,104,958</b>	<b>\$7,717,902</b>	<b>\$2,813,102</b>	<b>\$2,767,802</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$246,369</i>	<i>\$569,197</i>	<i>\$2,612,944</i>	<i>(\$4,904,800)</i>	<i>(\$45,300)</i>		
<i>Change from Prior Year %</i>	<i>5.74%</i>	<i>12.55%</i>	<i>51.18%</i>	<i>-63.55%</i>	<i>-1.61%</i>		

## EQUIPMENT SERVICES COMMON EXPENDITURES COMPARISON



Administrative Services include transfers to the General Fund and Information Technology for work performed, such as Human Resources, Accounting, Information Technology, etc., on behalf of Equipment Services.




# INFORMATION TECHNOLOGY FUND #502

**Description:** The **Information Technology Fund** accounts for the cost of providing information services to all City departments. All costs including hardware, software, maintenance, labor, capital improvements, and supplies are included in rates charged to each department.


The IT Division is charged with the design, planning, implementation, maintenance, upgrade and on-going support of the City technology needs. This includes everything from desktop and phone support, to network maintenance and security, to tracking and maintaining all software tools, to database backup and recovery. Ensuring the smooth functioning of City technology makes the IT division one of the most critical internal support operations within the City.



## Major Accomplishments in 2022

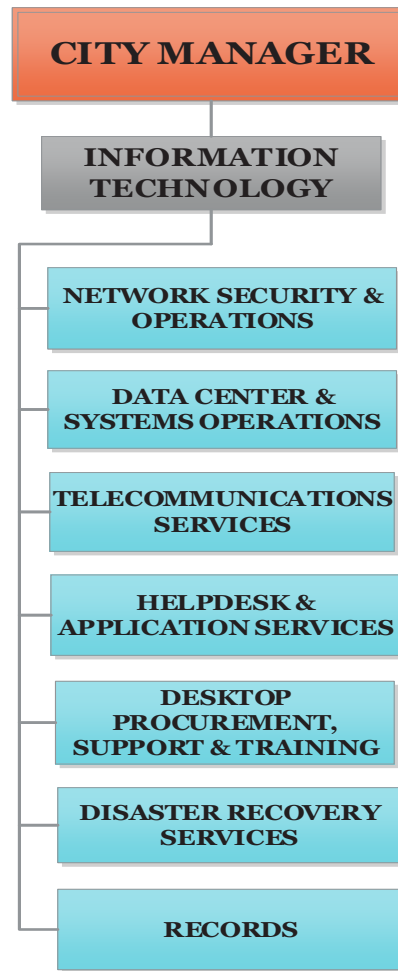
-  Continue to efficiently support remote Work from Home users and devices using M365 tools for management and software patching.
- Established “Paradigm” POS system connected to scales with fiber communications for the Blue Mountain Transfer Station. Successful deployment and launch on schedule.
- Completed the Virtual Server Replacement Capital Facilities project for 2022.
- Further secured internal and perimeter networks while engaging with State Auditor’s Office for Cyber-Security Testing and Auditing – Currently in progress.
- Engaged Security Vendors for modern (touchless) HID door locks and access control security systems for Security Team demonstration and review.

## Key Initiatives for 2023

- Create an “IT Service Catalog” detailing standard Information Technology services with per-user / per-year pricing for more accurate ordering and department budget allocations.
- Continue development of customized Microsoft tools for automation, integrate into SharePoint Intranet resources for a “one stop shop” to access City Employee information, computer assistance (helpdesk) and City-Wide workflow forms, links and apps.
- Scope, Build and Deploy the next gen ESRI (GIS) platform for Online Mapping with ESRI Enterprise Server and ArcGIS Online. Multi -server clusters built and hosted on-premises.
- City Pier Wireless. Provide free guest wireless network that covers the City Pier, beaches and related structures. Expand Access points along promenade to Events Center beaches.
-  Refine and expand ‘Hybrid’ Meeting Spaces to all City meeting rooms and all Boards and Commissions, including adding an ‘overflow’ area large monitor, and a digital calendar of events to Council Chambers entrance for ALL In-Person meetings that include the virtual meeting space.



# INFORMATION TECHNOLOGY FUND #502



# INFORMATION TECHNOLOGY FUND #502 PERSONNEL SUMMARY

AUTHORIZED POSITIONS	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
IT Manager	1.00	1.00	1.00	1.00	1.00	0.00	0.00%
Senior Systems Network Analyst	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
Systems Network Analyst	2.00	2.00	2.00	2.00	2.00	0.00	0.00%
<b>TOTAL Authorized Positions</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>	<b>0.00%</b>
<i>Change from Prior Yr. #</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>		
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>	<i>0.00%</i>		

# INFORMATION TECHNOLOGY FUND #502 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Revenues in the Information Technology fund are collected from funds for services rendered, capital projects and computer replacements, and as a result will vary each year dependant on the needs of the City.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	60,522	18,645	-	-	-	N/A
Charges for Goods & Svcs.	1,696,558	2,027,752	1,743,454	2,577,100	2,306,900	(270,200)	-10.48%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	54,754	30,133	(16,065)	20,000	29,800	9,800	49.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	9,900	-	1,000,000	133,900	-	(133,900)	-100.00%
<b>TOTAL REVENUE</b>	<b>\$ 1,761,212</b>	<b>\$ 2,118,407</b>	<b>\$ 2,746,034</b>	<b>\$ 2,731,000</b>	<b>\$ 2,336,700</b>	<b>(394,300)</b>	<b>-14.44%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (237,612)</i>	<i>\$ 357,195</i>	<i>\$ 627,627</i>	<i>\$ (15,034)</i>			
<i>Change from Prior Year %</i>	<i>-11.89%</i>	<i>20.28%</i>	<i>29.63%</i>	<i>-0.55%</i>			






## EXPENDITURES

Changes in expenditures from 2022 include increased costs in supplies for computer equipment replacements and computer software needs. Additionally in 2023, the IT department does not have new planned capital projects.

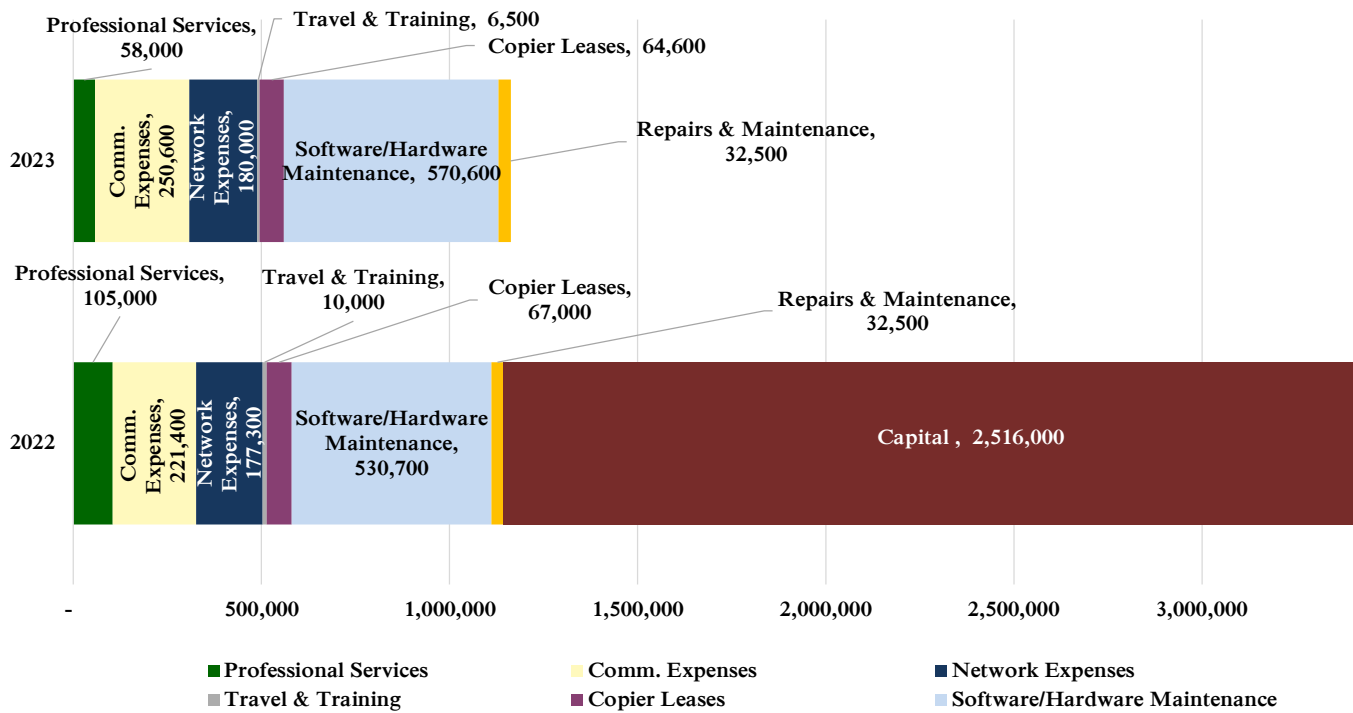
EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	\$\$	%
Salaries and Wages	\$ 437,260	\$ 470,702	\$ 461,135	\$ 487,900	\$ 530,400	42,500	8.71%
Personnel Benefits	194,611	192,570	192,843	196,400	207,600	11,200	5.70%
Supplies	12,418	82,151	21,007	28,400	43,600	15,200	53.52%
Other Services & Charges	916,737	833,119	1,008,878	1,165,300	1,184,800	19,500	1.67%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	84,138	144,091	307,423	2,945,900	-	(2,945,900)	-100.00%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	978	63	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,645,164</b>	<b>\$ 1,723,611</b>	<b>\$ 1,991,349</b>	<b>\$ 4,823,900</b>	<b>\$ 1,966,400</b>	<b>(2,857,500)</b>	<b>-59.24%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$76,474)</i>	<i>\$ 78,447</i>	<i>\$ 267,738</i>	<i>\$ 2,832,551</i>			
<i>Change from Prior Year %</i>	<i>-4.44%</i>	<i>4.77%</i>	<i>15.53%</i>	<i>142.24%</i>			
Unrestricted Cash Balance	\$1,507,014	\$1,901,810	\$2,576,358	\$483,458	\$853,758		
<i>Change from Prior Yr. \$\$</i>	<i>\$197,405</i>	<i>\$394,796</i>	<i>\$674,548</i>	<i>(\$2,092,900)</i>	<i>\$370,300</i>		
<i>Change from Prior Year %</i>	<i>15.07%</i>	<i>26.20%</i>	<i>35.47%</i>	<i>-81.23%</i>	<i>76.59%</i>		

## INFORMATION TECHNOLOGY PROJECTS

IT EXPENDITURE LISTING BY YEAR INFORMATION TECHNOLOGY CAPITAL		PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
IT0119	Wireless Bridge	60,000	36,000	-
IT0214	Records Management System	104,100	30,000	-
IT0320	ESRI Migration to ARC Pro	100,000	100,000	-
IT0416	Cemetery Software 	30,000	30,000	-
IT0514	Data Storage Array Systems	300,000	150,000	-
IT0617	Executime Scheduling Module	30,000	30,000	-
IT0618	Virtual Server Replacements 	600,000	150,000	-
IT0716	ERP Road Map & Replacement 	2,414,900	2,349,900	-
IT0816	Facility and Class Management Scheduling	10,000	10,000	-
IT1018	UPS Replacement - Disaster Recovery Data Center	60,000	60,000	-
<b>INFORMATION TECHNOLOGY TOTAL</b>		<b>3,709,000</b>	<b>2,945,900</b>	<b>-</b>



# INFORMATION TECHNOLOGY COMMON EXPENDITURES COMPARISON

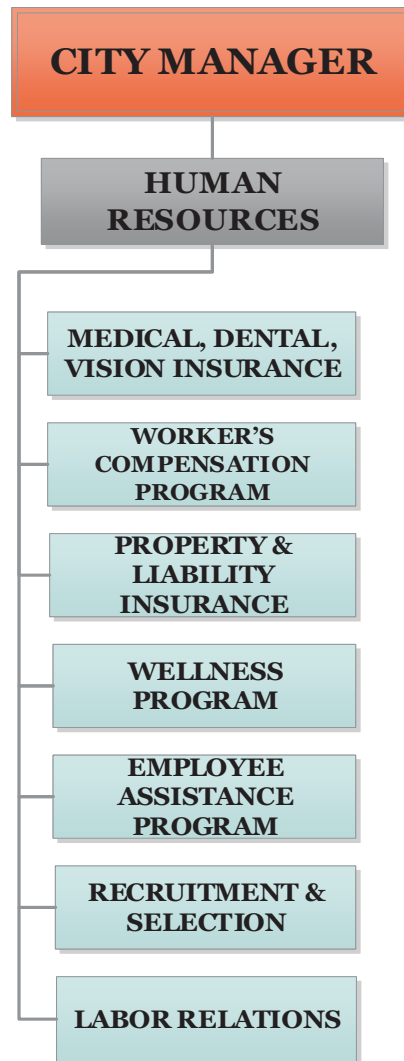


Professional services include funds for consultant work on the City’s network.



# SELF-INSURANCE FUND #503

**Description:** The **Self-Insurance Fund** accounts for the payment of all City insurance premiums and claims for which each department is charged. The City is self-insured for medical and workers' compensation, and self-insures for property and casualty deductibles. Each City department is charged for these services. These charges are transferred into this fund for payment.



# SELF INSURANCE FUND #503 REVENUE & EXPENDITURE SUMMARY

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	5,473,634	5,075,424	5,247,027	6,157,100	6,346,500	189,400	3.08%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 5,473,634</b>	<b>\$ 5,075,424</b>	<b>\$ 5,247,027</b>	<b>\$ 6,157,100</b>	<b>\$ 6,346,500</b>	<b>189,400</b>	<b>3.08%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (20,226)</i>	<i>\$ (398,210)</i>	<i>\$ 171,603</i>	<i>\$ 910,073</i>			
<i>Change from Prior Year %</i>	<i>-0.37%</i>	<i>-7.28%</i>	<i>3.38%</i>	<i>17.34%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 4,543	\$ -	\$ 22,230	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	5,683,453	5,125,846	5,331,896	6,136,200	6,346,500	210,300	3.43%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,687,996</b>	<b>\$ 5,125,846</b>	<b>\$ 5,354,126</b>	<b>\$ 6,136,200</b>	<b>\$ 6,346,500</b>	<b>210,300</b>	<b>3.43%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 14,432</i>	<i>\$ (562,150)</i>	<i>\$ 228,280</i>	<i>\$ 782,074</i>			
<i>Change from Prior Year %</i>	<i>0.25%</i>	<i>-9.88%</i>	<i>4.45%</i>	<i>14.61%</i>			

Unrestricted Cash Balance	\$822,664	\$841,175	\$685,878	\$706,778	\$706,778		
<i>Change from Prior Yr. \$\$</i>	<i>(\$342,937)</i>	<i>\$18,511</i>	<i>(\$155,297)</i>	<i>\$20,900</i>	<i>\$0</i>		
<i>Change from Prior Year %</i>	<i>-29.42%</i>	<i>2.25%</i>	<i>-18.46%</i>	<i>3.05%</i>	<i>0.00%</i>		



# FIDUCIARY FUNDS

***Fiduciary Funds** are fund types used to account for assets held by the government as a trustee or agent and cannot be used to support the government's own programs. There are four types of fiduciary funds: pension trust funds, investment trust funds, private purpose trust funds, and custodial funds.*



# FIREMAN'S PENSION FUND #602 REVENUE & EXPENDITURE SUMMARY

**Description:** The **Firemen's Pension Fund** is a pension trust fund established to provide a pension system and related benefits for retired firefighters and surviving spouses that were hired prior to March 1, 1970. The City currently has two retired firefighters and one surviving spouse.

**Funding Source:** Revenue sources include interest on investments and in prior years fire insurance premiums distributed by the State. Fire insurance premiums are now recorded in the General Fund due to accounting standard changes issued by the Governmental Accounting Standards Board (GASB).

**Major Expenditures:** Expenses for salary, medical and long-term care have continued to exceed revenues causing significant reductions in the fund balance. Salary increases are the result of the difference between amounts paid by the state to these pensions and the change to the City's bargaining contract for the Firefighter's group. Medical premiums were also moved to the General Fund as a result of GASB accounting requirement changes for pension and other post-employment benefits. The General Fund will be responsible for any expenses this fund is unable to accommodate.

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	90,590	60,631	69,149	19,200	19,200	-	0.00%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 90,590</b>	<b>\$ 60,632</b>	<b>\$ 69,149</b>	<b>\$ 19,200</b>	<b>\$ 19,200</b>	<b>-</b>	<b>0.00%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$81,844</i>	<i>\$ (29,958)</i>	<i>\$ 8,517</i>	<i>\$ (49,949)</i>			
<i>Change from Prior Year %</i>	<i>935.79%</i>	<i>-33.07%</i>	<i>14.05%</i>	<i>-72.23%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ 29,873	\$ 29,219	\$ 22,899	\$ 31,200	\$ 30,000	(1,200)	-3.85%
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	66,396	6,314	10,837	61,400	39,400	(22,000)	-35.83%
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 96,269</b>	<b>\$ 35,533</b>	<b>\$ 33,736</b>	<b>\$ 92,600</b>	<b>\$ 69,400</b>	<b>(23,200)</b>	<b>-25.05%</b>
<i>Change from Prior Yr. \$\$</i>	<i>(\$44,616)</i>	<i>\$ (60,736)</i>	<i>\$ (1,797)</i>	<i>\$ 58,864</i>			
<i>Change from Prior Year %</i>	<i>-31.67%</i>	<i>-63.09%</i>	<i>-5.06%</i>	<i>174.48%</i>			
<b>FUND BALANCE</b>	<b>\$266,664</b>	<b>\$291,763</b>	<b>\$327,176</b>	<b>\$253,776</b>	<b>\$203,576</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$ (5,679)</i>	<i>\$25,099</i>	<i>\$35,413</i>	<i>(\$73,400)</i>	<i>(\$50,200)</i>		
<i>Change from Prior Year %</i>	<i>-2.09%</i>	<i>9.41%</i>	<i>12.14%</i>	<i>-22.43%</i>	<i>-19.78%</i>		



# PERMANENT FUNDS

*Permanent Funds* are governmental fund types used to account for resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs (i.e. for the benefit of the government or its citizenry).



# CEMETERY ENDOWMENT FUND #601

## REVENUE & EXPENDITURE SUMMARY

**Description:** The **Cemetery Endowment Fund** accounts for the receipts from the sale of Ocean View Cemetery lots, tracts, parcels, donations, bequests, or grants received prior to April 1, 1981. The principal is invested and cannot be used for cemetery maintenance until the cemetery reaches full capacity.

### REVENUES

REVENUES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	12,004	6,355	(2,453)	6,000	3,400	(2,600)	-43.33%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 12,004</b>	<b>\$ 6,355</b>	<b>\$ (2,453)</b>	<b>\$6,000</b>	<b>\$3,400</b>	<b>(2,600)</b>	<b>-43.33%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$5,708</i>	<i>\$ (5,649)</i>	<i>\$ (8,808)</i>	<i>\$8,453</i>			
<i>Change from Prior Year %</i>	<i>90.66%</i>	<i>-47.06%</i>	<i>-138.60%</i>	<i>-344.60%</i>			

### EXPENDITURES

EXPENDITURES	2019	2020	2021	2022	2023	VARIANCE FROM 2022	
	ACTUAL	ACTUAL	ACTUAL	BUDGET AMEND. #2	PROPOSED BUDGET	BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	-	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest & Other	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>	<i>N/A</i>			

<b>FUND BALANCE</b>	<b>\$414,705</b>	<b>\$421,060</b>	<b>\$418,606</b>	<b>\$424,606</b>	<b>\$428,006</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 12,004</i>	<i>\$6,355</i>	<i>(\$2,454)</i>	<i>\$6,000</i>	<i>\$3,400</i>
<i>Change from Prior Year %</i>	<i>2.98%</i>	<i>1.53%</i>	<i>-0.58%</i>	<i>1.43%</i>	<i>0.80%</i>



# CAPITAL FACILITIES BUDGET

*Governmental, Transportation Benefit District and Capital Projects Funds are used to account for the financial resources to be used for the acquisition or construction of major utility capital facilities, general City infrastructure and City Street projects.*



# THE CAPITAL FACILITIES PLAN & THE COMPREHENSIVE PLAN

Two of the key elements discussed in the Comprehensive Plan are the Capital Facilities Plan (CFP) and the Transportation Improvement Plan (TIP). Both of these plans are included in brief in this section of the Budget showing only projects scheduled for 2022 and 2023. The CFP and TIP are approved in June of each year, with projects approved on a six year cycle. Only projects approved in the CFP and TIP are included in the capital budget. Often times capital project spending rolls from year to year. The spending for these ongoing projects is included as part of the budget amendment process.

Capital Funds are split into three types of funds:

- **General Governmental:** The Capital Improvement Fund (#310) accounts for monies related to the acquisition, construction, or replacement of major governmental facilities. These projects are funded through the transfers of funds from the City's General Fund, Lodging Tax Fund and/or Real Estate Excise Tax I & II Funds as well as grant funds and utility reserves. General governmental projects include those in the Park Improvement fund (#316). Monies held in this fund are dedicated to the City's parks. Funds received for a specific park are restricted for this use only. All other funds may be used for any park improvement.
- **Transportation:** The Transportation Benefit District Fund (#312) accounts for monies collected from the Transportation Benefit District (TBD). The additional 0.2% increase to sales tax for the TBD will fund capital projects included in the TIP; and has been included in a separate fund to more easily show and track activity. These funds can only be used exclusively for projects related to the improvement of streets and sidewalks. Additionally, revenue for transportation related projects also is received in transfers from the General Fund and the Real Estate Excise Tax fund as well as grant funding.
- **Utility Capital Projects:** All utility capital fund projects are directly related to the maintenance, improvement and replacement of items used by a specific utility. These projects are funded by transfers from the applicable utility and are included in the Cost of Service Analysis. It is normal for project costs in these funds to differ from amounts received as revenue from the utility funds as these transfers are adjusted based on the six-year CFP cycle that has been averaged to keep rates stable. Each utility has its own corresponding capital account (#451-#463).

For more detailed information about the Capital Facilities Plan, or the Transportation Improvement Plan, please visit the City's website at [www.cityofpa.us](http://www.cityofpa.us), or the Capital Facilities Plan page directly at <https://wa-portangeles.civicplus.com/774/Capital-Facilities-Plan>.



# CAPITAL IMPROVEMENT FUND #310 REVENUE & EXPENDITURE SUMMARY

## REVENUES





















REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	14,461	79,647	40,355	2,500,000	2,500,000	-	0.00%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	49,928	44,169	13,932	24,000	33,400	9,400	39.17%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	654,157	1,699,083	1,094,800	3,647,900	1,705,700	(1,942,200)	-53.24%
<b>TOTAL REVENUE</b>	<b>\$ 718,546</b>	<b>\$ 1,822,899</b>	<b>\$ 1,149,087</b>	<b>\$ 6,171,900</b>	<b>\$ 4,239,100</b>	<b>(1,932,800)</b>	<b>-31.32%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 102,006</i>	<i>\$ 1,104,353</i>	<i>\$ (673,812)</i>	<i>\$ 5,022,813</i>			
<i>Change from Prior Year %</i>	<i>16.54%</i>	<i>153.69%</i>	<i>-36.96%</i>	<i>437.11%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	1,547	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	59,200	-	-	-	N/A
Capital Outlay	239,956	820,194	312,119	6,958,700	4,778,300	(2,180,400)	-31.33%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 241,503</b>	<b>\$ 820,194</b>	<b>\$ 371,319</b>	<b>\$ 6,958,700</b>	<b>\$ 4,778,300</b>	<b>(2,180,400)</b>	<b>-31.33%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,398,697)</i>	<i>\$ 578,691</i>	<i>\$ (448,875)</i>	<i>\$ 6,587,381</i>			
<i>Change from Prior Year %</i>	<i>-85.28%</i>	<i>239.62%</i>	<i>-54.73%</i>	<i>1774.05%</i>			
<b>FUND BALANCE</b>	<b>\$1,697,170</b>	<b>\$2,699,876</b>	<b>\$3,477,644</b>	<b>\$2,690,844</b>	<b>\$2,151,644</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$477,042</i>	<i>\$1,002,706</i>	<i>\$777,768</i>	<i>(\$786,800)</i>	<i>(\$539,200)</i>		
<i>Change from Prior Year %</i>	<i>39.10%</i>	<i>59.08%</i>	<i>28.81%</i>	<i>-22.62%</i>	<i>-20.04%</i>		



# GOVERNMENTAL CAPITAL PROJECTS FUNDS

PROJECT EXPENDITURE LISTING BY YEAR GOVERNMENTAL CAPITAL	PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
<b>GENERAL GOVERNMENT</b>			
GG0119 Ennis Creek Fish Barrier Removal 	1,200,000	-	300,000
GG0121 Broadband Improvement Feasibility Study 	50,000	50,000	-
GG0303 NICE Program (Revolving) 	787,100	75,000	75,000
GG0516 Senior Center Fire Detection System 	50,000	50,000	-
<b>PUBLIC SAFETY</b>			
FD0315 Fire Station Garage Door Replacement 	50,000	50,000	-
FD0318 Emergency Management Pods 	150,000	100,000	50,000
FD0615 Fire Hoses 	52,400	6,100	5,000
PD0116 Mobile Data Terminal Replacements	246,400	18,800	16,000
PD0119 Computer Aided Dispatch/Law Enforcement Records Management	548,400	145,100	-
PD0120 Police Taser Replacements	136,600	40,300	33,200
PD0121 EOC/911/ Dispatch (Pencom Center) 	6,500,000	3,000,000	3,500,000
PD0122 Police Radio Replacement	120,000	-	20,000
PD0222 PenCom Radio/Phone Traffic Recording 	31,500	31,500	-
PD0307 Police Regional Training & Gun Range Facility	248,700	32,000	32,000
PD0322 PenCom 911 Phone Equipment	153,000	153,000	-
<b>PARKS AND FACILITIES</b>			
GG0416 City Hall Fire Detection System 	75,000	75,000	-
GG1113 Facility Security Projects 	256,000	202,100	-
PK0119 Erickson Playfield Pump Track 	650,000	640,400	-
PK0120 24 Hour Restroom Pilot Project 	200,000	200,000	-
PK0205 Restroom Replacement Program 	1,500,000	600,000	150,000
PK0216 Facility Improvement Revolving Fund 	136,500	30,000	15,000
PK0220 Synthetic Field Turf at Volunteer Field 	1,200,000	500,000	-
PK0316 Locomotive #4	50,000	-	50,000
PK0519 City Pier Erosion Stabilization & Sidewalk Repair (Peabody) 	400,000	362,100	-
PK0719 Parks Maintenance Building 	706,500	-	532,100
PK0819 City Pier Railing Replacement 	565,000	562,200	-
PK0919 Fine Arts Center Capital Improvements 	83,700	35,100	-
<b>GOVERNMENTAL TOTAL</b>	<b>16,146,800</b>	<b>6,958,700</b>	<b>4,778,300</b>



# PARK IMPROVEMENT FUND #316 REVENUE & EXPENDITURE SUMMARY

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	26,301	6,881	15,689	9,200	9,600	400	4.35%
Prop./Trust Income	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	-	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 26,301</b>	<b>\$ 6,881</b>	<b>\$ 15,689</b>	<b>\$ 9,200</b>	<b>\$ 9,600</b>	<b>400</b>	<b>4.35%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$5,313</i>	<i>\$ (19,420)</i>	<i>\$ 8,808</i>	<i>\$ (6,489)</i>			
<i>Change from Prior Year %</i>	<i>25.31%</i>	<i>-73.84%</i>	<i>128.00%</i>	<i>-41.36%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	-	9,562	-	-	-	-	N/A
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$ 9,562</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$0</i>	<i>\$ 9,562</i>	<i>\$ (9,562)</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>0.00%</i>	<i>N/A</i>	<i>-100.00%</i>	<i>N/A</i>			
<b>FUND BALANCE</b>	<b>\$294,920</b>	<b>\$292,239</b>	<b>\$307,928</b>	<b>\$317,128</b>	<b>\$326,728</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$26,302</i>	<i>(\$2,681)</i>	<i>\$15,689</i>	<i>\$9,200</i>	<i>\$9,600</i>		
<i>Change from Prior Year %</i>	<i>9.79%</i>	<i>-0.91%</i>	<i>5.37%</i>	<i>2.99%</i>	<i>3.03%</i>		



# TRANSPORTATION BENEFIT DISTRICT FUND #312 REVENUE & EXPENDITURE SUMMARY

## REVENUES

Changes in revenue sources in 2023 include grants expected in 2023 that were not in the 2022 Budget.
































REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ 850,903	\$ 910,375	\$ 1,024,268	\$ 814,200	\$ 830,500	16,300	2.00%
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	1,351,504	359,064	1,329,808	4,755,500	4,936,500	181,000	3.81%
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	57,144	43,028	(25,102)	30,000	41,700	11,700	39.00%
Prop./Trust Income	-	10,192	-	12,800	-	(12,800)	-100.00%
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	460,000	450,000	1,668,922	628,500	1,193,200	564,700	89.85%
<b>TOTAL REVENUE</b>	<b>\$ 2,719,551</b>	<b>\$ 1,772,659</b>	<b>\$ 3,997,896</b>	<b>\$ 6,241,000</b>	<b>\$ 7,001,900</b>	<b>760,900</b>	<b>12.19%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 1,538,492</i>	<i>\$ (946,892)</i>	<i>\$ 1,278,345</i>	<i>\$ 4,468,341</i>			
<i>Change from Prior Year %</i>	<i>36.13%</i>	<i>-34.82%</i>	<i>47.01%</i>	<i>252.07%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	1,651,711	1,169,853	2,858,388	9,316,400	4,588,100	(4,728,300)	-50.75%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,651,711</b>	<b>\$ 1,169,853</b>	<b>\$ 2,858,388</b>	<b>\$ 9,316,400</b>	<b>\$ 4,588,100</b>	<b>(4,728,300)</b>	<b>-50.75%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,415,514)</i>	<i>\$ (481,858)</i>	<i>\$ 1,688,535</i>	<i>\$ 6,458,012</i>			
<i>Change from Prior Year %</i>	<i>-46.15%</i>	<i>-29.17%</i>	<i>144.34%</i>	<i>225.93%</i>			
<b>FUND BALANCE</b>	<b>\$2,633,338</b>	<b>\$3,236,143</b>	<b>\$4,375,652</b>	<b>\$1,300,252</b>	<b>\$3,714,052</b>		
<i>Change from Prior Yr. \$\$</i>	<i>\$1,442,520</i>	<i>\$602,805</i>	<i>\$1,139,509</i>	<i>(\$3,075,400)</i>	<i>\$2,413,800</i>		
<i>Change from Prior Year %</i>	<i>121.14%</i>	<i>22.89%</i>	<i>35.21%</i>	<i>-70.28%</i>	<i>185.64%</i>		



# TRANSPORTATION BENEFIT DISTRICT FUND #312 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR TRANSPORTATION CAPITAL		PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
TR0101	Laurel Street Stairs Replacement 	735,000	534,700	200,000
TR0114	Hill Street - Olympic Discovery Trail 	3,941,000	6,900	-
TR0115	N Street Chip Seal (5th to 18th Streets) 	500,000	500,000	-
TR0117	Liberty Street Reconstruction 	575,000	-	15,000
TR0119	8th Street Paving (Lincoln to A Streets) 	1,280,000	-	-
TR0120	Signal Controller Upgrades 1st/Front 	1,597,500	237,500	1,360,000
TR0121	Pavement Management Plan 	200,000	200,000	-
TR0122	First/Front Paving (Lincoln to Tumwater Streets) 	1,200,000	-	100,000
TR0209	Race Street Complete Design & Construc 	5,251,800	4,608,700	-
TR0218	Lincoln Street Safety* 	2,378,800	499,100	-
TR0316	8th Street Chip Seal (A to I Streets) 	400,000	400,000	-
TR0321	Speed Feedback Sign Program 	90,000	-	30,000
TR0405	Alley Paving Revolving Funding 	1,570,100	460,000	300,000
TR0414	Peabody Creek/Lincoln Street Culvert Repair* 	3,932,000	353,900	-
TR0416	1st/2nd/Valley/Oak Green Alley 	581,900	-	9,700
TR0420	2023 Pavement Preservation 	400,000	-	400,000
TR0518	I Street Chip Seal (5th to 16th Streets) 	450,000	450,000	-
TR0616	ADA - Francis Street* 	370,000	355,500	-
TR0618	Stevens Middle School Walking Routes* 	930,000	-	15,000
TR0621	Waterfront Trail Riprap Repair 	593,000	105,200	100,000
TR0715	16th Street LID (C to L Streets) 	1,527,000	112,500	10,000
TR0716	ADA - Peabody Street 	370,000	-	20,000
TR0821	Facility Assesment 	9,000	9,000	-
TR0909	Wayfinding & ODT Signage 	400,000	21,400	138,000
TR0918	Downtown Tree/Sidewalk Replacement Phase II 	500,000	300,000	200,000
TR0919	Traffic Safety Camera Program 	35,000	-	35,000
TR1020	N Street Solar Speed Display 	30,000	30,000	-
TR1118	Revolving Street Improvements* 	284,500	90,000	30,000
TR1215	City Hall East Parking Lot LID 	1,333,000	12,000	1,210,400
TR1399	Traffic Signal Interconnect/Preemption 	760,000	60,000	300,000
TR1799	Truck Route at Hwy 101 Intersection 	7,775,000	-	115,000
<b>TRANSPORTATION TOTAL</b>		<b>39,999,600</b>	<b>9,316,400</b>	<b>4,588,100</b>

\*Projects are funded by Transportation Benefit District taxes.



# ELECTRIC CAPITAL FUND #451 REVENUE & EXPENDITURE SUMMARY

## REVENUES












REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	4,650,000	3,300,000	800,000	800,000	800,000	-	N/A
<b>TOTAL REVENUE</b>	<b>\$ 4,650,000</b>	<b>\$ 3,300,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>\$ 800,000</b>	<b>-</b>	<b>N/A</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 3,572,300</i>	<i>\$ (1,350,000)</i>	<i>\$ (2,500,000)</i>	<i>\$ -</i>			
<i>Change from Prior Year %</i>	<i>331.47%</i>	<i>-29.03%</i>	<i>-75.76%</i>	<i>0.00%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	288,458	527,691	975,936	3,398,000	6,019,900	2,621,900	77.16%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 288,458</b>	<b>\$ 527,691</b>	<b>\$ 975,936</b>	<b>\$ 3,398,000</b>	<b>\$ 6,019,900</b>	<b>2,621,900</b>	<b>77.16%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (145,579)</i>	<i>\$ 239,233</i>	<i>\$ 448,245</i>	<i>\$ 2,422,064</i>			
<i>Change from Prior Year %</i>	<i>-33.54%</i>	<i>182.94%</i>	<i>84.94%</i>	<i>248.18%</i>			
Unrestricted Cash Balance	\$10,034,163	\$12,585,718	\$12,430,778	\$9,832,778	\$4,612,878		
<i>Change from Prior Yr. \$\$</i>	<i>\$4,446,243</i>	<i>\$2,551,555</i>	<i>(\$154,940)</i>	<i>(\$2,598,000)</i>	<i>(\$5,219,900)</i>		
<i>Change from Prior Year %</i>	<i>79.57%</i>	<i>25.43%</i>	<i>-1.23%</i>	<i>-20.90%</i>	<i>-53.09%</i>		



# ELECTRIC CAPITAL FUND #451 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR ELECTRIC CAPITAL		PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
CL0117	Washington Street Substation Switchgear 	500,000	-	500,000
CL0216	City/PUD Service Area Capital Needs 	400,000	200,000	200,000
CL0217	I Street Substation Switchgear Replacement 	500,000	500,000	-
CL0414	Construct New Light Ops Building 	6,399,900	1,500,000	4,469,900
CL0419	Underground Cable Replacement - 2021 	250,000	250,000	-
CL0420	College Street LTC Replacement 	200,000	-	200,000
CL0519	Underground Cable Replacement - 2022 	250,000	250,000	-
CL0619	Underground Cable Replacement - 2023 	250,000	-	250,000
CL0620	Electric Vehicle Charging Station	48,000	48,000	-
CL0819	Overhead Reconductoring - 2023 	250,000	-	250,000
CL0919	"A" Street Substation Switchgear Replacement 	500,000	500,000	-
CLCAP	Maintenance Capital Contribution 	1,180,800	150,000	150,000
<b>ELECTRIC TOTAL</b>		<b>10,728,700</b>	<b>3,398,000</b>	<b>6,019,900</b>



# WATER CAPITAL FUND #452 REVENUE & EXPENDITURE SUMMARY

## REVENUES
















REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	562,000	719,100	650,000	725,000	765,000	40,000	5.52%
<b>TOTAL REVENUE</b>	<b>\$ 562,000</b>	<b>\$ 719,100</b>	<b>\$ 650,000</b>	<b>\$ 725,000</b>	<b>\$ 765,000</b>	<b>40,000</b>	<b>5.52%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (34,000)</i>	<i>\$ 157,100</i>	<i>\$ (69,100)</i>	<i>\$ 75,000</i>			
<i>Change from Prior Year %</i>	<i>-5.70%</i>	<i>27.95%</i>	<i>-9.61%</i>	<i>11.54%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	21,059	212,209	206,267	2,344,200	2,275,600	(68,600)	-2.93%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 21,059</b>	<b>\$ 212,209</b>	<b>\$ 206,267</b>	<b>\$ 2,344,200</b>	<b>\$ 2,275,600</b>	<b>(68,600)</b>	<b>-2.93%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (1,035,895)</i>	<i>\$ 191,150</i>	<i>\$ 185,208</i>	<i>\$ 2,131,991</i>			
<i>Change from Prior Year %</i>	<i>-98.01%</i>	<i>907.69%</i>	<i>879.47%</i>	<i>1004.67%</i>			
Unrestricted Cash Balance	\$3,807,410	\$4,460,403	\$4,769,111	\$3,149,911	\$1,639,311		
<i>Change from Prior Yr. \$\$</i>	<i>\$400,689</i>	<i>\$652,993</i>	<i>\$308,708</i>	<i>(\$1,619,200)</i>	<i>(\$1,510,600)</i>		
<i>Change from Prior Year %</i>	<i>11.76%</i>	<i>117.15%</i>	<i>6.92%</i>	<i>-33.95%</i>	<i>-47.96%</i>		



# WATER CAPITAL FUND #452 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR WATER CAPITAL		PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
WT0121	White Creek & 3rd St Crossing Main 	52,000	520,000	-
WT0122	Elwha-Fish Screen Facility Improvement 	200,000	200,000	-
WT0218	Reservoir Instrumentation Upgrades 	270,000	262,800	-
WT0221	Race Street Water Main Replacment South 	694,800	635,400	-
WT0222	Elwha-Effluent Distribution Structure Bypass 	170,000	15,000	155,000
WT0319	Ground Water Resiliency Program 	1,275,000	200,000	275,000
WT0320	Morse Creek Transmission Main Eval/Design 	440,000	-	440,000
WT0321	Facility Assessment 	9,000	9,000	-
WT0419	Decant Facility at Transfer Station - Water So 	800,000	10,000	777,400
WT0420	Ennis Creek Water Main Relocate 	220,000	220,000	-
WT0421	Race Street Water Main Replacment North 	125,000	-	125,000
WT0422	Elwha-Temporary Diversion Pumping Facility 	2,100,000	-	100,000
WT0519	Water Treatment Plant Repairs 	198,000	198,000	-
WT0612	3rd & Vine Street Main 	403,200	-	403,200
WT0619	Peabody Reservoir Inlet Pipe Replacement 	374,000	74,000	-
<b>WATER TOTAL</b>		<b>7,331,000</b>	<b>2,344,200</b>	<b>2,275,600</b>



# WASTEWATER CAPITAL FUND #453 REVENUE & EXPENDITURE SUMMARY

## REVENUES

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	783,500	850,000	900,000	950,000	978,500	28,500	3.00%
<b>TOTAL REVENUE</b>	<b>\$ 783,500</b>	<b>\$ 850,000</b>	<b>\$ 900,000</b>	<b>\$ 950,000</b>	<b>\$ 978,500</b>	<b>28,500</b>	<b>3.00%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 183,500</i>	<i>\$ 66,500</i>	<i>\$ 50,000</i>	<i>\$ 50,000</i>			
<i>Change from Prior Year %</i>	<i>30.58%</i>	<i>8.49%</i>	<i>5.88%</i>	<i>5.56%</i>			










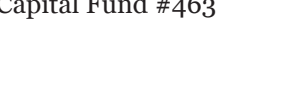



## EXPENDITURES

In 2023, a transfer of \$1.4 million is planned to the CSO fund for projects relocated from the Wastewater to CSO capital fund, in the approved 2023-2028 CFP.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	1,400,000	1,400,000	N/A
Capital Outlay	213,450	832,070	981,245	754,400	1,484,900	730,500	96.83%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	195,600	-	(195,600)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 213,450</b>	<b>\$ 832,070</b>	<b>\$ 981,245</b>	<b>\$ 950,000</b>	<b>\$ 2,884,900</b>	<b>1,934,900</b>	<b>203.67%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (141,307)</i>	<i>\$ 618,620</i>	<i>\$ 149,175</i>	<i>\$ (31,245)</i>			
<i>Change from Prior Year %</i>	<i>-39.83%</i>	<i>0.06%</i>	<i>17.93%</i>	<i>-3.18%</i>			
Unrestricted Cash Balance	\$3,648,076	\$3,927,128	\$3,618,852	\$3,618,852	\$1,712,452		
<i>Change from Prior Yr. \$\$</i>	<i>\$615,586</i>	<i>\$279,052</i>	<i>(\$308,276)</i>	<i>\$0</i>	<i>(\$1,906,400)</i>		
<i>Change from Prior Year %</i>	<i>20.30%</i>	<i>7.65%</i>	<i>-7.85%</i>	<i>0.00%</i>	<i>-52.68%</i>		



# WASTEWATER CAPITAL FUND #453 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR WASTEWATER & CSO CAPITAL	PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
WW0117 Francis Street Pigging Bypass* 	190,000	190,000	-
WW0120 Pump Station 3 Force Main Replacement* 	3,435,000	335,000	3,100,000
WW0121 Facility Assessment 	9,000	9,000	-
WW0122 Anaerobic Digester Roof Improvements 	4,234,000	138,400	207,500
WW0220 West 4th Street Capacity Improvement 	550,000	85,800	450,000
WW0316 CSO 6 & 7 Reconstruction* 	208,400	15,000	150,000
WW0319 Wastewater Comprehensive Plan 	300,000	106,200	-
WW0320 WWTP Septic Truck Pad Repair 	134,000	-	20,000
WW0419 WWTP HVAC Replacement 	230,000	20,000	30,000
WW0420 WWTP Potable Water Air-Gap 	165,000	165,000	-
WW0519 Decant Facility at Transfer Station - Wastewater Soils I 	800,000	10,000	777,400
WW0520 Sanitary Force Main Relocate (Lees Creek) 	220,000	220,000	-
WW1122 2022 Neighborhood Sewer Rehabilitation* 	389,000	389,000	-
<b>WASTEWATER &amp; CSO TOTAL</b>	<b>10,864,400</b>	<b>1,683,400</b>	<b>4,734,900</b>



\*Includes Capital Fund #463



# SOLID WASTE CAPITAL FUND #454 REVENUE & EXPENDITURE SUMMARY

## REVENUES

In 2023, the City expects to receive a grant to fund the Decant Facility project. Additionally, a transfer station surcharge is collected and tracked in this fund for the debt service payment on the Landfill Stabilization project.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	18,391	20,790	378,100	316,100	(62,000)	-16.40%
Charges for Goods & Svcs.	1,248,651	1,225,546	1,277,054	1,407,500	1,283,400	(124,100)	-8.82%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	117,641	58,353	(28,073)	20,000	28,100	8,100	40.50%
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	50,000	50,000	50,000	50,000	-	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 1,366,292</b>	<b>\$ 1,352,290</b>	<b>\$ 1,319,771</b>	<b>\$ 1,855,600</b>	<b>\$ 1,677,600</b>	<b>(178,000)</b>	<b>-9.59%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 269,444</i>	<i>\$ (14,002)</i>	<i>\$ (32,519)</i>	<i>\$ 535,829</i>			
<i>Change from Prior Year %</i>	<i>24.57%</i>	<i>-1.02%</i>	<i>-2.40%</i>	<i>40.60%</i>			








## EXPENDITURES

The Interfund Service expense is for the debt service payment on the 2014 LTGO Bond, which is not a Capital Project expense in the CFP, but is an expense of the Solid Waste Capital Fund. \$597,400 in principal and interest is expected for this bond.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	300	-	(69)	-	-	-	N/A
Intergovmt/Interfund Svcs	598,713	598,800	598,200	597,200	600,800	3,600	0.60%
Capital Outlay	108,485	9,172	936,700	1,131,200	1,664,100	532,900	47.11%
Debt Service: Principal	275,000	280,000	290,000	300,000	305,000	5,000	1.67%
Debt Service: Interest	268,339	313,119	304,670	297,400	288,400	(9,000)	-3.03%
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,250,837</b>	<b>\$ 1,201,091</b>	<b>\$ 2,129,501</b>	<b>\$ 2,325,800</b>	<b>\$ 2,858,300</b>	<b>532,500</b>	<b>22.90%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 436,220</i>	<i>\$ (49,746)</i>	<i>\$ 928,410</i>	<i>\$ 196,299</i>			
<i>Change from Prior Year %</i>	<i>53.55%</i>	<i>-3.98%</i>	<i>77.30%</i>	<i>9.22%</i>			
Unrestricted Cash Balance	\$2,932,304	\$3,093,654	\$2,270,260	\$1,800,060	\$619,360		
<i>Change from Prior Yr. \$\$</i>	<i>\$27,513</i>	<i>\$161,350</i>	<i>(\$823,394)</i>	<i>(\$470,200)</i>	<i>(\$1,180,700)</i>		
<i>Change from Prior Year %</i>	<i>0.95%</i>	<i>5.50%</i>	<i>-26.62%</i>	<i>-20.71%</i>	<i>-65.59%</i>		



# SOLID WASTE CAPITAL FUND #454 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR SOLID WASTE CAPITAL		PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
SW0112	Decant Facility at Transfer Station 	968,700	172,000	707,100
SW0117	Landfill Operating Software 	200,000	102,400	-
SW0120	Landfill Pump Station 17 Repair 	280,000	-	280,000
SW0121	Landfill Access Road Repair 	577,000	-	577,000
SW0122	Landfill Automated Facility Gate 	100,000	-	100,000
SW0221	Facility Assessment 	9,000	9,000	-
SW0421	Transfer Station 	1,627,800	847,800	-
<b>SOLID WASTE TOTAL</b>		<b>3,762,500</b>	<b>1,131,200</b>	<b>1,664,100</b>



# STORMWATER CAPITAL FUND #456 REVENUE & EXPENDITURE SUMMARY

## REVENUES
















REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	-	-	-	-	-	-	N/A
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	-	-	-	-	-	-	N/A
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	400,000	400,000	545,000	434,000	443,000	9,000	2.07%
<b>TOTAL REVENUE</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>\$ 545,000</b>	<b>\$ 434,000</b>	<b>\$ 443,000</b>	<b>9,000</b>	<b>2.07%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (85,000)</i>	<i>\$ 400,000</i>	<i>\$ 145,000</i>	<i>\$ (111,000)</i>			
<i>Change from Prior Year %</i>	<i>-17.53%</i>	<i>100.00%</i>	<i>36.25%</i>	<i>-20.37%</i>			

## EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	-	-	-	-	-	-	N/A
Capital Outlay	25,408	6,520	439,726	742,900	1,996,500	1,253,600	168.74%
Debt Service: Principal	-	-	-	-	-	-	N/A
Debt Service: Interest & Other	-	-	-	-	-	-	N/A
Interfund Pmts. for Services	-	-	-	-	-	-	N/A
<b>TOTAL EXPENDITURES</b>	<b>\$ 25,408</b>	<b>\$ 6,520</b>	<b>\$ 439,726</b>	<b>\$ 742,900</b>	<b>\$ 1,996,500</b>	<b>1,253,600</b>	<b>168.74%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (323,996)</i>	<i>\$ (18,888)</i>	<i>\$ 433,206</i>	<i>\$ 303,174</i>			
<i>Change from Prior Year %</i>	<i>-92.73%</i>	<i>-74.34%</i>	<i>6644.26%</i>	<i>68.95%</i>			
Unrestricted Cash Balance	\$2,178,493	\$2,571,973	\$2,860,342	\$2,551,442	\$997,942		
<i>Change from Prior Yr. \$\$</i>	<i>\$373,717</i>	<i>\$393,480</i>	<i>\$288,369</i>	<i>(\$308,900)</i>	<i>(\$1,553,500)</i>		
<i>Change from Prior Year %</i>	<i>20.71%</i>	<i>18.06%</i>	<i>11.21%</i>	<i>-10.80%</i>	<i>-60.89%</i>		



# STORMWATER CAPITAL FUND #456 PROJECTS SUMMARY

PROJECT EXPENDITURE LISTING BY YEAR STORMWATER CAPITAL	PROJECT TOTAL	BUDGET 2022	PROPOSED 2023
DR0119 N Street Outfall Improvement  	482,500	48,900	-
DR0120 Decant Facility at Transfer Station - Stormwater Soils I  	1,000,000	10,000	977,400
DR0121 Facility Assessment  	9,000	9,000	-
DR0213 H Street Stormwater Outfall  	742,500	92,000	646,000
DR0215 Francis Street Outfall Repair 	90,000	40,000	50,000
DR0322 Park Ave Outfall to Peabody Creek  	450,000	450,000	-
DR0404 Stormwater at Canyon Edge & Ahlvers   	3,800,000	-	292,100
DR0804 Lincoln Park/Big Boy Pond Study 	124,000	93,000	31,000
<b>STORMWATER TOTAL</b>	<b>6,698,000</b>	<b>742,900</b>	<b>1,996,500</b>



# COMBINED SEWER OVERFLOW CAPITAL FUND #463 REVENUE & EXPENDITURE SUMMARY

## REVENUES

The Combined Sewer Overflow (CSO) fund also accounts for the debt associated with the \$46 million CSO project that occurred in 2014. A surcharge for this project is collected on City wastewater utility bills for repayment. These revenues are tracked in this fund. Additionally, this fund collects earnings from investment interest. In 2023, a one-time transfer from the Wastewater operating and capital funds will occur in the amount of \$1.7 million for projects reclassified from Wastewater capital to the CSO fund.

REVENUES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Licenses & Permits	-	-	-	-	-	-	N/A
Intergovt. Revenue	-	-	-	-	-	-	N/A
Charges for Goods & Svcs.	2,336,770	2,335,738	2,372,200	2,301,900	2,301,900	-	0.00%
Fines & Penalties	-	-	-	-	-	-	N/A
Miscellaneous Revenue	70,399	36,209	(15,685)	20,000	37,400	17,400	87.00%
Proprietary Funds Revenue	-	-	-	-	-	-	N/A
Non-Revenues	-	-	-	-	-	-	N/A
Other Financing Sources	-	-	-	-	1,700,000	1,700,000	100.00%
<b>TOTAL REVENUE</b>	<b>\$ 2,407,169</b>	<b>\$ 2,371,947</b>	<b>\$ 2,356,515</b>	<b>\$ 2,321,900</b>	<b>\$ 4,039,300</b>	<b>1,717,400</b>	<b>73.97%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ 34,347</i>	<i>\$ (35,222)</i>	<i>\$ (15,432)</i>	<i>\$ (34,615)</i>			
<i>Change from Prior Year %</i>	<i>1.45%</i>	<i>-1.46%</i>	<i>-0.65%</i>	<i>-1.47%</i>			

## EXPENDITURES

In 2023, the amount of the debt payment for the CSO will be \$2,248,400. Capital projects related to the CSO are shown in the wastewater capital fund project listing.

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
Salaries and Wages	\$ -	\$ -	\$ -	\$ -	\$ -	-	N/A
Personnel Benefits	-	-	-	-	-	-	N/A
Supplies	-	-	-	-	-	-	N/A
Other Services & Charges	-	-	-	-	-	-	N/A
Intergovmt/Interfund Svcs	6,868	826	-	-	-	-	N/A
Capital Outlay	-	-	-	929,000	3,250,000	2,321,000	249.84%
Debt Service: Principal	1,726,303	1,752,215	1,735,003	1,683,100	1,676,200	(6,900)	-0.41%
Debt Service: Interest & Other	561,502	513,916	667,463	622,100	572,200	(49,900)	-8.02%
Interfund Pmts. for Services	-	-	-	1,700	-	(1,700)	-100.00%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,294,673</b>	<b>\$ 2,266,957</b>	<b>\$ 2,402,466</b>	<b>\$ 3,235,900</b>	<b>\$ 5,498,400</b>	<b>2,262,500</b>	<b>69.92%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$ (25,296)</i>	<i>\$ (27,716)</i>	<i>\$ 135,509</i>	<i>\$ 833,434</i>			
<i>Change from Prior Year %</i>	<i>-1.09%</i>	<i>-1.21%</i>	<i>5.98%</i>	<i>34.69%</i>			
Unrestricted Cash Balance	\$2,261,893	\$1,555,725	\$1,569,258	\$655,258	\$596,158		
<i>Change from Prior Yr. \$\$</i>	<i>\$105,537</i>	<i>(\$706,168)</i>	<i>\$13,533</i>	<i>(\$914,000)</i>	<i>(\$59,100)</i>		
<i>Change from Prior Year %</i>	<i>4.89%</i>	<i>-31.22%</i>	<i>0.87%</i>	<i>-58.24%</i>	<i>-9.02%</i>		



# CITY WIDE PERSONNEL SUMMARY BY FUND

AUTHORIZED POSITIONS - DEPARTMENT	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$\$	%
City Manager	9.50	9.50	9.50	10.50	10.50	0.00	0.00%
Community & Economic Development	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
Finance	20.80	20.80	20.80	20.80	20.80	0.00	0.00%
Fire	28.00	28.00	29.00	29.00	29.00	0.00	0.00%
Legal	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Parks & Recreation	25.30	25.30	25.30	24.80	24.80	0.00	0.00%
Police	59.40	63.30	63.30	63.90	63.90	0.00	0.00%
Public Works & Utilities	94.27	94.77	93.77	107.00	107.50	0.50	0.47%
<b>TOTAL AUTHORIZED POSITIONS</b>	<b>247.27</b>	<b>251.67</b>	<b>251.67</b>	<b>266.00</b>	<b>266.50</b>	<b>0.50</b>	<b>0.19%</b>
<i>Change from Prior Yr. #</i>	<i>0.25</i>	<i>4.40</i>	<i>0.00</i>	<i>14.33</i>	<i>0.50</i>		
<i>Change from Prior Year %</i>	<i>0.10%</i>	<i>1.78%</i>	<i>0.00%</i>	<i>5.69%</i>	<i>0.19%</i>		



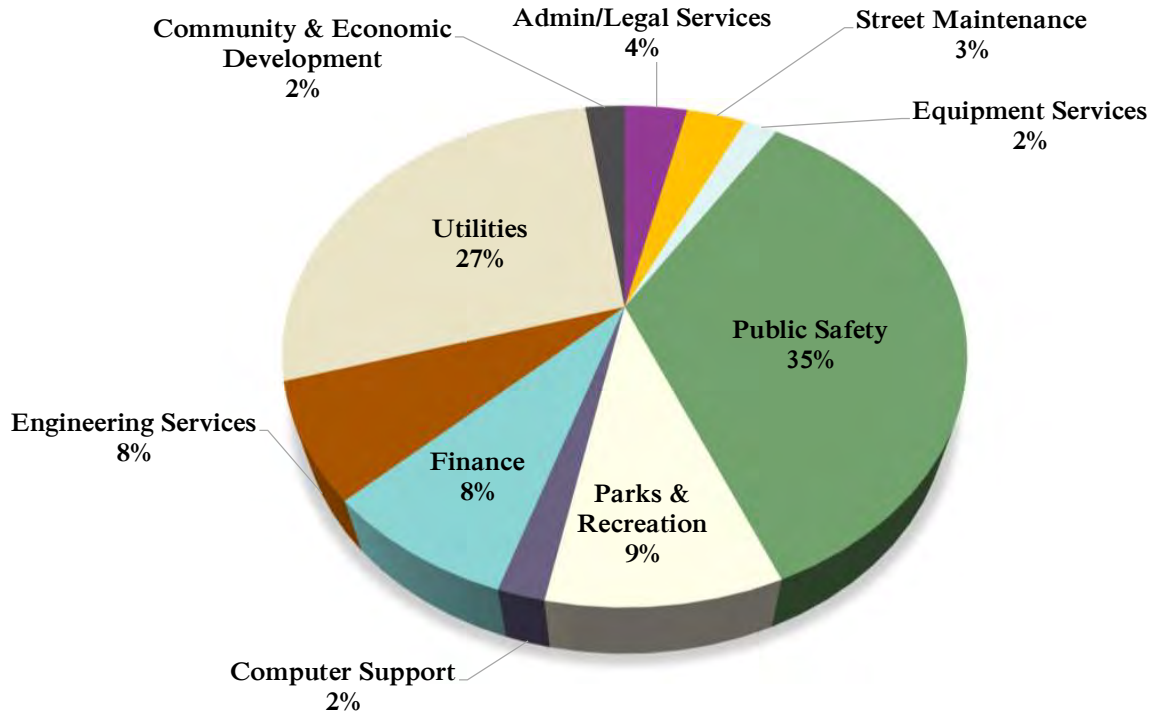
# CITY WIDE PERSONNEL SUMMARY (CONTINUED)

PERMANENT POSITIONS - BY FUND	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
<b>General Fund</b>							
City Manager	4.50	4.50	4.50	5.50	5.50	0.00	0.00%
Community & Economic Development	6.00	6.00	6.00	6.00	6.00	0.00	0.00%
Finance	20.80	20.80	20.80	20.80	20.80	0.00	0.00%
Fire	10.05	10.05	10.05	10.05	10.05	0.00	0.00%
Legal	4.00	4.00	4.00	4.00	4.00	0.00	0.00%
Parks & Recreation	18.00	18.00	18.00	18.50	18.50	0.00	0.00%
Police	38.00	38.90	38.80	37.50	37.50	0.00	0.00%
Public Works & Utilities	18.00	18.00	18.00	20.00	20.00	0.00	0.00%
Sub-Total General Fund	119.35	120.25	120.15	122.35	122.35	0.00	0.00%
<b>OTHER FUNDS</b>							
Street	8.00	7.50	7.50	7.50	7.50	0.00	0.00%
PenCom	21.40	22.50	22.50	22.50	22.50	0.00	0.00%
Code Compliance	-	-	-	1.90	1.90	0.00	0.00%
Electric	20.00	20.00	20.00	20.00	20.00	0.00	0.00%
Electric Conservation	2.00	2.00	1.00	1.00	1.00	0.00	0.00%
Water	13.00	12.34	11.34	11.34	11.50	0.16	1.41%
Wastewater	12.00	12.33	12.33	12.33	12.50	0.17	1.38%
Solid Waste	8.50	8.50	8.50	22.00	22.00	0.00	0.00%
Stormwater	4.50	4.83	4.83	4.83	4.50	(0.33)	-6.83%
Medic I	17.95	17.95	18.95	20.95	20.95	0.00	0.00%
Equipment Services	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Information Technology	5.00	5.00	5.00	5.00	5.00	0.00	0.00%
Sub-Total Other Funds	117.35	117.95	116.95	134.35	134.35	0.00	0.00%
<b>Total Permanent Positions</b>	<b>236.70</b>	<b>238.20</b>	<b>237.10</b>	<b>256.70</b>	<b>256.70</b>	<b>0.00</b>	<b>0.00%</b>
<b>SEASONAL POSITIONS - BY FUND</b>							
<b>General Fund</b>							
Parks & Recreation	7.60	7.30	7.30	6.30	6.30	0.00	-13.70%
Public Works & Utilities	0.77	0.77	0.77	-	-	0.00	N/A
<b>OTHER FUNDS</b>							
Street	1.50	1.50	1.50	1.50	1.50	0.00	0.00%
Water	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
Wastewater	0.50	0.50	0.50	0.50	1.00	0.50	100.00%
Solid Waste	0.50	0.50	0.50	0.50	0.50	0.00	0.00%
<b>Total Seasonal Positions</b>	<b>11.37</b>	<b>11.07</b>	<b>11.07</b>	<b>9.30</b>	<b>9.80</b>	<b>0.50</b>	<b>5.38%</b>
<b>TOTAL PERMANENT &amp; SEASONAL POSITIONS</b>	<b>248.07</b>	<b>249.27</b>	<b>248.17</b>	<b>266.00</b>	<b>266.50</b>	<b>0.50</b>	<b>0.19%</b>
<i>Change from Prior Yr. #</i>	<i>(0.70)</i>	<i>1.20</i>	<i>(1.10)</i>	<i>17.83</i>	<i>0.50</i>		
<i>Change from Prior Yr. %</i>	<i>-0.28%</i>	<i>0.48%</i>	<i>-0.44%</i>	<i>7.18%</i>	<i>0.19%</i>		



# CITY WIDE PERSONNEL SUMMARY

## PERSONNEL BY FUNCTION



## TOTAL CITY WIDE PERSONNEL EXPENDITURES

EXPENDITURES	2019 ACTUAL	2020 ACTUAL	2021 ACTUAL	2022 BUDGET AMEND. #2	2023 PROPOSED BUDGET	VARIANCE FROM 2022 BUDGET AMEND. #2	
						\$	%
Full time Salaries	\$ 16,785,426	\$ 17,026,697	\$ 18,467,535	\$ 20,400,400	\$ 23,426,900	3,026,500	14.84%
Part Time Salaries	250,256	250,788	184,005	208,400	206,300	(2,100)	-1.01%
Seasonal/Temporary Salaries	244,232	276,419	276,424	349,600	335,300	(14,300)	-4.09%
Overtime	873,785	987,692	1,055,038	859,200	888,500	29,300	3.41%
Benefits	7,606,668	7,672,795	7,750,382	8,502,800	9,406,300	903,500	10.63%
Travel & Training	289,615	290,014	183,331	436,100	500,600	64,500	14.79%
Memberships & Subscriptions	129,414	110,142	191,719	168,400	169,700	1,300	0.77%
Uniforms	54,800	64,417	55,332	50,700	76,800	26,100	51.48%
<b>TOTAL EXPENDITURES</b>	<b>\$ 26,234,196</b>	<b>\$ 26,678,964</b>	<b>\$ 28,163,766</b>	<b>\$ 30,975,600</b>	<b>\$ 35,010,400</b>	<b>4,034,800</b>	<b>13.03%</b>
<i>Change from Prior Yr. \$\$</i>	<i>\$1,283,578</i>	<i>\$ 444,768</i>	<i>\$ 1,484,802</i>	<i>\$ 4,296,636</i>			
<i>Change from Prior Year %</i>	<i>5.14%</i>	<i>1.70%</i>	<i>5.57%</i>	<i>16.10%</i>			



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# AFSCME LOCAL #1619

**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**  
**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
	1	\$46.431	\$3,714.47	\$8,048.03	\$96,576.31
<b>RANGE 34</b>	2	\$47.824	\$3,825.91	\$8,289.47	\$99,473.59
Civil Engineer III	3	\$49.259	\$3,940.68	\$8,538.15	\$102,457.80
	4	\$50.736	\$4,058.91	\$8,794.29	\$105,531.54
	5	\$52.258	\$4,180.67	\$9,058.12	\$108,697.48
	6	\$53.826	\$4,306.09	\$9,329.87	\$111,958.40
	7	\$55.441	\$4,435.28	\$9,609.76	\$115,317.16
	1	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15
<b>RANGE 33</b>	2	\$46.431	\$3,714.46	\$8,048.00	\$96,576.04
	3	\$47.824	\$3,825.90	\$8,289.44	\$99,473.33
	4	\$49.258	\$3,940.67	\$8,538.13	\$102,457.52
	5	\$50.736	\$4,058.89	\$8,794.27	\$105,531.25
	6	\$52.258	\$4,180.66	\$9,058.10	\$108,697.19
	7	\$53.826	\$4,306.08	\$9,329.84	\$111,958.10
	1	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64
<b>RANGE 32</b>	2	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15
	3	\$46.431	\$3,714.47	\$8,048.03	\$96,576.31
	4	\$47.826	\$3,826.05	\$8,289.78	\$99,477.31
	5	\$49.266	\$3,941.26	\$8,539.39	\$102,472.74
	6	\$50.747	\$4,059.76	\$8,796.15	\$105,553.82
	7	\$52.269	\$4,181.56	\$9,060.05	\$108,720.54
	1	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38
<b>RANGE 31</b>	2	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64
	3	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15
	4	\$46.431	\$3,714.47	\$8,048.03	\$96,576.31
	5	\$47.826	\$3,826.05	\$8,289.78	\$99,477.31
	6	\$49.266	\$3,941.26	\$8,539.39	\$102,472.74
	7	\$50.747	\$4,059.76	\$8,796.15	\$105,553.82
	1	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38
<b>RANGE 30</b>	2	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38
Civil/Utility Engineer II	3	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64
Engineering Project Supervisor	4	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15
Senior Systems Network Analyst	5	\$46.431	\$3,714.47	\$8,048.03	\$96,576.31
	6	\$47.826	\$3,826.05	\$8,289.78	\$99,477.31
	7	\$49.266	\$3,941.26	\$8,539.39	\$102,472.74



**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**

**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45
<b>RANGE 29</b>	2	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38
	3	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38
	4	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64
	5	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15
	6	\$46.431	\$3,714.47	\$8,048.03	\$96,576.31
	7	\$47.826	\$3,826.05	\$8,289.78	\$99,477.31

	1	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80
<b>RANGE 28</b>	2	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45
Civil/Utility Engineer I	3	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38
Systems Coordinator	4	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38
	5	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64
	6	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15
	7	\$46.431	\$3,714.47	\$8,048.03	\$96,576.31

	1	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43
<b>RANGE 27</b>	2	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80
	3	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45
	4	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38
	5	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38
	6	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64
	7	\$45.078	\$3,606.27	\$7,813.60	\$93,763.15

	1	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
<b>RANGE 26</b>	2	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43
WTPO Leadworker	3	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80
	4	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45
	5	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38
	6	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38
	7	\$43.767	\$3,501.37	\$7,586.30	\$91,035.64

	1	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94
<b>RANGE 25</b>	2	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
	3	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43
	4	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80
	5	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45
	6	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38
	7	\$42.495	\$3,399.59	\$7,365.78	\$88,389.38



**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**

**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61
<b>RANGE 24</b>	2	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94
Associate Planner	3	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
Systems Network Analyst	4	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43
Engineering Technician III	5	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80
	6	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45
	7	\$41.262	\$3,300.94	\$7,152.03	\$85,824.38

	1	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
<b>RANGE 23</b>	2	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61
WWTP Operator III	3	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94
WTP Operator III	4	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
Electrical Engineering Specialist II	5	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43
Transfer Station Supervisor	6	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80
Contract Specialist II	7	\$40.061	\$3,204.90	\$6,943.95	\$83,327.45

	1	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18
<b>RANGE 22</b>	2	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
WWTP Lab Specialist	3	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61
WWTP Source Control Coordinator	4	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94
GIS Analyst	5	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
Street/Traffic Supervisor	6	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43
Accountant	7	\$38.895	\$3,111.57	\$6,741.73	\$80,900.80

	1	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14
<b>RANGE 21</b>	2	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18
WTP Operator II	3	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
Electrical Engineering Specialist I	4	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61
Development Services Specialist	5	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94
Building Inspector	6	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
	7	\$37.762	\$3,020.94	\$6,545.37	\$78,544.43

<b>RANGE 20</b>	1	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
PW&U Leadworker	2	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14
Parks Leadworker	3	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18
WTP Scada Technician	4	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
Backflow Prevention Inspector	5	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61
Assistant Planner	6	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94
Contract Specialist I	7	\$36.655	\$2,932.42	\$6,353.58	\$76,242.95
Solid Waste Coordinator					
Cemetery Coordinator					
Facilities Operations Specialist					
Engineering Technician II					
Information Support Specialist					
Transfer Station Leadworker					



**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**

**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$29.801	\$2,384.08	\$5,165.51	\$61,986.10
<b>RANGE 19</b>	2	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
WWTP Operator II	3	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14
	4	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18
	5	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
	6	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61
	7	\$35.584	\$2,846.69	\$6,167.83	\$74,013.94

	1	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92
<b>RANGE 18</b>	2	\$29.801	\$2,384.08	\$5,165.51	\$61,986.10
GIS Technician	3	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
Utility Services Coordinator	4	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14
Traffic Control Maintenance Spec II	5	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18
Customer Service Lead	6	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
	7	\$34.548	\$2,763.83	\$5,988.30	\$71,859.61

	1	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67
<b>RANGE 17</b>	2	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92
Utility Worker II	3	\$29.801	\$2,384.08	\$5,165.51	\$61,986.10
Parks Facility Caretaker II	4	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
Pollution Prevention Specialist	5	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14
Street Sweeper	6	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18
Solid Waste Collections Driver	7	\$33.544	\$2,683.51	\$5,814.26	\$69,771.15
Parks & Rec Project Coordinator					

	1	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33
<b>RANGE 16</b>	2	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67
WWTP Operator I/OIT	3	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92
WTP Opeartor I/OIT	4	\$29.801	\$2,384.08	\$5,165.51	\$61,986.10
Meter Reader III	5	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
Engineering Technician I	6	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14
	7	\$32.569	\$2,605.55	\$5,645.35	\$67,744.18

	1	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29
<b>RANGE 15</b>	2	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33
Planning Technician	3	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67
	4	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92
	5	\$29.801	\$2,384.08	\$5,165.51	\$61,986.10
	6	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
	7	\$31.616	\$2,529.27	\$5,480.09	\$65,761.14



**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**

**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
--------------	------	---------------------------------------	-------------------------	----------------	---------------

	1	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75
<b>RANGE 14</b>	2	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29
Utility Worker I	3	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33
Parks Caretaker I	4	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67
Utility Billing Specialist	5	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92
Meter Reader II	6	\$29.802	\$2,384.17	\$5,165.69	\$61,988.30
Accounting Technician II	7	\$30.699	\$2,455.96	\$5,321.25	\$63,854.95
Traffic Control Maintenance Spec I					

	1	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93
<b>RANGE 13</b>	2	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75
	3	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29
	4	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33
	5	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67
	6	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92
	7	\$29.801	\$2,384.08	\$5,165.51	\$61,986.10

	1	\$24.245	\$1,939.63	\$4,202.53	\$50,430.41
<b>RANGE 12</b>	2	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93
Meter Reader I	3	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75
Accounting Technician I	4	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29
Administrative Specialist II	5	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33
	6	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67
	7	\$28.938	\$2,315.07	\$5,015.99	\$60,191.92

	1	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05
<b>RANGE 11</b>	2	\$24.245	\$1,939.63	\$4,202.53	\$50,430.41
Sports & Events Coordinator	3	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93
Facility Rental Coordinator	4	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75
	5	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29
	6	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33
	7	\$28.092	\$2,247.33	\$4,869.22	\$58,430.67

	1	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18
<b>RANGE 10</b>	2	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05
Custodian	3	\$24.245	\$1,939.63	\$4,202.53	\$50,430.41
	4	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93
	5	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75
	6	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29
	7	\$27.271	\$2,181.71	\$4,727.03	\$56,724.33



**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**

**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68
<b>RANGE 9</b>	2	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18
Administrative Specialist I	3	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05
Landfill Scale Attendant	4	\$24.245	\$1,939.63	\$4,202.53	\$50,430.41
	5	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93
	6	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75
	7	\$26.479	\$2,118.36	\$4,589.77	\$55,077.29

	1	\$21.540	\$1,723.23	\$3,733.67	\$44,804.10
<b>RANGE 8</b>	2	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68
Customer Service Representative	3	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18
	4	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05
	5	\$24.245	\$1,939.63	\$4,202.53	\$50,430.41
	6	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93
	7	\$25.712	\$2,056.95	\$4,456.73	\$53,480.75

	1	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05
<b>RANGE 7</b>	2	\$21.540	\$1,723.23	\$3,733.67	\$44,804.10
Administrative Specialist Trainee	3	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68
Administrative Support & Scheduling Asst	4	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18
	5	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05
	6	\$24.245	\$1,939.63	\$4,202.53	\$50,430.41
	7	\$24.964	\$1,997.15	\$4,327.16	\$51,925.93

	1	\$20.309	\$1,624.75	\$3,520.29	\$42,243.49
<b>RANGE 6</b>	2	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05
PW & U Seasonal Laborer	3	\$21.541	\$1,723.32	\$3,733.86	\$44,806.29
	4	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68
	5	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18
	6	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05
	7	\$24.244	\$1,939.55	\$4,202.35	\$50,428.22

	1	\$19.714	\$1,577.11	\$3,417.08	\$41,004.91
<b>RANGE 5</b>	2	\$20.309	\$1,624.75	\$3,520.29	\$42,243.49
	3	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05
	4	\$21.540	\$1,723.23	\$3,733.67	\$44,804.10
	5	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68
	6	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18
	7	\$23.538	\$1,883.04	\$4,079.92	\$48,959.05



**City of Port Angeles -- AFSCME Local #1619 Collective Bargaining Agreement**

**Salary & Classification Schedule effective January 1, 2023 3.0% COLA and 2.5% Wage Adjustment**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
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	1	\$19.142	\$1,531.33	\$3,317.89	\$39,814.64
<b>RANGE 4</b>	2	\$19.714	\$1,577.11	\$3,417.08	\$41,004.91
	3	\$20.309	\$1,624.75	\$3,520.29	\$42,243.49
	4	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05
	5	\$21.540	\$1,723.23	\$3,733.67	\$44,804.10
	6	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68
	7	\$22.860	\$1,828.81	\$3,962.43	\$47,549.18

	1	\$18.577	\$1,486.14	\$3,219.98	\$38,639.75
<b>RANGE 3</b>	2	\$19.142	\$1,531.33	\$3,317.89	\$39,814.64
	3	\$19.714	\$1,577.11	\$3,417.08	\$41,004.91
	4	\$20.309	\$1,624.75	\$3,520.29	\$42,243.49
	5	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05
	6	\$21.540	\$1,723.23	\$3,733.67	\$44,804.10
	7	\$22.190	\$1,775.18	\$3,846.22	\$46,154.68

	1	\$18.036	\$1,442.90	\$3,126.28	\$37,515.36
<b>RANGE 2</b>	2	\$18.577	\$1,486.14	\$3,219.98	\$38,639.75
	3	\$19.142	\$1,531.33	\$3,317.89	\$39,814.64
	4	\$19.714	\$1,577.11	\$3,417.08	\$41,004.91
	5	\$20.309	\$1,624.75	\$3,520.29	\$42,243.49
	6	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05
	7	\$21.540	\$1,723.23	\$3,733.67	\$44,804.10

	1	\$17.504	\$1,400.33	\$3,034.05	\$36,408.55
<b>RANGE 1</b>	2	\$18.036	\$1,442.90	\$3,126.28	\$37,515.36
Parks Seasonal Laborer	3	\$18.577	\$1,486.14	\$3,219.98	\$38,639.75
	4	\$19.142	\$1,531.33	\$3,317.89	\$39,814.64
	5	\$19.714	\$1,577.11	\$3,417.08	\$41,004.91
	6	\$20.309	\$1,624.75	\$3,520.29	\$42,243.49
	7	\$20.910	\$1,672.81	\$3,624.42	\$43,493.05

	1	\$15.496	\$619.84	\$1,342.98	\$16,115.82
<b>RANGE 0</b>	2	\$15.976	\$639.05	\$1,384.62	\$16,615.42
	3	\$16.470	\$658.82	\$1,427.44	\$17,129.30
	4	\$16.978	\$679.13	\$1,471.45	\$17,657.45



# IAFF LOCAL #656 - FIRE DEPARTMENT

Rates shown are for 2022. The 2023 negotiations were not complete when the budget book was published.

## City of Port Angeles -- IAFF Local #656 Collective Bargaining Agreement

Salary & Classification Schedule effective January 1, 2022 --5.4% COLA

Occup. Code, Range, & Classification	Steps	Annual Work Hours	Hourly	Bi-Weekly	Monthly	Annual
RANGE 01 Occup. Code 3000 FIREFIGHTER	1	2,588	\$ 26.4597	\$ 2,633.76	\$ 5,706.48	\$ 68,477.69
	2	2,588	\$ 28.5742	\$ 2,844.23	\$ 6,162.50	\$ 73,949.99
	3	2,588	\$ 30.8576	\$ 3,071.52	\$ 6,654.96	\$ 79,859.59
	4	2,588	\$ 33.3236	\$ 3,316.98	\$ 7,186.79	\$ 86,241.48
	5	2,588	\$ 35.9866	\$ 3,582.05	\$ 7,761.11	\$ 93,133.33
RANGE 02 Occup. Code 3001 FIREFIGHTER/PARAMEDIC	1	2,588	\$ 28.2554	\$ 2,812.50	\$ 6,093.75	\$ 73,124.93
	2	2,588	\$ 30.5134	\$ 3,037.26	\$ 6,580.72	\$ 78,968.62
	3	2,588	\$ 32.9518	\$ 3,279.97	\$ 7,106.61	\$ 85,279.29
	4	2,588	\$ 35.5851	\$ 3,542.09	\$ 7,674.52	\$ 92,094.26
	5	2,588	\$ 38.4288	\$ 3,825.14	\$ 8,287.81	\$ 99,453.86
RANGE 02-F Occup. Code 3000 PARAMEDIC - Floater Authorized by Section J of the CBA	1	2,588	\$ 26.3520	\$ 2,623.04	\$ 5,683.25	\$ 68,198.98
	2	2,588	\$ 27.6680	\$ 2,754.03	\$ 5,967.07	\$ 71,604.78
	3	2,588	\$ 29.0510	\$ 2,891.69	\$ 6,265.33	\$ 75,183.99
	4	2,588	\$ 30.4890	\$ 3,034.83	\$ 6,575.46	\$ 78,905.53
	5	2,588	\$ 31.9940	\$ 3,184.63	\$ 6,900.04	\$ 82,800.47
RANGE 03 Occup. Code 3002 FIRE CAPTAIN	1	2,588	\$ 37.8572	\$ 3,768.25	\$ 8,164.54	\$ 97,974.55
	2	2,588	\$ 39.2936	\$ 3,911.22	\$ 8,474.32	\$ 101,691.93
	3	2,588	\$ 40.7833	\$ 4,059.51	\$ 8,795.60	\$ 105,547.29
	4	2,588	\$ 42.3312	\$ 4,213.58	\$ 9,129.43	\$ 109,553.18
RANGE 04 Occup. Code 3004 Fire Prev. Spec. I Class Not In Use	1	2,080	\$ 33.3228	\$ 2,665.82	\$ 5,775.95	\$ 69,311.34
	2	2,080	\$ 35.9881	\$ 2,879.05	\$ 6,237.94	\$ 74,855.32
	3	2,080	\$ 38.8678	\$ 3,109.42	\$ 6,737.09	\$ 80,845.08
	4	2,080	\$ 41.9785	\$ 3,358.28	\$ 7,276.27	\$ 87,315.37
	5	2,080	\$ 45.4068	\$ 3,632.53	\$ 7,870.50	\$ 94,446.11
RANGE 05 Occup. Code 3006 Fire Prev. Spec. II Class Not In Use	1	2,080	\$ 33.7153	\$ 2,697.22	\$ 5,843.98	\$ 70,127.74
	2	2,080	\$ 36.4099	\$ 2,912.79	\$ 6,311.05	\$ 75,732.55
	3	2,080	\$ 39.3191	\$ 3,145.54	\$ 6,815.33	\$ 81,783.78
	4	2,080	\$ 42.4621	\$ 3,396.97	\$ 7,360.09	\$ 88,321.12
	5	2,080	\$ 45.8252	\$ 3,666.01	\$ 7,943.03	\$ 95,316.35



<b>RANGE 06</b> Occup. Code 3007 <b>Medical Officer (no position)</b>	1	2,588	\$ 37.8572	\$ 3,768.25	\$ 8,164.55	\$ 97,974.55
	2	2,588	\$ 39.2936	\$ 3,911.23	\$ 8,474.33	\$ 101,691.93
	3	2,588	\$ 40.7833	\$ 4,059.51	\$ 8,795.61	\$ 105,547.29
	4	2,588	\$ 42.3312	\$ 4,213.57	\$ 9,129.42	\$ 109,553.18

<b>RANGE 07</b> Occup. Code 3008 <b>Paramedic Prev.Spec.I</b> Class Not In Use	1	2,080	\$ 35.6777	\$ 2,854.21	\$ 6,184.14	\$ 74,209.66
	2	2,080	\$ 38.5132	\$ 3,081.06	\$ 6,675.64	\$ 80,107.54
	3	2,080	\$ 41.5756	\$ 3,326.05	\$ 7,206.43	\$ 86,477.25
	4	2,080	\$ 44.8824	\$ 3,590.58	\$ 7,779.62	\$ 93,355.43
	5	2,080	\$ 48.4381	\$ 3,875.05	\$ 8,395.94	\$ 100,751.25

<b>RANGE 08</b> Occup. Code 3009 <b>Paramedic Prev.Spec.II</b> Class Not In Use	1	2,080	\$ 36.0619	\$ 2,884.94	\$ 6,250.73	\$ 75,008.76
	2	2,080	\$ 38.9242	\$ 3,113.94	\$ 6,746.87	\$ 80,962.41
	3	2,080	\$ 41.9866	\$ 3,358.93	\$ 7,277.68	\$ 87,332.14
	4	2,080	\$ 45.2854	\$ 3,622.83	\$ 7,849.45	\$ 94,193.54
	5	2,080	\$ 48.8565	\$ 3,908.52	\$ 8,468.46	\$ 101,621.51

<b>RANGE 09</b> Occup. Code 3003 <b>TRAINING OFFICER</b>	1	2,340	\$ 45.8185	\$ 4,123.67	\$ 8,934.61	\$ 107,215.30
	2	2,340	\$ 47.5575	\$ 4,280.17	\$ 9,273.72	\$ 111,284.51
	3	2,340	\$ 49.3608	\$ 4,442.46	\$ 9,625.34	\$ 115,504.16
	4	2,340	\$ 51.2305	\$ 4,610.75	\$ 9,989.95	\$ 119,879.47

<b>RANGE 10</b> Occup. Code 3010 <b>FIRE LIEUTENANT</b>	1	2,588	\$ 34.2856	\$ 3,412.74	\$ 7,394.25	\$ 88,731.15
	2	2,588	\$ 35.6143	\$ 3,544.98	\$ 7,680.80	\$ 92,169.75
	3	2,588	\$ 36.9975	\$ 3,682.68	\$ 7,979.13	\$ 95,749.41
	4	2,588	\$ 38.4351	\$ 3,825.78	\$ 8,289.18	\$ 99,470.06

<b>RANGE 10-F</b> Occup. Code 3010 <b>FIRE LIEUTENANT-Floater</b>	1	2,080	\$ 43.9415	\$ 3,515.32	\$ 7,616.53	\$ 91,398.22
	2	2,080	\$ 45.6453	\$ 3,651.62	\$ 7,911.85	\$ 94,942.27
	3	2,080	\$ 47.4167	\$ 3,793.34	\$ 8,218.90	\$ 98,626.78
	4	2,080	\$ 49.2556	\$ 3,940.45	\$ 8,537.64	\$ 102,451.73

<b>RANGE 11</b> Occup. Code 3011 <b>PARAMEDIC LIEUTENANT</b>	1	2,588	\$ 36.5303	\$ 3,636.17	\$ 7,878.37	\$ 94,540.39
	2	2,588	\$ 37.9762	\$ 3,780.09	\$ 8,190.20	\$ 98,282.45
	3	2,588	\$ 39.4793	\$ 3,929.71	\$ 8,514.37	\$ 102,172.47
	4	2,588	\$ 41.0430	\$ 4,085.36	\$ 8,851.61	\$ 106,219.41

<b>RANGE 11-F</b> Occup. Code 3011 <b>PARAMEDIC LT-Floater</b>	1	2,588	\$ 37.6260	\$ 3,745.23	\$ 8,114.67	\$ 97,376.12
	2	2,588	\$ 39.1166	\$ 3,893.61	\$ 8,436.15	\$ 101,233.76
	3	2,588	\$ 40.6662	\$ 4,047.85	\$ 8,770.34	\$ 105,244.10
	4	2,588	\$ 42.2748	\$ 4,207.97	\$ 9,117.27	\$ 109,407.17



# IBEW LOCAL #997

Rates shown are for 2022. The 2023 negotiations were not complete when the budget book was published.

City of Port Angeles -- IBEW Local #997 Collective Bargaining Agreement							
Salary & Classification Schedule effective January 1, 2022 with 2.0% COLA & May 1, 2022 Wage Adjustments							
% of Lineman Position	% of Fleet Maint. Mechanic Position	Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
115.0%		<b>Range #400</b> General Foreman	1	\$61.760	\$4,940.77	\$10,705.00	\$128,459.97
112.5%		<b>Range #401</b> Line Foreman	1	\$60.417	\$4,833.36	\$10,472.28	\$125,667.36
100.0%		<b>Range #402</b> Lineman	1	\$53.704	\$4,296.32	\$9,308.69	\$111,704.32
75.0%		<b>Range #403</b> Apprentice Lineman/Meterman	1	\$40.278	\$3,222.24	\$6,981.52	\$83,778.24
78.0%			2	\$41.889	\$3,351.13	\$7,260.78	\$87,129.37
81.0%			3	\$43.500	\$3,480.02	\$7,540.04	\$90,480.50
84.0%			4	\$45.111	\$3,608.91	\$7,819.30	\$93,831.65
87.0%			5	\$46.722	\$3,737.80	\$8,098.56	\$97,182.76
90.0%			6	\$48.334	\$3,866.69	\$8,377.82	\$100,533.89
95.0%			7	\$51.019	\$4,081.50	\$8,843.26	\$106,119.10
89.5%		<b>Range #404</b> Equipment Operator	1	\$48.065	\$3,845.21	\$8,331.28	\$99,975.37
82.5%		<b>Range #405</b> Head Groundman	1	\$44.306	\$3,544.46	\$7,679.67	\$92,156.06
69.0%		<b>Range #406</b> Groundman/Meterman Helper	1	\$37.056	\$2,964.46	\$6,423.00	\$77,075.98
100.0%		<b>Range #407</b> Electrical Inspector	1	\$53.704	\$4,296.32	\$9,308.69	\$111,704.32
112.5%		<b>Range #408</b> Shop Foreman	1	\$60.417	\$4,833.36	\$10,472.28	\$125,667.36
100.0%		<b>Range #409</b> Meter Relay Technician	1	\$53.704	\$4,296.32	\$9,308.69	\$111,704.32
87.0%		<b>Range #410</b> Warehouse/Storekeeper	1	\$46.722	\$3,737.80	\$8,098.56	\$97,182.76
100.0%		<b>Range #411</b> Fleet Maintenance Mechanic	1	\$42.077	\$3,366.16	\$7,293.35	\$87,520.16
106.0%		<b>Range #412</b> Sr. Fleet Maintenance Mechanic	1	\$44.602	\$3,568.13	\$7,730.95	\$92,771.37
100.0%		<b>Range #413</b> Maintenance Technician	1	\$53.704	\$4,296.32	\$9,308.69	\$111,704.32



**City of Port Angeles -- IBEW Local #997 Collective Bargaining Agreement**

Salary & Classification Schedule effective January 1, 2022 with 2.0% COLA & May 1, 2022 Wage Adjustments

<b>% of Lineman Position</b>	<b>% of Fleet Maint. Mechanic Position</b>	<b>Salary Range</b>	<b>Step</b>	<b>Hourly Rate based on 2,080 work hours</b>	<b>Bi-weekly Salary Amount</b>	<b>MONTHLY SALARY</b>	<b>Annual Salary</b>
105.0%		<b>Range #414</b> Senior Electrical Inspector	1	\$56.389	\$4,511.14	\$9,774.13	\$117,289.54
		<b>Range #415</b> Commercial/Industrial Analyst	1	\$38.626	\$3,090.08	\$6,695.17	\$80,342.08
			2	\$39.615	\$3,169.20	\$6,866.60	\$82,399.20
			3	\$40.614	\$3,249.12	\$7,039.76	\$84,477.12
			4	\$41.628	\$3,330.24	\$7,215.52	\$86,586.24
			5	\$42.589	\$3,407.12	\$7,382.09	\$88,585.12
			6	\$43.619	\$3,489.52	\$7,560.63	\$90,727.52
			7	\$44.755	\$3,580.40	\$7,757.53	\$93,090.40
	87.5%	<b>Range #416</b> Service Writer	1	\$36.817	\$2,945.39	\$6,381.68	\$76,580.14
100.0%		<b>Range #417</b> City Electrician	1	\$53.704	\$4,296.32	\$9,308.69	\$111,704.32
105.0%		<b>Range #418</b> Serviceman	1	\$56.389	\$4,511.14	\$9,774.13	\$117,289.54
105.0%		<b>Range #419</b> Substation Technician	1	\$56.389	\$4,511.14	\$9,774.13	\$117,289.54
105.0%		<b>Range #420</b> Senior Meter-Relay Technician	1	\$56.389	\$4,511.14	\$9,774.13	\$117,289.54



# MANAGEMENT & NON-REPRESENTED EMPLOYEES

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 17.7620	\$ 1,420.96	\$ 3,078.74	\$ 36,944.92
<i>Grade M-01</i>	2	\$ 18.2990	\$ 1,463.92	\$ 3,171.82	\$ 38,061.87
	3	\$ 18.8507	\$ 1,508.06	\$ 3,267.46	\$ 39,209.54
	4	\$ 19.4120	\$ 1,552.96	\$ 3,364.75	\$ 40,376.96
	5	\$ 19.6051	\$ 1,568.41	\$ 3,398.21	\$ 40,778.54
	6	\$ 19.8034	\$ 1,584.27	\$ 3,432.59	\$ 41,191.08
	7	\$ 19.9996	\$ 1,599.97	\$ 3,466.60	\$ 41,599.24
	8	\$ 20.2033	\$ 1,616.26	\$ 3,501.90	\$ 42,022.76
	9	\$ 20.4026	\$ 1,632.21	\$ 3,536.46	\$ 42,437.50
	10	\$ 20.6084	\$ 1,648.67	\$ 3,572.12	\$ 42,865.41
	11	\$ 20.8141	\$ 1,665.13	\$ 3,607.78	\$ 43,293.32
	12	\$ 21.0230	\$ 1,681.84	\$ 3,643.98	\$ 43,727.81
	13	\$ 21.2308	\$ 1,698.47	\$ 3,680.01	\$ 44,160.11
<b>MANAGEMENT RANGE</b>	1	\$ 18.2990	\$ 1,463.92	\$ 3,171.82	\$ 38,061.87
<i>Grade M-02</i>	2	\$ 18.8507	\$ 1,508.06	\$ 3,267.46	\$ 39,209.54
	3	\$ 19.4120	\$ 1,552.96	\$ 3,364.75	\$ 40,376.96
	4	\$ 19.9954	\$ 1,599.63	\$ 3,465.87	\$ 41,590.46
	5	\$ 20.1980	\$ 1,615.84	\$ 3,500.98	\$ 42,011.79
	6	\$ 20.3984	\$ 1,631.87	\$ 3,535.73	\$ 42,428.72
	7	\$ 20.6010	\$ 1,648.08	\$ 3,570.84	\$ 42,850.05
	8	\$ 20.8088	\$ 1,664.71	\$ 3,606.86	\$ 43,282.35
	9	\$ 21.0167	\$ 1,681.33	\$ 3,642.89	\$ 43,714.64
	10	\$ 21.2266	\$ 1,698.13	\$ 3,679.28	\$ 44,151.33
	11	\$ 21.4387	\$ 1,715.09	\$ 3,716.03	\$ 44,592.40
	12	\$ 21.6507	\$ 1,732.06	\$ 3,752.79	\$ 45,033.48
	13	\$ 21.8723	\$ 1,749.78	\$ 3,791.19	\$ 45,494.30
		\$ -	\$ -		
<b>MANAGEMENT RANGE</b>	1	\$ 18.8507	\$ 1,508.06	\$ 3,267.46	\$ 39,209.54
<i>Grade M-03</i>	2	\$ 19.4120	\$ 1,552.96	\$ 3,364.75	\$ 40,376.96
	3	\$ 19.9954	\$ 1,599.63	\$ 3,465.87	\$ 41,590.46
	4	\$ 20.5936	\$ 1,647.49	\$ 3,569.56	\$ 42,834.69
	5	\$ 20.8025	\$ 1,664.20	\$ 3,605.76	\$ 43,269.18
	6	\$ 21.0093	\$ 1,680.74	\$ 3,641.61	\$ 43,699.28
	7	\$ 21.2213	\$ 1,697.71	\$ 3,678.36	\$ 44,140.36
	8	\$ 21.4334	\$ 1,714.67	\$ 3,715.12	\$ 44,581.43
	9	\$ 21.6454	\$ 1,731.63	\$ 3,751.88	\$ 45,022.50
	10	\$ 21.8628	\$ 1,749.02	\$ 3,789.55	\$ 45,474.55
	11	\$ 22.0790	\$ 1,766.32	\$ 3,827.03	\$ 45,924.40
	12	\$ 22.2995	\$ 1,783.96	\$ 3,865.25	\$ 46,383.03
	13	\$ 22.5243	\$ 1,801.94	\$ 3,904.20	\$ 46,850.44
<b>MANAGEMENT RANGE</b>	1	\$ 19.4120	\$ 1,552.96	\$ 3,364.75	\$ 40,376.96
<i>Grade M-04</i>	2	\$ 19.9954	\$ 1,599.63	\$ 3,465.87	\$ 41,590.46
	3	\$ 20.5936	\$ 1,647.49	\$ 3,569.56	\$ 42,834.69
	4	\$ 21.2161	\$ 1,697.28	\$ 3,677.45	\$ 44,129.38
	5	\$ 21.4260	\$ 1,714.08	\$ 3,713.84	\$ 44,566.07
	6	\$ 21.6402	\$ 1,731.21	\$ 3,750.96	\$ 45,011.53
	7	\$ 21.8554	\$ 1,748.43	\$ 3,788.27	\$ 45,459.19
	8	\$ 22.0727	\$ 1,765.82	\$ 3,825.94	\$ 45,911.24
	9	\$ 22.2943	\$ 1,783.54	\$ 3,864.34	\$ 46,372.06
	10	\$ 22.5200	\$ 1,801.60	\$ 3,903.47	\$ 46,841.66
	11	\$ 22.7426	\$ 1,819.41	\$ 3,942.06	\$ 47,304.68
	12	\$ 22.9705	\$ 1,837.64	\$ 3,981.56	\$ 47,778.67
	13	\$ 23.1984	\$ 1,855.87	\$ 4,021.06	\$ 48,252.66



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 19.9954	\$ 1,599.63	\$ 3,465.87	\$ 41,590.46
<i>Grade M-05</i>	2	\$ 20.5936	\$ 1,647.49	\$ 3,569.56	\$ 42,834.69
	3	\$ 21.2161	\$ 1,697.28	\$ 3,677.45	\$ 44,129.38
	4	\$ 21.8491	\$ 1,747.92	\$ 3,787.17	\$ 45,446.02
	5	\$ 22.0664	\$ 1,765.31	\$ 3,824.84	\$ 45,898.07
	6	\$ 22.2858	\$ 1,782.87	\$ 3,862.88	\$ 46,354.51
	7	\$ 22.5105	\$ 1,800.84	\$ 3,901.83	\$ 46,821.91
	8	\$ 22.7374	\$ 1,818.99	\$ 3,941.14	\$ 47,293.71
	9	\$ 22.9652	\$ 1,837.22	\$ 3,980.64	\$ 47,767.70
	10	\$ 23.1921	\$ 1,855.37	\$ 4,019.96	\$ 48,239.50
	11	\$ 23.4242	\$ 1,873.93	\$ 4,060.19	\$ 48,722.26
	12	\$ 23.6594	\$ 1,892.75	\$ 4,100.97	\$ 49,211.61
	13	\$ 23.8968	\$ 1,911.74	\$ 4,142.11	\$ 49,705.35
<b>MANAGEMENT RANGE</b>	1	\$ 20.5936	\$ 1,647.49	\$ 3,569.56	\$ 42,834.69
<i>Grade M-06</i>	2	\$ 21.2161	\$ 1,697.28	\$ 3,677.45	\$ 44,129.38
	3	\$ 21.8491	\$ 1,747.92	\$ 3,787.17	\$ 45,446.02
	4	\$ 22.5063	\$ 1,800.51	\$ 3,901.09	\$ 46,813.14
	5	\$ 22.7310	\$ 1,818.48	\$ 3,940.05	\$ 47,280.54
	6	\$ 22.9568	\$ 1,836.54	\$ 3,979.18	\$ 47,750.14
	7	\$ 23.1857	\$ 1,854.86	\$ 4,018.86	\$ 48,226.33
	8	\$ 23.4189	\$ 1,873.51	\$ 4,059.27	\$ 48,711.29
	9	\$ 23.6510	\$ 1,892.08	\$ 4,099.50	\$ 49,194.06
	10	\$ 23.8905	\$ 1,911.24	\$ 4,141.02	\$ 49,692.19
	11	\$ 24.1279	\$ 1,930.23	\$ 4,182.16	\$ 50,185.93
	12	\$ 24.3684	\$ 1,949.47	\$ 4,223.85	\$ 50,686.25
	13	\$ 24.6121	\$ 1,968.97	\$ 4,266.10	\$ 51,193.16
<b>MANAGEMENT RANGE</b>	1	\$ 21.2161	\$ 1,697.28	\$ 3,677.45	\$ 44,129.38
<i>Grade M-07</i>	2	\$ 21.8491	\$ 1,747.92	\$ 3,787.17	\$ 45,446.02
<i>City Hall Attendant</i>	3	\$ 22.5063	\$ 1,800.51	\$ 3,901.09	\$ 46,813.14
	4	\$ 23.1794	\$ 1,854.35	\$ 4,017.76	\$ 48,213.16
	5	\$ 23.4147	\$ 1,873.17	\$ 4,058.54	\$ 48,702.51
	6	\$ 23.6436	\$ 1,891.49	\$ 4,098.22	\$ 49,178.70
	7	\$ 23.8852	\$ 1,910.82	\$ 4,140.10	\$ 49,681.22
	8	\$ 24.1215	\$ 1,929.72	\$ 4,181.06	\$ 50,172.76
	9	\$ 24.3642	\$ 1,949.13	\$ 4,223.12	\$ 50,677.47
	10	\$ 24.6068	\$ 1,968.55	\$ 4,265.18	\$ 51,182.19
	11	\$ 24.8516	\$ 1,988.13	\$ 4,307.61	\$ 51,691.29
	12	\$ 25.0995	\$ 2,007.96	\$ 4,350.58	\$ 52,206.97
	13	\$ 25.3527	\$ 2,028.22	\$ 4,394.47	\$ 52,733.63
<b>MANAGEMENT RANGE</b>	1	\$ 21.8491	\$ 1,747.92	\$ 3,787.17	\$ 45,446.02
<i>Grade M-08</i>	2	\$ 22.5063	\$ 1,800.51	\$ 3,901.09	\$ 46,813.14
	3	\$ 23.1794	\$ 1,854.35	\$ 4,017.76	\$ 48,213.16
	4	\$ 23.8525	\$ 1,908.20	\$ 4,134.43	\$ 49,613.19
	5	\$ 24.0930	\$ 1,927.44	\$ 4,176.13	\$ 50,113.51
	6	\$ 24.3346	\$ 1,946.77	\$ 4,218.00	\$ 50,616.03
	7	\$ 24.5773	\$ 1,966.18	\$ 4,260.06	\$ 51,120.74
	8	\$ 24.8242	\$ 1,985.93	\$ 4,302.85	\$ 51,634.23
	9	\$ 25.0700	\$ 2,005.60	\$ 4,345.46	\$ 52,145.53
	10	\$ 25.3211	\$ 2,025.68	\$ 4,388.98	\$ 52,667.79
	11	\$ 25.5732	\$ 2,045.86	\$ 4,432.69	\$ 53,192.26
	12	\$ 25.8285	\$ 2,066.28	\$ 4,476.94	\$ 53,723.30
	13	\$ 26.0870	\$ 2,086.96	\$ 4,521.74	\$ 54,260.93



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>					
<i>Grade M-09</i>					
	1	\$ 22.9557	\$ 1,836.46	\$ 3,979.00	\$ 47,747.95
	2	\$ 23.6426	\$ 1,891.40	\$ 4,098.04	\$ 49,176.50
	3	\$ 24.3283	\$ 1,946.26	\$ 4,216.91	\$ 50,602.86
	4	\$ 25.0615	\$ 2,004.92	\$ 4,344.00	\$ 52,127.97
	5	\$ 25.3137	\$ 2,025.09	\$ 4,387.70	\$ 52,652.43
	6	\$ 25.5658	\$ 2,045.27	\$ 4,431.41	\$ 53,176.90
	7	\$ 25.8201	\$ 2,065.61	\$ 4,475.48	\$ 53,705.75
	8	\$ 26.0807	\$ 2,086.45	\$ 4,520.65	\$ 54,247.76
	9	\$ 26.3381	\$ 2,107.05	\$ 4,565.27	\$ 54,783.20
	10	\$ 26.6029	\$ 2,128.23	\$ 4,611.17	\$ 55,333.99
	11	\$ 26.8656	\$ 2,149.25	\$ 4,656.70	\$ 55,880.40
	12	\$ 27.1367	\$ 2,170.94	\$ 4,703.70	\$ 56,444.36
	13	\$ 27.4078	\$ 2,192.63	\$ 4,750.69	\$ 57,008.32
<b>MANAGEMENT RANGE</b>					
<i>Grade M-10</i>					
	1	\$ 23.6426	\$ 1,891.40	\$ 4,098.04	\$ 49,176.50
	2	\$ 24.3283	\$ 1,946.26	\$ 4,216.91	\$ 50,602.86
	3	\$ 25.0615	\$ 2,004.92	\$ 4,344.00	\$ 52,127.97
	4	\$ 25.8127	\$ 2,065.01	\$ 4,474.20	\$ 53,690.38
	5	\$ 26.0722	\$ 2,085.78	\$ 4,519.18	\$ 54,230.21
	6	\$ 26.3307	\$ 2,106.46	\$ 4,563.99	\$ 54,767.84
	7	\$ 26.5955	\$ 2,127.64	\$ 4,609.89	\$ 55,318.63
	8	\$ 26.8603	\$ 2,148.82	\$ 4,655.79	\$ 55,869.42
	9	\$ 27.1283	\$ 2,170.26	\$ 4,702.23	\$ 56,426.80
	10	\$ 27.3994	\$ 2,191.95	\$ 4,749.23	\$ 56,990.76
	11	\$ 27.6769	\$ 2,214.15	\$ 4,797.32	\$ 57,567.89
	12	\$ 27.9470	\$ 2,235.76	\$ 4,844.14	\$ 58,129.66
	13	\$ 28.2286	\$ 2,258.29	\$ 4,892.96	\$ 58,715.56
<b>MANAGEMENT RANGE</b>					
<i>Grade M-11</i>					
	1	\$ 24.3283	\$ 1,946.26	\$ 4,216.91	\$ 50,602.86
	2	\$ 25.0615	\$ 2,004.92	\$ 4,344.00	\$ 52,127.97
	3	\$ 25.8127	\$ 2,065.01	\$ 4,474.20	\$ 53,690.38
	4	\$ 26.5871	\$ 2,126.96	\$ 4,608.42	\$ 55,301.07
	5	\$ 26.8540	\$ 2,148.32	\$ 4,654.69	\$ 55,856.26
	6	\$ 27.1209	\$ 2,169.67	\$ 4,700.95	\$ 56,411.44
	7	\$ 27.3910	\$ 2,191.28	\$ 4,747.77	\$ 56,973.21
	8	\$ 27.6663	\$ 2,213.31	\$ 4,795.50	\$ 57,545.95
	9	\$ 27.9417	\$ 2,235.33	\$ 4,843.22	\$ 58,118.68
	10	\$ 28.2234	\$ 2,257.87	\$ 4,892.05	\$ 58,704.59
	11	\$ 28.5050	\$ 2,280.40	\$ 4,940.87	\$ 59,290.49
	12	\$ 28.7888	\$ 2,303.11	\$ 4,990.07	\$ 59,880.79
	13	\$ 29.0758	\$ 2,326.06	\$ 5,039.81	\$ 60,477.66
<b>MANAGEMENT RANGE</b>					
<i>Grade M-12</i>					
	1	\$ 24.5699	\$ 1,965.59	\$ 4,258.78	\$ 51,105.38
	2	\$ 25.3042	\$ 2,024.33	\$ 4,386.06	\$ 52,632.68
	3	\$ 26.0659	\$ 2,085.27	\$ 4,518.09	\$ 54,217.04
	4	\$ 26.8476	\$ 2,147.81	\$ 4,653.59	\$ 55,843.09
	5	\$ 27.1135	\$ 2,169.08	\$ 4,699.67	\$ 56,396.08
	6	\$ 27.3857	\$ 2,190.86	\$ 4,746.85	\$ 56,962.24
	7	\$ 27.6610	\$ 2,212.88	\$ 4,794.58	\$ 57,534.97
	8	\$ 27.9353	\$ 2,234.83	\$ 4,842.13	\$ 58,105.52
	9	\$ 28.2139	\$ 2,257.11	\$ 4,890.40	\$ 58,684.84
	10	\$ 28.4977	\$ 2,279.81	\$ 4,939.59	\$ 59,275.13
	11	\$ 28.7836	\$ 2,302.69	\$ 4,989.15	\$ 59,869.82
	12	\$ 29.0684	\$ 2,325.47	\$ 5,038.53	\$ 60,462.30
	13	\$ 29.3638	\$ 2,349.11	\$ 5,089.73	\$ 61,076.74



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 25.3042	\$ 2,024.33	\$ 4,386.06	\$ 52,632.68
<i>Grade M-13</i>	2	\$ 26.0659	\$ 2,085.27	\$ 4,518.09	\$ 54,217.04
	3	\$ 26.8476	\$ 2,147.81	\$ 4,653.59	\$ 55,843.09
	4	\$ 27.6537	\$ 2,212.29	\$ 4,793.30	\$ 57,519.61
	5	\$ 27.9301	\$ 2,234.41	\$ 4,841.21	\$ 58,094.55
	6	\$ 28.2075	\$ 2,256.60	\$ 4,889.31	\$ 58,671.67
	7	\$ 28.4892	\$ 2,279.14	\$ 4,938.13	\$ 59,257.58
	8	\$ 28.7730	\$ 2,301.84	\$ 4,987.32	\$ 59,847.87
	9	\$ 29.0631	\$ 2,325.05	\$ 5,037.61	\$ 60,451.33
	10	\$ 29.3501	\$ 2,348.01	\$ 5,087.35	\$ 61,048.21
	11	\$ 29.6455	\$ 2,371.64	\$ 5,138.55	\$ 61,662.64
	12	\$ 29.9441	\$ 2,395.53	\$ 5,190.30	\$ 62,283.66
	13	\$ 30.2384	\$ 2,419.07	\$ 5,241.32	\$ 62,895.89
<b>MANAGEMENT RANGE</b>	1	\$ 26.0659	\$ 2,085.27	\$ 4,518.09	\$ 54,217.04
<i>Grade M-14</i>	2	\$ 26.8476	\$ 2,147.81	\$ 4,653.59	\$ 55,843.09
<b>Payroll Technician</b>	3	\$ 27.6537	\$ 2,212.29	\$ 4,793.30	\$ 57,519.61
	4	\$ 28.4797	\$ 2,278.38	\$ 4,936.49	\$ 59,237.83
	5	\$ 28.7646	\$ 2,301.17	\$ 4,985.86	\$ 59,830.32
	6	\$ 29.0568	\$ 2,324.54	\$ 5,036.51	\$ 60,438.16
	7	\$ 29.3438	\$ 2,347.50	\$ 5,086.25	\$ 61,035.04
	8	\$ 29.6402	\$ 2,371.22	\$ 5,137.64	\$ 61,651.67
	9	\$ 29.9346	\$ 2,394.77	\$ 5,188.66	\$ 62,263.91
	10	\$ 30.2310	\$ 2,418.48	\$ 5,240.04	\$ 62,880.53
	11	\$ 30.5359	\$ 2,442.87	\$ 5,292.89	\$ 63,514.71
	12	\$ 30.8419	\$ 2,467.35	\$ 5,345.92	\$ 64,151.09
	13	\$ 31.1510	\$ 2,492.08	\$ 5,399.50	\$ 64,794.05
<b>MANAGEMENT RANGE</b>	1	\$ 26.8476	\$ 2,147.81	\$ 4,653.59	\$ 55,843.09
<i>Grade M-15</i>	2	\$ 27.6537	\$ 2,212.29	\$ 4,793.30	\$ 57,519.61
	3	\$ 28.4797	\$ 2,278.38	\$ 4,936.49	\$ 59,237.83
	4	\$ 29.3480	\$ 2,347.84	\$ 5,086.98	\$ 61,043.82
	5	\$ 29.6434	\$ 2,371.47	\$ 5,138.19	\$ 61,658.25
	6	\$ 29.9430	\$ 2,395.44	\$ 5,190.12	\$ 62,281.46
	7	\$ 30.2374	\$ 2,418.99	\$ 5,241.14	\$ 62,893.70
	8	\$ 30.5433	\$ 2,443.46	\$ 5,294.17	\$ 63,530.07
	9	\$ 30.8471	\$ 2,467.77	\$ 5,346.84	\$ 64,162.06
	10	\$ 31.1584	\$ 2,492.67	\$ 5,400.78	\$ 64,809.41
	11	\$ 31.4707	\$ 2,517.65	\$ 5,454.91	\$ 65,458.95
	12	\$ 31.7840	\$ 2,542.72	\$ 5,509.22	\$ 66,110.69
	13	\$ 32.0994	\$ 2,567.95	\$ 5,563.90	\$ 66,766.81
<b>MANAGEMENT RANGE</b>	1	\$ 27.6537	\$ 2,212.29	\$ 4,793.30	\$ 57,519.61
<i>Grade M-16</i>	2	\$ 28.4797	\$ 2,278.38	\$ 4,936.49	\$ 59,237.83
	3	\$ 29.3480	\$ 2,347.84	\$ 5,086.98	\$ 61,043.82
	4	\$ 30.2236	\$ 2,417.89	\$ 5,238.76	\$ 62,865.17
	5	\$ 30.5275	\$ 2,442.20	\$ 5,291.43	\$ 63,497.16
	6	\$ 30.8292	\$ 2,466.34	\$ 5,343.73	\$ 64,124.76
	7	\$ 31.1404	\$ 2,491.23	\$ 5,397.68	\$ 64,772.10
	8	\$ 31.4485	\$ 2,515.88	\$ 5,451.07	\$ 65,412.87
	9	\$ 31.7661	\$ 2,541.28	\$ 5,506.12	\$ 66,073.38
	10	\$ 32.0804	\$ 2,566.44	\$ 5,560.61	\$ 66,727.32
	11	\$ 32.4022	\$ 2,592.18	\$ 5,616.38	\$ 67,396.61
	12	\$ 32.7282	\$ 2,618.26	\$ 5,672.89	\$ 68,074.68
	13	\$ 33.0532	\$ 2,644.25	\$ 5,729.21	\$ 68,750.55



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 28.4797	\$ 2,278.38	\$ 4,936.49	\$ 59,237.83
<i>Grade M-17</i>	2	\$ 29.3480	\$ 2,347.84	\$ 5,086.98	\$ 61,043.82
<b>Administrative Assistant</b>	3	\$ 30.2236	\$ 2,417.89	\$ 5,238.76	\$ 62,865.17
	4	\$ 31.1394	\$ 2,491.15	\$ 5,397.49	\$ 64,769.91
	5	\$ 31.4517	\$ 2,516.13	\$ 5,451.62	\$ 65,419.45
	6	\$ 31.7682	\$ 2,541.45	\$ 5,506.48	\$ 66,077.77
	7	\$ 32.0868	\$ 2,566.94	\$ 5,561.71	\$ 66,740.48
	8	\$ 32.4033	\$ 2,592.26	\$ 5,616.57	\$ 67,398.80
	9	\$ 32.7293	\$ 2,618.34	\$ 5,673.07	\$ 68,076.87
	10	\$ 33.0542	\$ 2,644.34	\$ 5,729.40	\$ 68,752.75
	11	\$ 33.3865	\$ 2,670.92	\$ 5,787.00	\$ 69,443.98
	12	\$ 33.7178	\$ 2,697.42	\$ 5,844.42	\$ 70,133.02
	13	\$ 34.0586	\$ 2,724.69	\$ 5,903.48	\$ 70,841.82
<b>MANAGEMENT RANGE</b>	1	\$ 29.3480	\$ 2,347.84	\$ 5,086.98	\$ 61,043.82
<i>Grade M-18</i>	2	\$ 30.2236	\$ 2,417.89	\$ 5,238.76	\$ 62,865.17
<b>Payroll Specialist</b>	3	\$ 31.1394	\$ 2,491.15	\$ 5,397.49	\$ 64,769.91
<b>Legal Administrative Assistant</b>	4	\$ 32.0709	\$ 2,565.68	\$ 5,558.96	\$ 66,707.57
<b>Administrative Analyst</b>	5	\$ 32.3917	\$ 2,591.33	\$ 5,614.56	\$ 67,374.66
	6	\$ 32.7156	\$ 2,617.24	\$ 5,670.70	\$ 68,048.34
	7	\$ 33.0426	\$ 2,643.41	\$ 5,727.38	\$ 68,728.61
	8	\$ 33.3728	\$ 2,669.83	\$ 5,784.62	\$ 69,415.46
	9	\$ 33.7062	\$ 2,696.50	\$ 5,842.41	\$ 70,108.89
	10	\$ 34.0438	\$ 2,723.50	\$ 5,900.92	\$ 70,811.09
	11	\$ 34.3846	\$ 2,750.76	\$ 5,959.99	\$ 71,519.88
	12	\$ 34.7274	\$ 2,778.19	\$ 6,019.42	\$ 72,233.06
	13	\$ 35.0766	\$ 2,806.13	\$ 6,079.95	\$ 72,959.41
<b>MANAGEMENT RANGE</b>	1	\$ 30.2236	\$ 2,417.89	\$ 5,238.76	\$ 62,865.17
<i>Grade M-19</i>	2	\$ 31.1394	\$ 2,491.15	\$ 5,397.49	\$ 64,769.91
<b>PW&amp;U Administrative Supervisor</b>	3	\$ 32.0709	\$ 2,565.68	\$ 5,558.96	\$ 66,707.57
	4	\$ 33.0331	\$ 2,642.65	\$ 5,725.74	\$ 68,708.86
	5	\$ 33.3644	\$ 2,669.15	\$ 5,783.16	\$ 69,397.90
	6	\$ 33.6967	\$ 2,695.74	\$ 5,840.76	\$ 70,089.14
	7	\$ 34.0354	\$ 2,722.83	\$ 5,899.46	\$ 70,793.54
	8	\$ 34.3772	\$ 2,750.17	\$ 5,958.71	\$ 71,504.52
	9	\$ 34.7158	\$ 2,777.27	\$ 6,017.41	\$ 72,208.93
	10	\$ 35.0629	\$ 2,805.03	\$ 6,077.57	\$ 72,930.88
	11	\$ 35.4153	\$ 2,833.22	\$ 6,138.65	\$ 73,663.81
	12	\$ 35.7698	\$ 2,861.58	\$ 6,200.09	\$ 74,401.13
	13	\$ 36.1253	\$ 2,890.02	\$ 6,261.72	\$ 75,140.64
<b>MANAGEMENT RANGE</b>	1	\$ 31.1394	\$ 2,491.15	\$ 5,397.49	\$ 64,769.91
<i>Grade M-20</i>	2	\$ 32.0709	\$ 2,565.68	\$ 5,558.96	\$ 66,707.57
<b>Legal Assistant/Paralegal</b>	3	\$ 33.0331	\$ 2,642.65	\$ 5,725.74	\$ 68,708.86
<b>Human Resources Specialist</b>	4	\$ 34.0238	\$ 2,721.90	\$ 5,897.45	\$ 70,769.40
<b>Communications &amp; Records Management Coordinator</b>	5	\$ 34.3635	\$ 2,749.08	\$ 5,956.33	\$ 71,476.00
	6	\$ 34.7084	\$ 2,776.68	\$ 6,016.13	\$ 72,193.57
	7	\$ 35.0524	\$ 2,804.19	\$ 6,075.75	\$ 72,908.94
	8	\$ 35.4079	\$ 2,832.63	\$ 6,137.37	\$ 73,648.45
	9	\$ 35.7582	\$ 2,860.65	\$ 6,198.08	\$ 74,376.99
	10	\$ 36.1137	\$ 2,889.10	\$ 6,259.71	\$ 75,116.51
	11	\$ 36.4787	\$ 2,918.30	\$ 6,322.98	\$ 75,875.77
	12	\$ 36.8427	\$ 2,947.42	\$ 6,386.07	\$ 76,632.84
	13	\$ 37.2099	\$ 2,976.79	\$ 6,449.71	\$ 77,396.49



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 32.0709	\$ 2,565.68	\$ 5,558.96	\$ 66,707.57
<i>Grade M-21</i>	2	\$ 33.0331	\$ 2,642.65	\$ 5,725.74	\$ 68,708.86
	3	\$ 34.0238	\$ 2,721.90	\$ 5,897.45	\$ 70,769.40
	4	\$ 35.0450	\$ 2,803.60	\$ 6,074.46	\$ 72,893.58
	5	\$ 35.3953	\$ 2,831.62	\$ 6,135.18	\$ 73,622.12
	6	\$ 35.7508	\$ 2,860.06	\$ 6,196.80	\$ 74,361.63
	7	\$ 36.1063	\$ 2,888.51	\$ 6,258.43	\$ 75,101.15
	8	\$ 36.4682	\$ 2,917.45	\$ 6,321.15	\$ 75,853.82
	9	\$ 36.8311	\$ 2,946.49	\$ 6,384.06	\$ 76,608.70
	10	\$ 37.2004	\$ 2,976.03	\$ 6,448.06	\$ 77,376.74
	11	\$ 37.5728	\$ 3,005.82	\$ 6,512.61	\$ 78,151.36
	12	\$ 37.9484	\$ 3,035.87	\$ 6,577.71	\$ 78,932.57
	13	\$ 38.3271	\$ 3,066.17	\$ 6,643.36	\$ 79,720.36
		\$ -			
<b>MANAGEMENT RANGE</b>	1	\$ 33.0331	\$ 2,642.65	\$ 5,725.74	\$ 68,708.86
<i>Grade M-22</i>	2	\$ 34.0238	\$ 2,721.90	\$ 5,897.45	\$ 70,769.40
<b>Senior Center Manager</b>	3	\$ 35.0450	\$ 2,803.60	\$ 6,074.46	\$ 72,893.58
	4	\$ 36.0947	\$ 2,887.58	\$ 6,256.42	\$ 75,077.01
	5	\$ 36.4566	\$ 2,916.53	\$ 6,319.14	\$ 75,829.69
	6	\$ 36.8206	\$ 2,945.64	\$ 6,382.23	\$ 76,586.75
	7	\$ 37.1898	\$ 2,975.18	\$ 6,446.23	\$ 77,354.79
	8	\$ 37.5612	\$ 3,004.89	\$ 6,510.60	\$ 78,127.22
	9	\$ 37.9378	\$ 3,035.02	\$ 6,575.89	\$ 78,910.62
	10	\$ 38.3144	\$ 3,065.15	\$ 6,641.17	\$ 79,694.02
	11	\$ 38.7006	\$ 3,096.05	\$ 6,708.10	\$ 80,497.18
	12	\$ 39.0888	\$ 3,127.10	\$ 6,775.39	\$ 81,304.71
	13	\$ 39.4760	\$ 3,158.08	\$ 6,842.50	\$ 82,110.06
		\$ -			
<b>MANAGEMENT RANGE</b>	1	\$ 34.0238	\$ 2,721.90	\$ 5,897.45	\$ 70,769.40
<i>Grade M-23</i>	2	\$ 35.0450	\$ 2,803.60	\$ 6,074.46	\$ 72,893.58
	3	\$ 36.0947	\$ 2,887.58	\$ 6,256.42	\$ 75,077.01
	4	\$ 37.1866	\$ 2,974.93	\$ 6,445.68	\$ 77,348.21
	5	\$ 37.5517	\$ 3,004.13	\$ 6,508.96	\$ 78,107.47
	6	\$ 37.9262	\$ 3,034.10	\$ 6,573.87	\$ 78,886.49
	7	\$ 38.3060	\$ 3,064.48	\$ 6,639.71	\$ 79,676.47
	8	\$ 38.6858	\$ 3,094.86	\$ 6,705.54	\$ 80,466.45
	9	\$ 39.0761	\$ 3,126.09	\$ 6,773.20	\$ 81,278.38
	10	\$ 39.4644	\$ 3,157.15	\$ 6,840.49	\$ 82,085.92
	11	\$ 39.8590	\$ 3,188.72	\$ 6,908.89	\$ 82,906.63
	12	\$ 40.2609	\$ 3,220.87	\$ 6,978.56	\$ 83,742.69
	13	\$ 40.6586	\$ 3,252.69	\$ 7,047.50	\$ 84,569.98
		\$ -			
<b>MANAGEMENT RANGE</b>	1	\$ 35.0450	\$ 2,803.60	\$ 6,074.46	\$ 72,893.58
<i>Grade M-24</i>	2	\$ 36.1010	\$ 2,888.08	\$ 6,257.51	\$ 75,090.17
<b>Housing Coordinator</b>	3	\$ 37.1866	\$ 2,974.93	\$ 6,445.68	\$ 77,348.21
	4	\$ 38.3039	\$ 3,064.31	\$ 6,639.34	\$ 79,672.08
	5	\$ 38.6837	\$ 3,094.69	\$ 6,705.17	\$ 80,462.06
	6	\$ 39.0730	\$ 3,125.84	\$ 6,772.65	\$ 81,271.80
	7	\$ 39.4623	\$ 3,156.98	\$ 6,840.13	\$ 82,081.53
	8	\$ 39.8547	\$ 3,188.38	\$ 6,908.15	\$ 82,897.85
	9	\$ 40.2556	\$ 3,220.45	\$ 6,977.64	\$ 83,731.72
	10	\$ 40.6523	\$ 3,252.19	\$ 7,046.40	\$ 84,556.82
	11	\$ 41.0617	\$ 3,284.93	\$ 7,117.35	\$ 85,408.24
	12	\$ 41.4721	\$ 3,317.76	\$ 7,188.49	\$ 86,261.86
	13	\$ 41.8877	\$ 3,351.02	\$ 7,260.54	\$ 87,126.46



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 36.1010	\$ 2,888.08	\$ 6,257.51	\$ 75,090.17
<i>Grade M-25</i>	2	\$ 37.1866	\$ 2,974.93	\$ 6,445.68	\$ 77,348.21
	3	\$ 38.3039	\$ 3,064.31	\$ 6,639.34	\$ 79,672.08
	4	\$ 39.4517	\$ 3,156.14	\$ 6,838.30	\$ 82,059.59
	5	\$ 39.8484	\$ 3,187.87	\$ 6,907.06	\$ 82,884.68
	6	\$ 40.2388	\$ 3,219.10	\$ 6,974.72	\$ 83,696.61
	7	\$ 40.6460	\$ 3,251.68	\$ 7,045.30	\$ 84,543.65
	8	\$ 41.0511	\$ 3,284.09	\$ 7,115.52	\$ 85,386.30
	9	\$ 41.4626	\$ 3,317.00	\$ 7,186.84	\$ 86,242.11
	10	\$ 41.8772	\$ 3,350.17	\$ 7,258.71	\$ 87,104.51
	11	\$ 42.2928	\$ 3,383.43	\$ 7,330.76	\$ 87,969.11
	12	\$ 42.7233	\$ 3,417.86	\$ 7,405.37	\$ 88,864.42
	13	\$ 43.1453	\$ 3,451.62	\$ 7,478.52	\$ 89,742.18
		\$ -			
<b>MANAGEMENT RANGE</b>	1	\$ 37.1866	\$ 2,974.93	\$ 6,445.68	\$ 77,348.21
<i>Grade M-26</i>	2	\$ 38.3039	\$ 3,064.31	\$ 6,639.34	\$ 79,672.08
Assistant City Attorney	3	\$ 39.4517	\$ 3,156.14	\$ 6,838.30	\$ 82,059.59
City Clerk	4	\$ 40.6365	\$ 3,250.92	\$ 7,043.66	\$ 84,523.90
	5	\$ 41.0427	\$ 3,283.41	\$ 7,114.06	\$ 85,368.74
	6	\$ 41.4562	\$ 3,316.50	\$ 7,185.75	\$ 86,228.95
	7	\$ 41.8698	\$ 3,349.58	\$ 7,257.43	\$ 87,089.15
	8	\$ 42.2865	\$ 3,382.92	\$ 7,329.66	\$ 87,955.94
	9	\$ 42.7106	\$ 3,416.85	\$ 7,403.17	\$ 88,838.09
	10	\$ 43.1379	\$ 3,451.03	\$ 7,477.24	\$ 89,726.82
	11	\$ 43.5704	\$ 3,485.64	\$ 7,552.21	\$ 90,626.53
	12	\$ 44.0062	\$ 3,520.49	\$ 7,627.73	\$ 91,532.81
	13	\$ 44.4429	\$ 3,555.43	\$ 7,703.44	\$ 92,441.29
<b>MANAGEMENT RANGE</b>	1	\$ 38.3039	\$ 3,064.31	\$ 6,639.34	\$ 79,672.08
<i>Grade M-27</i>	2	\$ 39.4517	\$ 3,156.14	\$ 6,838.30	\$ 82,059.59
	3	\$ 40.6365	\$ 3,250.92	\$ 7,043.66	\$ 84,523.90
	4	\$ 41.8561	\$ 3,348.49	\$ 7,255.05	\$ 87,060.63
	5	\$ 42.2770	\$ 3,382.16	\$ 7,328.02	\$ 87,936.19
	6	\$ 42.6969	\$ 3,415.75	\$ 7,400.80	\$ 88,809.56
	7	\$ 43.1252	\$ 3,450.02	\$ 7,475.04	\$ 89,700.49
	8	\$ 43.5567	\$ 3,484.54	\$ 7,549.83	\$ 90,598.00
	9	\$ 43.9914	\$ 3,519.31	\$ 7,625.17	\$ 91,502.09
	10	\$ 44.4345	\$ 3,554.76	\$ 7,701.98	\$ 92,423.74
	11	\$ 44.8755	\$ 3,590.04	\$ 7,778.42	\$ 93,341.00
	12	\$ 45.3239	\$ 3,625.91	\$ 7,856.13	\$ 94,273.62
	13	\$ 45.7786	\$ 3,662.28	\$ 7,934.95	\$ 95,219.40
<b>MANAGEMENT RANGE</b>	1	\$ 39.4517	\$ 3,156.14	\$ 6,838.30	\$ 82,059.59
<i>Grade M-28</i>	2	\$ 40.6365	\$ 3,250.92	\$ 7,043.66	\$ 84,523.90
Community Development Manager	3	\$ 41.8561	\$ 3,348.49	\$ 7,255.05	\$ 87,060.63
	4	\$ 43.1168	\$ 3,449.34	\$ 7,473.58	\$ 89,682.93
	5	\$ 43.5420	\$ 3,483.36	\$ 7,547.27	\$ 90,567.28
	6	\$ 43.9787	\$ 3,518.30	\$ 7,622.98	\$ 91,475.76
	7	\$ 44.4208	\$ 3,553.66	\$ 7,699.60	\$ 92,395.21
	8	\$ 44.8618	\$ 3,588.94	\$ 7,776.04	\$ 93,312.47
	9	\$ 45.3144	\$ 3,625.15	\$ 7,854.49	\$ 94,253.87
	10	\$ 45.7659	\$ 3,661.27	\$ 7,932.76	\$ 95,193.07
	11	\$ 46.2238	\$ 3,697.90	\$ 8,012.12	\$ 96,145.44
	12	\$ 46.6859	\$ 3,734.87	\$ 8,092.22	\$ 97,106.59
	13	\$ 47.1532	\$ 3,772.26	\$ 8,173.23	\$ 98,078.71



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 40.6365	\$ 3,250.92	\$ 7,043.66	\$ 84,523.90
<i>Grade M-29</i>	2	\$ 41.8561	\$ 3,348.49	\$ 7,255.05	\$ 87,060.63
Customer Service Manager	3	\$ 43.1168	\$ 3,449.34	\$ 7,473.58	\$ 89,682.93
Financial Systems Analyst	4	\$ 44.4060	\$ 3,552.48	\$ 7,697.04	\$ 92,364.49
	5	\$ 44.8523	\$ 3,588.18	\$ 7,774.39	\$ 93,292.72
	6	\$ 45.3006	\$ 3,624.05	\$ 7,852.11	\$ 94,225.34
	7	\$ 45.7543	\$ 3,660.34	\$ 7,930.74	\$ 95,168.93
	8	\$ 46.2111	\$ 3,696.89	\$ 8,009.93	\$ 96,119.11
	9	\$ 46.6711	\$ 3,733.69	\$ 8,089.66	\$ 97,075.87
	10	\$ 47.1374	\$ 3,770.99	\$ 8,170.48	\$ 98,045.79
	11	\$ 47.6111	\$ 3,808.89	\$ 8,252.59	\$ 99,031.08
	12	\$ 48.0858	\$ 3,846.87	\$ 8,334.88	\$ 100,018.56
	13	\$ 48.5680	\$ 3,885.44	\$ 8,418.45	\$ 101,021.40
<b>MANAGEMENT RANGE</b>	1	\$ 41.8561	\$ 3,348.49	\$ 7,255.05	\$ 87,060.63
<i>Grade M-30</i>	2	\$ 43.1168	\$ 3,449.34	\$ 7,473.58	\$ 89,682.93
	3	\$ 44.4060	\$ 3,552.48	\$ 7,697.04	\$ 92,364.49
	4	\$ 45.7385	\$ 3,659.08	\$ 7,928.00	\$ 95,136.02
	5	\$ 46.1985	\$ 3,695.88	\$ 8,007.73	\$ 96,092.78
	6	\$ 46.6574	\$ 3,732.59	\$ 8,087.28	\$ 97,047.34
	7	\$ 47.1258	\$ 3,770.06	\$ 8,168.47	\$ 98,021.65
	8	\$ 47.5942	\$ 3,807.54	\$ 8,249.66	\$ 98,995.97
	9	\$ 48.0753	\$ 3,846.02	\$ 8,333.05	\$ 99,996.61
	10	\$ 48.5543	\$ 3,884.34	\$ 8,416.07	\$ 100,992.87
	11	\$ 49.0375	\$ 3,923.00	\$ 8,499.83	\$ 101,997.91
	12	\$ 49.5280	\$ 3,962.24	\$ 8,584.86	\$ 103,018.30
	13	\$ 50.0249	\$ 4,001.99	\$ 8,670.99	\$ 104,051.86
<b>MANAGEMENT RANGE</b>	1	\$ 43.1168	\$ 3,449.34	\$ 7,473.58	\$ 89,682.93
<i>Grade M-31</i>	2	\$ 44.4060	\$ 3,552.48	\$ 7,697.04	\$ 92,364.49
Power Resources Manager	3	\$ 45.7385	\$ 3,659.08	\$ 7,928.00	\$ 95,136.02
Budget Accountant	4	\$ 47.1100	\$ 3,768.80	\$ 8,165.73	\$ 97,988.74
Capital Accountant	5	\$ 47.5826	\$ 3,806.61	\$ 8,247.65	\$ 98,971.83
Cost Accountant	6	\$ 48.0584	\$ 3,844.67	\$ 8,330.13	\$ 99,961.50
Financial Accountant	7	\$ 48.5416	\$ 3,883.33	\$ 8,413.88	\$ 100,966.54
	8	\$ 49.0269	\$ 3,922.15	\$ 8,498.00	\$ 101,975.96
	9	\$ 49.5154	\$ 3,961.23	\$ 8,582.66	\$ 102,991.97
	10	\$ 50.0133	\$ 4,001.07	\$ 8,668.98	\$ 104,027.73
<i>Moved from IUOE #302</i>	11	\$ 50.5092	\$ 4,040.73	\$ 8,754.92	\$ 105,059.09
	12	\$ 51.0177	\$ 4,081.42	\$ 8,843.07	\$ 106,116.80
	13	\$ 51.5220	\$ 4,121.76	\$ 8,930.48	\$ 107,165.72
<b>MANAGEMENT RANGE</b>	1	\$ 44.4060	\$ 3,552.48	\$ 7,697.04	\$ 92,364.49
<i>Grade M-32</i>	2	\$ 45.7385	\$ 3,659.08	\$ 7,928.00	\$ 95,136.02
Senior Financial Systems Analyst	3	\$ 47.1100	\$ 3,768.80	\$ 8,165.73	\$ 97,988.74
Street/Stormwater Superintendent	4	\$ 48.5237	\$ 3,881.89	\$ 8,410.77	\$ 100,929.23
Fleet Manager	5	\$ 49.0069	\$ 3,920.55	\$ 8,494.52	\$ 101,934.27
Solid Waste Superintendent	6	\$ 49.4985	\$ 3,959.88	\$ 8,579.74	\$ 102,956.86
Water Superintendent	7	\$ 49.9912	\$ 3,999.29	\$ 8,665.14	\$ 103,981.64
Wastewater Superintendent	8	\$ 50.4944	\$ 4,039.55	\$ 8,752.36	\$ 105,028.37
Deputy Director of Community Development	9	\$ 50.9987	\$ 4,079.90	\$ 8,839.77	\$ 106,077.30
<i>Moved from IUOE #302- Street/Stormwater Superintendent; Fleet Manager; Solid Waste Superintendent</i>	10	\$ 51.5083	\$ 4,120.66	\$ 8,928.10	\$ 107,137.19
	11	\$ 52.0263	\$ 4,162.10	\$ 9,017.89	\$ 108,214.64
	12	\$ 52.5464	\$ 4,203.71	\$ 9,108.04	\$ 109,296.48
	13	\$ 53.0728	\$ 4,245.83	\$ 9,199.29	\$ 110,391.49



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 45.7385	\$ 3,659.08	\$ 7,928.00	\$ 95,136.02
<i>Grade M-33</i>	2	\$ 47.1100	\$ 3,768.80	\$ 8,165.73	\$ 97,988.74
	3	\$ 48.5237	\$ 3,881.89	\$ 8,410.77	\$ 100,929.23
	4	\$ 49.9785	\$ 3,998.28	\$ 8,662.94	\$ 103,955.31
	5	\$ 50.4786	\$ 4,038.29	\$ 8,749.62	\$ 104,995.46
	6	\$ 50.9829	\$ 4,078.63	\$ 8,837.03	\$ 106,044.38
	7	\$ 51.4977	\$ 4,119.82	\$ 8,926.27	\$ 107,115.25
	8	\$ 52.0115	\$ 4,160.92	\$ 9,015.33	\$ 108,183.92
	9	\$ 52.5306	\$ 4,202.44	\$ 9,105.30	\$ 109,263.56
<i>Moved from IUOE #302- Water Superintendent; Wastewater Superintendent</i>	10	\$ 53.0528	\$ 4,244.22	\$ 9,195.82	\$ 110,349.79
	11	\$ 53.5845	\$ 4,286.76	\$ 9,287.98	\$ 111,455.77
	12	\$ 54.1194	\$ 4,329.55	\$ 9,380.69	\$ 112,568.33
	13	\$ 54.6638	\$ 4,373.10	\$ 9,475.05	\$ 113,700.64
<b>MANAGEMENT RANGE</b>	1	\$ 47.1100	\$ 3,768.80	\$ 8,165.73	\$ 97,988.74
<i>Grade M-34</i>	2	\$ 48.5237	\$ 3,881.89	\$ 8,410.77	\$ 100,929.23
	3	\$ 49.9785	\$ 3,998.28	\$ 8,662.94	\$ 103,955.31
	4	\$ 51.4819	\$ 4,118.55	\$ 8,923.53	\$ 107,082.33
	5	\$ 51.9967	\$ 4,159.74	\$ 9,012.77	\$ 108,153.20
	6	\$ 52.5147	\$ 4,201.18	\$ 9,102.55	\$ 109,230.65
	7	\$ 53.0401	\$ 4,243.21	\$ 9,193.62	\$ 110,323.46
	8	\$ 53.5708	\$ 4,285.66	\$ 9,285.60	\$ 111,427.24
	9	\$ 54.1057	\$ 4,328.45	\$ 9,378.32	\$ 112,539.80
	10	\$ 54.6458	\$ 4,371.67	\$ 9,471.94	\$ 113,663.34
	11	\$ 55.1965	\$ 4,415.72	\$ 9,567.40	\$ 114,808.81
	12	\$ 55.7473	\$ 4,459.78	\$ 9,662.86	\$ 115,954.29
	13	\$ 56.3022	\$ 4,504.17	\$ 9,759.05	\$ 117,108.54
<b>MANAGEMENT RANGE</b>	1	\$ 48.5237	\$ 3,881.89	\$ 8,410.77	\$ 100,929.23
<i>Grade M-35</i>	2	\$ 49.9785	\$ 3,998.28	\$ 8,662.94	\$ 103,955.31
<b>IT Manager</b>	3	\$ 51.4819	\$ 4,118.55	\$ 8,923.53	\$ 107,082.33
<b>Electrical Engineer</b>	4	\$ 53.0254	\$ 4,242.03	\$ 9,191.06	\$ 110,292.74
	5	\$ 53.5539	\$ 4,284.31	\$ 9,282.68	\$ 111,392.13
	6	\$ 54.0899	\$ 4,327.19	\$ 9,375.57	\$ 112,506.89
	7	\$ 54.6311	\$ 4,370.49	\$ 9,469.38	\$ 113,632.62
	8	\$ 55.1776	\$ 4,414.20	\$ 9,564.11	\$ 114,769.31
	9	\$ 55.7283	\$ 4,458.26	\$ 9,659.57	\$ 115,914.79
	10	\$ 56.2864	\$ 4,502.91	\$ 9,756.30	\$ 117,075.63
<i>Moved from IUOE #302- Engineering Manager</i>	11	\$ 56.8497	\$ 4,547.98	\$ 9,853.95	\$ 118,247.44
	12	\$ 57.4142	\$ 4,593.13	\$ 9,951.79	\$ 119,421.44
	13	\$ 57.9902	\$ 4,639.21	\$ 10,051.63	\$ 120,619.58
<b>MANAGEMENT RANGE</b>	1	\$ 50.9322	\$ 4,074.58	\$ 8,828.25	\$ 105,939.05
<i>Grade M-36</i>	2	\$ 52.4599	\$ 4,196.79	\$ 9,093.05	\$ 109,116.54
	3	\$ 54.0350	\$ 4,322.80	\$ 9,366.06	\$ 112,392.78
	4	\$ 55.6555	\$ 4,452.44	\$ 9,646.95	\$ 115,763.38
	5	\$ 56.2125	\$ 4,497.00	\$ 9,743.50	\$ 116,922.02
	6	\$ 56.7759	\$ 4,542.07	\$ 9,841.15	\$ 118,093.83
	7	\$ 57.3414	\$ 4,587.31	\$ 9,939.17	\$ 119,270.03
	8	\$ 57.9142	\$ 4,633.14	\$ 10,038.47	\$ 120,461.59
	9	\$ 58.4945	\$ 4,679.56	\$ 10,139.04	\$ 121,668.51
	10	\$ 59.0811	\$ 4,726.48	\$ 10,240.72	\$ 122,888.59
	11	\$ 59.6697	\$ 4,773.58	\$ 10,342.76	\$ 124,113.07
	12	\$ 60.2648	\$ 4,821.18	\$ 10,445.89	\$ 125,350.71
	13	\$ 60.8703	\$ 4,869.63	\$ 10,550.86	\$ 126,610.30



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 52.4599	\$ 4,196.79	\$ 9,093.05	\$ 109,116.54
<i>Grade M-37</i>	2	\$ 54.0350	\$ 4,322.80	\$ 9,366.06	\$ 112,392.78
Light Operations Manager	3	\$ 55.6555	\$ 4,452.44	\$ 9,646.95	\$ 115,763.38
	4	\$ 57.3255	\$ 4,586.04	\$ 9,936.43	\$ 119,237.11
	5	\$ 57.8984	\$ 4,631.87	\$ 10,035.72	\$ 120,428.67
	6	\$ 58.4776	\$ 4,678.21	\$ 10,136.12	\$ 121,633.40
	7	\$ 59.0589	\$ 4,724.71	\$ 10,236.88	\$ 122,842.51
	8	\$ 59.6539	\$ 4,772.31	\$ 10,340.01	\$ 124,080.15
	9	\$ 60.2489	\$ 4,819.92	\$ 10,443.15	\$ 125,317.80
	10	\$ 60.8524	\$ 4,868.19	\$ 10,547.75	\$ 126,572.99
<i>Moved from IUOE #302- Light Operations Manager</i>	11	\$ 61.4580	\$ 4,916.64	\$ 10,652.71	\$ 127,832.58
	12	\$ 62.0762	\$ 4,966.10	\$ 10,759.87	\$ 129,118.50
	13	\$ 62.6923	\$ 5,015.39	\$ 10,866.67	\$ 130,400.03

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 54.0350	\$ 4,322.80	\$ 9,366.06	\$ 112,392.78
<i>Grade M-38</i>	2	\$ 55.6555	\$ 4,452.44	\$ 9,646.95	\$ 115,763.38
Deputy Police Chief	3	\$ 57.3255	\$ 4,586.04	\$ 9,936.43	\$ 119,237.11
Fire Marshall/Assistant Chief	4	\$ 59.0441	\$ 4,723.53	\$ 10,234.32	\$ 122,811.79
Senior Assistant City Attorney	5	\$ 59.6370	\$ 4,770.96	\$ 10,337.09	\$ 124,045.04
Human Resources Manager	6	\$ 60.2310	\$ 4,818.48	\$ 10,440.04	\$ 125,280.49
Deputy Director of Operations	7	\$ 60.8345	\$ 4,866.76	\$ 10,544.64	\$ 126,535.69
Deputy Director of PenCom	8	\$ 61.4443	\$ 4,915.54	\$ 10,650.34	\$ 127,804.05
City Engineer/Deputy Director of Engineering	9	\$ 62.0540	\$ 4,964.32	\$ 10,756.03	\$ 129,072.41
	10	\$ 62.6776	\$ 5,014.20	\$ 10,864.11	\$ 130,369.30
	11	\$ 63.3042	\$ 5,064.34	\$ 10,972.73	\$ 131,672.78
<i>Moved from IUOE #302- Assistant Director of Power Systems</i>	12	\$ 63.9383	\$ 5,115.06	\$ 11,082.63	\$ 132,991.61
	13	\$ 64.5755	\$ 5,166.04	\$ 11,193.09	\$ 134,317.03

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 55.6555	\$ 4,452.44	\$ 9,646.95	\$ 115,763.38
<i>Grade M-39</i>	2	\$ 57.3255	\$ 4,586.04	\$ 9,936.43	\$ 119,237.11
	3	\$ 59.0441	\$ 4,723.53	\$ 10,234.32	\$ 122,811.79
	4	\$ 60.8155	\$ 4,865.24	\$ 10,541.35	\$ 126,496.19
	5	\$ 61.4242	\$ 4,913.94	\$ 10,646.86	\$ 127,762.36
	6	\$ 62.0403	\$ 4,963.23	\$ 10,753.66	\$ 129,043.89
	7	\$ 62.6617	\$ 5,012.94	\$ 10,861.37	\$ 130,336.39
	8	\$ 63.2852	\$ 5,062.82	\$ 10,969.44	\$ 131,633.28
	9	\$ 63.9182	\$ 5,113.46	\$ 11,079.16	\$ 132,949.92
	10	\$ 64.5565	\$ 5,164.52	\$ 11,189.79	\$ 134,277.53
	11	\$ 65.2043	\$ 5,216.34	\$ 11,302.07	\$ 135,624.89
	12	\$ 65.8542	\$ 5,268.33	\$ 11,414.72	\$ 136,976.64
	13	\$ 66.5135	\$ 5,321.08	\$ 11,529.01	\$ 138,348.14

GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 57.3255	\$ 4,586.04	\$ 9,936.43	\$ 119,237.11
<i>Grade M-40</i>	2	\$ 59.0441	\$ 4,723.53	\$ 10,234.32	\$ 122,811.79
	3	\$ 60.8155	\$ 4,865.24	\$ 10,541.35	\$ 126,496.19
	4	\$ 62.6512	\$ 5,012.09	\$ 10,859.54	\$ 130,314.44
	5	\$ 63.2662	\$ 5,061.30	\$ 10,966.15	\$ 131,593.78
	6	\$ 63.9003	\$ 5,112.02	\$ 11,076.05	\$ 132,912.61
	7	\$ 64.5407	\$ 5,163.25	\$ 11,187.05	\$ 134,244.61
	8	\$ 65.1821	\$ 5,214.57	\$ 11,298.23	\$ 135,578.81
	9	\$ 65.8352	\$ 5,266.81	\$ 11,411.43	\$ 136,937.14
	10	\$ 66.4956	\$ 5,319.65	\$ 11,525.90	\$ 138,310.84
	11	\$ 67.1581	\$ 5,372.65	\$ 11,640.74	\$ 139,688.92
	12	\$ 67.8323	\$ 5,426.58	\$ 11,757.60	\$ 141,091.14
	13	\$ 68.5064	\$ 5,480.51	\$ 11,874.45	\$ 142,493.36



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 59.0441	\$ 4,723.53	\$ 10,234.32	\$ 122,811.79
<i>Grade M-41</i>	2	\$ 60.8155	\$ 4,865.24	\$ 10,541.35	\$ 126,496.19
	3	\$ 62.6512	\$ 5,012.09	\$ 10,859.54	\$ 130,314.44
	4	\$ 64.5270	\$ 5,162.16	\$ 11,184.67	\$ 134,216.09
	5	\$ 65.1642	\$ 5,213.13	\$ 11,295.13	\$ 135,541.50
	6	\$ 65.8151	\$ 5,265.21	\$ 11,407.95	\$ 136,895.45
	7	\$ 66.4756	\$ 5,318.04	\$ 11,522.43	\$ 138,269.14
	8	\$ 67.1381	\$ 5,371.05	\$ 11,637.27	\$ 139,647.23
	9	\$ 67.8112	\$ 5,424.89	\$ 11,753.94	\$ 141,047.25
	10	\$ 68.4895	\$ 5,479.16	\$ 11,871.52	\$ 142,458.25
	11	\$ 69.1721	\$ 5,533.77	\$ 11,989.84	\$ 143,878.03
	12	\$ 69.8684	\$ 5,589.47	\$ 12,110.53	\$ 145,326.33
	13	\$ 66.8870	\$ 5,350.96	\$ 11,593.75	\$ 139,124.96
<b>MANAGEMENT RANGE</b>	1	\$ 60.8155	\$ 4,865.24	\$ 10,541.35	\$ 126,496.19
<i>Grade M-42</i>	2	\$ 62.6512	\$ 5,012.09	\$ 10,859.54	\$ 130,314.44
Finance Director	3	\$ 64.5270	\$ 5,162.16	\$ 11,184.67	\$ 134,216.09
Director of Community & Economic Development	4	\$ 66.4682	\$ 5,317.45	\$ 11,521.15	\$ 138,253.78
Fire Chief	5	\$ 67.1297	\$ 5,370.37	\$ 11,635.81	\$ 139,629.67
Police Chief	6	\$ 67.7996	\$ 5,423.97	\$ 11,751.93	\$ 141,023.12
Parks & Recreation Director	7	\$ 68.4801	\$ 5,478.40	\$ 11,869.88	\$ 142,438.50
	8	\$ 69.1605	\$ 5,532.84	\$ 11,987.82	\$ 143,853.89
	9	\$ 69.8547	\$ 5,588.38	\$ 12,108.15	\$ 145,297.81
	10	\$ 70.5531	\$ 5,644.25	\$ 12,229.21	\$ 146,750.50
	11	\$ 71.2589	\$ 5,700.71	\$ 12,351.55	\$ 148,218.55
	12	\$ 71.9721	\$ 5,757.77	\$ 12,475.16	\$ 149,701.97
	13	\$ 72.6927	\$ 5,815.41	\$ 12,600.06	\$ 151,200.74
<b>MANAGEMENT RANGE</b>	1	\$ 62.6512	\$ 5,012.09	\$ 10,859.54	\$ 130,314.44
<i>Grade M-43</i>	2	\$ 64.5270	\$ 5,162.16	\$ 11,184.67	\$ 134,216.09
	3	\$ 66.4682	\$ 5,317.45	\$ 11,521.15	\$ 138,253.78
	4	\$ 68.4590	\$ 5,476.72	\$ 11,866.22	\$ 142,394.62
	5	\$ 69.1426	\$ 5,531.41	\$ 11,984.72	\$ 143,816.59
	6	\$ 69.8378	\$ 5,587.03	\$ 12,105.22	\$ 145,262.70
	7	\$ 70.5310	\$ 5,642.48	\$ 12,225.37	\$ 146,704.42
	8	\$ 71.2420	\$ 5,699.36	\$ 12,348.62	\$ 148,183.44
	9	\$ 71.9489	\$ 5,755.91	\$ 12,471.14	\$ 149,653.69
	10	\$ 72.6716	\$ 5,813.73	\$ 12,596.40	\$ 151,156.86
	11	\$ 73.3995	\$ 5,871.96	\$ 12,722.58	\$ 152,670.99
	12	\$ 74.1359	\$ 5,930.87	\$ 12,850.22	\$ 154,202.68
	13	\$ 74.8755	\$ 5,990.04	\$ 12,978.41	\$ 155,740.96
<b>MANAGEMENT RANGE</b>	1	\$ 64.5312	\$ 5,162.49	\$ 11,185.41	\$ 134,224.86
<i>Grade M-44</i>	2	\$ 66.4618	\$ 5,316.95	\$ 11,520.05	\$ 138,240.62
City Attorney	3	\$ 68.4590	\$ 5,476.72	\$ 11,866.22	\$ 142,394.62
Public Works & Utilities Director	4	\$ 70.5162	\$ 5,641.30	\$ 12,222.81	\$ 146,673.70
	5	\$ 71.2157	\$ 5,697.25	\$ 12,344.05	\$ 148,128.58
	6	\$ 71.9320	\$ 5,754.56	\$ 12,468.22	\$ 149,618.58
	7	\$ 72.6494	\$ 5,811.95	\$ 12,592.56	\$ 151,110.77
	8	\$ 73.3774	\$ 5,870.19	\$ 12,718.74	\$ 152,624.91
	9	\$ 74.1064	\$ 5,928.51	\$ 12,845.10	\$ 154,141.24
	10	\$ 74.8523	\$ 5,988.18	\$ 12,974.39	\$ 155,692.68
	11	\$ 75.6024	\$ 6,048.19	\$ 13,104.41	\$ 157,252.90
	12	\$ 76.3588	\$ 6,108.70	\$ 13,235.52	\$ 158,826.28
	13	\$ 77.1216	\$ 6,169.72	\$ 13,367.74	\$ 160,412.83



GRADE DESCRIPTION	Step	Hourly Rate	Bi-Weekly Amount	Monthly Salary	Annual
<b>MANAGEMENT RANGE</b>	1	\$ 66.4682	\$ 5,317.45	\$ 11,521.15	\$ 138,253.78
<i>Grade M-45</i>	2	\$ 68.4568	\$ 5,476.55	\$ 11,865.85	\$ 142,390.23
<b>Assistant City Manager/Director of Community Service</b>	3	\$ 70.5162	\$ 5,641.30	\$ 12,222.81	\$ 146,673.70
	4	\$ 72.6304	\$ 5,810.43	\$ 12,589.27	\$ 151,071.27
	5	\$ 73.3531	\$ 5,868.25	\$ 12,714.54	\$ 152,574.44
	6	\$ 74.0895	\$ 5,927.16	\$ 12,842.18	\$ 154,106.13
	7	\$ 74.8290	\$ 5,986.32	\$ 12,970.37	\$ 155,644.40
	8	\$ 75.5791	\$ 6,046.33	\$ 13,100.39	\$ 157,204.62
	9	\$ 76.3314	\$ 6,106.51	\$ 13,230.77	\$ 158,769.23
	10	\$ 77.0983	\$ 6,167.87	\$ 13,363.71	\$ 160,364.56
	11	\$ 77.8674	\$ 6,229.40	\$ 13,497.02	\$ 161,964.28
	12	\$ 78.6471	\$ 6,291.77	\$ 13,632.16	\$ 163,585.94
	13	\$ 79.4331	\$ 6,354.64	\$ 13,768.40	\$ 165,220.76
<b>MANAGEMENT RANGE</b>	1	\$ 68.4590	\$ 5,476.72	\$ 11,866.22	\$ 142,394.62
<i>Grade M-46</i>	2	\$ 70.5130	\$ 5,641.04	\$ 12,222.26	\$ 146,667.11
	3	\$ 72.6304	\$ 5,810.43	\$ 12,589.27	\$ 151,071.27
	4	\$ 74.8090	\$ 5,984.72	\$ 12,966.89	\$ 155,602.71
	5	\$ 75.5517	\$ 6,044.14	\$ 13,095.63	\$ 157,147.57
	6	\$ 76.3113	\$ 6,104.91	\$ 13,227.29	\$ 158,727.54
	7	\$ 77.0741	\$ 6,165.93	\$ 13,359.51	\$ 160,314.09
	8	\$ 77.8453	\$ 6,227.62	\$ 13,493.18	\$ 161,918.19
	9	\$ 78.6239	\$ 6,289.91	\$ 13,628.14	\$ 163,537.66
	10	\$ 79.4109	\$ 6,352.87	\$ 13,764.56	\$ 165,174.68
	11	\$ 80.2053	\$ 6,416.43	\$ 13,902.26	\$ 166,827.07
	12	\$ 81.0082	\$ 6,480.65	\$ 14,041.42	\$ 168,497.00
	13	\$ 81.8153	\$ 6,545.22	\$ 14,181.31	\$ 170,175.72
<b>MANAGEMENT RANGE</b>	1	\$ 70.5162	\$ 5,641.30	\$ 12,222.81	\$ 146,673.70
<i>Grade M-47</i>	2	\$ 72.6283	\$ 5,810.26	\$ 12,588.91	\$ 151,066.88
	3	\$ 74.8090	\$ 5,984.72	\$ 12,966.89	\$ 155,602.71
	4	\$ 77.0530	\$ 6,164.24	\$ 13,355.85	\$ 160,270.20
	5	\$ 77.8210	\$ 6,225.68	\$ 13,488.98	\$ 161,867.72
	6	\$ 78.6007	\$ 6,288.05	\$ 13,624.12	\$ 163,489.38
	7	\$ 79.3866	\$ 6,350.93	\$ 13,760.35	\$ 165,124.21
	8	\$ 80.1821	\$ 6,414.57	\$ 13,898.23	\$ 166,778.79
	9	\$ 80.9807	\$ 6,478.46	\$ 14,036.66	\$ 168,439.95
	10	\$ 81.7931	\$ 6,543.45	\$ 14,177.47	\$ 170,129.64
	11	\$ 82.6118	\$ 6,608.94	\$ 14,319.37	\$ 171,832.49
	12	\$ 83.4378	\$ 6,675.03	\$ 14,462.56	\$ 173,550.71
	13	\$ 84.2713	\$ 6,741.70	\$ 14,607.02	\$ 175,284.28
<b>City Manager (by Council approved contract) *</b>	1	\$ 83.752	\$ 6,700.17	\$ 14,517.06	\$ 174,204.77

\*\*Includes 1/1/2023 Cost of Living Adjustment (COLA) of 5.5%

Note: Due to differences in rounding between Excel and Central Square some rates may vary within a few cents.



# POLICE DEPARTMENT NON-SWORN

**City of Port Angeles -- TEAMSTERS Local #589 Communications & Support Unit**  
**Salary & Classification Schedule effective January 1, 2023 -- 2.50% COLA Records & Code Enforcement**  
**--5.0% COLA for Communications Officers and Communications Supervisors**

Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
<b>RANGE 1</b> Communications Officer	1	\$27.754	\$2,220.29	\$4,810.62	\$57,727.49
	2	\$29.130	\$2,330.41	\$5,049.23	\$60,590.71
	3	\$30.593	\$2,447.42	\$5,302.75	\$63,633.02
	4	\$32.101	\$2,568.05	\$5,564.10	\$66,769.25
	5	\$33.712	\$2,696.99	\$5,843.47	\$70,121.69
	6	\$35.402	\$2,832.14	\$6,136.31	\$73,635.74
	7	\$37.172	\$2,973.77	\$6,443.16	\$77,317.97
<b>RANGE 2</b> Communications Supervisor	1	\$35.585	\$2,846.76	\$6,167.98	\$74,015.76
	2	\$37.345	\$2,987.63	\$6,473.19	\$77,678.33
	3	\$39.235	\$3,138.83	\$6,800.79	\$81,609.53
	4	\$41.210	\$3,296.83	\$7,143.14	\$85,717.63
	5	\$43.271	\$3,461.64	\$7,500.22	\$90,002.64
<b>RANGE 3</b> Police Records Supervisor	1	\$30.891	\$2,471.32	\$5,354.52	\$64,254.22
	2	\$32.421	\$2,593.66	\$5,619.60	\$67,435.16
	3	\$34.063	\$2,725.02	\$5,904.22	\$70,850.62
	4	\$35.777	\$2,862.13	\$6,201.28	\$74,415.33
<b>RANGE 4</b> Police Records Specialist	1	\$22.982	\$1,838.52	\$3,983.46	\$47,801.57
	2	\$24.134	\$1,930.69	\$4,183.16	\$50,197.94
	3	\$25.340	\$2,027.20	\$4,392.28	\$52,707.30
	4	\$26.602	\$2,128.15	\$4,610.98	\$55,331.80
	5	\$27.928	\$2,234.25	\$4,840.88	\$58,090.60
<b>RANGE 6</b> Parking Control Officer	1	\$19.127	\$1,530.12	\$3,315.26	\$39,783.12
	2	\$20.194	\$1,615.48	\$3,500.21	\$42,002.53
	3	\$21.378	\$1,710.27	\$3,705.59	\$44,467.12
	4	\$22.313	\$1,785.06	\$3,867.63	\$46,411.51
	5	\$23.313	\$1,865.01	\$4,040.85	\$48,490.21
	6	\$24.495	\$1,959.64	\$4,245.88	\$50,950.54
<b>RANGE 7</b> Warrant Entry Clerk	1	\$21.876	\$1,750.04	\$3,791.76	\$45,501.14
	2	\$22.973	\$1,837.87	\$3,982.04	\$47,784.52
	3	\$24.117	\$1,929.38	\$4,180.32	\$50,163.83
	4	\$25.323	\$2,025.81	\$4,389.26	\$52,671.06
	5	\$26.591	\$2,127.24	\$4,609.03	\$55,308.34

*NOTE: Effective 01/01/2023 the annual salary is adjusted by the COLA amount (2.50% & 5.0%) depending on the job classification. Due to rounding differences between Central Square and Excel, some salaries may differ within a few cents.*



# TEAMSTERS LOCAL #589 - POLICE DEPARTMENT

City of Port Angeles -- TEAMSTERS Local #589 Sworn Officers Unit					
Salary & Classification Schedule effective January 1, 2023 -- 3.0% COLA and 2.5% Wage Adjustment					
Salary Range	Step	Hourly Rate based on 2,080 work hours	Bi-weekly Salary Amount	MONTHLY SALARY	Annual Salary
	1	\$37.9480	\$3,035.85	\$6,577.69	\$78,932.22
<b>RANGE 1</b>	2	\$39.655	\$3,172.42	\$6,873.59	\$82,483.02
Police Officer	3	\$41.456	\$3,316.49	\$7,185.72	\$86,228.58
	4	\$43.323	\$3,465.84	\$7,509.33	\$90,111.89
	5	\$45.190	\$3,615.21	\$7,832.93	\$93,995.21
<b>RANGE 2</b>	1	\$50.387	\$4,030.94	\$8,733.70	\$104,804.37
Police Sergeant	2	\$52.096	\$4,167.69	\$9,029.99	\$108,359.91
	1	\$41.939	\$3,355.13	\$7,269.43	\$87,233.26
<b>RANGE 3</b>	2	\$43.068	\$3,445.47	\$7,465.19	\$89,582.25
Police Corporal	3	\$45.509	\$3,640.69	\$7,888.17	\$94,657.87
	4	\$46.520	\$3,721.63	\$8,063.53	\$96,762.22
	5	\$48.387	\$3,870.98	\$8,387.14	\$100,645.54
<b>RANGE 4</b>	1	\$34.995	\$2,799.62	\$6,065.85	\$72,790.17
Training					



CITY OF PORT ANGELES



2023 PRELIMINARY BUDGET



# BUDGET GLOSSARY

**Accrual Basis** - A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent. Used in proprietary and non-expendable types of funds.

**Agency Fund** - One of four types of fiduciary funds. Agency funds are used to report resources held by the reporting government in a purely custodial capacity (assets equal liabilities). Agency funds typically involve only the receipt, temporary investment, and remittance of fiduciary resources to individuals, private organizations, or other governments.

**Appropriation** - The legal spending level authorized by an ordinance of the City Council. Spending should not exceed this level without approval by the Council.

**Arbitrage** – The simultaneous purchase and sale of the same asset in different markets in order to profit from differences in the asset’s listed price.

**Assessed Valuation** – The value assigned to properties within the City which is used in computing the property taxes to be paid by property owners.

**Asset** - Resources owned or held by a government which have monetary value.

**Association of Washington Cities (AWC)** - A nonprofit, non-partisan organization funded through service fees paid by its member cities.

**Audit** - The examination of financial records to determine if funds were handled properly and all required records and filings are accurate. The City is audited by the Washington State Auditor’s Office (SAO) annually.

**Available (Undesignated Fund Balance)** - Refers to the funds remaining from the prior year which are available for appropriation and expenditure in the current year.

**Balanced Budget** - A budget wherein revenues equal expenditures.

**BARS** - The state of Washington Budgeting, Accounting and Reporting System required for all governmental entities in the State.

**Benefits** - Benefits provided for employees, such as Social Security, retirement, worker’s compensation, life

insurance, and medical insurance.

**Bond** - A written promise to pay a sum of money at a specified interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation, revenue bonds, and special improvement district bonds. These are most frequently used to finance capital projects.

**Bond Refinancing** - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

**Budget** - The financial plan for the operation of a program or organization for the year (or other fiscal period).

**Budget Calendar** - The schedule of key dates which a government follows in the preparation and adoption of the budget.

**Budgetary Basis** - This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes one of three forms: GAAP, cash, or modified accrual.

**Budgetary Control** - The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.

**Budgeting for Priorities** - Priority driven budget process to allocate resources to programs or services that achieve the goals and objectives that are the greatest value to the community.

**Capital Expenditures** - Expenditures for capital assets including land, buildings, equipment, infrastructure or improvements thereof, which will have a useful life greater than one year. Routine capital expenditures range from \$7,500 to \$30,000 and have no significant impact on the operating budget. Non-routine capital expenditures in excess of \$30,000 are those that will have a significant impact on the operating budget.

**Capital Facilities Plan (CFP)** - The six-year plan or schedule of project expenditures for public facilities, equipment, and infrastructure.



**Capital Improvement Program (CIP)** - The one-year plan or schedule of project expenditures for public facilities, equipment, and infrastructure, that is incorporated into the Budget.

**Capital Outlay** - Expenditures for furnishings, equipment, vehicles, or machinery that results in the acquisition of assets with a useful life of more than one year. These expenditures are routine in nature.

**Capital Project** - The largely one-time cost for acquisition, construction, improvement, replacement, or renovation of land, structures, and improvements thereon. Capital project budgets are adopted at the time the project is authorized and continue until completion. These expenditures are non-routine in nature.

**Cash Basis** - A basis of accounting in which transactions are recognized only when cash is increased or decreased.

**CDBG** - Community Development Block Grant. Grants issued by the Washington State Department of Community, Trade and Economic Development, for the purpose of funding low income housing rehabilitation and health related community projects.

**(COLA) Cost-of-Living Adjustment** - An increase in salaries to offset the adverse effect of inflation on compensation.

**Consumer Price Index (CPI)** - The measure of changes in prices of all goods and services purchased for consumption by urban households.

**Contingency** - The appropriation of reserve funds for future allocation in the event specific budget allotments have expired and additional funds are needed.

**COSA** - Cost of Service Analysis. An analysis of costs associated with providing services, in an effort to determine revenue requirements to recover those costs.

**Cost Allocation** - Assignment of applicable costs and charges from one fund to another required by treating each fund as an independent entity.

**Coverage** - Percent of revenues which covers expenditures.

**COVID-19** - A respiratory disease caused by a corona virus discovered in 2019 that generated a global pandemic in 2020 through present day.

**CSO** - Combined Sewer Overflow. The overflow of stormwater into the City's sewer system.

**Debt Service** - The annual payment of principal and

interest on the City's bonded indebtedness. Bonds are issued to finance the construction of capital projects such as utility facilities and expansion.

**Debt Service Coverage Ratio** - The ratio of pledged revenues to related debt service payments.

**Debt Service Funds** - One of five governmental fund types. Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Department** - The basic organizational unit of government which is functionally unique in its delivery of services.

**Depreciation** - The periodic transfer of cost to expense.

**Distinguished Budget Presentation Awards Program** - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

**Division** - A group of homogeneous cost centers within a department, i.e. Accounting Division within the Finance Department.

**Employee Benefits** - Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pension, medical, and life insurance plans.

**Encumbrances** - The amount of funds committed to vendors for goods or services received or to be received by the City as specified in a City purchase order.

**Enterprise Funds** - One of two proprietary fund types. Enterprise funds are used to report activities for which a fee is charged to external users for goods or services. The City budgets seven such funds, the Electric, Electric Conservation, Water, Wastewater, Solid Waste Collection, and Transfer Station/Landfill, Stormwater and Medic I Funds.

**Estimated Revenue** - The amount of projected revenue to be collected during the fiscal year.

**EUGA** - Eastern Urban Growth Area. The geographical area east of current City limits, proposed for urban development within the next twenty years, as required by the Growth Management Act.



**Expenditure** - Funds spent in accordance with budgeted appropriations on assets or goods and services obtained.

**Expense** - Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest or other charges.

**Fees** - A general term for any charge levied by the City associated with providing a service, permitting an activity, or imposing a fine or penalty. Major types of fees include business licenses, fines, and user charges.

**Fiduciary Funds** - Funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and agency funds.

**Fiscal Policy** - A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides an agreed upon set of principles for the planning and programming of government budgets and their funding.

**Full Faith and Credit** - A pledge of a government's taxing power to repay debt obligations.

**Full-Time Equivalent Position (FTE)** - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year. For example, a part-time employee working 20 hours per week would be the equivalent to 0.5 of a full-time position.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**Fund Balance** - The excess of the assets of a fund over its liabilities, reserves, and carry-over.

**Fund Type** - One of eleven classifications into which all individual funds can be categorized. Governmental fund types include the general fund, special revenue funds, debt service funds, capital project funds, and permanent funds. Proprietary fund types include enterprise funds and internal service funds. Fiduciary fund types include pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and

agency funds.

**GAAP** - Generally Accepted Accounting Principles are standards used for accounting and reporting for both private industry and governments. Government GAAP is currently set by the Governmental Accounting Standards Board.

**GASB** - Governmental Accountant Standards Board established in 1985 is the current standards-setting board for governmental GAAP.

**General Fund** - One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial activities except those that are required to be accounted for in another fund.

**General Obligation (G. O.) Bond** - This type of bond is backed by the full faith, credit and taxing power of the government.

**GFOA** - Government Finance Officers Association of the United States and Canada. A professional association of state/provincial and local finance officers in the United States and Canada, founded in 1906. This association plays a major role in the development and promotion of GAAP for state and local governments.

**Goal** - A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

**Governmental Capital Projects Funds** - One of five governmental fund types. Capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds).

**Governmental Funds** - Funds used to account for tax supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, governmental capital projects funds, and permanent funds.

**Grants** - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

**Growth Management Act (GMA)** - Passed in 1990 by the Washington State Legislature & later amended in 1991, 1993, and 1995. The Act provides a growth strategy that



protects property rights and the environment, encourages economic development, and gives local cities and counties experiencing rapid population growth, the tools to better manage the development that accompanies it.

**Implicit Price Deflator (IPD)** - An index of inflation for personal consumption expenditures for the previous 12 months, as published in September of each year by the Bureau of Economic Analysis.

**Interfund Transfers** - The movement of monies between funds of the same governmental entity.

**Intergovernmental Revenue** - Revenue from other governments, primarily shared State revenue from auto excise tax, and liquor profits and tax.

**Internal Control** - The system of controls established by the City to protect the assets from misappropriation and ensure accurate reporting of financial transactions.

**Internal Service Funds** - One of two proprietary fund types. Internal service funds are used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost reimbursement basis. The City budgets three such funds, Equipment Services, Information Technology and Self Insurance Funds.

**LEOFF** - Law Enforcement Officers and Firefighters Retirement System provided in the State of Washington.

**Levy Rate** - The rate of tax to be imposed on the assessed value of real property for the computation of property tax revenues.

**Licenses and Permits** - Revenue category that includes building permits, business licenses, and any other miscellaneous licenses.

**LID** -Local Improvement District or Special Assessments made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**Long-term Debt** - Debt with a maturity of more than one year after the date of issuance.

**LTGO** -Limited Tax General Obligation Bond. Non-voted or councilmanic debt payable from regular tax levies or general revenues.

**Major Fund** - A fund where total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least ten percent

of the corresponding element total, for all funds of that category or type, and is at least five percent of the corresponding element total for all governmental and enterprise funds combined.

**Metropolitan Park District** - A park district created for the management, control, improvement, maintenance, and acquisition of parks, parkways, boulevards, and recreational facilities.

**Miscellaneous Revenue** - The account which provides for accumulation of revenues not specifically identified in other accounts. This includes interest, rents, and incidentals.

**Modified Accrual** - Basis of accounting according to which revenues are recognized when available and measurable, and expenditures are recognized when the underlying liability is incurred.

**NICE Program** - Neighborhood Improvement Community Enhancement program. A revolving program for infrastructure improvements that enhance economic development.

**NPDES** -National Pollutant Discharge Elimination System. Used in reference to the waste discharge permit that is required to operate a wastewater treatment plant.

**Non-Major Fund** - A fund that does not meet the requirements of a major fund. Please see the definition of major fund for more details.

**Non-Operating Expense** - Expenses of enterprise funds that are incidental to the main purpose of the fund.

**Objective** - A strategy that when carried out results in the accomplishment of a goal. An objective is specific, measurable, achievable, realistic, and time bound.

**Operating Budget** - An operation plan, expressed in financial terms, by which a program is funded. It should include: (1) the mission; (2) the services provided; (3) impact on future years; and (4) current year operations.

**Operating Expense** - Those costs including expenditures for salaries and wages, benefits, supplies, services, and charges which are necessary to support the primary services of the organization.

**Operating Revenue** - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings,



and grant revenues. Operating revenues are used to pay for day-to-day services.

**PDA** - Public Development Authority. A public corporation established under RCW 35.21. 730 to develop and oversee a specific area or venue. Used in reference to the Port Angeles Harbor Works PDA, which was established to assist in the redevelopment of the former Rayonier Mill site.

**Pension Trust Funds** - One of four fiduciary fund types. Pension trust funds are used to report resources that are required to be held in trust for the members and beneficiaries of defined benefit pension plans, defined contribution plans, other post-employment benefit plans, or other employee benefit plans. The City budgets one such fund, the Firemen's Pension Fund.

**Permanent Fund** – Funds required to be used to report resources that are legally restricted to the extent that only earnings may be used for purposes that support the reporting government programs.

**Proprietary Fund** – A fund that accounts for activities that involve business-like interactions.

**Reserve** - An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.

**Resources** - Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

**Revenue** - Sources of income financing the operations of government.

**Revenue Bonds** - A municipal bond issued to provide funding for utility or other projects that serve the public. Future revenues from the projects are pledged for payment of debt service on the bonds.

**Service Level** - Services or products which comprise actual or expected output of a given program. Focus is on results, not measures of workload.

**Source of Revenue** - Revenues are classified according to their source or point of origin.

**Self-Supporting Bonds** - General obligation or revenue bonds whose principal and interest are payable primarily or solely from the non-tax earnings of the municipality.

**Special Revenue Funds** - One of five governmental

fund types. Special revenue funds are used to account for the proceeds of resources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

**Standard Work Year** - 2080 hours, or 260 working days.

**Tax Levy** - The resultant product when the tax rate per one hundred dollars is multiplied by the tax base.

**Taxes** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

**TBD** - Transportation Benefit District. Additional 0.2% sales tax collection to be used solely for capital transportation projects as listed in the Capital Facilities Plan.

**TIP** - Transportation Improvement Program. A six-year specific program of transportation improvements for roadways, transit, and other transportation infrastructure, including non-motorized improvements.

**Transfers In/Out** - See Interfund Transfers.

**TSFP** - Transportation Services and Facilities Plan. This plan supplements and expands the goals and policies stated in the Comprehensive Plan for the City. It addresses the City's transportation standards, existing deficiencies, traffic forecasting, future transportation system needs and funding.

**Unreserved Fund Balance** - The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

**UTGO** - Unlimited Tax General Obligation Bond. Voter approved debt payable from a specific excess bond levy.

**WFOA** - Washington Finance Officers Association. A Washington State nonprofit association of public finance professionals and governmental officials founded in 1956, whose mission is "To promote excellence in governmental finance through leadership, education and communication for the public benefit."



**Working Capital** - The excess of current assets over current liabilities representing the capital immediately available for continued operation of business-type activities in Enterprise and Internal Service Funds.

**Workload Indicator** - A unit of work to be done (e.g., number of permit applications received, the number of households receiving refuse collection service, or the number of burglaries to be investigated).

**WUGA** - Western Urban Growth Area. The geographical area west of current City limits, proposed for urban development within the next twenty years, as required by the Growth Management Act.

