

CITY COUNCIL MEETING

Port Angeles, Washington

July 19, 2022

This meeting was held virtually.

CALL TO ORDER SPECIAL MEETING

Mayor Dexter called the special meeting of the Port Angeles City Council to order at 5:06 p.m.

Members Present: Mayor Dexter, Deputy Mayor Meyer, Council Members Carr, French, McCaughan, Schromen-Wawrin and Suggs.

Members Absent: None.

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, M. Sanders, B. Smith, N. Gollub, T. Hunter, and S. Carrizosa.

BUDGET GOALS WORK SESSION

Finance Director Sarina Carrizosa spoke about budget considerations and process, provided a 2022 budget update, presented results from the Council and staff budget goals survey, and shared upcoming budget dates. Council discussion followed.

ADJOURNMENT

Mayor Dexter adjourned the Special Meeting at 5:56 p.m.

CALL TO ORDER-REGULAR MEETING

Mayor Dexter called the regular meeting of the Port Angeles City Council to order at 6:00 p.m.

ROLL CALL

Members Present: Mayor Dexter, Deputy Mayor Meyer, Council Members Carr, French, McCaughan, Schromen-Wawrin and Suggs.

Members Absent: None

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, M. Sanders, B. Smith, N. Gollub, T. Hunter, and S. Carrizosa.

PLEDGE OF ALLEGIANCE

Mayor Dexter led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

Steve Luxton spoke about the affordable housing agenda items and the need for housing as it relates to economic development.

LATE ITEMS TO BE PLACED ON THIS OR FUTURE AGENDAS

Manager West added *Settlement Amendment to the Professional Services Agreement with Exeltech Consulting Phase I Design* to the agenda as item I-4.

CONSENT AGENDA

At the request of Deputy Mayor Meyer, and hearing no objection, the Mayor added *Signal Controller Upgrades – Professional Services Agreement PSA-2022-24* and *Amendment to Water Contract between City of Port Angeles and McKinley Paper Company* to the Consent Agenda.

It was moved by Schromen-Wawrin and seconded by McCaughan to approve the Consent Agenda to include:

1. City Council Minutes of June 7 and June 21, 2022 / *Approve*

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2. Expenditure Report: *From June 25, 2022 to July 8, 2022 in the amount of \$2,097,874.99/ Approve*
3. 2022 Landfill Beach Nourishment Project CON-2022-39 / *Award a construction contract with 2 Grade LLC of Port Angeles, WA, for the 2022 Landfill Beach Nourishment Project, CON-2022-39, in an amount not to exceed \$34,752.35; and authorize the City Manager to sign all documents necessary to execute the construction contract for the project and to make minor modifications to the contract, as necessary.*
4. Electric Utility 2022 Resource Plan / *Pass the attached resolution to set a public hearing on the City's proposed biennial update to its Power Resource Plan for the regular Council meeting on August 16, 2022 and give notice of that hearing / **Resolution #14-22***
5. Letter of Support and Partnership for National Endowment for the Arts (NEA) Grant / *Approve the letter of support of the Port Angeles Fine Arts Center seeking an Our Town grant through the National Endowment of the Arts to formalize a new arts district in Port Angeles*
6. Harbor Cleanup Process –Authorizing Payment of City Deposit to Port in the Amount of \$14,000 / Harbor Cleanup Work Order #4 / *Authorize payment of \$14,000 to the PLPs group account*
7. Sub-recipient Agreement with OlyCAP for Federal CARES Act CDBG-CV Funding for Clallam County (including Cities of Forks, Port Angeles and Sequim) / *Approve and authorize the City's Community Development Block Grant responsible official to sign and execute a standard sub-recipient agreement with OlyCAP and make minor modifications as necessary*
8. ITEM MOVED TO CONSENT AGENDA Signal Controller Upgrades – Professional Services Agreement PSA-2022-24 / *Award the Signal Controller Upgrades Professional Services Agreement to Parametrix, Inc. in the not to exceed amount of \$263,257.18 and approve and authorize the City Manager to sign and make minor modifications as necessary.*
9. ITEM MOVED TO CONSENT AGENDA / Amendment to Water Contract between City of Port Angeles and McKinley Paper Company / *Approve an amendment to the McKinley Paper Company Water contract for a twelve-month extension and authorize the City Manager to execute and to make minor modifications to the agreement, as necessary.*

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0

OTHER CONSIDERATIONS

1. Bird Rides, LLC.

Manager West introduced the agenda item and provided background. Bird Rides, LLC. Senior Account Executive Camille Didio was present for the discussion and answered various questions. Council discussion followed.

It was moved by Schromen-Wawrin and seconded by Meyer to:

Authorize, negotiate and execute, a Memorandum of Understanding with Bird Rides, LLC. similar to the recently approved agreement executed by the City of Sequim.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0.

The Mayor recessed the meeting for a break at 6:53 p.m. The meeting reconvened at 6:58 p.m.

ORDINANCES NOT REQUIRING COUNCIL PUBLIC HEARINGS

1. Ordinance Amendments – Accessory Dwelling Unit Utility Connections

Public Works & Utilities Director Thomas Hunter spoke about the proposed amendments, stating the Port Angeles Municipal Code Title 13 revisions would reduce fees for water and wastewater connections for new and existing accessory dwelling units within the City while maintaining the integrity and operations of City utilities. He spoke to the condensed summary of the proposed revisions listed in the memo. Council discussion followed.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

ORDINANCE NO. 3695

AN ORDINANCE of the City of Port Angeles, Washington amending Chapters 13.32, 13.44, 13.62 and 13.65 of the Port Angeles Municipal Code relating to Accessory Dwelling Units.

It was moved by Schromen-Wawrin and seconded by French to:

Adopt amending Chapters 13.32.025, 13.44.020(C), 13.62.015 and 13.65.010(C) related to revising current requirements for accessory dwelling unit water and wastewater connections and elimination of monthly base charges and also waive the second reading and adopt the ordinance.

After a roll call vote, the motion carried 6-0. Deputy Mayor Meyer was not present during the vote.

2. Building Permit Fee Reductions

Housing Coordinator Holden Fleming introduced the proposed ordinance that would waive building permit fees for a variety of housing types including multifamily developments available for families at or below 80% AMI. He said waiving the second reading and adoption of the ordinance would address the urgent nature surrounding the need for affordable housing. Council discussion followed.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

ORDINANCE NO. 3696

AN ORDINANCE of the City of Port Angeles, Washington amending portions of Chapter 3.70 of the Port Angeles Municipal Code relating to permit fees.

It was moved by Suggs and seconded by Schromen-Wawrin to:

After the original motion was amended and approved, the final motion included:

Waive the second reading and adopt the ordinance amending portions of Chapter 3.70 of the Port Angeles Municipal Code relating to permit fees. And, in section 1, E 1, change *suspended* to *waived* and add language to Section 1 E 1(c) that would state: “Occupied by the owner-developer and/or” reserved for families at or below 80% area median income (AMI) until September 2028”.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0.

3. Second Amendment to the 2022 Budget

Director Carrizosa presented the ordinance that proposed amendments to the 2022 budget. She stated the amendments would bring the budget into alignment with the recently adopted 2023-2028 Capital Facilities Plan (CFP), as well as, adjust revenues and expenditures that have been approved by Council at previous meetings. She spoke to the attachments to the memo.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

ORDINANCE NO. 3697

AN ORDINANCE of the City of Port Angeles, Washington, amending the City’s 2022 budget.

After conducting a first reading of the ordinance that would approve an amendment to the City’s 2022 budget, the Mayor asked if there were questions or comments from Council. Hearing none, the Mayor went directly to approval of the motion. The Mayor asked if there was unanimous consent, hearing no opposition, the motion to approve the budget ordinance carried 7-0.

The Mayor recessed the meeting for a break at 8:12 p.m. The meeting reconvened at 8:17 p.m.

It was moved by Schromen-Wawrin and seconded by Meyer to:

Waive the second reading of the ordinance that had just been approved unanimously by Council.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0.

RESOLUTIONS NOT REQUIRING COUNCIL PUBLIC HEARINGS

1. American Rescue Plan Act Funding Approval and Subrecipient Agreement with the Olympic Peninsula YMCA

Manager West presented the proposed agenda item and provided background on matter. He spoke about the continued need for childcare in the community, adding the pandemic created shortages in childcare programs and exacerbated an already limited service in the community. He said the YMCA plans to build an Early Learning

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Center that would serve up to 92 children between the ages of 6 weeks and 5 years. He recognized YMCA Chief Executive Officer Wendy Bart in attendance who spoke about the proposed funding. Council discussion followed.

Mayor Dexter read the resolution by title, entitled,

RESOLUTION NO. 15-22

A RESOLUTION of the City Council of the City of Port Angeles, Washington, approving funding from the American Rescue Plan Act (ARPA) for reimbursement to the City for pandemic related expenses incurred in responding to COVID.

It was moved by McCaughan and seconded by Carr to:

Pass the Resolution as read approving funding for the Olympic Peninsula YMCA in the amount of \$250,000, and approve and authorize the City Manager to sign the ARPA Subrecipient Agreement and complete final negotiations on Attachment D with the Olympic Peninsula YMCA and to make minor modifications to the agreement as necessary.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0.

OTHER CONSIDERATIONS

1. Fleet Presentation

Fleet Management Manager Brian Coburn presented slides that identified vehicles set for replacement, provided side-by-side photos comparing the proposed purchases to the new purchases, and spoke about supply chain challenges. Director Hunter spoke about fleet requirements set by the state and the relationship between the fleet operations and the Climate Resiliency Plan. Council discussion followed.

CONTRACTS & PURCHASING

3. Equipment Purchase – Replacement of Police Vehicles

Director Hunter presented the agenda item and provided background. He said the vehicle purchases and replacements are identified in the 2022 budget and are included in the 2022 Capital Facilities Plan. Police Chief Smith provided additional information relative to the department vehicle purchase. Council discussion followed.

It was moved by Schromen-Wawrin and seconded by Carr to:

Table the item until after the fleet initial planning and evaluation process.

After a roll call vote the motion failed 1-6 with Schromen-Wawrin in favor.

It was moved by French seconded by Carr to:

Approve and authorize the City Manager to sign a contract for the purchase and outfitting of three police patrol vehicles; and approve and authorize the City Manager to make minor modifications to the purchase contract if necessary; and approve and authorize the City Manager to surplus vehicles 911, 1210 and 1411, once the new police vehicles are placed into service.

After a roll call vote the motion passed 6-1 with Schromen-Wawrin opposed.

SECOND PUBLIC COMMENT

In a pre-recorded message to the City Council phone message line, an unidentified caller stated they were a city resident with concerns about a boil water notice.

Director Hunter spoke to the issue and his departments attempts to reach out to the resident related to a private property water issue.

4. LATE ITEM - Settlement Amendment to the Professional Services Agreement with Exeltech Consulting Phase I Design

Manager West spoke to the late agenda item, saying the Race Street Corridor is an important gateway for the City of Port Angeles and the Olympic National Park, and one of the City's most active arterials. Director Hunter added the project was quite complicated, from the departments and consultants involved and various funding sources.

It was moved by Schromen-Wawrin seconded by Carr to:

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Extend the meeting until the end of the agenda.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0.

It was moved by Schromen-Wawrin seconded by Carr to:

Approve Amendment 4 to the Race Street Improvements Professional Service Agreement and the Settlement Amendment and Release of All Claims with Exeltech Consulting, Inc. and authorize the City Manager to execute all documents necessary for the amendment and to make minor modifications to the agreement, as necessary.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 7-0.

CITY COUNCIL REPORTS

Council member Suggs spoke about attendance at an MRC meeting.

Council member Schromen-Wawrin spoke about Climate Resiliency Plan implementation meetings, Association of Washington Cities (AWC) Legislative priorities meeting, thanked the Mayor for filling in during a Clallam Transit System meeting, spoke about continued contact with AWC connections relative to transportation needs, and an upcoming discussion related to tree canopies.

Council member French spoke about Olympic Peninsula Tourism Commission and Elevate PA meeting topics.

Council member Carr spoke about the opening of the Pump Track, a family unification event, and shared updates from the Board of Health meeting.

Mayor Dexter spoke about the celebration of life for Black Ball Ferry Co-Owner Ryan Malane.

No other reports were given.

INFORMATION

Manager West reminded Council about an upcoming Revenue Work Session.

ADJOURNMENT

Mayor Dexter adjourned the meeting at 10:20 p.m.

Kate Dexter, Mayor

Kari Martinez-Bailey, City Clerk