

CITY COUNCIL MEETING

Port Angeles, Washington

May 17, 2022

This meeting was conducted virtually.

CALL TO ORDER SPECIAL MEETING

Mayor Dexter called the special meeting of the Port Angeles City Council to order at 5:00 p.m.

Members Present: Mayor Dexter, Deputy Mayor Meyer, Council Members Carr, French, and Schromen-Wawrin.

Members Absent: Council members McCaughan and Suggs.

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, K. Dubuc, B. Smith, E. Bolin, T. Hunter, S. Carrizosa, B. Braudrick.

CLIMATE RESILIENCY PLAN PRESENTATION

The Mayor welcomed the presenters and turned the meeting over to Associate Planner Ben Braudrick. He and Cascadia Consulting Group representatives Mike Chang and P.J Tillmann, provided an update on the Climate Resiliency Plan which included background relative to the introduction to policies and goals into the Comprehensive Plan.

CALL TO ORDER-REGULAR MEETING

Mayor Dexter called the regular meeting of the Port Angeles City Council to order at 6:00 p.m.

ROLL CALL

Members Present: Mayor Dexter, Deputy Mayor Meyer, Council Members Carr, French, and Schromen-Wawrin.

Members Absent: Council members McCaughan and Suggs.

Staff Present: City Manager West, Attorney Bloor, Clerk Martinez-Bailey, C. Delikat, K. Dubuc, B. Smith, E. Bolin, T. Hunter, and S. Carrizosa.

It was moved by Schromen-Wawrin and seconded by French to:

Excuse Council members McCaughan and Suggs from the meeting.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 4-0.

Council member Meyer noted he was disconnected from the virtual meeting at the time this vote was taken.

PLEDGE OF ALLEGIANCE

Mayor Dexter led the Pledge of Allegiance to the Flag.

PUBLIC COMMENT

No public comment was received.

OTHER CONSIDERATIONS

1. Wastewater Presentation

Darlene Schanfald presented slides and urged the City to prioritize implementation of safe waste handling.

CONSENT AGENDA

It was moved by Meyer and seconded by Schromen-Wawrin to approve the Consent Agenda to include:

1. City Council Minutes of April 19 and April 26, 2022 / *Approve*
2. Expenditure Report: From April 23, 2022 to May 6, 2022 in the amount of \$4,401,807.37 / *Approve*
3. Renewal of Forest Land Response Agreement with Department of Natural Resources / *Authorize the Fire Chief to sign the attached agreement with the Department of Natural Resources for the provision of wildland firefighting services.*

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4. Datamark Service Software Agreement / *Authorize the City Manager to sign the software service agreement with Datamark and make minor modifications as necessary*
5. Tyler Technology Software Amendment / *Authorize the City Manager to sign the software amendment with Tyler Technology, for “Tyler Data Collect”, and allow the City Manager to make minor modifications as necessary*
6. GovQA Amendment / *Authorize the City Manager to sign and execute the contract with WebQA for the yearly budgeted amount of \$7,000, to include additional licenses for JLARC and redaction software and allow the City Manager to make minor modifications as necessary.*

Council discussion followed.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.

ORDINANCES NOT REQUIRING COUNCIL PUBLIC HEARINGS

1. Public Safety Advisory Board Ordinance Update

City Attorney William Bloor provided background on the proposed ordinance amendment. On May 3, 2022, City Council discussed membership on the Public Safety Advisory Board. It was noted that the current ordinance, adopted by Council on September 15, 2020, as to the tribal representative provided: “Two positions, to the extent feasible, shall be for enrolled tribal members.” This provision allowed a person who was not a tribal member to serve as a tribal representative on the Board. After discussion, Council voted 7-0 to direct staff to amend the ordinance to require that the tribal representative to the Board be an enrolled member of a tribe. The amended language to Chapter 2.26. Section 020 (F) Composition of Board is reflected in the attached amended ordinance.

Mayor Dexter conducted a first reading of the ordinance by title, entitled,

The Mayor read the ordinance by titled, entitled,

ORDINANCE NO. 3691

AN ORDINANCE of the City of Port Angeles, Washington amending the Public Safety Advisory Board Chapter 2.26 of the Port Angeles Municipal Code.

It was moved by Meyer and seconded by Carr to:

Waive the second reading and adopt the ordinance as read.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.

OTHER CONSIDERATIONS CONTINUED

2. Motion to Allow Hybrid and Virtual Meetings Under Specific Circumstances

Attorney Bloor provided background on the agenda item and stated on March 24, 2022 ESHB 1329 became law adding the new law states that after declaration of an emergency by a local public agency, where the public agency has determined that a meeting of a governing body cannot be held with members of the public with “reasonable safety” because of the emergency, the public agency, among other things, may hold a remote meeting without a physical location, which is what the Council has been doing following the March 15 motion. Attorney Bloor added that in order to retain the county dashboard as the reference to guide when future meetings will be in-person, the Council should pass the suggested motion listed in the recommendation section of the memo in the packet which would incorporate language that conforms to state law.

It was moved by Schromen-Wawrin and seconded by Carr to:

Move that the City will hold hybrid meetings when a meeting can be held with “reasonable safety.” “Reasonable safety” means that the COVID-19 risk is Very Low or Low, per the dashboard located at <https://www.clallam.net/coronavirus/> at the time the meeting agenda is advertised; and

That the City will hold virtual meetings when a meeting cannot be held with “reasonable safety.” “Without reasonable safety” means that the COVID-19 risk is Moderate or High, per the dashboard located at <https://www.clallam.net/coronavirus/> , at the time the meeting agenda is advertised; and

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That the determination as to the manner in which meetings are to be conducted applies to all public meetings being held by City Council, all City Boards and all City Commissions.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.

CONTRACTS & PURCHASING

1. 24-Hour Stand-Alone Public Restroom Purchases

Parks and Recreation Project Coordinator Tim Tucker provided background information related to the project that would authorize the purchase of three 24-hour stand-alone public restrooms. Council discussion followed.

It was moved by Schromen-Wawrin and seconded by Carr to:

Approve and authorize the City Manager to purchase three 24-Hour Stand-Alone Public Restrooms (Portland Loo's) from Madden Fabrication and make minor modifications to the agreement, if necessary.

The Mayor asked if there was unanimous consent, hearing no opposition, the motion carried 5-0.

Mayor recessed the meeting for a break at 7:13 p.m. The meeting reconvened at 7:23 p.m.

The Mayor recognized Fire Chief Ken Dubuc by reading a proclamation. A presentation was shared that featured animals. Chief Dubuc said a few words about his work with the City of Port Angeles and expressed his appreciation for the support of his wife during his career.

CITY COUNCIL REPORTS

Council member Schromen-Wawrin stated he would be unable to attend the joint City Council and Clallam County Commissioner meeting.

Council member French spoke about tourism and provided updates on behalf of the Olympic Peninsula Tourism Commission.

Council member Carr spoke about the Board of Health meeting and an upcoming Pride celebration.

Mayor Dexter spoke about her attendance at a Downtown clean up event and law enforcement memorial event.

No other reports were given.

INFORMATION

Manager West spoke about the upcoming Joint meeting with the Clallam County Commissioners and discussed the proposed agenda.

SECOND PUBLIC COMMENT

No public comment was received.

ADJOURNMENT

Mayor Dexter adjourned the meeting at 8:02 p.m.

Kate Dexter, Mayor

Kari Martinez-Bailey, City Clerk