

MINUTES

PLANNING COMMISSION

Held Virtually
Port Angeles, Washington 98362
April 27, 2022, 6:00 p.m.
REGULAR MEETING

Chair Stanley opened the regular meeting at 6:03 p.m.

ROLL CALL

Commissioners Present: Ben Stanley (Chair), Steve Luxton, Colin Young, Richie Ahuja, Andrew Schwab, Marolee Smith, and Tammy Dziadek

City Staff Present: Emma Bolin (*Interim Director of CED*)
Ben Braudrick (*Associate Planner*)
Nathan Docherty (*Assistant Planner*)
Chris Cowgill (*Assistant City Attorney*)

Public Present:

Brian M.

John Ralston

PUBLIC COMMENT:

John Ralston Requested a copy of the tools on slide 6 from Nathan's slideshow. John is looking forward to public workshop opportunities that discuss fees that Port Angeles is charging for new construction. Supports the recommendations letter to the council drafted by Commissioner Luxton.

Chair Stanley closed public comment at 6:08 pm.

APPROVAL OF MINUTES:

The April 13th, 2022, minutes were approved; however, due to an error in the recording that missed the motion approval, the minutes will be presented again for approval on May 11, 2022.

ACTION ITEM

1. Action Item: Planning Commission Bylaws Amendments.

Review and approve staff suggested bylaws amendments. The Commission made changes to staff suggested bylaws in Article III Section 1. Chair Stanley made a motion to accept the current edits to bylaws as shown and the entire staff suggested bylaw amendments. The motion was seconded, and a vote was taken. The motion to approve the bylaw amendments was approved with a vote of 7 for and 0 against.

2. Action: Façade Grant 22-01

Mighty Pine Brewing, 540 East 8th Street

The façade grant was unanimously approved.

3. Discussion: Commissioner Luxton Draft letter to Council

Affordable housing actions for Council consideration

Commissioner Luxton gave a report on his draft letter to Council. Discussion followed. Vice Chair Schwab made a motion to table discussion three, Commissioner's Luxton Draft Letter to City Council. The motion to table discussion three was approved.

STAFF UPDATES

Interim Director Bolin discussed that May is climate change month for the Planning Commission. Scheduling a public hearing at the first meeting in May with deliberations at the second meeting. On May 17th there will be a Council work session on our draft resiliency plan. There was a great short-term rental discussion with Council the previous night. There are two vacancies in the Planning department. We are recruiting for a Community Development Technician and Assistant Planner Nathan Docherty will be leaving his position as Assistant Planner in the next few weeks.

Associate Planner Braudrick restated the open positions within the Planning Department and gave details on the Community Development technician position. Ben spoke on the Climate Resiliency Plan, and he turned in the 60-day notice to commerce the past Friday.

REPORTS OF COMMISSION MEMBERS

Commissioner Ahuja will be at the next meeting for the discussion.

Commissioner Schwab missed the previous meeting due to attending the Port Angeles Safety Advisory Board meeting where he had legal training. He emphasized one of the bylaws that were passed tonight to include Article 4 Section 5 "we will prepare for the meeting by reading the agenda packet".

Commissioner Young will be gone for the first meeting in May.

Commissioner Smith requested to have staff send out an updated Planning Commission contact list to Commission members.

ADJOURNMENT

The meeting adjourned at 8:29 p.m.

Nathan Docherty, Secretary

Ben Stanley, Chair

PREPARED BY: Nathan Docherty, Secretary