

# MINUTES

## PLANNING COMMISSION

Virtual Meeting  
Port Angeles, Washington 98362  
June 23, 2021 6:00 p.m.  
REGULAR MEETING

### PLEDGE OF ALLEGIANCE

Chair Schwab opened the regular meeting at 6:00 p.m.

### ROLL CALL

**Commissioners Present:** Andrew Schwab (Chair), Benjamin Stanley (Vice-Chair), Richie Ahuja, Steve Luxton, Marolee Smith, Steven Switzer, Colin Young,

**City Staff Present:** Emma Bolin (*Manager*)  
Ben Braudrick (*Associate Planner*)  
Chris Cowgill (*Assistant City Attorney*)

**Public Present:** Bob Vreeland

### PUBLIC COMMENT:

#### Bob Vreeland, City Resident

Voiced concern about the proposed Climate Resiliency workplan including work from an ad hoc committee that no longer was meeting on a regular basis.

Staff let M. Vreeland know that an up to date version of the workplan had been included with the packet on the City's website and that the Climate Action Planning Group was a moniker that staff co-opted for the volunteer group.

**Chair Schwab** closed public comments

### APPROVAL OF MINUTES:

**Commissioner Smith** moved to accept the minutes from the May 12<sup>th</sup> and June 9<sup>th</sup>, 2021 meeting. **Commissioner Young** seconded, **all were in approval**

### ACTION ITEMS

#### 1. Discussion: Draft Climate Resiliency Workplan

**Manager Bolin** introduced the background for the draft Climate Resiliency Workplan. **Planner Braudrick** then went into the workplan's different tasks and how they related to the approved scope of work. He also made clear the expansions in the Public Outreach and Participation Plan (POPP) that had been proposed in order to allow Cascadia Consulting Group the ability to assist both staff and the volunteer group in operationalizing their efforts.

Commission discussion followed.

#### 2. Action: Completion of SWOT Analysis for Task 4 of the Climate Resiliency Plan

Staff introduced the need for the Completion of a SWOT analysis for the Comprehensive Plan Land Use Element. There were still two sections, Industrial and Open Space, that needed to be reviewed for the Climate Resiliency Plan. **Commissioner Switzer** volunteered to complete the analysis by the next Plannig Commission meeting.

### **3. Discussion: June 9 Virtual Workshop and Interactive Survey on Building Residential Capacity**

The Commission went around and provided their feedback on the workshop. Topics of interest included the large audience and turnout, interest in the manner in which participants voted in favor of zoning changes, trees, parking, private vs. public space, and form vs function.

## **STAFF UPDATES**

**Manager Bolin** brought up a planned discussion that City Council will have at their next scheduled meeting related to the future of hybrid meetings and the City's planned partial reopening. The CAPG will be reviewing and providing comment on the POPP for the Climate Resiliency planning effort. After their review the POPP will be submitted to the Planning Commission for review. Another Municipal Code audit and update coordinated with the MAKERS work will be having a workshop on July 13<sup>th</sup>. Staff will need to know who is interested in attending so they can notice the meeting if necessary. Staff has been asked by Commissioner Young to provide updates on major projects and the monthly building report in their updates. The building report is in Council packet each month.

**Planner Braudrick** updated the Commission on a North Olympic Resource and Conservation District (NODC) selection panel he recently sat on for the hiring of a consultant to assist North Olympic Peninsula jurisdictions to complete Climate Action and Resiliency Plans.

**Manager Bolin** added that the City Council had ratified a resolution to extend the relaxation of the 2018 Washington Building Code to January 1, 2022.

## **REPORTS OF COMMISSION MEMBERS**

**Commissioner Young** asked about the creation of municipal code ordinance and the feedback process once those codes had been approved. He went over the most recent building report. He was concerned about the number of businesses downtown; a number of businesses had left since he moved to Port Angeles.

**Vice Chair Stanley** asked about the NODC Climate Planning Grant. **Planner Braudrick** explained the review committee participants and the tasks involved in the process. **Vice Chair Stanley** asked about the Race Street Complete Street Project. **Planner Braudrick** provided the scope and timeline for the project, which is set to start construction this year.

**Commissioner Smith** asked about coordination between the City, County and Port for disaster preparedness. **Planner Braudrick** responded that the Climate Resiliency Plan would include this effort, and that the hope is that the effort will be coordinated.

## **ADJOURNMENT**

**The meeting adjourned at 7:41 p.m.**

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Ben Braudrick, Secretary

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Andrew Schwab, Chair