

MINUTES

PLANNING COMMISSION

Meeting Held Virtually
Port Angeles, Washington 98362
March 10, 2021 6:00 p.m.
REGULAR MEETING

CALL TO ORDER

Chair Schwab opened the regular meeting at 6:00 p.m.

ROLL CALL

Commissioners Present: Andrew Schwab (Chair), Benjamin Stanley (Vice-Chair), Richie Ahuja, Steve Luxton, Colin Young

City Staff Present: Allyson Brekke (*Director*)
Emma Bolin (*Manager*)
Kevin Bagwell (*Assistant Planner*)
Chris Cowgill (*Assistant City Attorney*)

Watershed Company Mark Daniel

Staff Present:

Public Present: John Ralston, Chris Hartman, Hansi Hals, Sean Halberg, Sissi Bruch, Terry Nishimoto, Kari Martinez-Bailey, Danielle Zitomer, Marolee Smith, Mark Daniel, Pamela Hastings, B Pompeii, Michelle McConnell, Cheryl Baumann, Daniel Burdick

PUBLIC COMMENT:

Chair Schwab Opened public comment

John Ralston, City Resident – Made comments regarding waiting to have a discussion with MAKERS Architecture and requested a pathway to make input. Additionally stated, there were no minutes of the previous meeting included with the agenda packet.

Chair Schwab closed public comment.

APPROVAL OF MINUTES:

There were no minutes for approval at this meeting

ACTION ITEMS

1. Joint Public Hearing with Department of Ecology for the Shoreline Master Program

CED Manager Bolin and **Mark Daniel of the Watershed Company** provided a presentation on the draft shoreline update process and current shoreline Master Program and Critical Area Ordinance drafts.

Chair Schwab Opened the public hearing

Chris Hartman of the Port of Port Angeles made a comment referencing the letters submitted as part of the public record. He summarized the Port's comments requesting floating homes to be allowed and specific segment changes being potentially inappropriate for public access provisions

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in industrial areas.

Pamela Hastings submitted her public comment via e-mail.

Chair Schwab closed the public hearing.

2. Work Session: Climate Resiliency Plan Task 4 Preparation

No SWOT analyses were submitted and ready for discussion at this meeting.

Manager Bolin presented the idea of commissioners pairing up to complete their analyses.

Discussion followed.

Chair Schwab requested an item be added to the next meeting agenda to touch base on where commissioners are at in their SWOT analyses for any questions comments or concerns so plans can be reviewed during the two April meetings.

STAFF UPDATES

Director Brekke gave an update regarding the two-year Strategic Plan update that will be considered at City Council next week. The plan will be available to the public this Thursday or in the Agenda Packet for the March 16th Council Packet. Each department in the City has been working on a work plan to focus departmental efforts. CED has been working on efforts such as the Shoreline Management Program periodic review, climate resiliency efforts, updates to the flood plain maps and adoption of the State Flood Plain Ordinance, a development application review and fee study, and the downtown strategic planning effort a.k.a. "Elevate PA". CED is wrapping up Race Street complete streets phase 1 and is now moving into the construction portion of the project. The City will be working with Clallam County on adopting an ADU design manual and prototype program. There are delays in the City wayfinding signage effort and the city is working on getting to the construction phase of the project. The MAKERS zoning code audit portion (HB 1923 Commerce Grant) project has been delayed due to working on other efforts e.g.: emergency funding and downtown planning efforts.

Manager Bolin discussed working with commissioners Stanley and Ahuja and Cascadia Consulting to further the Climate Resilience Plan. A Meet and Greet is being set up between Cascadia Consulting and the three climate volunteer groups. The meeting with the greenhouse gas and public engagement plan volunteers, will go over work completed in the past year and formalize roles for each volunteer group. **REPORTS OF COMMISSION MEMBERS**

Vice Chair Stanley gave an update on the climate planning meeting with Cascadia Consulting on March 18th at 6pm. Anyone from the community can come and present ideas on the plan. There was also a response to staff and community concerns.

Commissioner Young will attend the climate planning meeting on March 18th.

Commissioner Ahuja will withdraw from attendance of the climate planning meeting.

Discussion followed.

ADJOURNMENT

Commissioner Young moved to adjourn; **Commissioner Ahuja** seconded. **No dissenting votes.**
The meeting adjourned at 6:57 p.m.

DocuSigned by:

Kevin Bagwell

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Kevin Bagwell, Secretary

DocuSigned by:

Andrew Schwab

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Andrew Schwab, Chair

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PREPARED BY: Kevin Bagwell, Secretary