



AGENDA

PLANNING COMMISSION

VIRTUAL MEETING

Meeting Access: <https://www.cityofpa.us/984/Live-Virtual-Meetings>

May 12, 2021

6:00 p.m.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENT**
- IV. APPROVAL OF MINUTES**
April 28, 2021 Meeting Minutes
- V. ACTION/DISCUSSION/WORK SESSION**
 - 1. Work Session: Climate Resiliency Plan Task 4 Preparation**
Discussion on continued Commissioner work on SWOT analysis review.
 - 2. Discussion: MAKERS Code Audit Project Subcommittee Interview Outcome and Future Engagement Strategy**
Code Audit Subcommittee discussion on the outcome of the Friday May 7th interview with MAKERS on HS2B 1923 code work and audit project and upcoming planned June 9th Planning Commission Workshop Engagement Strategy.
- VI. STAFF UPDATES**
- VII. REPORTS OF COMMISSION MEMBERS**
- VIII. ADJOURNMENT**

MINUTES

PLANNING COMMISSION

City Council Chambers
Port Angeles, Washington 98362
April 28, 2021 6:00 p.m.
REGULAR MEETING

PLEDGE OF ALLEGIANCE

Vice Chair Stanley opened the regular meeting at 6:05 p.m.

ROLL CALL

Commissioners Present: Benjamin Stanley (Vice-Chair), Richie Ahuja, Steve Luxton, Marolee Smith, Colin Young

City Staff Present: Allyson Brekke (*Director*)
Emma Bolin (*Manager*)
Ben Braudrick (*Associate Planner*)
Chris Cowgill (*Assistant City Attorney*)

Public Present: John Ralston, LaTrisha Suggs

PUBLIC COMMENT:

John Ralston, City Resident

Notified the Commission that he had been interviewed as a stakeholder by MAKERS. He voiced his support of Commissioner Luxton's points for making home building easier and more efficient in Port Angeles

Vice Chair Stanley closed public comments

APPROVAL OF MINUTES:

Commissioner Smith moved to accept the minutes from the April 14, 2021 meeting. **Commissioner Young** seconded, **all were in approval**

ACTION ITEMS

1. Work Session: Climate Resiliency Plan Task 4 Preparation

Discussion on continued Commissioner work on SWOT analysis review.

Planner Braudrick presented the possible methods that the Planning Commission could present the information gathered from the SWOT analysis to Cascadia Consulting, Inc for incorporation into the Final Climate Resiliency Plan. Options included:

1. Take comments as appendix of the Climate Resiliency Plan;
2. Consolidate Comments with comments from the Climate Action Planning Group and the public;
3. Take comments and consolidate them into a larger matrix to evaluate holistically; and

4. Provide Appendix Memo to the CRP that provides both a summary and individual response with SWOTs as appendix.

Vice Chair Stanley presented the Residential and Commercial Sections of the Land Use Element. Discussion followed.

The Commission supported **Planner Braudrick** incorporating all the Elements' SWOT analyses into a single, approachable document for greater review for consistency and patterns.

2. Action: MAKERS Code Audit Project

Discuss City Council 4/27/2021 Work Session with MAKERS on HS2B 1923 code work and nominate 3 Planning Commissioners for Code Audit Project.

Director Brekke presented an overview of the proposed broad changes to the City's Municipal Code. Commission discussion followed. **Vice Chair Stanley** invited the Commissioners to nominate themselves if they were interested in serving on the sub-committee working with MAKERS on the code update. **Director Brekke** assured the Commissioners that not serving on the sub-committee would not preclude them from actively engaging throughout this process. Commissioner discussion followed.

Vice Chair Stanley called for a motion. Commissioner Smith made a motion to appoint Commissioners Smith, Young and Luxton to the Sub-Committee on current code revisions to be interviewed by MAKERS. Commissioner Young seconded, all were in approval.

STAFF UPDATES

Manager Bolin updated the Commission on the need to change the date for attendance of the Department of Commerce Short Course for Local Planning to June 21 from 6-9:00.

Planner Braudrick updated the Commission on potential Planning Commissioner applications the City Council Ad Hoc nomination committee will be reviewing for the last Planning Commission seat. He also mentioned the change of date for the Peninsula Planners Forum from April 22 to May 20 from 1-4:00 pm.

REPORTS OF COMMISSION MEMBERS

Commissioner Smith brought the ad hoc tree board to the Commission's attention. She would like to see if there is a possibility to have a sub-committee that focuses on trees.

Commissioner Young asked if someone from Public Works could update the Commission on capital projects at a future meeting.

ADJOURNMENT

The meeting adjourned at 8:12 p.m.

Ben Braudrick, Secretary

Andrew Schwab, Chair

PREPARED BY: Ben Braudrick, Secretary

Capital Facilities - Chapter 8

Key Objectives: Evaluate the Conservation chapter on how well it integrates climate change and resiliency. Identify additional opportunities and risks of integrating climate change in future iterations of the Capital Facilities chapter.

Strengths	Weaknesses
<ul style="list-style-type: none"> Multiple Policies directly and indirectly relate to climate resiliency. The chapter references several other Plans, Programs, Documents, Policies, and Acts that directly and indirectly relate to climate resiliency. (County-Wide Planning Policy, State Growth Management Act, Capital Facilities Plan, Parks and Recreation Plan, Urban Forestry Program) The chapter directly states a goal of "consider[ing] projected climate change impacts and adaptation strategies to determine whether adequate services can be provided into the future, prior to approving any development." P-8A.22 The chapter directly references developing Green Infrastructure and Low Impact Development P-8D.02 	<ul style="list-style-type: none"> Multiple policies could easily have a climate resiliency component, but it's not mentioned. Goal G-8B is focused on streets and utilities. With the exception of one policy referencing stormwater run-off, nothing is related to climate resiliency.
Opportunities	Threats
<ul style="list-style-type: none"> Add a reference to climate resiliency where applicable to current goals and policies when not already directly referenced. Example: P-8D.02 The City should invest in Green Infrastructure, Low Impact Development (LID), and similar technologies to maintain and enhance environmental quality and climate resiliency. 	<ul style="list-style-type: none"> Several goals and policies referencing working and cooperating with other agencies (School district, the State, the County, and others). However, the other agencies may have different or nonexistent climate change and resiliency plans making it more difficult to cooperate. No matter how inclusive or thorough climate resiliency objectives are integrated into the Comp Plan, it's up to the City Council to implement them. Different Council members have different focuses.

Goals and Policies Supporting Climate Resiliency:

- P-8A.11 Adopt a Comprehensive Parks and Recreation Plan consistent with the Comprehensive Plan and the Growth Management Act as an Element of the Comprehensive Plan.

- P-8A.12 Require should use permeable materials where feasible.
- P-8A.13 Develop and implement an Urban Forestry Program.
- P-8A.15 Consider climatic change impacts and adaptation strategies in planning and designing capital facilities.
- P-8A.17 Deny any development that will not be served at or greater than a citywide level of service standard of 10 acres of parks per 1,000 population within six years from the time of development.
- P-8B.09 Develop a Capital Facilities Plan list, with public input, for prioritizing pedestrian walkway needs.
- G-8D To reduce the amount of impervious surface created by new developments and thereby reduce stormwater management costs and environmental impacts to the City and its natural resources, reduce development costs to private property owners, and provide safe and more attractive streets through traffic calming, safe pedestrian amenities, and improved street edge landscaping.
- P-8D.02 The City should invest in Green Infrastructure, Low Impact Development (LID), and similar technologies to maintain and enhance environmental quality.

Economic Development- Chapter 8

Key Objectives: Evaluate the Conservation chapter on how well it integrates climate change and resiliency. Identify additional opportunities and risks of integrating climate change in future iterations of the Capital Facilities chapter.

Strengths	Weaknesses
<ul style="list-style-type: none"> • Wants to use the Climatic Change Preparedness Plan in attracting businesses • Encourages economic development with positive environmental consequences • References upgrading the City's green infrastructure • P-9D.01 Consider best available science on sea level rise and recommended mitigation and adaptation strategies in the development of downtown. 	<ul style="list-style-type: none"> • None of the three goals directly reference the need for climate resiliency.
Opportunities	Threats
<ul style="list-style-type: none"> • Add a reference to climate resiliency where applicable to current goals and policies when not already directly referenced. Example: P-9A.02 Promote long-term economic stability by encouraging businesses and industries to invest in modernization and environmentally sound technology that recognizes the need for climate resiliency. 	<ul style="list-style-type: none"> • No matter how inclusive or thorough climate resiliency objectives are integrated into the Comp Plan, it's up to the City Council to implement them. Different Council members have different focuses.

Goals and Policies Supporting Climate Resiliency:

- P-9A.12 Encourage businesses with low carbon footprints.
- P-9B.08 Utilize the Climatic Change Preparedness Plan in attracting businesses, to demonstrate a proactive approach to climatic change in the area.
- P-9B.09 Encourage and pursue economic development with positive environmental consequences, including non-polluting industries eco-friendly business, and low carbon footprints.
- P-9C.03 Take a leading role in enhancing visitors' first impression of the community by maintaining and upgrading the City's public facilities, green infrastructure, and strengthen the nuisance abatement program.
- P-9C.04 Support development of an electric vehicle (EV) charging station network and EV maintenance facilities around the Olympic Peninsula.

- P-9D.01 Consider best available science on sea level rise and recommended mitigation and adaptation strategies in the development of downtown.