



Requirements for Senior Citizen Utility Discount

Senior Citizen Utility Discount - assists Senior Citizens (62 years and older) in paying their electricity bill each month by crediting a percentage (calculated by income) to your account. There are requirements based on your gross household income. Applications must be renewed each year.

The Senior Citizen Utility Discount Requirements:

- A. Are a resident of the City of Port Angeles, receive City utility services and reside in the home.
- B. Are 62 years of age, or older, and head of household
- C. Have a combined annual household income of **\$21,000** or less.
- D. Must apply for all City, State and Federal energy related programs.
- E. Are willing to conserve and do as much weatherization as possible, if not already done.
- F. ***Do not live in subsidized housing that includes a utility subsidy.***
- G. Agree to ***Renew application yearly.***
- H. ***Verify income shown on application; PLEASE ATTACH PROOF OF INCOME***

Instructions for Completing the Application Form

1. Please PRINT all information except your signature.
2. **Complete the Income Worksheet.**
In computing your income for the year, take your **GROSS MONTHLY HOUSEHOLD INCOME** and multiply by 12. Income *includes* wages, salaries, commissions, business income, dividends from stocks, net rental income from real estate, gifts of \$10,000 or greater, disability payments, retirement pay or pension income, Social Security, annuities and interest income, **less prescription drugs and/or the cost of treatment or care of any household member receiving temporary in home or in a nursing home care.** Do not include return of capital on investments or reimbursement for losses. If your income status has changed greatly since last year, compute your income on the present year.
3. **It is important that you read the affidavit on page two of the application carefully before you sign the application.**
4. Return the completed **income worksheet and application** as soon as possible to City Hall. If you have any problem completing the application, you may contact the Customer Services, 360-457-0411, for assistance.
5. **The Application Form and Income Worksheets can be filled out two ways. Print out the forms and fill out by hand, or by typewriter. Sign and return to City Hall.**

Please Note:

You are ***required*** to notify the City in writing if there are any changes in your income or family size during the year while you are receiving the Senior Citizen Utility Discount. You ***cannot*** receive the Senior Citizen Utility Discount at more than one address. If you move to another address in the City, please let us know so your credit can be transferred to that account.



Low Income Senior Citizen Utility Discount Application

1. _____
Applicant's Last Name, First, Middle
2. _____
Spouses' Last Name, First, Middle
3. _____
Residence Address Apt. #
4. _____
Mail Address (Only if different from your residence address)
5. _____
Phone Number with Area Code / Length of time lived in City
6. Month/ Day/ Year/ _____
Applicant's Birthday Applicant's Social Security Number
7. Month/ Day/ Year/ _____
Spouse's Birthday Spouse's Social Security Number
8. **Check One:**
I/we are the home, apartment or mobile home **OWNER** **RENTER**
Type of dwelling: **Home** **Apartment** **Mobile Home**
- If a Renter:**
Is your utility bill included in your rent? Yes No
Is your landlord a relative? Yes No
9. **GROSS HOUSEHOLD INCOME:**
What was your **2011 Gross Household Income?** \$ _____
What is your **expected 2012 gross household income?** \$ _____
(See Total Gross income on work sheet)

10. **How many members are in your household, including yourself?** (Actually living in your home.)

Circle one: 1 2 3 or more

If 3 or more, list names and ages of other members of your household below.

NOTE:

All members of the household MUST BE LISTED ALONG WITH THEIR AGE AND RELATIONSHIP. Any income they have MUST BE included in the gross household figure used to compute your Senior Citizen Utility Discount.

11. **Do you live at this address all year?** Yes No

12. Do you agree to participate in the City's no-cost conservation program?
Yes No

13. Is the dwelling electrically heated? Yes No

Important: Read before signing:

Affidavit: I swear under penalties of either civil or criminal perjury that I have read the instruction sheet and that all of the statements, as marked, are true. Falsification of any information on this application will result in loss of eligibility for further program assistance and repayment of all funds received as a result of providing false information.

The date you write here must be the same date you mail or deliver this application to the City.

Dated this _____ day of _____, 20____.

Applicant's Signature (Do Not Print)

Spouse's Signature (Do Not Print)

Name, address, and phone number of close relative or friend:



SENIOR CITIZEN UTILITY DISCOUNT

INCOME WORKSHEET
January 1, 2012 to December 31, 2012

MUST PROVIDE COPIES OF INCOME

Yearly Salary and Wages	\$ _____
Unemployment Compensation	\$ _____
Welfare Benefits	\$ _____
Industrial Injury Benefits	\$ _____
Social Security Benefits	\$ _____
Interest (all sources)	\$ _____
Dividends	\$ _____
Pensions and Annuities	\$ _____
Retirement Benefits	\$ _____
Less prescription drugs and/or temporary in home or nursing home care. <u>Must Provide Documentation</u>	(\$ _____)
*TOTAL ANNUAL HOUSEHOLD INCOME	\$ _____

***Total Annual Household Income includes income of applicant and spouse or co-tenant living in the household.**

FOR OFFICE USE ONLY		
Acct #:	Percentage:	Budget Amt.: