

# CITY MANAGER WEEKLY UPDATE REPORT ~ KENT MYERS

March 20, 2009

During the past several weeks, I have had several questions about the status of the Economic Development Fund and I suspect that Council members receive these same types of questions. Therefore, I requested that Yvonne prepare this historical account of the Economic Development Fund showing how much we have collected and expended, as well as the current balance. I also want to remind you that we cannot expend any money out of this Fund without the Council's prior authorization. Once you have reviewed this information, please contact me, Yvonne or Nathan if you have any questions.

This week we continued to spend a lot of effort in trying to get the final engineering issues resolved for the Gateway project. We have actually narrowed down the concerns to a single issue which we hope to get resolved next week. We are waiting on the engineer of record to provide his calculations showing how his design of the wall repairs will work from an engineering standpoint. Once this documentation is provided and approved by the engineering firm representing the City, we can move forward on the improvements.

This week City staff met with the President, Vice-President and Environmental Manager for Nippon to discuss a number of issues including future plans to cleanup the harbor. We are fortunate to enjoy a very cooperative relationship with Nippon and I believe that this will continue.

This week Port of Port Angeles Executive Director Bob McChesney and his staff hosted a meeting with City staff to update us on their waterfront planning efforts. They are planning a number of future improvements once decisions on K-Ply and NOAA are made in the coming months. One of the improvements discussed involves the boat haven area along Marine Drive, which is experiencing some erosion problems that need to be addressed. These joint meetings are important to share information and are planned to continue on a quarterly basis.

Thank you for your participation in the AIA meetings this week. City staff has received a lot of positive comments from the community about the consultants' presentation which is available on the City's website. The final written report, which will be received in about two months, will include a lot more detail. Our plans are to schedule a work session with the Council to discuss this report and ask you to prioritize the recommendations that are included so that we can get started implementing some of the higher priority items. Nathan and I will also hit the road to make presentations to a number of community groups on the study to determine the level of public support for the recommended action items.

On Monday, we have scheduled a meeting with the Save the Pool Committee to finalize the fact sheet that we hope to release next week. On Tuesday the County Commissioners are expected to pass their resolution of intent on the pool.

I wanted to let you know that I will be out of the office on Wednesday and Thursday of next week attending the Washington City Manager's Association conference in Vancouver, Washington. I am looking forward to meeting my colleagues in the state and start developing a network for future contacts.

**- Kent Myers**

**ECONOMIC DEVELOPMENT FUND**

**REVENUES**

DESCRIPTION	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Budget
Intergovernmental	-	-	-	-	-	-	-	-	50,000	20,000	-
Dept. of Ecology Grant	-	-	-	-	-	75,000	-	-	-	-	-
DCTED Grant	-	-	-	-	-	823	-	-	-	482	-
PDA	3,202	19,913	2,784	1,185	772	9,423	2,118	9,376	245,142	362,445	262,500
Interest on Investments	-	-	8,214	10,944	8,887	-	-	-	7,500,000	-	-
Parking	-	-	-	-	-	-	-	-	-	-	-
Judgments and Settlements	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-	127	-	-	-	-
Transfer from General Fund	50,000	25,000	25,000	25,000	25,000	40,585	35,000	235,000	60,000	60,000	-
Transfer from Electric Utility Rural Econ.	-	-	-	-	-	-	-	25,000	25,000	25,000	25,000
Transfer from Electric Fund	50,000	25,000	75,000	50,000	50,000	81,254	60,000	60,000	60,000	60,000	60,000
Transfer from Water Fund	100,000	50,000	25,000	25,000	30,000	48,702	30,000	30,000	30,000	30,000	30,000
Transfer from Wastewater Fund	-	-	25,000	25,000	30,000	48,702	30,000	30,000	30,000	30,000	30,000
<b>TOTAL REVENUES</b>	<b>203,202</b>	<b>119,913</b>	<b>160,998</b>	<b>137,129</b>	<b>144,659</b>	<b>304,489</b>	<b>157,245</b>	<b>389,376</b>	<b>8,000,142</b>	<b>587,927</b>	<b>407,500</b>

**EXPENDITURES**

DESCRIPTION	1999 Actual	2000 Actual	2001 Actual	2002 Actual	2003 Actual	2004 Actual	2005 Actual	2006 Actual	2007 Actual	2008 Actual	2009 Budget
<b>TOTAL PERSONNEL</b>	<b>73,736</b>	<b>76,115</b>	<b>77,787</b>	<b>81,824</b>	<b>82,980</b>	<b>152,925</b>	<b>61,102</b>	<b>3,322</b>	<b>6,796</b>	<b>59,580</b>	<b>68,696</b>
<b>TOTAL SUPPLIES</b>	<b>1,258</b>	<b>1,463</b>	<b>571</b>	<b>498</b>	<b>276</b>	<b>374</b>	<b>2,786</b>	<b>56</b>	<b>559</b>	<b>462</b>	<b>700</b>
<b>CHARGES FOR SERVICES:</b>											
Professional & Contract Services:											
Marketing Plan	-	16,361	-	-	-	-	-	-	-	-	-
Conference Center	-	300	-	5,000	-	-	-	-	-	-	-
Parking Development	-	6,038	4,344	-	-	-	-	-	-	-	-
E-nable consulting	-	17,250	12,365	-	-	-	-	-	-	-	-
EDC	62,430	42,446	36,141	35,250	35,000	35,000	31,250	35,000	37,500	15,000	15,000
PADA	-	-	15,140	17,500	15,000	17,500	20,000	20,000	20,000	20,000	20,000
CBI	-	-	-	-	-	-	-	71,000	80,000	85,250	85,000
HarborWorks PDA <sup>1</sup>	-	-	-	-	-	-	-	-	-	150,000	-
Rayonier/Harbor Planning	-	-	-	-	-	-	-	-	-	-	500,000
Other Prof. Services <sup>2</sup>	4,526	1,009	108	1,787	2,608	75,000	19,766	43,742	15,290	99,466	40,000
CIP - Gateway	-	-	-	-	-	-	-	-	-	2,000,000	-
Communication	301	1,584	620	668	605	501	373	365	262	167	325
Travel & Training	2,289	1,045	756	1,347	1,464	703	1,553	5,811	7,984	4,445	7,500
Advertising/Legal Notices	399	204	65	65	35	525	533	-	505	12	500
Utilities	-	-	-	-	-	-	-	-	-	72	-
Repairs & Maintenance	-	-	611	-	-	-	-	20	-	-	-
Dues & Subscription	904	670	625	516	211	563	218	454	400	400	500
Contributions	-	-	-	-	-	-	-	5,000	-	-	-
Miscellaneous Services	-	-	-	-	-	-	-	-	7,457	-	-
<b>TOTAL CHARGES FOR SERVICES</b>	<b>70,849</b>	<b>86,907</b>	<b>70,710</b>	<b>62,133</b>	<b>54,923</b>	<b>129,792</b>	<b>73,693</b>	<b>181,392</b>	<b>169,398</b>	<b>2,374,812</b>	<b>668,825</b>
<b>TOTAL EXPENDITURES</b>	<b>145,843</b>	<b>164,485</b>	<b>149,068</b>	<b>144,455</b>	<b>138,179</b>	<b>283,091</b>	<b>137,581</b>	<b>184,770</b>	<b>176,753</b>	<b>2,434,854</b>	<b>738,221</b>

<b>REV - EXP</b>	<b>57,359</b>	<b>(44,572)</b>	<b>11,930</b>	<b>(7,326)</b>	<b>6,480</b>	<b>21,398</b>	<b>19,664</b>	<b>204,606</b>	<b>7,823,389</b>	<b>(1,846,927)</b>	<b>(330,721)</b>
Beginning Cash Balance	-	57,359	12,787	24,717	17,391	23,871	45,269	64,933	269,539	8,092,928	6,246,001
Ending Cash Balance	57,359	12,787	24,717	17,391	23,871	45,269	64,933	269,539	8,092,928	6,246,001	5,915,280

<sup>1</sup> The Port Angeles HarborWorks PDA received a \$150,000 loan from the City in 2008. This transaction is classified as a loan on the financial statements, not as an expenditure.

<sup>2</sup> The "Other Professional Services" category includes legal expenses for Rayonier property, as well as other miscellaneous prof. services expenditures.

March 2, 2009

THE 4 WAY STOP  
SHOULD STAY!

Dear Neighbor:

Even though the State will soon be removing the traffic light on Highway 101 at the Pine Street Extension, we understand that the City of Port Angeles is presently reviewing the option of keeping the 4-way stop signs at the corner of 16<sup>th</sup> and Pine Streets.

It has been our experience that the stop signs at that intersection have been extremely helpful. It is often tricky to pull out from the Pine Street Extension to go up Black Diamond, with cars coming down Black Diamond at a fast clip and there not being much visibility for the driver waiting to take a left turn onto Black Diamond. This is made even more difficult if one is pulling a horse trailer or some other attachment.

We were told that it would be a good idea to write a letter to the City expressing the need for the stop signs to remain, particularly for the reasons of safety and the City's potential liability. We directed our letter to the new **City Manager, Kent Myers (City of Port Angeles, P.O. Box 1150, Port Angeles, WA 98362).**

If you do share our opinion that it would be a good idea to retain the stop signs, it would be best to send your letter as soon as possible.

And - don't you just love the bridges being open again? ☺

Sincerely,

*Jim and Marci Thomsen*

Jim and Marci Thomsen

*We totally agree with leaving the 4 way stop.*

*Loretta Seward*

862 BIK. DIAMOND RD

*Dennis Elzner*

862 BIK. DIAMOND RD.

*Jarvonne Elzner*

212 OLD BIK. DIAMOND RD.

*Edward Fin*

212 OLD BIK. DIAMOND.

602 Black Diamond Road

Port Angeles, WA 98363

360.452.9827

# BOUNDARY REVIEW BOARD

223 E 4<sup>TH</sup> STREET – SUITE 4, PORT ANGELES, WA 98362  
360.417.2383 / 360.417.2493 FAX

File: A22.37

March 16, 2009

Mr. Jim Jones, Jr.  
Administrator, Clallam County  
223 E. 4<sup>th</sup> Street, Suite 4  
Port Angeles, WA 98362

Mr. Kent Myers  
City Manager, City of Port Angeles  
321 E. Fifth Street  
Port Angeles, WA 98362

RE: BRB: 01.2009– Metropolitan Park District - Expiration Of 45-Day Review Period

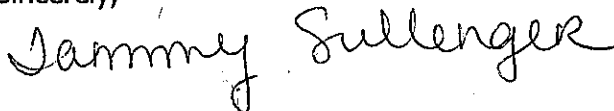
Dear Mr. Jones and Mr. Myers:

More than 45 days have elapsed since the above described Notice of Intention was filed with the Washington State Boundary Review Board for Clallam County and during that time no requests for review were filed. The proposed action is hereby deemed approved as provided in RCW 36.93.100.

Please send me a confirmation if the Metropolitan Park District is implemented to close the file.

If you have any questions or need more information, please do not hesitate to call me at 417.2383.

Sincerely,



Tammy Sullenger  
Chief Clerk, Boundary Review Board

c: Boundary Review Board  
Clallam County Board of Commissioners

**From:** Dan McKeen  
**To:** Myers, Kent  
**Date:** 3/20/2009 10:04 AM  
**Subject:** City Manager Weekly Update  
**Attachments:** City Manager Update. Air Unit 3.20.09.doc

**CC:** Pierce, Teresa

Kent,

Attached is information that can be added to the next City Manager Update. The information pertains to the new mobile air vehicle that the Fire Department will be picking up from the manufacturer next week.

This vehicle will be replacing **two** vehicles that are beyond their useful life, as well as provide much needed on-scene air management capabilities.

Thanks! We may have a picture or two later today.

Dan McKeen  
Fire Chief  
417-4651  
dmckeen

## City Manager Update

The Fire Department is getting ready to take delivery of a new emergency response vehicle. For years, the Fire Department has identified the need to provide vital breathing air supply at emergency incident scenes. In order to meet this need, the Department will surplus two vehicles that are beyond their useful service life and combine their capability into a single "Light Rescue" breathing air support vehicle."

This new vehicle will incorporate a high-pressure breathing air compressor, spare bottle storage and a bottle fill station, as well as storage space for additional rescue equipment. The compressor, fill station and associated equipment were paid for through a federal Assistance to Firefighters Grant.

Staff from the Fire Department and Equipment Services worked hard to specify a vehicle that would meet a number of needs. This was an especially successful process, considering that this vehicle was purchased for over \$80,000 (44%) *less* than the closest competitive bid!