

CITY MANAGER WEEKLY UPDATE REPORT ~ KENT MYERS

July 23, 2010

First of all, I want to recognize the efforts of our Legal and Police Departments in managing the county jail population for city prisoners. As shown on the attached report, jail mandays decreased to 440 in June which is the lowest monthly level in over a year. This resulted in jail housing costs decreasing to approximately \$29,000 in June, compared to about \$55,000 in March and \$37,000 in May. I also wanted to note in the attached report that the number of community service work hours imposed at sentencing has increased and this will help in managing our jail costs.

The number of public records requests submitted to the City Clerk's Office and Police Department continues to increase as shown in another report. To date a total of 730 requests have been submitted with the City incurring costs of about \$42,000.

Apparently none of the City's federal appropriations requests were included in Senator Murray's approved listing of projects. We received word yesterday that the only local projects included were the Elwha Valley Road project submitted by Lower Elwha Klallam Tribe and a transit maintenance facility for Clallam Transit. I have a call in to Senator Murray's office to verify this information and to determine why our projects were not included on the recommended funding list.

During the Chamber of Commerce discussion this week, two of the speakers mentioned concerns about the City's regulatory environment and how permits and other regulations may be impacting our local economy's ability to grow. As you know, a number of significant improvements have been made in our permitting and inspection process over the last year or two. As a result, these comments were disconcerting to City staff members. Yesterday, Councilmember Kidd and I spoke to Russ Veenema about how to get the word out regarding these recent improvements and Russ agreed to provide us an opportunity during an upcoming Chamber program next month to provide some comments.

The Hurricane Ridge Road Fundraising Drive is well underway and a request for funding will be made to the County Lodging Tax Advisory Committee meeting on Monday. Please do your part to help spread the word about the importance of reaching the \$75,000 funding commitment by August 15. It is easy to make tax deductible donations by stopping by Chase Bank or going online to www.wnpf.org and clicking "donate now" and select Olympic National Park Hurricane Ridge Road.

- Kent Myers

CITY OF



PORT ANGELES

WASHINGTON, U. S. A.

MEMO CITY ATTORNEY

William E. Bloor
City Attorney
[4531]

Dennis Dickson
Sr. Assistant City
Attorney
[4532]

Heidi L. Greenwood
Assistant City Attorney
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Jeanie DeFrang
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Holly Moore
Administrative Assistant
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Randi Mahlum
Legal Assistant / Records
Specialist
[4576]

TO: William Bloor, City Attorney
Dennis C. Dickson, Sr. Assistant City Attorney

FROM: Randi Mahlum, Legal Assistant / Records Specialist

DATE: July 8, 2010

RE: 2010 Community Service Work Cost Savings v. Jail Incarceration

Gentlemen:

In gathering the second quarter statistics, for our records and City Council informational packets, I reviewed our records of imposed CSW hours for the first half of the year in relation to avoided jail manday costs.

The daily effort to reduce jail incarceration costs by the imposition of CSW hours is realizing a substantial savings to the City. With the entry of a new contract with Clallam County jail the first part of February 2009, in which medical & incarceration costs are billed as one, the cost per manday rose \$6.00 per inmate to a total of \$70.00 per manday.

I ran a query for the year to date and the figures are as follows:

Total CSW Hours Imposed at Sentencing

January	602 hrs. = 75.25 mandays
February	328 hrs. = 41 mandays
March	592 hrs. = 74 mandays
April	272 hrs. = 34 mandays
May	424 hrs. = 53 mandays
June	808 hrs. = 101 mandays

Total 3,026 hrs. = 378.25 mandays

The savings realized using CSW hours over jail incarceration:
January through June 378.25 x \$70.00 = \$26,477.50

Respectfully,

Randi Mahlum
Legal Assistant / Records Specialist

Local Jail Mandays

	2001	2002	2003	2004	2005	2006	2007	2008	2009
January	627.00	648.83	179.00	274.00	273.33	296.50	395.67	407.67	382.49
February	442.83	623.50	238.83	369.00	166.50	259.33	227.50	335.50	364.00
March	583.50	686.50	323.67	353.33	166.50	367.99	252.33	361.83	381.16
April	560.33	484.17	306.00	267.83	231.50	426.42	326.99	301.00	643.67
May	745.66	409.50	320.67	228.50	351.83	320.00	379.83	401.50	707.50
June	858.83	427.33	376.84	206.16	286.83	386.33	374.67	378.33	567.50
July	729.50	557.16	274.33	396.00	353.67	426.33	337.50	559.66	486.83
August	475.50	493.32	231.17	304.83	237.66	352.16	318.50	383.00	443.33
September	531.83	404.33	171.00	306.17	237.33	570.83	180.50	335.00	581.33
October	754.83	381.67	182.16	298.67	252.34	414.16	217.00	473.16	511.00
November	507.00	242.00	252.50	219.00	336.99	354.83	351.50	510.16	539.50
December	574.83	223.00	262.50	188.00	284.66	360.33	404.00	469.66	457.50
Total Mandays	7391.64	5581.31	3118.67	3411.49	3179.14	4535.21	3765.99	4916.47	6065.81

Local Jail Mandays

	2010	2011	2012	2013	2014	2015	2016	2017	2018
January	731.00								
February	668.67								
March	834.00								
April	571.00								
May	559.00								
June	440.96								
July									
August									
September									
October									
November									
December									
Total Mandays	3804.63	0	0	0	0	0	0	0	0

Note: Information current as of June 16, 2010.

2010 ADULT DETENTION COSTS

(Budget - \$440,000.00)

Month	Adult Housing	Medical	Forks Jail	Friendship Diversion	Month Total	% Budget Remaining	Remaining Budget
January	\$ 48,977.00	\$ 3,541.50	\$ -	\$ 108.00	\$ 52,626.50	88%	\$ 387,373.50
February	\$ 44,800.89	\$ 2,962.02	\$ -	\$ 411.00	\$ 48,173.91	77%	\$ 339,199.59
March	\$ 55,878.00	\$ 3,813.51	\$ 135.00	\$ -	\$ 59,826.51	63%	\$ 279,373.08
April	\$ 38,257.00	\$ 3,228.51	\$ -	\$ 229.50	\$ 41,715.01	54%	\$ 237,658.07
May	\$ 37,463.72	\$ 3,500.97	\$ -	\$ 978.04	\$ 41,942.73	44%	\$ 195,715.34
June	\$ 29,524.89	\$ 3,364.50	\$ -	\$ 2,109.09	\$ 34,998.48	37%	\$ 160,716.86
July			\$ -		\$ -		
August			\$ -		\$ -		
September			\$ -		\$ -		
October			\$ -		\$ -		
November			\$ -		\$ -		
December			\$ -		\$ -		
Year to Date Totals	\$ 254,901.50	\$ 20,411.01	\$ 135.00	\$ 3,835.63	\$ 279,283.14		

Note: Billings regularly arrive about the middle of the following month and are recorded as to the date set forth on the billing.



Date: July 19, 2010

To: Kent Myers, City Manager

From: Janessa Hurd, City Clerk

Re: Public Record Requests – May/June 2010 Report

Kent,

Attached is the Report for Public Record Requests through June 2010. We have seven outstanding requests as of July 19, 2010. Most of these outstanding requests have been received in the last two weeks, with one active request from June. The request from Craig Miller regarding BLS calls has been cancelled, however, he mentioned that he might make additional requests in the next few weeks.

So far the month of July has been very busy, with a total of eleven new requests. The total number of requests received in May and June increased slightly from the month of April. However, the total expenses for the past four months have stayed relatively the same, with a decrease in June. If you have any questions regarding this report, or require any more information please let me know. Thank you.

Janessa Hurd

2010 Requests for Public Records

	City Clerk Department	Other Departments	Police Department	City Clerk Department	Police Department	Police Department	Police Department	Police Department	Police Department	Other Departments	Total
	Number of Requests Received	Number of OTC Requests Received	Number of Requests Received	Total Requests	Payroll Expenses	Payroll Expenses	Payroll Expenses	Payroll Expenses	Payroll Expenses	Payroll Expenses	Total Expenses
January	12		104	116	\$ 2,699.09	\$ 1,689.31	\$ 5,079.71	\$ 9,468.11			
February	5		123	128	2,035.09	1,469.49	2,158.49	5,663.07			
March	14	20	114	128	1,466.43	601.31	5,330.40	7,398.14			
April	4	10	121	135	1,644.05	2,405.57	3,507.74	7,557.36			
May	6	15	89	110	852.57	4,408.45	1,883.81	7,144.83			
June	5	12	96	113	895.89	1,511.48	2,793.26	5,200.63			
July											
August											
September											
October											
November											
December											
Total	46		647	730	\$ 9,593.12	\$ 12,085.61	\$ 20,753.41	\$ 42,432.14			

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July 22, 2010

Steve Burkett, City Manager
City of Sequim
152 W. Cedar Street
Sequim, WA 98382

Dear Steve,


I enjoyed the opportunity to meet with you and Jim Jones yesterday to discuss how we can all work together to facilitate Battelle's expansion needs.

As I mentioned to you, the City of Port Angeles supports efforts to develop renewable energy resources in this area and the expansion of Battelle will play a key role in maximizing this economic opportunity. This is a project that benefits the entire county and we want to do our part to assist you in the coming months.

As discussed, we will schedule a follow up meeting in the next several weeks and invite representatives from the Port of Port Angeles, Peninsula College, and the Economic Development Council (EDC) to participate since they have all indicated their willingness to support the expansion of Battelle.

Thank you for taking a leadership role in working with Battelle and we look forward working with you.

Sincerely,



Kent Myers
City Manager